



CITY COUNCIL MEETING AGENDA
Tuesday – April 28, 2026 – 6:00 PM

Shawn O'Neill,
Mayor
soneill@cityofnapavine.com

Brian Watson,
Council Position No.1
bwatson@cityofnapavine.com

Ivan Wiediger,
Council Position No.2
iwiediger@cityofnapavine.com

Don Webster,
Council Position No.3
dwebster@cityofnapavine.com

Jeremy Germann,
Council Position No.4
jgermann@cityofnapavine.com

Duane Crouse,
Council Position No.5
dcrouse@cityofnapavine.com

Staff Members

Rachelle Denham,
City Clerk

Michelle Whitten,
City Treasurer

Will Tastad,
Director of Public Works

John Brockmueller,
Chief of Police

Allen Unzelman
Honorable Judge-Municipal Court

Jim Buzzard,
Legal Counsel

City of Napavine
407 Birch Ave SW
P O Box 810
Napavine, WA 98565
360-262-3547

City Website
www.cityofnapavine.com

- I. CALL TO ORDER**
- II. INVOCATION**
- III. PLEDGE OF ALLEGIANCE**
- IV. ROLL CALL**
- V. APPROVAL OF AGENDA – AS PRESENTED**

- VI. APPROVAL OF MEETING MINUTES – APRIL 14, 2026**
 - 1) REGULAR COUNCIL MEETING**

- VII. STAFF & COUNCIL REPORT**

- VIII. CITIZEN COMMENTS – NON-AGENDA ITEMS**

- IX. NEW BUSINESS**
 - 1) VOUCHERS – M. WHITTEN**
 - 2) REQUEST FOR BUDGET AMENDMENT:2026 DODGE DURANGO – CHIEF BROCKMUELLER**
 - 3) CITY PARKS: DIRECTION FROM COUNCIL-W. TASTAD**

- X. ADJOURNMENT – CLOSE OF MEETING**

Council Meeting is held in person and via Teleconference.

Teleconference Information

Dial-in number (US): (720) 740-9753

Access code: 8460198

To join the online meeting: <https://join.freeconferencecall.com/rdenham8>



NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES

April 14, 2026, 6:00 P.M.

Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor Shawn O’Neill called the regular city council meeting to order at 6:00pm.

INVOCATION:

The invocation was led by Ivan Wiediger.

PLEDGE OF ALLEGIANCE:

Mayor Shawn O’Neill led the flag salute.

ROLL CALL:

Council members present: Shawn O’Neill Mayor, Brian Watson Councilor #1, Ivan Wiediger Councilor #2, and Duane Crouse Mayor Pro Tem.

City staff members present: City Clerk – Rachelle Denham, Chief of Police – John Brockmueller, PW Director – Will Tastad, Community Development Specialist - Katie Williams, Legal Counsel – Jim Buzzard. *Absent: Treasurer - Michelle Whitten.

MOVED:	Ivan Wiediger	Motion: Excuse Councilors Don Webster and Jeremy Germann.
SECONDED:	Brian Watson	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	3-0 Motion Carried: 3 aye and 0 nay.	

CONSENT/APPROVAL OF AGENDA

MOVED:	Duane Crouse	Motion: Approval of Agenda- As Presented.
SECONDED:	Brian Watson	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	3-0 Motion Carried: 3 aye and 0 nay.	

APPROVAL OF MEETING MINUTES

MOVED:	Brian Watson	Motion: Approval of the Minutes for March 24, 2026 – Regular Council Meeting,
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	3-0 Motion Carried: 3 aye and 0 nay.	
MOVED:	Duane Crouse	Motion: Approval of the Minutes for March 24, 2026 – Public Hearing: Shoreline Master Plan,
SECONDED:	Brian Watson	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	3-0 Motion Carried: 3 aye and 0 nay.	

STAFF & COUNCIL REPORTS:

John Brockmueller – Chief of Police

- Greetings to the council. Report is in writing. Operations are normal.

Rachelle Denham – Clerk

- Report in writing.

Will Tastad – PW Director

- Report is in writing. As noted in the staff report that direction will be needed from the council in a future meeting on Parks. The mayor thanked Will and Katie for their hard work.

Duane Crouse – Mayor Pro Tem

- Events attended; AI Experience was put on by the Economic Alliance, In-person Flood Authority meeting, and was selected to serve on the local projects committee, AWC Leaders Exchange in Ellensburg, Napavine Scholarship Banquet. Met with Maria Cantwell’s Office in regard to the train crossing/closure issue, and South Lewis County Chamber Annual Banquet. Duane received a grant from AWC to attend the conference so the expense to city was minimal.

Shawn O’Neill- Mayor

- Thanked Mayor Pro Tem, Duane Crouse for filling in and stepping in to the train track issue. Has had a recent conversation regarding expanding broadband and cellular service to our area. This would provide more services and selection for the citizens.

Sandra White-LCFD5

- Greg will be back into the office on Mondays, Wednesdays, and Fridays now. We have a group of six volunteer recruits finishing academy in the next 30 days, and we will be inviting the community to attend their graduation. EMT classes will be their next step in their journey. Next group of volunteers are being interviewed and screened at this time. We are anticipating five new volunteer recruits coming through the door on June 1st, along with one experienced volunteer as well. These volunteer members will begin a local training program to make them an asset as soon as possible and will follow up at a fall, well this will be in the fall, a full training academy later this year. The fire station construction continues with the move-in date, most likely toward the end of May. At this time, the district is looking to begin accepting applications for the chief position in June. The new fire engine is being ordered, and the price will be \$1.25 million, and we have a 24-to-30-month delivery timeframe.

CITIZEN COMMENTS – NON-AGENDA ITEMS: *The recording link can be accessed for entire citizen comments. This is a brief summary and not verbatim.*

*None

EXECUTIVE SESSION-POTENTIAL LITIGATION RCW 42.30.110(1)(i)).

The council met in executive session starting at 6:00pm to discuss potential litigation as allowed by RCW 42.30.110(1)(i)). The council met until 6:25pm and no action was taken after the executive session. The mayor ended the executive session and called the regular council meeting back to order at 6:25pm.

NEW BUSINESS

VOUCHERS- M. WHITTEN

April - April 2026 1st Council Meeting

Reference	Date		Amount	Notes
The following voucher/warrants/electronic payments are approved for payment:				
Accounts Payable	119	41	390,072.80	40377/78/81-40425
Payroll Vendors	2	2	3,427.79	40379-80
Electronic Payments	10	8	8,547.33	EFT*20260406-13
Electronic Payroll	6	6	48,246.75	EFT*20260401-05/14
ACH Direct Deposit	17	17	40,966.15	Payroll Mar 16-31, 2026
Total Vouchers	154	74	\$491,260.82	

MOVED:	Ivan Wiediger	Motion: Pay the bills. Approval of the Vouchers dated April 14, 2026 1st Council Meeting.
SECONDED:	Duane Crouse	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	3-0 Motion Carried: 3 aye and 0 nay.	

