



NAPAVINE PLANNING COMMISSION MINUTES
March 18, 2024 6:00 P.M.
Napavine City Hall, 407 Birch Ave SW, Napavine, WA

PLEDGE OF ALLEGIANCE:

INVOCATION: Invocation was led by Director Morris.

CALL TO ORDER:

Commissioner Haberstroh opened the regular Planning Commission meeting to order at 6:02 PM

ROLL CALL:

Planning Commission present: **Commissioner Collins, Commissioner Haberstroh, and Commissioner Morris.**
Commissioner Collins motioned to excuse **Commissioner Graham and Commissioner Hollinger, seconded by Commissioner Morris. Vote on Motion 2 aye, 0 nay.**

APPROVAL OF AGENDA – As presented:

Commissioner Collins motioned to approve the agenda as presented, seconded by **Commissioner Morris. Vote on motion 2 aye, 0 nay.**

APPROVAL OF MINUTES:

Commissioner Morris motioned to approve minutes from the Planning Commission Meeting on March 4, 2024, seconded by **Commissioner Collins. Vote on motion 2 aye and 0 nay.**

OLD BUSINESS:

COMPLETE STREETS POLICY (ORDINANCE)

Executive Assistant Katie Williams explained that after further research she didn't make any changes to the ordinance as discussed at the last meeting because this ordinance will not require anything above and beyond what the city already does. The council approves the 6- year traffic plan yearly, and this policy follows the 6-year traffic plan.

Director Morris would like more involvement/input with the 6-year traffic plan, would like to review the plan with the Planning commission prior to going to council for approval yearly.

Commissioner Haberstroh is reluctant to pass this because once it's passed and adopted, they (city) can take it out of the Planning Commissions control, like they did with the Hearing Examiner. So, there is no guarantee that the Planning Commission will have input on this 6 months from now.

Commissioner Collins agrees with Commissioner Haberstroh, and what is the criteria of when things go to the Hearing Examiner? It becomes uncomfortable when things get taken out of the hands of the people that know the city and it's not just a set of numbers.

Executive Assistant Katie Williams stated that when we first discussed it with the consultant for future grants, Bryan was asking about sidewalks on Branch CT, versus maintenance and safety on crosswalks. The consultant said we can either make sure the maintenance and safety are addressed on crosswalks and small jobs or go for full sidewalks on certain areas if that is what we desire. Because it ultimately must be shown on the 6-year traffic plan. If sidewalks on Branch CT are not addressed on the 6-year traffic plan, it wouldn't be a requirement for this ordinance.

Citizen Ron Johnson asked if small jobs would be required to do the existing upgrades, would they have to pay that cost?

Director Morris stated that the city has not paid for one project. It is either done by large developments or grants. But the city will not qualify for future grants if we don't adopt this ordinance.

Citizen Jerry Nixon recommended reaching out to the two cities that were used as examples and ask them what any issues they have with the code they are following.

Executive Assistant Katie Williams stated that Ocean Shores has grown immensely, and their plan was adopted in 2012, and Castle Rock was in 2017. Ocean Shores doesn't have sidewalks on every new house they have built that isn't in a defined small community.

Planning Commission requested the following changes below.

Exceptions number (6) In instances where a documented exception is reviewed by the Planning Commission and approved by Council.

Best Practice Criteria Section should read "After being reviewed by the Planning Commission, council shall modify, develop and adopt....."

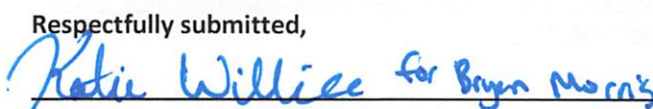
Commissioner Morris motioned to approve the Complete Streets Policy (Ordinance) with the amendments specified above, seconded by Commissioner Collins. Vote on motion 2 aye, 0 nay.

ADJOURNMENT 6:41 pm

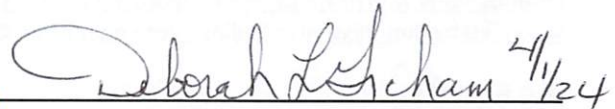
Commissioner Morris motioned to adjourn, seconded by Commissioner Collins. Vote 2 aye, 0 nay.

These minutes are not verbatim. If so desired, a recording of this meeting is available online at <https://fccdl.in/2RlqrZ5pgE>.

Respectfully submitted,



Bryan Morris, Community Development/Public Works Director



Planning Commission Chairperson