



CITY COUNCIL MEETING AGENDA

Tuesday – May 26, 2026 – 6:00 PM

Shawn O'Neill,
Mayor
soneill@cityofnapavine.com

Brian Watson,
Council Position No.1
bwatson@cityofnapavine.com

Ivan Wiediger,
Council Position No.2
iwiediger@cityofnapavine.com

Don Webster,
Council Position No.3
dwebster@cityofnapavine.com

Jeremy Germann,
Council Position No.4
jgermann@cityofnapavine.com

Duane Crouse,
Council Position No.5
dcrouse@cityofnapavine.com

Staff Members

Rachelle Denham,
City Clerk

Michelle Whitten,
City Treasurer

Will Tastad,
Director of Public Works

John Brockmueller,
Chief of Police

Allen Unzelman
Honorable Judge-Municipal Court

Jim Buzzard,
Legal Counsel

City of Napavine

407 Birch Ave SW
P O Box 810
Napavine, WA 98565
360-262-3547

City Website

www.cityofnapavine.com

- I. CALL TO ORDER
- II. INVOCATION
- III. PLEDGE OF ALLEGIANCE
- IV. ROLL CALL
- V. APPROVAL OF AGENDA – AS PRESENTED

- VI. APPROVAL OF MEETING MINUTES – MAY 12, 2026
 - 1) REGULAR COUNCIL MEETING

- VII. STAFF & COUNCIL REPORT

- VIII. CITIZEN COMMENTS – NON-AGENDA ITEMS

- IX. NEW BUSINESS
 - 1) VOUCHERS – M. WHITTEN

- X. ADJOURNMENT – CLOSE OF MEETING

Council Meeting is held in person and via Teleconference.

Teleconference Information

Dial-in number (US): (720) 740-9753

Access code: 8460198

To join the online meeting: <https://join.freeconferencecall.com/rdenham8>



NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES

May 12, 2026, 6:00 P.M.

Napavine City Hall, 407 Birch Ave SW, Napavine, WA

WORKSHOP-CITY PARKS @ 5:30PM

The council and staff discussed all city parks. Discussion took place on priorities, funding, and future planning. There is support for creating a community parks advisory group, though concerns were raised about volunteer participation. The Treasurer noted that the city may have REET/Capital Improvement funds available for park planning/projects along with some grant opportunities which can be looked at deeper during budget season.

Amphitheater/RC park area by: Strong interest to include:

- Flattening and reseeding the RC area
- Hosting community movie nights and family events
- Outdoor movie licensing was estimated at roughly \$300–\$700 annually.
- Additional restrooms near the amphitheater/baseball complex were identified as a major need, though permanent construction could cost \$200,000+

Robert Cook Day Park: Smaller improvements to include:

- Fencing near the basketball court
- Clearing brush
- Adding benches and maintenance upgrades
- Sealing the basketball court

Skate Park:

- Repairing safety issues
 - Repainting ramps
 - Partnering with the school art class to see if they would like to do a project like in the past
-

CALL TO ORDER:

Mayor Shawn O'Neill called the regular city council meeting to order at 6:00pm.

INVOCATION:

The invocation was led by Ivan Wiediger.

PLEDGE OF ALLEGIANCE:

Mayor Shawn O'Neill led the flag salute.

ROLL CALL:

Council members present: Shawn O'Neill Mayor, Brain Watson Councilor #1, Ivan Wiediger Councilor #2, Don Webster Councilor #3, Jeremy Germann Councilor #4, and Duane Crouse Mayor Pro Tem.

City staff members present: City Clerk – Rachele Denham, PW Director – Will Tastad, and Treasurer - Michelle Whitten. Absent: Chief of Police – John Brockmueller (WASPC Conference)

CONSENT/APPROVAL OF AGENDA

MOVED:	Ivan Wiediger	Motion: Approval of Agenda- As Presented.
SECONDED:	Brian Watson	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

APPROVAL OF MEETING MINUTES

MOVED:	Brian Watson	Motion: Approval of the Minutes for April 28, 2026 – Regular Council Meeting,
SECONDED:	Jeremy Germann	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION: 5-0 Motion Carried: 5 aye and 0 nay.		

