



**CITY COUNCIL MEETING AGENDA**  
Tuesday – March 10, 2026 – 6:00 PM

Shawn O'Neill,  
Mayor  
[soneill@cityofnapavine.com](mailto:soneill@cityofnapavine.com)

Brian Watson,  
Council Position No.1  
[bwatson@cityofnapavine.com](mailto:bwatson@cityofnapavine.com)

Ivan Wiediger,  
Council Position No.2  
[iwiediger@cityofnapavine.com](mailto:iwiediger@cityofnapavine.com)

Don Webster,  
Council Position No.3  
[dwebster@cityofnapavine.com](mailto:dwebster@cityofnapavine.com)

Jeremy Germann,  
Council Position No.4  
[jgermann@cityofnapavine.com](mailto:jgermann@cityofnapavine.com)

Duane Crouse,  
Council Position No.5  
[dcrouse@cityofnapavine.com](mailto:dcrouse@cityofnapavine.com)

**Staff Members**

Rachelle Denham,  
City Clerk

Michelle Whitten,  
City Treasurer

Katie Williams,  
Interim Director of PW  
Community Development

John Brockmueller,  
Chief of Police

Allen Unzelman  
Honorable Judge-Municipal Court

Jim Buzzard,  
Legal Counsel

**City of Napavine**  
407 Birch Ave SW  
P O Box 810  
Napavine, WA 98565  
360-262-3547

**City Website**  
[www.cityofnapavine.com](http://www.cityofnapavine.com)

- I. CALL TO ORDER**
- II. INVOCATION**
- III. PLEDGE OF ALLEGIANCE**
- IV. ROLL CALL**
- V. APPROVAL OF AGENDA – AS PRESENTED**
  
- VI. APPROVAL OF MEETING MINUTES – February 24, 2026**
  - 1) REGULAR COUNCIL MEETING**
  
- VII. STAFF & COUNCIL REPORT**
  
- VIII. CITIZEN COMMENTS – NON-AGENDA ITEMS**
  
- IX. NEW BUSINESS**
  - 1) Vouchers – M. Whitten**
  - 2) Ord 677: Expulsion Trespass Warnings– R. Denham**
  - 3) AM 26-01: Liquor License Renewals – R. Denham**
  
- X. ADJOURNMENT – CLOSE OF MEETING**

**Council Meeting is held in person and via Teleconference.**

**Teleconference Information**

**Dial-in number (US): (720) 740-9753**

**Access code: 8460198**

**To join the online meeting: <https://join.freeconferencecall.com/rdenham8>**



NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES  
February 24, 2026, 6:00 P.M.  
Napavine City Hall, 407 Birch Ave SW, Napavine, WA

**CALL TO ORDER:**

Mayor Shawn O’Neill called the regular city council meeting to order.

**INVOCATION:**

The invocation was led by City Clerk, Rachele Denham.

**PLEDGE OF ALLEGIANCE:**

Mayor Shawn O’Neill led the flag salute.

**ROLL CALL:**

**Council members present:** Shawn O’Neill Mayor, Brian Watson Councilor #1, Ivan Wiediger Councilor #2, Donald Webster Councilor #3, Jeremy Germann #4, and Duane Crouse Mayor Pro Tem.

**City staff members present:** City Clerk – Rachele Denham, Treasurer - Michelle Whitten, Chief of Police – John Brockmueller, Interim CD/PW Director – Katie Williams. **Not Present:** Legal Counsel – Jim Buzzard.

**CONSENT/APPROVAL OF AGENDA**

<b>MOVED:</b>	Duane Crouse	Motion: Approval of Agenda- As Presented.
<b>SECONDED:</b>	Ivan Wiediger	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried: 4 aye and 0 nay.	

**APPROVAL OF MEETING MINUTES**

<b>MOVED:</b>	Brian Watson	Motion: Approval of the Minutes for February 10, 2026 – Regular Council Meeting,
<b>SECONDED:</b>	Don Webster	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried: 4 aye and 0 nay.	

**STAFF & COUNCIL REPORTS:**

**John Brockmueller – Chief of Police**

- Greetings to the council. Report is in writing. Operations are normal.

**Rachele Denham – Clerk**

- Operations are normal.

**Katie Williams - Interim PW/CD Director**

- Operations are normal.

**Michelle Whitten - Treasurer**

- Will be reinvesting one bond approx. \$200k so one is due every six months over the next five years.

**Fire District 5 – Sandra White**

- The interim chief will be back into the office after March 13<sup>th</sup> after he is done with legislation. Looking to purchase a new fire engine approximately \$1.2M which will last until 2046. New fire station is getting closer and is at the punch list stage. There will be a push-in ceremony for the new apparatus where the community will be invited, time TBD.

**Planning Commission – Deborah Graham**

- Working on Development Codes and Comp Plan implementation. They are page 71 out of 100 but are working on it.

**Mayor Pro Tem – Duane Crouse**

- Gave kudos to the Planning Commission for working together through long meetings. Attended the Business After Hours with Councilor Watson and Madam Clerk where they were highlighting the CTE Program. It was very impressive program and to see the efforts from the kids is pretty amazing. The Clerk added that Napavine is part of the apprenticeship program with the school and that Kaitlynn will graduate in June studying for her state water exam. This apprenticeship will provide her with an opportunity to apply for a fair wage paying job right after graduating from high school. Thanks to the mayor and council for allowing the city to partner with the school we were one of the first businesses to jump in with this program.

**Brian Watson – Councilor 1**

- He thanked Duane and Rachelle for attending the CTE presentation. Sports report- Gave a shout out to the girls for District Championship. The boys got second in districts, lost to Toledo in the championship game. State Championship games in Spokane will be represented well and is always a fun experience. Go Tigers!

**Shawn O’Neill – Mayor**

- The mayor wished he could have attended the Napavine High School event but was in Idaho. He thanked Brian, Mayor Pro Tem and Madam Clerk for attending the event.

**CITIZEN COMMENTS – NON-AGENDA ITEMS:** *The recording link can be accessed for entire citizen comments. This is a brief summary and not verbatim.*

-none-

**NEW BUSINESS**

**VOUCHERS- M. WHITTEN**

The following voucher/warrants/electronic payments are approved for payment:

Accounts Payable	50	22	498,747.42	40301-40322
Electronic Payments	8	10	1,424.34	EFT*20260213-20
Payroll Vendors				
Electronic Payroll	2	2	12,760.73	EFT*20260211-12
ACH Direct Deposit	15	15	36,513.99	Payroll 2/1-2/15 2026
<b>Total Vouchers</b>	<b>75</b>	<b>49</b>	<b>549,446.48</b>	

<b>MOVED:</b>	Don Webster	Motion: Pay the bills. Approval of the Vouchers dated February 24, 2026 2nd Council Meeting.
<b>SECONDED:</b>	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried: 4 aye and 0 nay.	

**COMCAST FRANCHISE AGREEMENT – K. WILLIAMS**

<b>MOVED:</b>	Ivan Wiediger	Motion: Approve Comcast Franchise Agreement.
<b>SECONDED:</b>	Duane Crouse	
<i>Discussion: Deann from Comcast was online for any questions that anyone had.</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried: 4 aye and 0 nay.	