Resolution 26-04-172 Napavine Climate Element With Greenhouse Gas Reduction and Resilience Goals and Policies into the 2026 Comprehensive Plan Update- K. Williams & W. Tastad

CITY OF NAPAVINE

RESOLUTION NO. 26-04-172

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NAPAVINE, WASHINGTON, ADOPTING A NEW CLIMATE ELEMENT WITH GREENHOUSE GAS REDUCTION AND RESILIENCE GOALS AND POLICIES INTO THE “2026 COMPREHENSIVE PLAN UPDATE” FOR THE CITY OF NAPAVINE; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

MOVED:	Duane Crouse	Motion: Approve Resolution 26-04-172.
SECONDED:	Brian Watson	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	3-0 Motion Carried: 3 aye and 0 nay.	

RESOLUTION 26-04-173 SMALL AND ATTRACTIVE ITEMS POLICY AND PROCEDURES – R. DENHAM

CITY OF NAPAVINE, WASHINGTON

RESOLUTION NO. 26-04-173

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NAPAVINE, WASHINGTON, UPDATING THE SMALL AND ATTRACTIVE ITEMS POLICY AND PROCEDURES, INCLUDING INVENTORY CONTROLS AND REPORTING REQUIREMENTS.

MOVED:	Ivan Wiediger	Motion: Approve Resolution 26-04-173.
SECONDED:	Brian Watson	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	3-0 Motion Carried: 3 aye and 0 nay.	

AM 26-02 LIQUOR LICENSE RENEW: SUPER MINI MART – R. DENHAM

MOVED:	Ivan Wiediger	Motion: Approve AM 26-02 Liquor License Renew-Super Mini Mart.
SECONDED:	Brian Watson	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	3-0 Motion Carried: 3 aye and 0 nay.	

ADJOURNMENT: *Meeting Adjourned at approximately 6:32 p.m.*

MOVED:	Ivan Wiediger	Motion: To Adjourn – Close of Meeting
SECONDED:	Duane Crouse	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	3-0 Motion Carried: 3 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online from [freeconferencecall.com](https://fccdl.in/CqSLpCIDzq) or at the link <https://fccdl.in/CqSLpCIDzq> .

Respectfully submitted,

Rachelle Denham, City Clerk

Shawn O’Neill, Mayor

Councilor



Voucher Report April 28, 2026

April 2026 2nd Council Meeting

Reference	Date	Amount	Notes
Reference Number: 40426	Dept. of Licensing	\$3,463.00	
2026*04 DOL	4/22/2026	\$3,463.00	Licensing of 2012 F750 Dump Truck
Reference Number: 40427	ALS Environmental	\$200.00	
36-51-713651-0	4/15/2026	\$200.00	EPA IOC Tests
Reference Number: 40428	BHC Consultants	\$2,025.45	
0024685	4/9/2026	\$2,025.45	Jefferson Station
Reference Number: 40429	Buzzard Law Group, P.S.	\$6,737.50	
20832a	3/31/2026	\$3,150.00	General Prosecution File
20941	4/18/2026	\$112.50	Pass Thru TA
20946	4/18/2026	\$750.00	2025 - 3/24-4/14 Legal
20948	4/18/2026	\$12.50	Case No. 6A0226573
20949	4/18/2026	\$37.50	Case No. 6A0226571
20950	4/18/2026	\$37.50	Case No. 6A0226567
20951	4/18/2026	\$12.50	Case No. 6A0226575, 6A0226577
20955	4/18/2026	\$37.50	Case No. 6A0125004
20956	4/18/2026	\$25.00	Case No. 6A0124992
20957	4/18/2026	\$12.50	Case No. 6A0124987
20958	4/18/2026	\$175.00	Case No. 6A0094433
20959	4/18/2026	\$37.50	Case No. 6A0094197
20960	4/18/2026	\$37.50	Case No. 6A0094190
20961	4/18/2026	\$100.00	Case No. 6A0094188
20962	4/18/2026	\$100.00	Case No. 5A0949485
20963	4/18/2026	\$50.00	Case No. 5A0949482
20964	4/18/2026	\$25.00	Case No. 5A0750800
20965	4/18/2026	\$175.00	Case No. 5A0611130, 5A0611128
20966	4/18/2026	\$25.00	Lewis 4A0730121

April 2026 2nd Council Meeting

Reference	Date	Amount	Notes
20967	4/18/2026	\$50.00	Lewis Case No. 3A0549344
20970	4/18/2026	\$100.00	Lewis Case No. 4A0331196
20974	4/18/2026	\$1,675.00	General Prosecution File
Reference Number: 40430	City of Napavine	\$821.98	
2026*03 Utility Tax	4/22/2026	\$821.98	2026-03 Water/Sewer Service Utility Tax
Reference Number: 40431	Confederated Tribes of The Chel	\$1,445.00	
10153	12/31/2025	\$1,445.00	17 days Karplyul
Reference Number: 40432	Conсор North America, Inc	\$14,548.84	
D240918WA.00-15	3/26/2026	\$14,548.84	RUSH RD
Reference Number: 40433	Jackson Civil Engineering LLC	\$7,758.75	
0016-14-15	4/9/2026	\$1,076.25	Development Pass-Through Fees TA
0016-29-11	4/9/2026	\$2,223.75	Development Pass-Through Fees Tiger Me
0016-45-01	1/29/2026	\$1,437.50	Development Pass-Through Fees Enbody
0016-45-02	4/9/2026	\$961.25	Development Pass-Through Fees Enbody
0016-46-02	4/9/2026	\$230.00	Development Pass-Through Fees KR Hom
0016-47-02	4/9/2026	\$920.00	Development Pass-Through Fees Napavine
0016-GEN-18	4/9/2026	\$910.00	Permits/Rush Rd/TIB/Water Report
Reference Number: 40434	Kim Alexander	\$443.75	
2026*02 Civil Service Sec	4/22/2026	\$156.25	2026*02 Civil Service Sec
2026*03 Civil Service Sec	4/22/2026	\$125.00	2026*03 Civil Service Sec
2026*04 Civil Service Sec	4/22/2026	\$162.50	2025*04 Civil Service Sec
Reference Number: 40435	LCSO-Corrections Bureau	\$285.15	
2026*03 Prisoner	4/15/2026	\$285.15	2026 - 03 #2.5 of beds days
Reference Number: 40436	Lemay Mobile Shredding	\$72.58	
4927286S185	4/1/2026	\$72.58	2026*March Shred
Reference Number: 40437	Lewis County Sheriffs Office	\$1,174.25	