STAFF & COUNCIL REPORTS:

John Brockmueller – Chief of Police

- Report-Stats in writing.

Rachelle Denham – Clerk

- Report is in writing. Whitten and I will be attending the Women’s In Business Seminar, hosted by the Economic Alliance of Lewis County.

Will Tastad – PW Director

- Report is in writing, operations normal. He mentioned that the city will continue the water apprenticeship program and made an offer to the candidate along with summer help. Thanked Rachelle for the introduction to the Economic Alliance.

Michelle Whitten – Treasurer

- Report is in writing.

Don Webster-Council Member #4

- Thanked the fire department and police for their great work regarding an emergency with his brother.

Brian Watson – Council Member #1

- Attended the Rob Scholarship Awards Banquet last Thursday and was given the opportunity to be the Key Speaker.

Shawn O’Neill- Mayor

- Applauded Admin staff for working together. Will has big shoes to fill but is doing a great job. Gave acknowledgement recognizing Police Week May 12th-15th and Public Works Week May 17th-23rd which will be recognized annually in appreciation. The city extends appreciation to the police department for their service, professionalism, and dedication to the community. The mayor and city council also recognize and thanked the Public Works employees for their commitment to maintaining and improving the infrastructure and safety.

Sandra White-LCFD5

- The volunteer Fire Academy Graduation is tomorrow at Jesters Museum, 6:30PM. The doors have arrived and are installed in the new building. They are large with lots of windows and EMS calls are 426.

CITIZEN COMMENTS – NON-AGENDA ITEMS: *The recording link can be accessed for entire citizen comments. This is a brief summary and not verbatim.*

Shawn O’Neill-528 3rd Ave Napavine: Shawn echoed a comment that was made by Sandra earlier about how it takes a village and Napavine is doing good with their team spirit to run a city. He also mentioned that he feels that we have the best council in the county and staff is awesome.

NEW BUSINESS

VOUCHERS- M. WHITTEN

May 2026 1st Council meeting

Reference	Date	Amount
NV0000184 Schneider	4/21/2026	\$21.00
NV0000185 Shipp	4/21/2026	\$18.00
Total		\$338,067.13

The following voucher/warrants/electronic payments are approved for payment:

Accounts Payable	92	29	240911.36	40451/453-480
Payroll Vendors	1	1	1049.00	40452
Electronic Payments	2	1	39.00	EFT*20260508
Electronic Payroll	7	7	55567.24	EFT*20260501-07
ACH Direct Deposit	17	17	40500.53	Payroll Apr 16-31 2026
Total Vouchers	119	55	\$ 338,067.13	

MOVED:	Don Webster	Motion: Pay the bills. Approval of the Vouchers dated May 12, 2026 1st Council Meeting.
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

RESOLUTION 26-05-174: SURPLUS 2015 DODGE CHARGER- J. BROCKMUELLER

MOVED:	Ivan Wiediger	Motion: Approve Resolution 26-05-174.
SECONDED:	Brian Watson	
<i>Discussion: Councilor Wiediger asked what the .</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

ADJOURNMENT: Meeting Adjourned at approximately 6:17 p.m.

MOVED:	Don Webster	Motion: To Adjourn – Close of Meeting
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online from [freeconferencecall.com](https://fcdl.in/xQycuOAmDZ) or at the link <https://fcdl.in/xQycuOAmDZ> .