**COMMUNITY DEVELOPMENT SPECIALIST JOB DESCRIPTION – R. DENHAM**

<b>MOVED:</b>	Don Webster	Motion: Approve Community Development Specialist job description.
<b>SECONDED:</b>	Brian Watson	
<i>Discussion: Councilor Watson stated that his question was answered but stated when things are added or changed in terms of the budget and what impacts it will have is something that needs to be asked. The mayor stated that there will be a salary savings with the position changes.</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried: 4 aye and 0 nay.	

**ADJOURNMENT:** Meeting Adjourned at approximately 6:33 p.m.

<b>MOVED:</b>	Don Webster	Motion: To Adjourn – Close of Meeting
<b>SECONDED:</b>	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried: 4 aye and 0 nay.	

*These minutes are not verbatim. If so desired, a recording of this meeting is available online from [freconferencerecall.com](https://fcdl.in/m5452qlyDq) or at the link <https://fcdl.in/m5452qlyDq> .*

Respectfully submitted,

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Rachelle Denham, City Clerk

Shawn O’Neill, Mayor

Councilor



# Voucher Report March 10, 2026

March 2026 1st Council Meeting

Reference	Date	Amount	Notes
<b>Reference Number: 40323</b>	<b>International Brotherhood Teamsters</b>	<b>\$1,053.25</b>	
Union Dues - 15932	2/17/2026	\$42.75	
Union Dues - 15933	2/17/2026	\$39.75	
Union Dues - 15934	2/17/2026	\$62.25	
Union Dues - 15935	2/17/2026	\$48.75	
Union Dues - 15936	2/17/2026	\$42.75	
Union Dues - 15938	2/17/2026	\$35.25	
Union Dues - 15940	2/17/2026	\$32.25	
Union Dues - 15941	2/17/2026	\$41.75	
Union Dues - 15942	2/17/2026	\$39.75	
Union Dues - 15943	2/17/2026	\$43.25	
Union Dues - 15944	2/17/2026	\$44.25	
Union Dues - 15945	2/17/2026	\$39.75	
Union Dues - 15946	2/17/2026	\$36.25	
Union Dues - 15947	3/2/2026	\$42.75	
Union Dues - 15948	3/2/2026	\$39.75	
Union Dues - 15949	3/2/2026	\$62.25	
Union Dues - 15950	3/2/2026	\$48.75	
Union Dues - 15954	3/2/2026	\$35.25	
Union Dues - 15956	3/2/2026	\$32.25	
Union Dues - 15957	3/2/2026	\$41.75	
Union Dues - 15959	3/2/2026	\$43.25	
Union Dues - 15962	3/2/2026	\$36.25	
Union Dues - 15963	3/2/2026	\$39.75	
Union Dues - 15964	3/2/2026	\$42.75	
Union Dues - 15966	3/2/2026	\$39.75	
<b>Reference Number: 40324</b>	<b>Badger Meter</b>	<b>\$506.28</b>	
80228293	2/26/2026	\$506.28	493 cellular meters service 2026*02

March 2026 1st Council Meeting

Reference	Date	Amount	Notes
<b>Reference Number: 40325</b>	<b>Biometrics4ALL, Inc</b>	<b>\$852.41</b>	
MAINTNAPAL0004	3/1/2026	\$852.41	Livescan 5/1/2026-4/30/2027
<b>Reference Number: 40326</b>	<b>Buzzard Law Group, P.S.</b>	<b>\$6,325.00</b>	
20665	2/20/2026	\$1,725.00	Pass Thru TA
20668	2/20/2026	\$2,375.00	2026*1/26-2/17 Legal and Pass Thru
20671	2/20/2026	\$12.50	Case No. 6A0124987
20672	2/20/2026	\$25.00	Case No. 6A0094433
20673	2/20/2026	\$12.50	Case No. 6A0043349
20674	2/20/2026	\$37.50	Case No. 6A0043344
20675	2/20/2026	\$25.00	Case No. 5A0949485
20676	2/20/2026	\$100.00	Case No. 5A0890571
20677	2/20/2026	\$37.50	Case No. 5A0857745
20678	2/20/2026	\$87.50	Case No. 5A0857744
20679	2/20/2026	\$75.00	Case No. 5A0857727
20680	2/20/2026	\$50.00	Case No. 5A0750800
20681	2/20/2026	\$50.00	Case No. 5A0611130, 5A0611128
20682	2/20/2026	\$125.00	Case No. 5A0347966
20684	2/20/2026	\$75.00	Lewis Case No. 3A0563759
20685	2/20/2026	\$25.00	Lewis Case No. 3A0549344
20687	2/20/2026	\$112.50	Breen Pass Thru
20690	2/20/2026	\$25.00	Lewis Case No. XZ0654939
20692	2/20/2026	\$1,350.00	General Prosecution File
<b>Reference Number: 40327</b>	<b>City of Chehalis</b>	<b>\$21,123.00</b>	
2026*03 RWWTP	3/4/2026	\$21,123.00	2026*03 Monthly Sewer Treatment Costs
<b>Reference Number: 40328</b>	<b>Confederated Tribes of The Chehalis</b>	<b>\$295.00</b>	
10230	1/31/2026	\$295.00	Ausbun 2 nt/Dunivin 1 nt
<b>Reference Number: 40329</b>	<b>Conсор North America, Inc</b>	<b>\$15,992.71</b>	

March 2026 1st Council Meeting

Reference	Date	Amount	Notes
D240918WA.00-14	2/23/2026	\$15,992.71	RUSH RD
<b>Reference Number: 40330</b>	<b>Crystal Springs/Primo</b>	<b>\$69.40</b>	
06B8750208215	2/28/2026	\$69.40	2026*02 Rental +4 bottles
<b>Reference Number: 40331</b>	<b>CT Publishing LLC dba The Chronicl</b>	<b>\$850.00</b>	
330276	2/1/2026	\$425.00	Help Wanted Utility Worker
330633	2/1/2026	\$425.00	Help Wanted Director PW
<b>Reference Number: 40332</b>	<b>Duane Elwood</b>	<b>\$202.90</b>	
2026*Mar LEOFF 1 Med Part B	3/4/2026	\$202.90	2026*Mar Medical Insurance Premium Part
<b>Reference Number: 40333</b>	<b>Grants Towing &amp; Automotive Inc</b>	<b>\$292.68</b>	
44329	2/2/2026	\$292.68	2024 Dodge Durango
<b>Reference Number: 40334</b>	<b>Joseph O. Enbody</b>	<b>\$1,675.00</b>	
292259	2/22/2026	\$1,675.00	2026 Feb Indigent 5 Units
<b>Reference Number: 40335</b>	<b>Judicial Language Services, LLC</b>	<b>\$160.00</b>	
1473	2/19/2026	\$160.00	Valazquez-Tinoco
<b>Reference Number: 40336</b>	<b>LCSO-Corrections Bureau</b>	<b>\$1,449.22</b>	
2026*02 Prisoner	3/5/2026	\$1,444.00	2026 *02 #12.66 of beds days
2026*Jan Jail Medical	2/20/2026	\$5.22	2026*01 myslivec/ulery
<b>Reference Number: 40337</b>	<b>Lewis County PUD</b>	<b>\$5,783.83</b>	
104755002*2026 Mar	2/23/2026	\$37.10	1/14/2026-2/16/2026 E Park ST
104755003*2026 Mar	2/23/2026	\$36.38	1/14/2026-2/16/2026 305 2nd Ave NE "Tria
104755004*2026 Mar	2/23/2026	\$72.91	1/14/2026-2/16/2026 Washington & 2nd ST
104755005*2026 Mar	2/23/2026	\$55.20	1/14/2026-2/16/2026 Ball Park Lights/207 V
104755006*2026 Mar	2/23/2026	\$65.39	1/14/2026-2/16/2026 Linhart Ave Lights
104755007*2026 Mar	2/23/2026	\$46.34	1/14/2026-2/16/2026 Pedestrian Overpass/

