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## Property Improvement Application

A **\$25 fee** must be paid at time of submittal.

The purpose of this application is to aid the applicant in verifying that the property improvement proposed meets the city development and zoning standards as applied to projects where a building permit is not required.

Examples of Property Improvement include but are not limited to Re-roofing, decks/patios, fencing, etc.

### Checklist

- Completed Application.
- Site Plan which must include the following:
  - ✓ Indicate North Arrow
  - ✓ Property dimensions and boundary lines
  - ✓ Proposed structure dimensions and setbacks (front, side, and rear – in feet)
  - ✓ Type of structure
  - ✓ Existing structures, paved/graveled surfaces, patios/decks, etc.
  - ✓ Driveway location
  - ✓ Streets and/or alley ways
  - ✓ Major feature(s) of property (ravines, seasonal creeks, wetlands, etc.)
  - ✓ Existing well or system location

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### Specifics

City of Napavine Municipal Codes providing specifications regarding property improvements can be found at:  
[https://library.municode.com/wa/napavine/codes/code\\_of\\_ordinances](https://library.municode.com/wa/napavine/codes/code_of_ordinances)

Fence Requirements – (See the above link to the Municode for full details)

- Fences within any street setback area shall be limited to: Forty-two inches tall (Forty-eight inches if see-through).
- Fences not within any street setback area shall be limited to six feet tall.
- No residential fence shall contain barbed wire, broken glass, electricity, or any other hazardous material or substance.

### Mobile Homes

- Any alterations made to a Mobile Home per WAC 296-150M-0410 must be submitted to the Department of Labor & Industries.

### Decks

- Any change or addition of a new deck equally more than 200 sq ft will require a Building Permit Application.

## Property Improvement Application

**For Official Use** Date Received: \_\_\_\_\_ Received By: \_\_\_\_\_ Permit Number: \_\_\_\_\_

Property Address: _____	Tax Parcel #: _____
Property Owner: _____	Phone #: _____
Mailing Address: _____	Email: _____
Contractor: _____	Phone #: _____
Mailing Address: _____	Email: _____
L&I License #: _____	Expiration Date: _____
Project Description: _____	
_____	
_____	
Contact: (When application approved or for questions) _____ Owner _____ Contractor	

**I certify that** I understand that it is solely my responsibility to research Napavine's Municipal Code for all requirements and applicable charges during construction; and I am the owner/applicant or have authority to bind the owner to these covenants and I have examined this application and know the same to be true and correct. I further understand that it is my responsibility to comply with the conditions set forth on this application.

\_\_\_\_\_  
Owner or Contractors Signature

\_\_\_\_\_  
Date

### For Official Use

Comments, Conditions and Requirements: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I have reviewed the information provided to the city and verified that the use is in compliance with the City of Napavine zoning and development standards, with the compliance of any noted conditions.

City Officials Signature: \_\_\_\_\_ Date: \_\_\_\_\_