Respectfully submitted,

Rachelle Denham, City Clerk

Shawn O’Neill, Mayor

Councilor



Voucher Report 5/26/2026

May 2026 2nd Council Meeting

Reference	Date	Amount	Notes
Reference Number: 40481 <u>INV-2-60931</u>	911 Supply Public Safety Gear & Appa 5/13/2026	\$45.48	\$45.48 Heros Police Patch
Reference Number: 40482 <u>0024883</u>	BHC Consultants 5/12/2026	\$16,743.33	\$16,743.33 3/21-4/24 Jefferson Station
Reference Number: 40483 <u>59716</u>	C & R Electric Motor Service Inc 5/15/2026	\$1,404.32	\$1,404.32 rebuild submersible pump
Reference Number: 40484 <u>040460</u>	Chehalis Outfitters 5/9/2026	\$101.86	\$101.86 Cagle Jeans/shirts
Reference Number: 40485 <u>30003-3</u>	First Responders Outfitters-TAC 5/11/2026	\$529.79	\$529.79 Jumpsuit Macomber
Reference Number: 40486 <u>0016-12-12</u> <u>0016-29-12</u>	Jackson Civil Engineering LLC 5/8/2026 5/14/2026	\$3,195.00	\$360.00 Development Pass-Through Fees Walsh \$2,835.00 Development Pass-Through Fees Tiger Me
Reference Number: 40487 <u>2026*03/04 Indigent</u>	Jacob Clark- Attorney at Law 5/18/2026	\$8,702.50	\$8,702.50 2026*Mar/Apr 18.5 units plus
Reference Number: 40488 <u>241785</u>	LECO Supply, Inc 5/11/2026	\$602.34	\$602.34 Chlorine 2 drums
Reference Number: 40489 <u>4930956S185</u>	Lemay Mobile Shredding 5/1/2026	\$1.04	\$1.04 Shred PD
Reference Number: 40490	Lewis County Sheriffs Office	\$1,001.88	

May 2026 2nd Council Meeting

Reference	Date	Amount	Notes
<u>Invoice - 5/21/2026 9:58:44 AM</u>	5/21/2026	\$1,001.88	2026-Apr Evidence Handling
Reference Number: 40491 <u>2026*Apr CV</u>	Lewis County Treasurer 5/21/2026	\$60.30 \$60.30	2026 -Apr Court Remittance
Reference Number: 40492 <u>3429</u>	Minuteman Press 5/21/2026	\$320.45 \$320.45	1,000 window envelopes
Reference Number: 40493 <u>48740319</u>	Quill Corporation 4/28/2026	\$118.89 \$118.89	2 cartons copy paper
Reference Number: 40494 <u>2026*May Pro Tem</u>	Scheibmeir, Kelly & Nelson P. S 5/21/2026	\$100.00 \$100.00	2026*May Pro Tem
Reference Number: 40495 <u>Invoice - 5/21/2026 10:20:04 AM</u>	Service Saw Workwears 5/21/2026	\$47.64 \$47.64	roll of FS line
Reference Number: 40496 <u>2026*Apr Court Remit</u>	State Treasurer's Office 5/21/2026	\$1,911.89 \$1,911.89	2026*Apr Court Remit
Reference Number: 40497 <u>199194</u>	The Farm Store 5/18/2026	\$270.98 \$270.98	Glystar + & Crossbow
Reference Number: 40498 <u>INV091391</u>	Traffic Safety Supply Co. 5/18/2026	\$95.24 \$95.24	Do Not Stop On Tracks signs
Reference Number: 40499 <u>2026*5/9 Kitchen Res</u>	Transient Vendor 5/21/2026	\$50.00 \$50.00	Kitchen refund
Reference Number: 40500 <u>2026*May WASPC Conf</u>	Transient Vendor 5/21/2026	\$181.33 \$181.33	Parking Fees + Brockmueller