March 2026 1st Council Meeting

Reference	Date	Amount	Notes
104755008*2026 Mar	2/23/2026	\$83.18	1/14/2026-2/16/2026 113 2ND Ave SE
104755009*2026 Mar	2/23/2026	\$104.89	1/14/2026-2/16/2026 207 Washington ST F
104755010*2026 Mar	2/27/2026	\$28.90	1/25/2026-2/19/2026 191 Hamilton RD
104755011*2026 Mar	2/23/2026	\$43.91	1/14/2026-2/16/2026 Stadium Way St Light
104755012*2026 Mar	2/23/2026	\$56.68	1/14/2026-2/16/2026 Birch Ave SW Traffic
104755014*2026 Mar	2/23/2026	\$38.51	1/14/2026-2/16/2026 Washington Street Lig
104755015*2026 Mar	2/23/2026	\$50.96	1/14/2026-2/16/2026 Camden Way Street L
104755016*2026 Mar	2/23/2026	\$46.50	1/14/2026-2/16/2026 Parkside Loop ST Lig
104755017*2026 Mar	2/23/2026	\$133.20	1/14/2026-2/16/2026 3rd Ave NW/Pump St
104755018*2026 Mar	2/23/2026	\$1,031.93	1/23/2026-2/23/2026 Various Street Lights
104755019*2026 Mar	2/23/2026	\$86.00	1/14/2026-2/16/2026 Chieri CT Sewer Stati
104755020*2026 Mar	2/23/2026	\$1,347.35	1/14/2026-2/16/2026 Birch - Well #5/Birch /
104755022*2026 Mar	2/23/2026	\$327.52	1/14/2026-2/16/2026 Rush RD Pump-1168
104755023*2026 Mar	2/23/2026	\$68.83	1/14/2026-2/16/2026 Rowell St - Well #3
104755024*2026 Mar	2/23/2026	\$462.81	1/14/2026-2/16/2026 Front ST - Well #2
104755025*2026 Mar	2/23/2026	\$304.78	1/14/2026-2/16/2026 207 W Washington A
104755026*2026 Mar	2/27/2026	\$33.84	1/25/2026-2/19/2026 611 Koontz RD Light
115588001*2026 Mar	2/23/2026	\$63.35	1/14/2026-2/16/2026 Rathburn Street
115588002*2026 Mar	2/23/2026	\$51.74	1/14/2026-2/16/2026 4th & E Stella ST Ligh
124227002*2026 Mar	2/27/2026	\$427.69	1/25/2026-2/19/2026 1206 RushRD - Well ;
124227003*2026 Mar	2/23/2026	\$422.04	1/14/2026-2/16/2026 City Hall - 407 Brich A
128323001*2026 Mar	2/23/2026	\$36.38	1/14/2026-2/16/2026 207 W Washington - ,
128578001*2026 Mar	2/27/2026	\$38.23	1/25/2026-2/19/2026 Rush Road Lights
128578002*2026 Mar	2/27/2026	\$30.55	1/25/2026-2/19/2026 173 Hamilton RD/Rus
128578003*2026 Mar	2/23/2026	\$42.00	1/14/2026-2/16/2026 307 Sommerville RD I
128578004*2026 Mar	2/23/2026	\$50.65	1/14/2026-2/16/2026 518 7th Ave NW Sect
128578005*2026 Mar	2/23/2026	\$58.09	1/14/2026-2/16/2026 555 2nd Ave NE Park
<b>Reference Number: 40338</b>	<b>Lewis County Sheriffs Office</b>	<b>\$1,004.70</b>	
2026*Jan Evidence	1/12/2026	\$1,004.70	2026- Jan Evidence Handling
<b>Reference Number: 40339</b>	<b>Mrs. Klean Janitorial</b>	<b>\$634.00</b>	

March 2026 1st Council Meeting

Reference	Date	Amount	Notes
INV-2642	3/1/2026	\$634.00	2026 -March Clean City Hall
<b>Reference Number: 40340</b>	<b>Napavine Ace Hardware</b>	<b>\$212.50</b>	
985517	2/2/2026	\$6.69	HASP FXD STPL 4-1/2 ZN
985530	2/2/2026	\$1.95	Misc Fasteners
985596	2/3/2026	\$32.40	WD40 Smart Straw 12oz
985656	2/4/2026	\$20.53	Absorbent Oil DRI 50#
985712	2/4/2026	\$14.69	GCFV - Windshield/Windshield Wash
985720	2/4/2026	\$20.53	Face Shield Blue 1pk
986052	2/9/2026	\$12.95	Clorox Bleach Reg 43oz
986082	2/9/2026	\$10.79	CAPnPVC S&D 4" SOLV Weld P1604
986344	2/13/2026	\$5.39	Toilet BWL CLNR Gel 32 oz
986752	2/18/2026	\$14.44	Key Schlage SC1-Ace 10 PK Split Ring 1-3
987179	2/24/2026	\$63.94	Wrench/Socket Adapter/Baking Soda
987220	2/24/2026	\$8.20	TGL Switch Med Duty SPST
<b>Reference Number: 40341</b>	<b>Napavine Municipal Court</b>	<b>\$139.51</b>	
2026*03 Deposit Books	3/5/2026	\$139.51	Deposit Books
<b>Reference Number: 40342</b>	<b>Quill Corporation</b>	<b>\$77.26</b>	
47866531	3/5/2026	\$77.26	labels/bowls
<b>Reference Number: 40343</b>	<b>Sarah Berry c/o Duane Elwood</b>	<b>\$460.80</b>	
2026*02 Dermatopathology NW	3/5/2026	\$200.80	2026*02 Dermatopathology NW
2026*03 LEOFF 1 Ins	3/5/2026	\$260.00	2026*03 LEOFF 1 Ins
<b>Reference Number: 40344</b>	<b>Transient Vendor</b>	<b>\$2.00</b>	
2026*3 Refund Rowland	3/5/2026	\$2.00	Refund of PDR payment
<b>Reference Number: 40345</b>	<b>US Cellular</b>	<b>\$1,375.79</b>	
0789236432	2/12/2026	\$258.50	2026*2/12-3/11 PW
0789257538	2/12/2026	\$1,068.95	2026*2/12-3/11 PD/Court/PW Hotspot