April 2026 2nd Council Meeting

Reference	Date	Amount	Notes
2026*03 Evidence	4/9/2026	\$1,174.25	2026- 03 Evidence Handling
Reference Number: 40438	Lewis County Treasurer	\$51.91	
2026*03 Crime Victims	4/22/2026	\$51.91	2026*03 Crime Victims - Court Remittance
Reference Number: 40439	Minuteman Press	\$183.33	
3275	3/29/2026	\$183.33	Business Cards-Katie/laura/Will/Davis
Reference Number: 40440	Pomps Tire Service Inc	\$91.94	
2040036092	4/21/2026	\$91.94	Flat Repair PW
Reference Number: 40441	Providence Hospital/cent	\$8.00	
2026*03 Prisoner Medical	4/22/2026	\$8.00	Chastain Collection
Reference Number: 40442	Quill Corporation	\$20.53	
48513719	4/10/2026	\$20.53	Date Stamp
Reference Number: 40443	State Treasurer's Office	\$2,010.28	
2026*03 State Remit	4/22/2026	\$2,010.28	2026*03 State Remit
Reference Number: 40444	Strata Geosciences	\$16,735.26	
25-034MN-01	4/23/2026	\$16,735.26	PFAS- Geo
Reference Number: 40445	Transient Vendor	\$100.00	
2026 Safe & Sober	4/23/2026	\$100.00	2026 Safe & Sober
Reference Number: 40446	Transient Vendor	\$264.92	
2026*03 AWC Miles	4/23/2026	\$264.92	Crouse Mileage to AWC Conf
Reference Number: 40447	US Bank Corp Payment Syst	\$3,196.22	
(6290)WA ST DEPT Agriculture	3/24/2026	\$51.50	WA ST DEPT Agriculture Training - Brando
026871 Creekside BBQ	3/18/2026	\$62.97	meals

April 2026 2nd Council Meeting

Reference	Date	Amount	Notes
028168 Soft Touch Car Wash	3/23/2026	\$12.45	Car Wash
028418 Soft Touch Car Wash	3/30/2026	\$12.45	Car Wash
0303595054 Carhartt	4/3/2026	\$64.85	Jacket/Tastad
112-1281814-6440216 Amazon	4/6/2026	\$41.91	office supplies
112-4403705-6985828 Amazon	4/6/2026	\$28.07	Car Phone Holder/Tastad
112-4442804-3490601 Amazon	3/31/2026	\$86.04	Clear Stackable Latching Storage Bin X 2
112-4587095-0616203 Amazon	3/24/2026	\$38.91	4 Large Quilt Hangers for Wall
112-7392706-8318626 Amazon	4/6/2026	\$12.96	Glass scratch remover/Polishing Kit
112-8117217-4771423 Amazon	3/24/2026	\$226.92	Dest to Wall Gap Fillers
113-0843062-7340207 Amazon	3/9/2026	\$20.51	Clear Single Pocket Wall Mount for Hangin
113-4401647-9427418 Amazon	3/9/2026	\$129.71	Solar Trail Camera 2 Pack, well 6 monitor
113-4773494-6864250 Amazon	4/6/2026	\$51.33	tray organizer, rubber date stamp and paper
113-8144025-0155447 Amazon	3/9/2026	\$48.00	waterproof paper and pens
113-8377327-6330650 Amazon	3/9/2026	\$40.18	Stapler and Otterbox
141657 Napavine Diner	3/19/2026	\$38.64	S Lewis Chamber Lunch, Duane and Rach
229069 WSU Market Place	3/18/2026	\$58.60	Pesticide Study Materials
26032377398214 WA ST DEPT Agriculture	3/24/2026	\$51.50	WA ST DEPT Agriculture Training - Max Or
29845-06692 WA Municipal Clerks Assoc	4/1/2026	\$100.00	Membership Renewal to 5/1/2027
3271587 BRUNT Workwear	4/1/2026	\$199.97	Boots/Tastad
380721019 Hotel Windrow	3/27/2026	\$160.37	Duane Crouse/Council Leaders Exchange
404002 Taco Locos	3/19/2026	\$44.65	meals
585356 Metro Institute	3/24/2026	\$116.00	Laws and Safety Training for Weed Control
585786 Metro Institute	3/25/2026	\$116.00	Laws and Safety Training for Weed Control
780609464400 Safeway	4/3/2026	\$23.33	Bowls and Plates
80162751 Free Conference Call	3/15/2026	\$3.25	file storage 3/15/26-4/14/26
87887764 Davenport Grand	3/27/2026	\$1,125.75	Davenport Grand Hotel Stay 5-10-2026-5/1
988643 Napavine Ace Hardware	3/12/2026	\$21.60	Mark Paint IC SB FLR GRN/FLR PINK SB
g7rxmq pdfFiller services	3/26/2026	\$104.83	pdfFiller Services yearly subscription
INV347503918 Zoom	3/27/2026	\$17.03	Zoom Billing Period 3/27/2026-4/26/2026
INVRPC-4425570 RemotePC	4/3/2026	\$31.89	Charge for Consumer 1 computer yearly
Ref#00000002 Madsens Shop and Supply	3/16/2026	\$54.05	Vest Org Large

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Reference	Date	Amount	Notes
Reference Number: 40448	Utilities Underground Location C	\$16.56	
6030204	3/31/2026	\$16.56	2026*03 12 locates
Reference Number: 40449	Vision Municipal Solution	\$66.50	
09-17241	3/31/2026	\$66.50	Emails Sawyer/Haley
Reference Number: 40450	Zebra Computers	\$917.54	
26237	4/9/2026	\$474.29	CJIS Security
26274	4/17/2026	\$248.13	new lap top change out Court
26277	4/18/2026	\$146.34	migration of court computer
26280	4/20/2026	\$48.78	drop off Court computer
Reference Number: Apr 1-15, 2026	Payroll Vendor	\$39,300.00	
ACH Pay - 16018	4/16/2026	\$2,496.83	
ACH Pay - 16019	4/16/2026	\$3,438.55	
ACH Pay - 16020	4/16/2026	\$2,651.60	
ACH Pay - 16021	4/16/2026	\$2,524.45	
ACH Pay - 16022	4/16/2026	\$2,832.35	
ACH Pay - 16023	4/16/2026	\$2,062.67	
ACH Pay - 16024	4/16/2026	\$3,061.70	
ACH Pay - 16025	4/16/2026	\$2,223.12	
ACH Pay - 16026	4/16/2026	\$2,218.52	
ACH Pay - 16027	4/16/2026	\$2,465.24	
ACH Pay - 16029	4/16/2026	\$2,352.97	
ACH Pay - 16031	4/16/2026	\$852.99	
ACH Pay - 16032	4/16/2026	\$3,125.55	
ACH Pay - 16033	4/16/2026	\$2,082.31	
ACH Pay - 16034	4/16/2026	\$2,131.51	
ACH Pay - 16035	4/16/2026	\$2,779.64	
Reference Number: EFT*2026*0423	Umpqua Bank - Washington	\$31.14	
2026*03 Bank Fees	4/22/2026	\$31.14	2026*03 Bank Fees