May 2026 2nd Council Meeting

Reference	Date	Amount	Notes
Reference Number: 40501	Transient Vendor	\$200.00	
<u>2026-2027 Cheer Sponsorship</u>	5/21/2026	\$200.00	2026-2027 Cheer Sponsorship
Reference Number: 40502	US Bank Corp Payment Syst	\$6,673.58	
<u>80346882 Free Conference Call</u>	4/15/2026	\$3.25	File Storage 4/15/2026-5/14/2026
<u>028636 Soft Touch Car Wash</u>	4/6/2026	\$12.45	car wash
<u>028849 Soft Touch Car Wash</u>	4/9/2026	\$16.60	car wash
<u>029469 Soft Touch Car Wash</u>	4/29/2026	\$12.45	car wash
<u>029861 Soft Touch Car Wash</u>	5/5/2026	\$12.45	car wash
<u>102003419814717 Target</u>	4/21/2026	\$106.45	Wrangler Pants X 3 - PW/Will
<u>112-2845468-1997017 Amazon</u>	4/15/2026	\$75.66	Aibocn Smart Door Lock with Handle
<u>112-4700642-6392213 Amazon</u>	4/16/2026	\$48.19	Rain-X 810363 Repellency Water Repel W
<u>112-4702656-1652250 Amazon</u>	4/19/2026	\$215.65	Yaholumin 12 pack 150w LED Lights
<u>112-6172098-4352228 Amazon</u>	4/28/2026	\$79.52	Dib Safety Vest Reflective X 4
<u>112-7276098-8964239 Amazon</u>	4/29/2026	\$68.37	Waterproof paper/Military Grade Shatterprc
<u>112-7422238-8833839 Amazon</u>	4/28/2026	\$30.99	YENPK 6 PK Safety Glasses / JK Safety 9
<u>112-9004429-6928216 Amazon</u>	4/15/2026	\$51.71	TitanFlex Heavy Duty Gloves, Disposable S
<u>113-1998695-4772217 Amazon</u>	4/13/2026	\$227.77	Gloveworks HD Green Industrial Disposabl
<u>113-3314620-5953006 Amazon</u>	4/8/2026	\$65.58	Logitech c270 webcam, widescreen HD Vic
<u>113-5063361-5029055 Amazon</u>	4/20/2026	\$58.36	Privacy Screen for Computer Monitor/Eye F
<u>113-6504829-1496247 Amazon</u>	4/20/2026	\$6.15	Blinkspower CR2032 Lithium 3V Coin Batte
<u>113-9726764-9775446 Amazon</u>	4/17/2026	\$60.53	Privacy Screen for Computer Monitor/Eye F
<u>117906 Dollar General</u>	4/14/2026	\$56.21	Regular Bleach x 8
<u>1600269163 Surveillance - Video</u>	4/30/2026	\$1,651.02	Alarm Lock ETDL27S1G26DM99 Exit Trim
<u>1Z21WO-1YZ070 Skamania Lodge</u>	4/17/2026	\$341.00	12-Apr-2026 to 15-Apr-2026 Lacie MPA An
<u>3059816 POINTE Pest Control</u>	4/29/2026	\$269.75	POINTE Pest Control 2 COM ATRLY Gene
<u>32339185 Positive Promotions</u>	4/9/2026	\$1,486.47	6" Glow-In-The Dark Mini Personalized Foo
<u>3447477418 Adobe</u>	5/4/2026	\$259.31	Acrobat Pro Service Term: 04-May-2026 to
<u>4358-317967 O'Reilly Auto Parts</u>	4/14/2026	\$42.24	1QTSYNTH Oil x 3
<u>48447021 US Cellular</u>	4/12/2026	\$139.94	US Cellular (iphone 17 mist blue), activatio
<u>48526344 US Cellular</u>	4/30/2026	\$54.79	Samsung Galaxy S25/ Brandon
<u>559723450579 The Wave Car Wash</u>	4/6/2026	\$28.17	car wash - Logan