March 2026 1st Council Meeting

Reference	Date	Amount	Notes
0790966635	2/20/2026	\$48.34	2026*2/20-3/19 Treasurer
<b>Reference Number: 40346</b>	<b>Utilities Underground Location Centri</b>	<b>\$2.76</b>	
6020203	2/28/2026	\$2.76	2026*02 2 locates
<b>Reference Number: 40347</b>	<b>Vander Stoep, Blinks, Jones &amp; Unzel</b>	<b>\$2,000.00</b>	
2026*March Judge	3/5/2026	\$2,000.00	2026-03 Judge
<b>Reference Number: 40348</b>	<b>Vision Municipal Solution</b>	<b>\$899.65</b>	
09-17057	1/31/2026	\$899.65	2026*01 Utility Bills
<b>Reference Number: 40349</b>	<b>WA Dept of Transportation</b>	<b>\$1,704.19</b>	
RE*FB91458008261	2/28/2026	\$1,704.19	2026*02 fuel
<b>Reference Number: 40350</b>	<b>Washington State Patrol</b>	<b>\$36.00</b>	
I2604534	3/2/2026	\$36.00	2026*02 CPL Background Checks x 3
<b>Reference Number: 40351</b>	<b>Winlock Auto Supply</b>	<b>\$485.24</b>	
043933	2/2/2026	\$182.83	oil 2006fFord 450/1999 Ford F350
043934	2/2/2026	\$254.93	oil 06 Chev/18 GMC/08 Dodge/06 Chev 15t
045185	2/23/2026	\$32.38	Chiefs car wiper blades
045344	2/26/2026	\$15.10	2012 Dump Truck oil
<b>Reference Number: EFT*20260301</b>	<b>AFLAC Remittance Processing</b>	<b>\$728.21</b>	
Aflac - 15934	2/17/2026	\$32.36	
Aflac - 15937	2/17/2026	\$60.71	
Aflac - 15941	2/17/2026	\$28.47	
Aflac - 15949	3/2/2026	\$32.37	
Aflac - 15953	3/2/2026	\$60.71	
Aflac - 15957	3/2/2026	\$28.47	
Aflac Disability - 15937	2/17/2026	\$47.84	
Aflac Disability - 15938	2/17/2026	\$63.44	

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Reference	Date	Amount	Notes
Aflac Disability - 15939	2/17/2026	\$68.54	
Aflac Disability - 15941	2/17/2026	\$62.73	
Aflac Disability - 15953	3/2/2026	\$47.84	
Aflac Disability - 15954	3/2/2026	\$63.44	
Aflac Disability - 15955	3/2/2026	\$68.55	
Aflac Disability - 15957	3/2/2026	\$62.74	
<b>Reference Number: EFT*20260302</b>	<b>Vimly Benefit Solutions, Inc</b>	<b>\$2,300.94</b>	
Medical/Dental - 15953	3/2/2026	\$1,123.62	
Medical/Dental - 15955	3/2/2026	\$1,177.32	
<b>Reference Number: EFT*20260303</b>	<b>Washington Teamsters Welfare Trus</b>	<b>\$20,804.60</b>	
Medical /Dental/Vision - 15947	3/2/2026	\$1,564.20	
Medical /Dental/Vision - 15948	3/2/2026	\$1,564.20	
Medical /Dental/Vision - 15949	3/2/2026	\$1,564.20	
Medical /Dental/Vision - 15950	3/2/2026	\$1,564.20	
Medical /Dental/Vision - 15953	3/2/2026	\$17.10	
Medical /Dental/Vision - 15954	3/2/2026	\$1,564.20	
Medical /Dental/Vision - 15955	3/2/2026	\$17.10	
Medical /Dental/Vision - 15956	3/2/2026	\$1,564.20	
Medical /Dental/Vision - 15957	3/2/2026	\$1,564.20	
Medical /Dental/Vision - 15959	3/2/2026	\$1,564.20	
Medical /Dental/Vision - 15962	3/2/2026	\$1,564.20	
Medical /Dental/Vision - 15963	3/2/2026	\$1,564.20	
Medical /Dental/Vision - 15964	3/2/2026	\$1,564.20	
Medical /Dental/Vision - 15966	3/2/2026	\$1,564.20	
Medical Dental Vision - 15932	2/17/2026	\$100.00	
Medical Dental Vision - 15933	2/17/2026	\$100.00	
Medical Dental Vision - 15934	2/17/2026	\$100.00	
Medical Dental Vision - 15935	2/17/2026	\$100.00	
Medical Dental Vision - 15936	2/17/2026	\$100.00	
Medical Dental Vision - 15941	2/17/2026	\$100.00	

March 2026 1st Council Meeting

Reference	Date	Amount	Notes
Medical Dental Vision - 15942	2/17/2026	\$100.00	
Medical Dental Vision - 15943	2/17/2026	\$100.00	
Medical Dental Vision - 15945	2/17/2026	\$100.00	
Medical Dental Vision - 15946	2/17/2026	\$100.00	
Medical Dental Vision - 15947	3/2/2026	\$100.00	
Medical Dental Vision - 15948	3/2/2026	\$100.00	
Medical Dental Vision - 15949	3/2/2026	\$100.00	
Medical Dental Vision - 15950	3/2/2026	\$100.00	
Medical Dental Vision - 15957	3/2/2026	\$100.00	
Medical Dental Vision - 15959	3/2/2026	\$100.00	
Medical Dental Vision - 15962	3/2/2026	\$100.00	
Medical Dental Vision - 15963	3/2/2026	\$100.00	
Medical Dental Vision - 15964	3/2/2026	\$100.00	
Medical Dental Vision - 15966	3/2/2026	\$100.00	
<b>Reference Number: EFT*20260304</b>	<b>Nationwide Retirement Solutions</b>	<b>\$9,784.46</b>	
Deferred Comp - 15933	2/17/2026	\$300.00	
Deferred Comp - 15934	2/17/2026	\$300.00	
Deferred Comp - 15935	2/17/2026	\$150.00	
Deferred Comp - 15936	2/17/2026	\$300.00	
Deferred Comp - 15937	2/17/2026	\$673.50	
Deferred Comp - 15938	2/17/2026	\$75.00	
Deferred Comp - 15939	2/17/2026	\$300.00	
Deferred Comp - 15940	2/17/2026	\$100.00	
Deferred Comp - 15941	2/17/2026	\$150.00	
Deferred Comp - 15942	2/17/2026	\$300.00	
Deferred Comp - 15943	2/17/2026	\$307.74	
Deferred Comp - 15946	2/17/2026	\$150.00	
Deferred Comp - 15948	3/2/2026	\$300.00	
Deferred Comp - 15949	3/2/2026	\$300.00	
Deferred Comp - 15950	3/2/2026	\$150.00	
Deferred Comp - 15953	3/2/2026	\$673.50	