April 2026 2nd Council Meeting

Reference	Date	Amount	Notes
Reference Number: EFT*20260415	Dept of Labor & Industry	\$7,946.46	
2026 Q1 Burdick CS	4/14/2026	\$25.91	
2026 Q1 Burdick Sewer	4/14/2026	\$25.91	
2026 Q1 Burdick Water	4/14/2026	\$25.91	
2026 Q1 PD Volunteer	4/14/2026	\$32.98	
Emp L&I - 15901	1/16/2026	\$112.31	
Emp L&I - 15902	1/16/2026	\$78.14	
Emp L&I - 15903	1/16/2026	\$200.20	
Emp L&I - 15904	1/16/2026	\$209.97	
Emp L&I - 15905	1/16/2026	\$212.41	
Emp L&I - 15906	1/16/2026	\$11.86	
Emp L&I - 15907	1/16/2026	\$78.14	
Emp L&I - 15908	1/16/2026	\$13.74	
Emp L&I - 15909	1/16/2026	\$11.44	
Emp L&I - 15910	1/16/2026	\$78.14	
Emp L&I - 15911	1/16/2026	\$14.55	
Emp L&I - 15912	1/16/2026	\$9.30	
Emp L&I - 15913	1/16/2026	\$4.86	
Emp L&I - 15914	1/16/2026	\$15.79	
Emp L&I - 15915	1/16/2026	\$9.05	
Emp L&I - 15916	2/2/2026	\$224.62	
Emp L&I - 15917	2/2/2026	\$73.26	
Emp L&I - 15918	2/2/2026	\$200.20	
Emp L&I - 15919	2/2/2026	\$247.81	
Emp L&I - 15920	2/2/2026	\$1.02	
Emp L&I - 15921	2/2/2026	\$246.59	
Emp L&I - 15922	2/2/2026	\$12.12	
Emp L&I - 15923	2/2/2026	\$51.77	
Emp L&I - 15924	2/2/2026	\$14.00	
Emp L&I - 15925	2/2/2026	\$12.80	
Emp L&I - 15926	2/2/2026	\$38.09	

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Reference	Date	Amount	Notes
Emp L&I - 15927	2/2/2026	\$12.81	
Emp L&I - 15928	2/2/2026	\$6.91	
Emp L&I - 15929	2/2/2026	\$5.38	
Emp L&I - 15930	2/2/2026	\$15.88	
Emp L&I - 15931	2/2/2026	\$12.80	
Emp L&I - 15932	2/17/2026	\$201.42	
Emp L&I - 15933	2/17/2026	\$74.72	
Emp L&I - 15934	2/17/2026	\$200.20	
Emp L&I - 15935	2/17/2026	\$169.68	
Emp L&I - 15936	2/17/2026	\$224.62	
Emp L&I - 15937	2/17/2026	\$10.54	
Emp L&I - 15938	2/17/2026	\$78.14	
Emp L&I - 15939	2/17/2026	\$13.40	
Emp L&I - 15940	2/17/2026	\$14.04	
Emp L&I - 15941	2/17/2026	\$69.35	
Emp L&I - 15942	2/17/2026	\$14.17	
Emp L&I - 15943	2/17/2026	\$11.44	
Emp L&I - 15944	2/17/2026	\$5.89	
Emp L&I - 15945	2/17/2026	\$15.79	
Emp L&I - 15946	2/17/2026	\$12.97	
Emp L&I - 15947	3/2/2026	\$140.39	
Emp L&I - 15948	3/2/2026	\$25.15	
Emp L&I - 15949	3/2/2026	\$175.79	
Emp L&I - 15950	3/2/2026	\$170.91	
Emp L&I - 15951	3/2/2026	\$1.02	
Emp L&I - 15953	3/2/2026	\$11.95	
Emp L&I - 15954	3/2/2026	\$60.56	
Emp L&I - 15955	3/2/2026	\$12.03	
Emp L&I - 15956	3/2/2026	\$11.65	
Emp L&I - 15957	3/2/2026	\$79.12	
Emp L&I - 15959	3/2/2026	\$10.58	
Emp L&I - 15960	3/2/2026	\$5.89	

April 2026 2nd Council Meeting

Reference	Date	Amount	Notes
Emp L&I - 15962	3/2/2026	\$12.12	
Emp L&I - 15963	3/2/2026	\$12.29	
Emp L&I - 15964	3/2/2026	\$224.62	
Emp L&I - 15966	3/2/2026	\$12.81	
Emp L&I - 15967	3/16/2026	\$227.06	
Emp L&I - 15969	3/16/2026	\$207.53	
Emp L&I - 15970	3/16/2026	\$179.45	
Emp L&I - 15971	3/16/2026	\$196.54	
Emp L&I - 15972	3/16/2026	\$13.66	
Emp L&I - 15973	3/16/2026	\$80.09	
Emp L&I - 15974	3/16/2026	\$11.61	
Emp L&I - 15975	3/16/2026	\$14.21	
Emp L&I - 15976	3/16/2026	\$74.23	
Emp L&I - 15977	3/16/2026	\$10.75	
Emp L&I - 15978	3/16/2026	\$11.95	
Emp L&I - 15979	3/16/2026	\$4.35	
Emp L&I - 15980	3/16/2026	\$16.05	
Emp L&I - 15981	3/16/2026	\$12.97	
Emp L&I - 15997	4/1/2026	\$56.65	
Emp L&I - 15998	4/1/2026	\$6.57	
Emp L&I - 16002	4/1/2026	\$16.56	
Emp L&I - 16004	4/1/2026	\$246.59	
Emp L&I - 16005	4/1/2026	\$217.29	
Emp L&I - 16006	4/1/2026	\$100.10	
Emp L&I - 16007	4/1/2026	\$244.15	
Emp L&I - 16008	4/1/2026	\$14.51	
Emp L&I - 16009	4/1/2026	\$100.61	
Emp L&I - 16010	4/1/2026	\$17.24	
Emp L&I - 16011	4/1/2026	\$17.37	
Emp L&I - 16012	4/1/2026	\$96.70	
Emp L&I - 16013	4/1/2026	\$13.49	
Emp L&I - 16014	4/1/2026	\$14.55	

April 2026 2nd Council Meeting

Reference	Date	Amount	Notes
Emp L&I - 16015	4/1/2026	\$15.45	
Emp L&I - 16016	4/1/2026	\$15.62	
Emp L&I - 16017	4/1/2026	\$1.02	
L&I - 15901	1/16/2026	\$13.61	
L&I - 15902	1/16/2026	\$18.73	
L&I - 15903	1/16/2026	\$24.26	
L&I - 15904	1/16/2026	\$25.44	
L&I - 15905	1/16/2026	\$25.73	
L&I - 15906	1/16/2026	\$7.60	
L&I - 15907	1/16/2026	\$18.73	
L&I - 15908	1/16/2026	\$8.80	
L&I - 15909	1/16/2026	\$7.32	
L&I - 15910	1/16/2026	\$18.73	
L&I - 15911	1/16/2026	\$8.96	
L&I - 15912	1/16/2026	\$5.96	
L&I - 15913	1/16/2026	\$3.12	
L&I - 15914	1/16/2026	\$10.11	
L&I - 15915	1/16/2026	\$5.79	
L&I - 15916	2/2/2026	\$27.21	
L&I - 15917	2/2/2026	\$17.56	
L&I - 15918	2/2/2026	\$24.26	
L&I - 15919	2/2/2026	\$30.02	
L&I - 15920	2/2/2026	\$0.66	
L&I - 15921	2/2/2026	\$29.88	
L&I - 15922	2/2/2026	\$7.76	
L&I - 15923	2/2/2026	\$12.41	
L&I - 15924	2/2/2026	\$8.96	
L&I - 15925	2/2/2026	\$8.20	
L&I - 15926	2/2/2026	\$9.13	
L&I - 15927	2/2/2026	\$8.20	
L&I - 15928	2/2/2026	\$4.43	
L&I - 15929	2/2/2026	\$3.44	