May 2026 2nd Council Meeting

Reference	Date	Amount	Notes
<u>592538 Tractor Supply Co.</u>	4/14/2026	\$16.24	B&S Oil FLTR 5049K
<u>596875 Tractor Supply Co.</u>	4/29/2026	\$81.28	blade for lawnmower
<u>840-59800250-2-3966162-1 USPS</u>	4/29/2026	\$202.80	Qty 5 Stamps for Treasurer and W/S
<u>93 T-Mobile</u>	4/11/2026	\$86.70	20W USB- Power Adapter V2/ IP 17/16PR
<u>94474604 MULTIQUIP INC</u>	5/5/2026	\$254.05	Ball Bearing Sealed/Key/Seal Oil Input Pini
<u>INV 16 Winlock Hardware</u>	5/4/2026	\$2.53	Lock Shafts for water Pump
<u>INV351580264 Zoom</u>	4/27/2026	\$17.03	Zoom Workplace Pr Monthly Apr 27, 2026 -
<u>R6296565149 Holiday Inn Express</u>	4/20/2026	\$198.93	Agenda/Training Fee - Logan
<u>S-260416-3160-01 Wilco Farm Store</u>	4/17/2026	\$106.31	Boots for Brandon/PW
<u>SO36146 Core&Main</u>	4/16/2026	\$165.08	Pipeline Universal Water Meter Nut Wrench
<u>VP_H4QT8B6N Vistaprint</u>	4/16/2026	\$61.60	Standard Business Cards - Judy Godbey
Reference Number: 40503	US Bank NA Cincinnati	\$40.00	
<u>2026*Apr Bond Fees</u>	5/21/2026	\$40.00	2026*Apr Bond Fees
Reference Number: 40504	Vision Municipal Solution	\$4,021.32	
<u>09-17289</u>	5/21/2026	\$4,021.32	office 365 email
Reference Number: 40505	WA Dept of Transportation	\$3,507.86	
<u>RE*FB91458010261</u>	4/30/2026	\$3,507.86	2026*April Fuel
Reference Number: 40506	Zebra Computers	\$874.37	
<u>26378</u>	5/11/2026	\$553.96	new Firewall PD
<u>26402</u>	5/15/2026	\$320.41	Assistants workspace
Reference Number: EFT*20260509	Dept of Retirement Systems	\$6,684.32	
<u>Emp Rtmt - 16053</u>	5/18/2026	\$188.45	
<u>Emp Rtmt - 16054</u>	5/18/2026	\$276.96	
<u>Emp Rtmt - 16055</u>	5/18/2026	\$239.10	
<u>Emp Rtmt - 16056</u>	5/18/2026	\$257.09	
<u>Emp Rtmt - 16057</u>	5/18/2026	\$246.02	
<u>Emp Rtmt - 16058</u>	5/18/2026	\$156.12	
<u>Emp Rtmt - 16059</u>	5/18/2026	\$250.38	

May 2026 2nd Council Meeting

Reference	Date	Amount	Notes
<u>Emp Rtmt - 16060</u>	5/18/2026	\$151.74	
<u>Emp Rtmt - 16061</u>	5/18/2026	\$192.35	
<u>Emp Rtmt - 16062</u>	5/18/2026	\$189.16	
<u>Emp Rtmt - 16063</u>	5/18/2026	\$138.10	
<u>Emp Rtmt - 16064</u>	5/18/2026	\$187.48	
<u>Emp Rtmt - 16067</u>	5/18/2026	\$196.82	
<u>Emp Rtmt - 16068</u>	5/18/2026	\$173.18	
<u>Emp Rtmt - 16069</u>	5/18/2026	\$210.24	
<u>Taxable Retirement - 16053</u>	5/18/2026	\$302.16	
<u>Taxable Retirement - 16054</u>	5/18/2026	\$444.08	
<u>Taxable Retirement - 16055</u>	5/18/2026	\$383.37	
<u>Taxable Retirement - 16056</u>	5/18/2026	\$412.22	
<u>Taxable Retirement - 16057</u>	5/18/2026	\$237.21	
<u>Taxable Retirement - 16058</u>	5/18/2026	\$150.52	
<u>Taxable Retirement - 16059</u>	5/18/2026	\$314.09	
<u>Taxable Retirement - 16060</u>	5/18/2026	\$146.30	
<u>Taxable Retirement - 16061</u>	5/18/2026	\$185.46	
<u>Taxable Retirement - 16062</u>	5/18/2026	\$182.38	
<u>Taxable Retirement - 16063</u>	5/18/2026	\$133.15	
<u>Taxable Retirement - 16064</u>	5/18/2026	\$180.76	
<u>Taxable Retirement - 16067</u>	5/18/2026	\$189.76	
<u>Taxable Retirement - 16068</u>	5/18/2026	\$166.97	
<u>Taxable Retirement - 16069</u>	5/18/2026	\$202.70	
Reference Number: EFT*20260510	Dept of Treasury Internal Revenue Ser	\$7,738.50	
<u>Federal Income Tax - 16053</u>	5/18/2026	\$514.61	
<u>Federal Income Tax - 16054</u>	5/18/2026	\$723.86	
<u>Federal Income Tax - 16055</u>	5/18/2026	\$685.84	
<u>Federal Income Tax - 16056</u>	5/18/2026	\$688.74	
<u>Federal Income Tax - 16057</u>	5/18/2026	\$423.82	
<u>Federal Income Tax - 16058</u>	5/18/2026	\$309.83	
<u>Federal Income Tax - 16059</u>	5/18/2026	\$631.96	