March 2026 1st Council Meeting

Reference	Date	Amount	Notes
Deferred Comp - 15954	3/2/2026	\$75.00	
Deferred Comp - 15955	3/2/2026	\$300.00	
Deferred Comp - 15956	3/2/2026	\$100.00	
Deferred Comp - 15957	3/2/2026	\$150.00	
Deferred Comp - 15959	3/2/2026	\$307.74	
Deferred Comp - 15962	3/2/2026	\$150.00	
Deferred Comp - 15964	3/2/2026	\$300.00	
Deferred Comp - 15966	3/2/2026	\$300.00	
Deferred Comp Match - 15948	3/2/2026	\$300.00	
Deferred Comp Match - 15949	3/2/2026	\$300.00	
Deferred Comp Match - 15950	3/2/2026	\$150.00	
Deferred Comp Match - 15953	3/2/2026	\$723.49	
Deferred Comp Match - 15954	3/2/2026	\$75.00	
Deferred Comp Match - 15955	3/2/2026	\$723.49	
Deferred Comp Match - 15956	3/2/2026	\$100.00	
Deferred Comp Match - 15957	3/2/2026	\$150.00	
Deferred Comp Match - 15959	3/2/2026	\$300.00	
Deferred Comp Match - 15962	3/2/2026	\$150.00	
Deferred Comp Match - 15964	3/2/2026	\$300.00	
Deferred Comp Match - 15966	3/2/2026	\$300.00	
<b>Reference Number: EFT*20260305</b>	<b>Dept of Treasury Internal Revenue Sr</b>	<b>\$6,813.65</b>	
Federal Income Tax - 15947	3/2/2026	\$428.67	
Federal Income Tax - 15948	3/2/2026	\$221.49	
Federal Income Tax - 15949	3/2/2026	\$708.84	
Federal Income Tax - 15950	3/2/2026	\$518.74	
Federal Income Tax - 15951	3/2/2026	\$0.00	
Federal Income Tax - 15953	3/2/2026	\$423.82	
Federal Income Tax - 15954	3/2/2026	\$377.48	
Federal Income Tax - 15955	3/2/2026	\$672.39	
Federal Income Tax - 15956	3/2/2026	\$121.27	
Federal Income Tax - 15957	3/2/2026	\$399.69	

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Reference	Date	Amount	Notes
Federal Income Tax - 15959	3/2/2026	\$269.27	
Federal Income Tax - 15960	3/2/2026	\$0.00	
Federal Income Tax - 15962	3/2/2026	\$188.57	
Federal Income Tax - 15963	3/2/2026	\$324.84	
Federal Income Tax - 15964	3/2/2026	\$398.42	
Federal Income Tax - 15966	3/2/2026	\$220.90	
Medicare - 15947	3/2/2026	\$48.76	
Medicare - 15947 (2)	3/2/2026	\$48.76	
Medicare - 15948	3/2/2026	\$49.32	
Medicare - 15948 (2)	3/2/2026	\$49.32	
Medicare - 15949	3/2/2026	\$74.64	
Medicare - 15949 (2)	3/2/2026	\$74.64	
Medicare - 15950	3/2/2026	\$56.87	
Medicare - 15950 (2)	3/2/2026	\$56.87	
Medicare - 15951	3/2/2026	\$14.50	
Medicare - 15951 (2)	3/2/2026	\$14.50	
Medicare - 15953	3/2/2026	\$63.93	
Medicare - 15953 (2)	3/2/2026	\$63.93	
Medicare - 15954	3/2/2026	\$45.03	
Medicare - 15954 (2)	3/2/2026	\$45.03	
Medicare - 15955	3/2/2026	\$67.73	
Medicare - 15955 (2)	3/2/2026	\$67.73	
Medicare - 15956	3/2/2026	\$38.05	
Medicare - 15956 (2)	3/2/2026	\$38.05	
Medicare - 15957	3/2/2026	\$49.44	
Medicare - 15957 (2)	3/2/2026	\$49.44	
Medicare - 15959	3/2/2026	\$48.72	
Medicare - 15959 (2)	3/2/2026	\$48.72	
Medicare - 15960	3/2/2026	\$14.25	
Medicare - 15960 (2)	3/2/2026	\$14.25	
Medicare - 15962	3/2/2026	\$40.57	
Medicare - 15962 (2)	3/2/2026	\$40.57	

March 2026 1st Council Meeting

Reference	Date	Amount	Notes
Medicare - 15963	3/2/2026	\$54.86	
Medicare - 15963 (2)	3/2/2026	\$54.86	
Medicare - 15964	3/2/2026	\$51.12	
Medicare - 15964 (2)	3/2/2026	\$51.12	
Medicare - 15966	3/2/2026	\$51.84	
Medicare - 15966 (2)	3/2/2026	\$51.84	
<b>Reference Number: EFT*20260306</b>	<b>Dept of Retirement Systems</b>	<b>\$6,100.87</b>	
Emp Rtmt - 15947	3/2/2026	\$176.25	
Emp Rtmt - 15948	3/2/2026	\$189.78	
Emp Rtmt - 15949	3/2/2026	\$268.01	
Emp Rtmt - 15950	3/2/2026	\$204.02	
Emp Rtmt - 15953	3/2/2026	\$246.02	
Emp Rtmt - 15954	3/2/2026	\$173.27	
Emp Rtmt - 15955	3/2/2026	\$260.63	
Emp Rtmt - 15956	3/2/2026	\$146.44	
Emp Rtmt - 15957	3/2/2026	\$190.26	
Emp Rtmt - 15959	3/2/2026	\$187.48	
Emp Rtmt - 15962	3/2/2026	\$156.12	
Emp Rtmt - 15963	3/2/2026	\$211.11	
Emp Rtmt - 15964	3/2/2026	\$186.89	
Emp Rtmt - 15966	3/2/2026	\$199.49	
Taxable Retirement - 15947	3/2/2026	\$282.59	
Taxable Retirement - 15948	3/2/2026	\$182.98	
Taxable Retirement - 15949	3/2/2026	\$429.73	
Taxable Retirement - 15950	3/2/2026	\$327.12	
Taxable Retirement - 15953	3/2/2026	\$237.21	
Taxable Retirement - 15954	3/2/2026	\$167.06	
Taxable Retirement - 15955	3/2/2026	\$326.95	
Taxable Retirement - 15956	3/2/2026	\$141.20	
Taxable Retirement - 15957	3/2/2026	\$183.44	
Taxable Retirement - 15959	3/2/2026	\$180.76	