April 2026 2nd Council Meeting

Reference	Date	Amount	Notes
L&I - 15930	2/2/2026	\$10.16	
L&I - 15931	2/2/2026	\$8.20	
L&I - 15932	2/17/2026	\$24.40	
L&I - 15933	2/17/2026	\$17.91	
L&I - 15934	2/17/2026	\$24.26	
L&I - 15935	2/17/2026	\$20.56	
L&I - 15936	2/17/2026	\$27.21	
L&I - 15937	2/17/2026	\$6.75	
L&I - 15938	2/17/2026	\$18.73	
L&I - 15939	2/17/2026	\$8.58	
L&I - 15940	2/17/2026	\$8.99	
L&I - 15941	2/17/2026	\$16.62	
L&I - 15942	2/17/2026	\$9.07	
L&I - 15943	2/17/2026	\$7.32	
L&I - 15944	2/17/2026	\$3.77	
L&I - 15945	2/17/2026	\$10.11	
L&I - 15946	2/17/2026	\$8.31	
L&I - 15947	3/2/2026	\$17.01	
L&I - 15948	3/2/2026	\$6.03	
L&I - 15949	3/2/2026	\$21.30	
L&I - 15950	3/2/2026	\$20.71	
L&I - 15951	3/2/2026	\$0.66	
L&I - 15953	3/2/2026	\$7.65	
L&I - 15954	3/2/2026	\$14.52	
L&I - 15955	3/2/2026	\$7.71	
L&I - 15956	3/2/2026	\$7.46	
L&I - 15957	3/2/2026	\$18.97	
L&I - 15959	3/2/2026	\$6.78	
L&I - 15960	3/2/2026	\$3.77	
L&I - 15962	3/2/2026	\$7.76	
L&I - 15963	3/2/2026	\$7.87	
L&I - 15964	3/2/2026	\$27.21	

April 2026 2nd Council Meeting

Reference	Date	Amount	Notes
L&I - 15966	3/2/2026	\$8.20	
L&I - 15967	3/16/2026	\$27.51	
L&I - 15969	3/16/2026	\$25.14	
L&I - 15970	3/16/2026	\$21.74	
L&I - 15971	3/16/2026	\$23.81	
L&I - 15972	3/16/2026	\$8.74	
L&I - 15973	3/16/2026	\$19.20	
L&I - 15974	3/16/2026	\$7.43	
L&I - 15975	3/16/2026	\$9.10	
L&I - 15976	3/16/2026	\$17.80	
L&I - 15977	3/16/2026	\$6.89	
L&I - 15978	3/16/2026	\$7.65	
L&I - 15979	3/16/2026	\$2.79	
L&I - 15980	3/16/2026	\$10.27	
L&I - 15981	3/16/2026	\$8.31	
L&I - 15997	4/1/2026	\$13.58	
L&I - 15998	4/1/2026	\$4.21	
L&I - 16002	4/1/2026	\$22.71	
L&I - 16004	4/1/2026	\$29.88	
L&I - 16005	4/1/2026	\$26.33	
L&I - 16006	4/1/2026	\$12.13	
L&I - 16007	4/1/2026	\$29.58	
L&I - 16008	4/1/2026	\$9.29	
L&I - 16009	4/1/2026	\$24.12	
L&I - 16010	4/1/2026	\$11.04	
L&I - 16011	4/1/2026	\$11.12	
L&I - 16012	4/1/2026	\$23.18	
L&I - 16013	4/1/2026	\$8.63	
L&I - 16014	4/1/2026	\$9.32	
L&I - 16015	4/1/2026	\$9.89	
L&I - 16016	4/1/2026	\$10.00	
L&I - 16017	4/1/2026	\$0.66	

April 2026 2nd Council Meeting

Reference	Date	Amount	Notes
Reference Number: EFT*20260416	WA Employment Security-WA Ca	\$1,529.72	
2026 Q1 WA Care	4/14/2026	\$0.47	
LTC - 15901	1/16/2026	\$19.36	
LTC - 15902	1/16/2026	\$18.86	
LTC - 15904	1/16/2026	\$24.30	
LTC - 15905	1/16/2026	\$21.62	
LTC - 15906	1/16/2026	\$25.57	
LTC - 15907	1/16/2026	\$18.17	
LTC - 15910	1/16/2026	\$19.20	
LTC - 15911	1/16/2026	\$19.99	
LTC - 15912	1/16/2026	\$19.49	
LTC - 15913	1/16/2026	\$5.06	
LTC - 15914	1/16/2026	\$21.32	
LTC - 15915	1/16/2026	\$16.23	
LTC - 15916	2/2/2026	\$19.29	
LTC - 15917	2/2/2026	\$19.73	
LTC - 15919	2/2/2026	\$23.54	
LTC - 15920	2/2/2026	\$5.80	
LTC - 15921	2/2/2026	\$23.73	
LTC - 15922	2/2/2026	\$26.01	
LTC - 15923	2/2/2026	\$19.33	
LTC - 15926	2/2/2026	\$19.43	
LTC - 15927	2/2/2026	\$19.89	
LTC - 15928	2/2/2026	\$19.49	
LTC - 15929	2/2/2026	\$5.06	
LTC - 15930	2/2/2026	\$21.94	
LTC - 15931	2/2/2026	\$16.23	
LTC - 15932	2/17/2026	\$20.71	
LTC - 15933	2/17/2026	\$18.86	
LTC - 15935	2/17/2026	\$23.78	
LTC - 15936	2/17/2026	\$19.58	