May 2026 2nd Council Meeting

Reference	Date	Amount	Notes
<u>Federal Income Tax - 16060</u>	5/18/2026	\$132.65	
<u>Federal Income Tax - 16061</u>	5/18/2026	\$407.94	
<u>Federal Income Tax - 16062</u>	5/18/2026	\$198.67	
<u>Federal Income Tax - 16063</u>	5/18/2026	\$173.15	
<u>Federal Income Tax - 16064</u>	5/18/2026	\$269.27	
<u>Federal Income Tax - 16066</u>	5/18/2026	\$0.00	
<u>Federal Income Tax - 16067</u>	5/18/2026	\$294.11	
<u>Federal Income Tax - 16068</u>	5/18/2026	\$225.27	
<u>Federal Income Tax - 16069</u>	5/18/2026	\$405.98	
<u>Medicare - 16053</u>	5/18/2026	\$54.43	
<u>Medicare - 16053 (2)</u>	5/18/2026	\$54.43	
<u>Medicare - 16054</u>	5/18/2026	\$75.63	
<u>Medicare - 16054 (2)</u>	5/18/2026	\$75.63	
<u>Medicare - 16055</u>	5/18/2026	\$67.89	
<u>Medicare - 16055 (2)</u>	5/18/2026	\$67.89	
<u>Medicare - 16056</u>	5/18/2026	\$70.25	
<u>Medicare - 16056 (2)</u>	5/18/2026	\$70.25	
<u>Medicare - 16057</u>	5/18/2026	\$63.93	
<u>Medicare - 16057 (2)</u>	5/18/2026	\$63.93	
<u>Medicare - 16058</u>	5/18/2026	\$40.57	
<u>Medicare - 16058 (2)</u>	5/18/2026	\$40.57	
<u>Medicare - 16059</u>	5/18/2026	\$65.06	
<u>Medicare - 16059 (2)</u>	5/18/2026	\$65.06	
<u>Medicare - 16060</u>	5/18/2026	\$39.43	
<u>Medicare - 16060 (2)</u>	5/18/2026	\$39.43	
<u>Medicare - 16061</u>	5/18/2026	\$49.98	
<u>Medicare - 16061 (2)</u>	5/18/2026	\$49.98	
<u>Medicare - 16062</u>	5/18/2026	\$49.15	
<u>Medicare - 16062 (2)</u>	5/18/2026	\$49.15	
<u>Medicare - 16063</u>	5/18/2026	\$35.89	
<u>Medicare - 16063 (2)</u>	5/18/2026	\$35.89	
<u>Medicare - 16064</u>	5/18/2026	\$48.72	