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Reference	Date	Amount	Notes
Taxable Retirement - 15962	3/2/2026	\$150.52	
Taxable Retirement - 15963	3/2/2026	\$203.55	
Taxable Retirement - 15964	3/2/2026	\$299.65	
Taxable Retirement - 15966	3/2/2026	\$192.34	
<b>Reference Number: EFT*20260307</b>	<b>Centurylink</b>	<b>\$56.48</b>	
2025 Dec Tylemetry	12/21/2025	\$56.48	2025- 12/21-1/20/2026 Well Telemetry 206
<b>Reference Number: EFT*20260308</b>	<b>Centurylink</b>	<b>\$56.48</b>	
2026 Jan Tylemetry	1/21/2026	\$56.48	2026-01/21-02/20 Well Telemetry 206T21
<b>Reference Number: EFT*20260309</b>	<b>DE Lage Landen Financial Services</b>	<b>\$514.59</b>	
595943774	2/18/2026	\$257.29	2026 -2/15-3/14 Sharp MX307105 CITY HA
595944305	2/18/2026	\$257.30	2026 -2/15-3/14 Sharp MX3071 PD/COURT
<b>Reference Number: EFT*20260310</b>	<b>US Cellular</b>	<b>\$56.23</b>	
0786477530	2/2/2026	\$56.23	2026*2/2-3/1 Mayor
<b>Reference Number: EFT*20260311</b>	<b>USDA Rural Develop Office</b>	<b>\$29,914.00</b>	
2026*Feb USDA City Hall Payment	3/5/2026	\$29,914.00	2026*02 City Hall Loan
<b>Reference Number: Feb 16-28, 2026</b>	<b>Payroll Vendor</b>	<b>\$37,891.26</b>	
ACH Pay - 15947	3/2/2026	\$2,396.50	
ACH Pay - 15948	3/2/2026	\$2,454.36	
ACH Pay - 15949	3/2/2026	\$3,377.15	
ACH Pay - 15950	3/2/2026	\$2,645.78	
ACH Pay - 15951	3/2/2026	\$970.97	
ACH Pay - 15953	3/2/2026	\$2,833.23	
ACH Pay - 15954	3/2/2026	\$2,284.40	
ACH Pay - 15955	3/2/2026	\$3,189.72	
ACH Pay - 15956	3/2/2026	\$2,147.83	
ACH Pay - 15957	3/2/2026	\$2,327.88	

March 2026 1st Council Meeting

Reference	Date	Amount	Notes
ACH Pay - 15959	3/2/2026	\$2,356.81	
ACH Pay - 15960	3/2/2026	\$951.43	
ACH Pay - 15962	3/2/2026	\$2,085.28	
ACH Pay - 15963	3/2/2026	\$3,000.02	
ACH Pay - 15964	3/2/2026	\$2,257.38	
ACH Pay - 15966	3/2/2026	\$2,612.52	
<b>TOTAL</b>		<b>\$180,686.85</b>	

The following voucher/warrants/electronic payments are approved for payment:

<b>Accounts Payable</b>	<b>97</b>	<b>28</b>	<b>64,611.83</b>	40324-40351
<b>Electronic Payments</b>	<b>5</b>	<b>5</b>	<b>30,597.78</b>	EFT*20260307-11
<b>Payroll Vendors</b>	<b>1</b>	<b>1</b>	<b>1,053.25</b>	40323
<b>Electronic Payroll</b>	<b>6</b>	<b>6</b>	<b>46,532.73</b>	EFT*20260301-06
<b>ACH Direct Deposit</b>	<b>15</b>	<b>15</b>	<b>37,891.26</b>	Payroll 2/16-2/282026
<b>Total Vouchers</b>	<b>124</b>	<b>55</b>	<b>180,686.85</b>	

WE, THE FOLLOWING SIGNEES, APPROVE THE VOUCHERS FOR PAYMENT:

MAYOR: \_\_\_\_\_

TREASURER: \_\_\_\_\_

COUNCILOR #1: \_\_\_\_\_

COUNCILOR #2: \_\_\_\_\_

COUNCILOR #3: \_\_\_\_\_

COUNCILOR #4: \_\_\_\_\_

COUNCILOR #5: \_\_\_\_\_

Police Department - John Brockmueller \_\_\_\_\_

Public Works/Community Development - \_\_\_\_\_

Court- Lacie Dewitt \_\_\_\_\_

City Clerk - Rachele Denham: \_\_\_\_\_

DATED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2026

**CITY OF NAPAVINE, WASHINGTON**  
**ORDINANCE NO. 677**

**AN ORDINANCE OF THE CITY OF NAPAVINE, WASHINGTON, RELATED TO THE SECURITY OF PUBLICLY-OWNED PROPERTY; ADOPTING A PROCESS FOR EXCLUDING INDIVIDUALS WHOSE BEHAVIOR IS UNREASONABLY DISRUPTIVE, ESTABLISHING AN APPEAL PROCESS TO PROTECT EXCLUDED INDIVIDUALS' RIGHTS, ADOPTING A NEW CHAPTER 9.20 "TRESPASS WARNINGS ON CITY AND OTHER PUBLICLY-OWNED PROPERTY"; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.**

**RECITALS:**

WHEREAS, the City of Napavine, Washington (the "City") is a Code City under the laws of the State of Washington; and

WHEREAS, pursuant to RCW 35A.11.020, the City may adopt and enforce ordinances of all kinds relating to and regulating the City's local or municipal affairs and appropriate to the good government of the City; and

WHEREAS, all references herein to "NMC" shall mean the "Napavine Municipal Code," and

WHEREAS, to protect the public health, safety, and welfare, owners of public-owned property need a process by which they can exclude individuals whose conduct is dangerous, unsafe, illegal, or unreasonably disruptive to other users of the facility; and

WHEREAS, this public safety need must be balanced with the due process rights of individuals by providing them with a clear explanation of the reasons for their exclusion and by providing them with a speedy review of the original decision; and

WHEREAS, because this policy affects the rights of the general public, good municipal practice is that the final policy be adopted by Council as an ordinance and codified; and

WHEREAS, Council has determined that the proposed policy fairly balances the competing rights of users of public-owned facilities to be free from unreasonably disruptive behavior with the right of excluded individuals to have a fair opportunity to be heard; and

WHEREAS, the City Council of the City of Napavine finds it in the best interest of the City to update its code, creating a new chapter which bears a substantial relation to public peace, health, safety, and/or welfare of the residents of the City of Napavine; and

WHEREAS, the City Council has determined the creation of such new chapter is in the best interest of the residents of the City; and

WHEREAS, the City Council finds that a public emergency exists and this ordinance is necessary to protect public health and safety, public property, and/or the public peace; and

WHEREAS, pursuant to RCW 35A.12.130, public emergency ordinances, which require a vote of a majority plus one of the whole council membership, may be effective upon adoption; and

WHEREAS, a “public emergency ordinance” is an ordinance necessary for the protection of the public health, public safety, public property, or the public peace, and may not be used to levy taxes; grant, renew or extend a franchise; or authorize the borrowing of money (RCW 35A.12.130.); and

WHEREAS, the Council desires to create a new chapter 9.20 NMC as set forth herein.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NAPAVINE, WASHINGTON, DO ORDAIN AS FOLLOWS:**

**Section 1.** **New Chapter.** A new chapter 9.20 of the Napavine Municipal Code titled “Trespass Warnings On City And Other Publicly Owned Property” is hereby created.