April 2026 2nd Council Meeting

Reference	Date	Amount	Notes
LTC - 15937	2/17/2026	\$25.57	
LTC - 15938	2/17/2026	\$17.55	
LTC - 15941	2/17/2026	\$19.82	
LTC - 15942	2/17/2026	\$19.87	
LTC - 15943	2/17/2026	\$19.49	
LTC - 15944	2/17/2026	\$5.54	
LTC - 15945	2/17/2026	\$21.94	
LTC - 15946	2/17/2026	\$16.23	
LTC - 15947	3/2/2026	\$19.51	
LTC - 15948	3/2/2026	\$19.73	
LTC - 15950	3/2/2026	\$22.75	
LTC - 15951	3/2/2026	\$5.80	
LTC - 15953	3/2/2026	\$25.57	
LTC - 15954	3/2/2026	\$18.01	
LTC - 15957	3/2/2026	\$19.78	
LTC - 15959	3/2/2026	\$19.49	
LTC - 15960	3/2/2026	\$5.70	
LTC - 15962	3/2/2026	\$16.23	
LTC - 15963	3/2/2026	\$21.94	
LTC - 15964	3/2/2026	\$20.45	
LTC - 15966	3/2/2026	\$20.74	
LTC - 15967	3/16/2026	\$19.95	
LTC - 15968	3/16/2026	\$18.86	
LTC - 15970	3/16/2026	\$24.09	
LTC - 15971	3/16/2026	\$19.36	
LTC - 15972	3/16/2026	\$25.57	
LTC - 15973	3/16/2026	\$17.55	
LTC - 15976	3/16/2026	\$19.82	
LTC - 15977	3/16/2026	\$20.73	
LTC - 15978	3/16/2026	\$19.49	
LTC - 15979	3/16/2026	\$5.21	
LTC - 15980	3/16/2026	\$22.57	

April 2026 2nd Council Meeting

Reference	Date	Amount	Notes
LTC - 15981	3/16/2026	\$16.23	
LTC - 15997	4/1/2026	\$14.63	
LTC - 15998	4/1/2026	\$6.47	
LTC - 16002	4/1/2026	\$15.88	
LTC - 16003	4/1/2026	\$21.08	
LTC - 16004	4/1/2026	\$23.40	
LTC - 16006	4/1/2026	\$22.89	
LTC - 16007	4/1/2026	\$24.20	
LTC - 16008	4/1/2026	\$25.57	
LTC - 16009	4/1/2026	\$18.56	
LTC - 16012	4/1/2026	\$19.43	
LTC - 16013	4/1/2026	\$21.20	
LTC - 16014	4/1/2026	\$19.49	
LTC - 16015	4/1/2026	\$20.39	
LTC - 16016	4/1/2026	\$16.23	
LTC - 16017	4/1/2026	\$5.80	
WA Cares - 15909	1/16/2026	\$15.22	
WA Cares - 15925	2/2/2026	\$15.22	
WA Cares - 15940	2/17/2026	\$15.22	
WA Cares - 15956	3/2/2026	\$15.22	
WA Cares - 15975	3/16/2026	\$15.22	
WA Cares - 16011	4/1/2026	\$15.22	
Reference Number: EFT*20260417	WA Employment Security - PFML	\$2,598.66	
2026 Q1 PFML	4/14/2026	(\$0.06)	
PFML - 15901	1/16/2026	\$26.94	
PFML - 15902	1/16/2026	\$26.24	
PFML - 15903	1/16/2026	\$42.28	
PFML - 15904	1/16/2026	\$33.82	
PFML - 15905	1/16/2026	\$30.08	
PFML - 15906	1/16/2026	\$35.59	
PFML - 15907	1/16/2026	\$25.29	

April 2026 2nd Council Meeting

Reference	Date	Amount	Notes
PFML - 15908	1/16/2026	\$36.14	
PFML - 15909	1/16/2026	\$21.18	
PFML - 15910	1/16/2026	\$26.72	
PFML - 15911	1/16/2026	\$27.83	
PFML - 15912	1/16/2026	\$27.12	
PFML - 15913	1/16/2026	\$7.05	
PFML - 15914	1/16/2026	\$29.67	
PFML - 15915	1/16/2026	\$22.58	
PFML - 15916	2/2/2026	\$26.84	
PFML - 15917	2/2/2026	\$27.45	
PFML - 15918	2/2/2026	\$41.07	
PFML - 15919	2/2/2026	\$32.76	
PFML - 15920	2/2/2026	\$8.07	
PFML - 15921	2/2/2026	\$33.03	
PFML - 15922	2/2/2026	\$36.20	
PFML - 15923	2/2/2026	\$26.90	
PFML - 15924	2/2/2026	\$36.14	
PFML - 15925	2/2/2026	\$21.18	
PFML - 15926	2/2/2026	\$27.04	
PFML - 15927	2/2/2026	\$27.68	
PFML - 15928	2/2/2026	\$27.12	
PFML - 15929	2/2/2026	\$7.05	
PFML - 15930	2/2/2026	\$30.54	
PFML - 15931	2/2/2026	\$22.58	
PFML - 15932	2/17/2026	\$28.82	
PFML - 15933	2/17/2026	\$26.24	
PFML - 15934	2/17/2026	\$40.99	
PFML - 15935	2/17/2026	\$33.09	
PFML - 15936	2/17/2026	\$27.25	
PFML - 15937	2/17/2026	\$35.59	
PFML - 15938	2/17/2026	\$24.42	
PFML - 15939	2/17/2026	\$36.14	

April 2026 2nd Council Meeting

Reference	Date	Amount	Notes
PFML - 15940	2/17/2026	\$21.18	
PFML - 15941	2/17/2026	\$27.58	
PFML - 15942	2/17/2026	\$27.65	
PFML - 15943	2/17/2026	\$27.12	
PFML - 15944	2/17/2026	\$7.72	
PFML - 15945	2/17/2026	\$30.54	
PFML - 15946	2/17/2026	\$22.58	
PFML - 15947	3/2/2026	\$27.15	
PFML - 15948	3/2/2026	\$27.45	
PFML - 15949	3/2/2026	\$41.55	
PFML - 15950	3/2/2026	\$31.66	
PFML - 15951	3/2/2026	\$8.07	
PFML - 15953	3/2/2026	\$35.59	
PFML - 15954	3/2/2026	\$25.07	
PFML - 15955	3/2/2026	\$37.70	
PFML - 15956	3/2/2026	\$21.18	
PFML - 15957	3/2/2026	\$27.52	
PFML - 15959	3/2/2026	\$27.12	
PFML - 15960	3/2/2026	\$7.94	
PFML - 15962	3/2/2026	\$22.58	
PFML - 15963	3/2/2026	\$30.54	
PFML - 15964	3/2/2026	\$28.46	
PFML - 15966	3/2/2026	\$28.86	
PFML - 15967	3/16/2026	\$27.77	
PFML - 15968	3/16/2026	\$26.24	
PFML - 15969	3/16/2026	\$43.03	
PFML - 15970	3/16/2026	\$33.52	
PFML - 15971	3/16/2026	\$26.94	
PFML - 15972	3/16/2026	\$35.59	
PFML - 15973	3/16/2026	\$24.42	
PFML - 15974	3/16/2026	\$36.14	
PFML - 15975	3/16/2026	\$21.18	