May 2026 2nd Council Meeting

Reference	Date	Amount	Notes
<u>Medicare - 16064 (2)</u>	5/18/2026	\$48.72	
<u>Medicare - 16066</u>	5/18/2026	\$14.70	
<u>Medicare - 16066 (2)</u>	5/18/2026	\$14.70	
<u>Medicare - 16067</u>	5/18/2026	\$51.14	
<u>Medicare - 16067 (2)</u>	5/18/2026	\$51.14	
<u>Medicare - 16068</u>	5/18/2026	\$45.00	
<u>Medicare - 16068 (2)</u>	5/18/2026	\$45.00	
<u>Medicare - 16069</u>	5/18/2026	\$54.63	
<u>Medicare - 16069 (2)</u>	5/18/2026	\$54.63	
Reference Number: EFT*20260511	Centurylink	\$56.48	
<u>12026*Apr Tylemetry</u>	5/21/2026	\$56.48	2026- Apr 21-May 20 Well Telemetry 206T
Reference Number: EFT*20260512	Dept of Licensing Firearms Desk	\$18.00	
<u>NV0000186 Partin</u>	5/13/2026	\$18.00	NV0000186 Partin
Reference Number: EFT*20260513	Invoice Cloud Inc	\$161.00	
<u>3636-2026_4</u>	4/30/2026	\$161.00	2026 Apr online utility
Reference Number: EFT*20260514	US Cellular	\$56.22	
<u>0806535607</u>	5/2/2026	\$56.22	2026* 5/2-6/1 Mayor Cell
Reference Number: EFT*20260515	WAVE	\$112.10	
<u>138396701-0012189</u>	5/1/2026	\$112.10	2026 *5/1-5/31 WAVE Internet
Reference Number: EFT*20260516	WAVE	\$112.10	
<u>138091001-0012189</u>	5/1/2026	\$112.10	2026-5/1-5/31 Mayme
Reference Number: EFT*20260517	WAVE	\$112.10	
<u>138396801-0012189</u>	5/1/2026	\$112.10	2026-5/1-5/31 WAVE Phone PD
Reference Number: EFT*20260518	WAVE	\$103.35	
<u>032768701-0012177</u>	4/26/2026	\$103.35	2026*4/23-5/22 WAVE Phone & Internet P
Reference Number: EFT*20260519	Department of Commerce	\$311.53	

May 2026 2nd Council Meeting

Reference	Date	Amount	Notes
PWTFNT-46232	4/21/2026	\$311.53	PWTF Loan 25-96103-013
Reference Number: May 1-15, 2026	Payroll Vendor	\$40,232.16	
<u>ACH Pay - 16053</u>	5/18/2026	\$2,658.59	
<u>ACH Pay - 16054</u>	5/18/2026	\$3,408.69	
<u>ACH Pay - 16055</u>	5/18/2026	\$3,152.26	
<u>ACH Pay - 16056</u>	5/18/2026	\$3,130.52	
<u>ACH Pay - 16057</u>	5/18/2026	\$2,831.64	
<u>ACH Pay - 16058</u>	5/18/2026	\$2,063.79	
<u>ACH Pay - 16059</u>	5/18/2026	\$3,062.84	
<u>ACH Pay - 16060</u>	5/18/2026	\$2,218.55	
<u>ACH Pay - 16061</u>	5/18/2026	\$2,353.02	
<u>ACH Pay - 16062</u>	5/18/2026	\$2,463.72	
<u>ACH Pay - 16063</u>	5/18/2026	\$1,759.32	
<u>ACH Pay - 16064</u>	5/18/2026	\$2,353.04	
<u>ACH Pay - 16066</u>	5/18/2026	\$936.36	
<u>ACH Pay - 16067</u>	5/18/2026	\$2,792.43	
<u>ACH Pay - 16068</u>	5/18/2026	\$2,326.30	
<u>ACH Pay - 16069</u>	5/18/2026	\$2,721.09	
		\$106,499.25	
	VOIDED CK	\$269.75	
		\$106,229.50	

The following voucher/warrants/electronic payments are approved for payment:

Accounts Payable	66	24	50,801.39	40481-40506
Electronic Payments	9	9	1,042.88	eft*20260511-19
Payroll Vendors				
Electronic Payroll	2	2	14,422.82	Eft*20260509-10
ACH Direct Deposit	17	17	40,232.16	Payroll May 1-15 2026
Total Vouchers	94	52	\$106,499.25	
VOID Check 40407			269.75	
			\$106,229.50	

May 2026 2nd Council Meeting

Reference	Date	Amount Notes
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WE, THE FOLLOWING SIGNEES, APPROVE THE VOUCHERS FOR PAYMENT:

MAYOR: _____

TREASURER: _____

COUNCILOR #1: _____

COUNCILOR #2: _____

COUNCILOR #3: _____

COUNCILOR #4: _____

COUNCILOR #5: _____

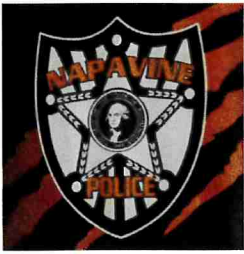
Police Department - John Brockmueller _____

Public Works/Community Development - _____

Court- Lacie Dewitt _____

City Clerk - Rachelle Denham: _____

DATED THIS _DAY OF _____, 2026



NAPAVINE POLICE DEPARTMENT

COUNCIL 5/26/2026 STAFF REPORT

- Our department, along with other City members participated in the annual Law Enforcement Special Olympics Torch Run, which began here in the parking lot of City Hall. (Picture below)
- We escorted the Lady Tigers Fastpitch out of town last week for the State Championship games in Yakima. The Tiger made an appearance to send them off, as well. (Picture below)
- Our agency is still in the process of hiring and accepting applications for the vacant position. We will continue to keep you informed on the progress of this process.





To: Mayor and City Council
From: Public Works/Community Development Staff
RE: Staff Report for Council Meeting, May 26th, 2026

- **Planning Commission Meeting Minutes**

- Next Planning Commission meeting is June 1st, 2026.

- **Department Update**

- Operations are normal, we continue to make changes slowly and are looking at training/certifications for employees and some reorganization.

- **Project Updates**

- Scots Industries - Water upgrade is complete. Issued building permit for foundation, will be permitting the building in the next few months. Riverside Fire will be handling the fire permits.
- Cell tower on city property –Permitted. Need to schedule preconstruction meeting.
- TA Project –City is waiting on WSDOT and Developer’s developer agreement. Applicant needs to revise site plan to move a driveway per DAHP requirements.
- Rush Road STIP -working with Local Programs, the County regarding City match. Working with Consor regarding cross-section and using a 4 ft buffer and 10 ft lanes. Working with County and Local Programs regarding STIP amendment.
- Woodard Road (Tiger Meadows) -Woodard Road (Tiger Meadows) – Civil review is expected to be complete by May 29th
- Jefferson Station – Flow meter installed 5/21/2026 and startup and turnover will occur early to mid June.
- Source Water Protection Grant - Waiting on determination for emergency source to be added to the existing water system. Two possible options. 1. Authorize the city to utilize more water out of the existing well by upgrading pumps. 2. Drill an emergency well. Either option would provide the city with 5 to 10 years to find a long-term solution. Need to meet with the tribes for any concerns with the creek behind city hall. The city has submitted grant applications to the state. DOH will start processing contract documents 10/06/2025, which can take up to 2 months. The suggested project end date is 09/30/2026. PFAS testing that was done in September for all water sources online came back non-detected! Submitted the Scope of Work for the Source Water Protection Local Assistance Grant Program. DOH Grant approved and signed 11/12/2025. This grant supports Napavine’s need to identify areas for replacement wells and preparation work in creating a groundwater flow model. Strata Geosciences is performing Napavine Wells 4 & 5 test Procedures.

- Franchise Agreements- Working on 2 Franchise agreements for telecommunications. Comcast Franchise agreement is completed.

407 Birch Ave SW, P. O. Box 810
Napavine, WA 98565
Phone: (360) 262-3547
www.cityofnapavine.com



Shawn O'Neill, Mayor
Rachelle Denham, City Clerk
Michelle Whitten, City Treasurer
John Brockmueller, Chief of Police
Bryan Morris, PW – CD Director

To: Mayor and City Council

From: Michelle Whitten, City Treasurer

RE: Treasurer's Report Council Meeting Date: May 26, 2026

Treasurer Report:

Northwest Administrators, Inc. has conducted a payroll audit from December 2023 to January 2026. The audit revealed that the city “reporting to the Trust appears to agree with the requirements of the applicable labor agreements.” They thanked me for the cooperation in the audit and providing all documents necessary. They found no exceptions. YEA!!