**Section 2.** Section 9.20.010 of the Napavine Municipal Code is created to read as follows:

**9.20.010 Purpose, authority, and applicability.**

- A. The purpose of this policy is to adopt a legally sound process for being able to exclude from city and other publicly owned property individuals whose behavior is dangerous, unsafe, illegal, or unreasonably disruptive to other users. It is further the purpose of this policy to provide for a specific method to allow for the issuance of trespass warnings to such individuals, including placing limitations on trespass warnings and providing procedures for such individuals to promptly appeal the issuance of trespass warnings to protect their right to engage in legitimate activities protected by the state and federal constitutions.
- B. This policy is enacted as an exercise of the city’s authority to protect and preserve public health, safety and welfare.
- C. This policy shall apply to all city and other publicly owned property in the city of Napavine (“city”), including property that public entities own in common with each other. This chapter shall not apply to public streets and sidewalks. Enforcement action shall only be taken for conduct violating rules adopted for the location in which the conduct occurs, except that officers of the city police department may take enforcement action based on violations of other city codes, state statutes, and government rules or regulations.
- D. This chapter shall be enforced to emphasize voluntary compliance with laws and city (or other governmental entity) property rules and so that inadvertent minor violations of this section can be corrected without resort to a trespass warning.

- E. The city clerk is authorized to adopt rules and procedures consistent with this chapter.
- F. Nothing contained herein prevents an individual to comply with court orders, including attending Napavine Municipal Court after having been given a trespass warning or expulsion notice.

**Section 3.** Section 9.20.020 of the Napavine Municipal Code is created to read as follows:

**9.20.020 Definitions.**

- A. Behavior that is “dangerous” is behavior that creates an imminent and unreasonable risk of injury or harm to either persons or property of another or the actor.
- B. Behavior that is “illegal” is behavior that is prohibited by the laws of the United States, Washington State, Lewis County, or the city and that includes, but is not limited to, any of the following types of behavior:
  - 1. Threatening another person by communicating either directly or indirectly to another person the intent to cause bodily injury in the future to the person threatened or to any other person; or
  - 2. Selling or using alcohol or drugs; or
  - 3. Threatening or harassing behavior (e.g., fighting or threatening to fight, brandishing a weapon, stalking, verbally threatening to harm others or their property); or
  - 4. Assaulting staff or other patrons; or
  - 5. Sexual misconduct or harassment (e.g., indecent exposure, offensive touching, sexual acts).
- C. Behavior that is “unreasonably disruptive to other users” is behavior that is not constitutionally protected and that, in consideration of the nature, scope, use and purpose of the publicly owned property in question, unreasonably interferes with others’ use and enjoyment of publicly owned property. Examples of behavior that may unreasonably interfere with others’ use and enjoyment of publicly owned property include, but are not limited to, any of the following:
  - 1. Use of unreasonably hostile or aggressive language or gestures; or
  - 2. Unreasonably loud vocal expression or unreasonably boisterous physical behavior; or
  - 3. Using electronic or other communication devices in a manner that is unreasonably disruptive to others; or
  - 4. Unreasonably interfering with the free passage of staff or patrons in or on public property; or
  - 5. Behavior that is unreasonably inconsistent with the normal use for which the publicly owned property was designed and intended to be used (e.g., bathing, shaving, or washing clothes in a public bathroom or skating/skateboarding in a public parking area or plaza).
- D. Any constitutionally protected action or speech is excluded from the prohibited behavior listed in this section.

- E. “City or publicly owned property” means any part of a building, park, trail, or open space that is owned or controlled by the city or a public agency.

**Section 4.** Section 9.20.030 of the Napavine Municipal Code is created to read as follows:

**9.20.030 Trespass warnings – Authority To Issue, Service, Duration.**

- A. Authority to Issue. Officers of the city police department are authorized to issue a trespass warning to any individual who the officer has probable cause to believe has violated any city ordinance, state statute, or government rule or regulation, relating to or prohibiting conduct that is dangerous, illegal, or unreasonably disruptive to other users of public property, as defined in this policy, while such individual is on or within any city or other publicly owned facility, building, or outdoor area that is open to the general public.
- B. Service. Trespass warnings may be delivered in person to the individual or by first class mail to the individual at the individual’s last known address.
- C. The individual need not be charged, tried, or convicted of any crime or infraction for the trespass warning to be issued or be effective. The warning may be based upon observation by a police officer or a city or other government employee or may be based upon a civilian report that would ordinarily be relied upon by police officers in the determination of probable cause.
- D. Duration of exclusion. Except where a violation of state law has occurred, the duration of exclusion shall be as follows. If the individual:
1. Has not been excluded from city or other publicly owned property by a trespass warning issued within one year prior to the violation, then the warning may exclude the individual for a period not exceeding seven (7) days from the date of the warning.
  2. Has been the subject of one (1) or more prior trespass warning issued within one year prior to the current violation, then the warning may exclude the individual for fifteen (15) days from the date of the warning.
- E. The officer will forward the trespass warning to the city clerk for potential review by the mayor pursuant to the Mayor’s Review Procedure in section 9.20.040 NMC.

**Section 5.** Section 9.20.040 of the Napavine Municipal Code is created to read as follows:

**9.20.040 Mayor Review procedure.**

- A. For good cause, the city mayor, or his or her designee, or other government official who is responsible for the property in question may rescind, shorten, or modify a trespass warning issued.
1. For trespass warnings that exclude the individual for seven (7) or fewer days, a written request for review of a trespass warning must be delivered to the city clerk no later than seven business days after it is issued; The city mayor or specified designee will, within one (1) business day of receipt of a request for review of any trespass warning that excludes the individual for seven (7) or fewer days, review the decision;

2. The city mayor or specified designee will, within two (2) business days of receipt from the police department of any trespass warning that excludes the individual for more than seven (7) days, review the decision;
  3. The city clerk will notify the individual of the date, time, and place or telephone number at which the review will be conducted;
  4. The review decision shall be communicated no later than two (2) business days following the review;
  5. As a follow-up to verbal communication, specify how a written decision will be served on the individual; and
  6. At the end of every written decision, inform the individual that he/she has the right to seek city council review of the decision and that the time frame for seeking city council review runs from the date of service of the written decision.
- B. For purposes of this section, “good cause” to rescind, shorten, or modify a trespass warning shall be found where:
1. The individual demonstrates by a preponderance of the evidence that his or her conduct was intended to be expressive conduct protected by the First Amendment; or
  2. The individual was not given warning that the conduct in question was subject to a trespass warning; or
  3. The trespass warning was based solely upon the statement of a third party, was not observed personally by the issuing officer or a city or other government employee, would not ordinarily be relied upon by police officers in the determination of probable cause, and the individual claims that he or she did not commit the action for which he or she was warned; or
  4. In the judgment of the city mayor or his/her designee, the circumstances warrant a modification or rescission of the trespass warning. The city mayor or his/her designee shall rescind the trespass warning if, considering all the circumstances, he or she finds that reasonable minds could differ on the question of whether the conduct in question was unreasonably disruptive to others on the same public property at that time.
- C. At the review hearing, the violation must be proved by a preponderance of the evidence to uphold the trespass warning. The city mayor or designee shall consider a sworn report or declaration from the officer who issued the trespass warning or upon whose observation the trespass warning was based, without further evidentiary foundation, as prima facie evidence that the individual committed the violation as described. The city mayor or designee may consider information that would not be admissible under the evidence rules in a court of law but that the city mayor or designee considers relevant and trustworthy. If the warning was issued because of the alleged violation of any criminal law, the individual need not be charged, tried, or convicted for the warning to be upheld.