April 2026 2nd Council Meeting

Reference	Date	Amount	Notes
PFML - 15976	3/16/2026	\$27.58	
PFML - 15977	3/16/2026	\$28.85	
PFML - 15978	3/16/2026	\$27.12	
PFML - 15979	3/16/2026	\$7.25	
PFML - 15980	3/16/2026	\$31.41	
PFML - 15981	3/16/2026	\$22.58	
PFML - 15997	4/1/2026	\$20.36	
PFML - 15998	4/1/2026	\$9.00	
PFML - 16002	4/1/2026	\$22.10	
PFML - 16003	4/1/2026	\$29.33	
PFML - 16004	4/1/2026	\$32.56	
PFML - 16005	4/1/2026	\$43.27	
PFML - 16006	4/1/2026	\$31.85	
PFML - 16007	4/1/2026	\$33.67	
PFML - 16008	4/1/2026	\$35.59	
PFML - 16009	4/1/2026	\$25.83	
PFML - 16010	4/1/2026	\$36.14	
PFML - 16011	4/1/2026	\$21.18	
PFML - 16012	4/1/2026	\$27.04	
PFML - 16013	4/1/2026	\$29.51	
PFML - 16014	4/1/2026	\$27.12	
PFML - 16015	4/1/2026	\$28.37	
PFML - 16016	4/1/2026	\$22.58	
PFML - 16017	4/1/2026	\$8.07	
Reference Number: EFT*20260418	Centurylink	\$56.48	
2026*Mar Apr Tlemetry	3/21/2026	\$56.48	2026- Mar 21-Apr 20 Well Telemetry 206T.
Reference Number: EFT*20260419	DE Lage Landen Financial Servic	\$526.21	
596686805	4/20/2026	\$268.92	2026 -4/15-5/14 Sharp MX3071 PD/COUR
596686858	4/20/2026	\$257.29	2026 -4/15-5/14 Sharp MX307105 CITY HA

April 2026 2nd Council Meeting

Reference	Date	Amount	Notes
Reference Number: EFT*20260420	Home Depot Credit Services	\$27.23	
8520024	3/9/2026	\$27.23	Gap Filler
Reference Number: EFT*20260421	Invoice Cloud Inc	\$206.75	
3636-2026_3	3/31/2026	\$206.75	2026*03 Biller Portal
Reference Number: EFT*20260422	Dept of Revenue	\$645.81	
2026*03 Excise Tax	4/22/2026	\$645.81	2026*03 Excise Tax
Reference Number: EFT*20260423	Dept of Treasury Internal Revenue	\$7,298.58	
Federal Income Tax - 16018	4/16/2026	\$464.35	
Federal Income Tax - 16019	4/16/2026	\$732.66	
Federal Income Tax - 16020	4/16/2026	\$521.49	
Federal Income Tax - 16021	4/16/2026	\$486.08	
Federal Income Tax - 16022	4/16/2026	\$423.82	
Federal Income Tax - 16023	4/16/2026	\$309.83	
Federal Income Tax - 16024	4/16/2026	\$631.96	
Federal Income Tax - 16025	4/16/2026	\$132.65	
Federal Income Tax - 16026	4/16/2026	\$364.49	
Federal Income Tax - 16027	4/16/2026	\$198.67	
Federal Income Tax - 16029	4/16/2026	\$269.27	
Federal Income Tax - 16031	4/16/2026	\$0.00	
Federal Income Tax - 16032	4/16/2026	\$344.19	
Federal Income Tax - 16033	4/16/2026	\$188.57	
Federal Income Tax - 16034	4/16/2026	\$221.75	
Federal Income Tax - 16035	4/16/2026	\$405.98	
Medicare - 16018	4/16/2026	\$51.11	
Medicare - 16018 (2)	4/16/2026	\$51.11	
Medicare - 16019	4/16/2026	\$76.21	
Medicare - 16019 (2)	4/16/2026	\$76.21	
Medicare - 16020	4/16/2026	\$57.06	
Medicare - 16020 (2)	4/16/2026	\$57.06	

April 2026 2nd Council Meeting

Reference	Date	Amount	Notes
Medicare - 16021	4/16/2026	\$56.90	
Medicare - 16021 (2)	4/16/2026	\$56.90	
Medicare - 16022	4/16/2026	\$63.93	
Medicare - 16022 (2)	4/16/2026	\$63.93	
Medicare - 16023	4/16/2026	\$40.57	
Medicare - 16023 (2)	4/16/2026	\$40.57	
Medicare - 16024	4/16/2026	\$65.06	
Medicare - 16024 (2)	4/16/2026	\$65.06	
Medicare - 16025	4/16/2026	\$39.43	
Medicare - 16025 (2)	4/16/2026	\$39.43	
Medicare - 16026	4/16/2026	\$47.12	
Medicare - 16026 (2)	4/16/2026	\$47.12	
Medicare - 16027	4/16/2026	\$49.15	
Medicare - 16027 (2)	4/16/2026	\$49.15	
Medicare - 16029	4/16/2026	\$48.72	
Medicare - 16029 (2)	4/16/2026	\$48.72	
Medicare - 16031	4/16/2026	\$13.44	
Medicare - 16031 (2)	4/16/2026	\$13.44	
Medicare - 16032	4/16/2026	\$57.20	
Medicare - 16032 (2)	4/16/2026	\$57.20	
Medicare - 16033	4/16/2026	\$40.57	
Medicare - 16033 (2)	4/16/2026	\$40.57	
Medicare - 16034	4/16/2026	\$40.31	
Medicare - 16034 (2)	4/16/2026	\$40.31	
Medicare - 16035	4/16/2026	\$54.63	
Medicare - 16035 (2)	4/16/2026	\$54.63	
Reference Number: EFT*20260424	US Cellular	\$56.22	
0799745638	4/2/2026	\$56.22	2026* 4/2-5/1 Mayor Cell
TOTALS		\$122,862.50	
VOID		-100	

April 2026 2nd Council Meeting

Reference	Date		Amount	Notes
			\$122,762.50	
The following voucher/warrants/electronic payments are approved for payment:				
Accounts Payable	89	24	62,639.24	40426-40450
Payroll Vendors				
Electronic Payments	7	7	1,549.84	Eft*20260418-24
Electronic Payroll	4	4	19,373.42	Eft*20260415-17/23
ACH Direct Deposit	17	17	39,300.00	Payroll Apr 1-15, 2026
Total Vouchers	117	52	122,862.50	
Voided Check 40422			(100.00)	
			\$122,762.50	

WE, THE FOLLOWING SIGNEES, APPROVE THE VOUCHERS FOR PAYMENT:

MAYOR: _____

TREASURER: _____

COUNCILOR #1: _____

COUNCILOR #2: _____

COUNCILOR #3: _____

COUNCILOR #4: _____

COUNCILOR #5: _____

Police Department - John Brockmueller _____

Public Works/Community Development - _____

Court- Lacie Dewitt _____

City Clerk - Rachele Denham: _____

DATED THIS _DAY OF _____, 2026



COUNCIL AGENDA ROUTING FORM

Council Meeting Date: 4/28/2026

Legal Review Required: Yes No

Department: Police Department

Submitted By: Judy Godbey / John Brockmueller

Agenda Item Title: Budget Amendment 2026 Dodge Durango

Agenda Type: Regular Agenda Public Hearing Workshop

Requested Action: Approval Direction Information Purposes

Summary / Background:

Requesting to amend our revenue & expenditure restricted fund to replace the Durango that was totaled during an accident. The vehicle was reimbursed by insurance, less approximately \$8k since the vehicle was no longer new. However, the budget still needs to reflect the entire amount going into the revenue and coming out of the expenditure from our restricted fund. (Revenue: \$37,647.38 / Expense \$45,339.82)

Fiscal Impact: Yes

Budgeted: Yes No

Estimated Cost: \$45,340.00 Funding Source: Restricted CJ Fund (110 account)

Reviewed by Treasurer/Signature: _____

Attachments:

Resolution Ordinance Agreement/Contract Maps/Exhibits Other:

For Admin Use Only:

Approved/Ready for Council: Yes No Date Received-Initial: _____.

