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NAPAVINE MUNICIPAL COURT  
Allen C. Unzelman, Judge  
Lacie DeWitt, Court Administrator

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## Request for Person-Specific Record Information

Date: \_\_\_\_\_ Case No. (If available): \_\_\_\_\_

**On whom is the record information requested? (At a minimum, this must include a full name, and a date of birth or driver's license number.)**

Defendant's Full Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Driver's License No.: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone No.: \_\_\_\_\_

What information is being requested? (Please be specific): \_\_\_\_\_

Would you like these documents certified?  Yes  No

NOTE: If your request is unclear, you may be asked later to clarify what records you are seeking. If you have a question that you are seeking an answer to and are not seeking a specific document, please do not use this form and instead pose your question(s) to the appropriate personnel.

Fee: .15 cents per page, no fee for electronic documents. Additional fee of \$5 per document will be added for document certification.

### Requester Information

Requestor's Name: \_\_\_\_\_

Representing(if applicable): \_\_\_\_\_

Professional License No.(if applicable): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Email address: \_\_\_\_\_

Upon Locating Documents, Please Send Via:  Email  Fax  USPS

\*In some circumstances the processing of your request or an official response to your request may take up to five (5) working business days.

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Requester Signature

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Date