



Utilities – Water & Sewer
407 Birch Ave SW, P. O. Box 810 Napavine, WA
98565 Phone: (360) 262-3547 Fax: (360) 262-9199
www.cityofnapavine.com

Temporary Non-Use Utility Agreement

I, \_\_\_\_\_(Customer), hereby request that utility services be dormant for a period of (beginning date)\_\_\_\_\_ to \_\_\_\_\_(ending date) at my residence located at (street address)\_\_\_\_\_ Napavine, WA for the reason of absence\_\_\_\_\_, and hereby understand that the fees associated with this in accordance with Ordinances 510-C & 511-B will be charged at 50% of the current base/demand charges (water and sewer base rates). In the event it is discovered by the city that I have used the water service during the approved suspension period in excess of 25 cubic feet (182 gallons), I will be responsible for the full water and sewer charges during the Non-Use period, in addition to a surcharge of twenty-five (25%) percent of the base rates. However, if so, agreed by the customer and the city, minimal usage to maintain the residence while absent for purposes of cleaning, plant watering and general maintenance may be allowed and will be billed accordingly.

Customer Signature

City Signature

Date

Date Approved

[ ] Meter Left On

[ ] Meter Turned Off

Note: Meters may either be turned off or left on at the customer’s request. Meters that are turned off will be done so at the time indicated and will remain off for the period of this agreement or until such time the customer returns to the residence. The customer must reactivate their service in person at the Utility Department of City Hall.

**This Agreement needs to be renewed annually by January 31st.**