Review / Accepted by Mayor Shawn O'Neill: _____.

Approved <input type="checkbox"/>	Denied <input type="checkbox"/>
Date Action Taken	
Attest:	



COUNCIL AGENDA ROUTING FORM

Council Meeting Date: April 28th, 2026

Legal Review Required: Yes No

Department: Public Works

Submitted By: Will Tastad

Agenda Item Title: Parks Direction from Council

Agenda Type:

Regular Agenda Public Hearing Workshop

Requested Action:

Approval Direction Information Purposes

Summary / Background:

The city of Napavine has two parks that get little use; The rc track and amphitheater. Public Works would like direction from council on what they would like to see done with the parks?

Fiscal Impact:

None Budgeted: Yes No

Estimated Cost: \$ Funding Source:

Reviewed by Treasurer/Signature: _____

Attachments:

Resolution Ordinance Agreement/Contract Maps/Exhibits Other:

For Admin Use Only:

Approved/Ready for Council: Yes No Date Received-Initial: _____.

Review / Accepted by Mayor Shawn O'Neill: _____.

Approved <input type="checkbox"/>	Denied <input type="checkbox"/>
Date Action Taken	
Attest:	



NAPAVINE PLANNING COMMISSION MINUTES
March 16, 2026 6:00 P.M.
Napavine City Hall, 407 Birch Ave SW, Napavine, WA

PLEDGE OF ALLEGIANCE:

INVOCATION: Invocation was led by **Commissioner Torgerson**.

CALL TO ORDER:

Commissioner Graham opened the Planning Commission meeting to order at 6:00 PM.

ROLL CALL:

Planning Commission present: Commissioner Loose, Commissioner Torgerson, Commissioner Graham.

Commissioner Torgerson motioned to excuse Commissioner Haberstroh and Commissioner Hollinger, seconded by Commissioner Loose.

APPROVAL OF AGENDA – As presented:

Commissioner Loose motioned to approve the agenda as presented, seconded by Commissioner Torgerson. Vote on motion 2 ayes, 0 nay.

APPROVAL OF MINUTES:

Commissioner Torgerson motioned to approve regular meeting minutes from March 2nd, 2026, seconded by Commissioner Loose. Vote on motion 2 ayes and 0 nay.

OLD BUSINESS:

1) Development Code Updates – Comp Plan Implementation

Paul Dennis with Jackson Civil reviewed NMC Chapter 17 with the planning commission.

Commissioner Graham asked if everyone agreed to table until the next meeting, all present agreed. No motions were made.

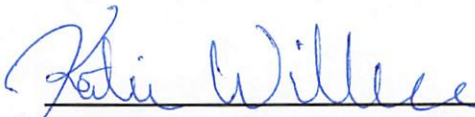
GOOD OF THE ORDER: Commissioner Graham will be excused for the March 2nd meeting. Commissioner Graham announced a reminder date for the next Planning Commission Meeting Monday, March 2nd.

ADJOURNMENT 7:32 PM

Commissioner Torgerson motioned to adjourn, seconded by **Commissioner Hollinger** **Vote 2 ayes, 0 nay.**

These minutes are not verbatim. If so desired, a recording of this meeting is available online at <https://fccdl.in/8d14i4a3Li> .

Respectfully submitted,


Katie Williams, CD/Public Works Interim Director
Specialist

 4/20/26
Planning Commission Chairperson



To: Mayor and City Council
From: Public Works/Community Development Staff
RE: Staff Report for Council Meeting, April 28th, 2026

- **Planning Commission Meeting Minutes**

- Signed Planning Commission meeting minutes – March 16th, 2026.
- Next Planning Commission meeting is May 4th, 2026.

- **Action Items**

- Met with department heads moving forward with parks. We will be testing usage on lights at the baseball park, to check feasibility of a lighting upgrade and if the cost to benefit ratio makes sense.
- RC and Amphitheatre – Direction of the board moving forward. Both these locations used to be used, but after RC business discontinued operation the track sees minimal foot traffic.
 - The Amphitheatre used to be a tourism attraction to the city and bring people in but has seen minimal use as of lately. Does the board want to revitalize this project or set up a subcommittee, what is best use?

- **Project Updates**

- Scots Industries - Water upgrade is complete. Issued building permit for foundation, will be permitting the building in the next few months. Riverside Fire will be handling the fire permits.
- Cell tower on city property –Permitted. Need to schedule preconstruction meeting.
- TA Project –City is waiting on WSDOT and Developer’s developer agreement. Applicant needs to revise site plan to move a driveway per DAHP requirements.
- Rush Road STIP -working with Local Programs, the County regarding City match. Working with Consor regarding cross-section and using a 4 ft buffer and 10 ft lanes. Working with County and Local Programs regarding STIP amendment.
- Woodard Road (Tiger Meadows) -Applicant submitted the required Post Decision Review application to move the lift station from Phase 2 to Phase 1. City staff/Consultant is currently reviewing the application.
- Jefferson Station – Active Construction with a few minor changes with pump capacities. Projected to finish the end of April.
- Source Water Protection Grant - Waiting on determination for emergency source to be added to the existing water system. Two possible options. 1. Authorize the city to utilize more water out of the

existing well by upgrading pumps. 2. Drill an emergency well. Either option would provide the city with 5 to 10 years to find a long-term solution. Need to meet with the tribes for any concerns with the creek behind city hall. The city has submitted grant applications to the state. DOH will start processing contract documents 10/06/2025, which can take up to 2 months. The suggested project end date is 09/30/2026. PFAS testing that was done in September for all water sources online came back non-detected! Submitted the Scope of Work for the Source Water Protection Local Assistance Grant Program. DOH Grant approved and signed 11/12/2025. This grant supports Napavine's need to identify areas for replacement wells and preparation work in creating a groundwater flow model. Strata Geosciences is performing Napavine Wells 4 & 5 test Procedures.

- Franchise Agreements- Working on 2 Franchise agreements for telecommunications. Comcast Franchise agreement is completed.