- D. If the city mayor or designee rescinds an exclusion, for good cause or because the violation was not proved, the exclusion shall not be considered a prior trespass warning for purposes of this section.
- E. The trespass warning shall remain in effect during the pendency of any administrative or judicial proceeding.
- F. The decision of the city mayor concerning trespass warnings that exclude an individual for less than seven (7) days will be the city's final decision. An individual seeking judicial review of the city's final decision must file an application for a writ of review in Lewis County superior court within 15 days of receipt of the city's final decision.
- G. If, in the mayor's discretion, the trespass warning should be for a period longer than originally included in the trespass warning, the Mayor shall direct the City Clerk to place the matter on the City Council's next regularly scheduled meeting agenda for consideration of an expulsion notice. The city clerk will notify the individual of the date, time, and place or telephone number at which the council meeting where review will be conducted.
- H. No determination of facts made by the city mayor or designee shall have any collateral estoppel effect on a subsequent criminal prosecution or civil proceeding and shall not preclude litigation of those same facts in a subsequent criminal prosecution or civil proceeding.

**Section 6.** Section 9.20.050 of the Napavine Municipal Code is created to read as follows:

**9.20.050 Expulsion Notice**

- A. The City Council may consider the expulsion of a person from any publicly owned property at a regularly scheduled meeting upon receipt of a request from the mayor or a request directly from city staff.
- B. A request from City staff must include the following:
  1. The request must be based upon facts within the personal knowledge of the requestor;
  2. The request must be submitted and signed under oath by the requestor utilizing a form to be provided by the city;
  3. The request must include a detailed factual description of the alleged violation(s), including the date, time, and place of each occurrence and the name of the person or persons who are alleged to have committed the violation(s). The request must also refer to the specific conduct that is dangerous, illegal, or unreasonably disruptive to other users of public property which are alleged to have occurred;
  4. The request must be accompanied by all available documentation including but not limited to audio and video evidence or other evidence known to the requestor to support the allegations of the request. The city council does not conduct its own investigations; and
  5. How the person's conduct is dangerous, illegal, or unreasonably disruptive to other users of public property while such individual is on or within any city or other publicly owned facility, building, or outdoor area that is open to the general public.
- C. The City Council may order the expulsion of a person from any publicly owned property for a period of seven (7) days to one (1) year if the Council finds that such:

1. Person's conduct is dangerous, illegal, or unreasonably disruptive to other users of public property while such individual is on or within any city or other publicly owned facility, building, or outdoor area that is open to the general public;
  2. Person causes physical injury to another person;
  3. Person sells, possesses, or uses alcohol or illegal drugs on city owned property;
  4. Person uses any weapon on city owned property or unlawfully possesses any weapon on city owned property; or
  5. Person receives more than one trespass warning of this chapter in any 12-consecutive-month period.
- D. At the council meeting, the violation must be proved by a preponderance of the evidence to issue an exclusion notice. The city council shall consider a sworn report or declaration from the officer who issued the trespass warning(s) or upon whose observation the trespass warning(s) was based or the City staff's request, without further evidentiary foundation, as prima facie evidence that the individual's behavior was and/or is dangerous, illegal, or unreasonably disruptive to other users. The city council may consider information that would not be admissible under the evidence rules in a court of law but that the city council considers relevant and trustworthy. If the warning was issued because of the alleged violation of any criminal law, the individual need not be charged, tried, or convicted for the council to issue an expulsion notice.
- E. No determination of facts made by the city council shall have any collateral estoppel effect on a subsequent criminal prosecution or civil proceeding and shall not preclude litigation of those same facts in a subsequent criminal prosecution or civil proceeding.
- F. Any order of expulsion under this section shall be in writing and shall be sent by certified mail to the person expelled at his or her last known address or delivered in person.
- G. The decision of the city council will be the city's final decision. An individual seeking judicial review of the city's final decision must file an application for a writ of review in Lewis County superior court within 15 days of receipt of the city's final decision.
- H. The expulsion notice shall remain in effect during the pendency of any administrative or judicial proceeding.
- I. The city clerk shall forward the written notice of expulsion along with the certified mail receipt to the Napavine police department.

**Section 7.** Section 9.20.060 of the Napavine Municipal Code is created to read as follows:

**9.20.060 Duration of exclusion.**

The duration of exclusion shall be as follows. If the individual:

- A. Has been the subject of only one (1) prior trespass warning issued or staff request within one (1) year prior to the current violation, then the warning may exclude the individual for a period of more than seven (7) days but not more than 90 days from the date of the current warning.
- B. Has been the subject of two (2) or more prior trespass warnings issued and/or staff requests within one (1) year prior to the current violation, then the warning may exclude the individual for a period of more than 90 days but not more than one (1) year from the date of the current warning.

- C. Has been excluded from city or other publicly owned property by a trespass warning, and a published rule or regulation applicable to such property establishes a different period of time for an individual to be excluded, the time period under such rule or regulation shall apply notwithstanding the provisions of this section.

**Section 8.** Section 9.20.070 of the Napavine Municipal Code is created to read as follows:

**9.20.070 Content of trespass warning and Expulsion Notice.**

- A. Trespass warning. The trespass warning shall be in writing, shall contain the date of issuance, shall describe the behavior that is the basis for the trespass warning, shall specify the length and place(s) of exclusion, shall be signed by the issuing police officer, and shall state the consequences for failure to comply. A trespass warning for a place or places shall not prohibit access to another place or places that are unrelated to or not a part of the place where the conduct that is the subject of the trespass warning occurred.
- B. Expulsion Notice. The expulsion notice shall be in writing, shall contain the date of issuance, shall describe the behavior that is the basis for the trespass warning, shall specify the length and place(s) of exclusion, shall be signed by the Mayor or designee on behalf of the City Council, and shall state the consequences for failure to comply.
  - 1. The written notice of expulsion shall be a notice of trespass.
  - 2. Any person on city owned property, in violation of the written notice of expulsion, is in violation of this chapter and any knowing violation constitutes trespass.
  - 3. The notice of trespass and expulsion will expire on the date indicated in the written notice of expulsion.
  - 4. At the end of every written decision, inform the individual that he/she has the right to seek judicial review of the decision and that the time frame for seeking judicial review runs from the date of service of the written decision.

**Section 9.** Section 9.20.080 of the Napavine Municipal Code is created to read as follows:

**9.20.080 Violation – Penalty.**

- A. Any person who is found on city or other publicly owned property in violation of a trespass warning issued in accordance with this chapter may be arrested for trespassing, except as otherwise provided in this section.
- B. The chief of police or designee may upon request authorize an individual who has received a trespass warning in accordance with this chapter to enter city or other publicly owned property to exercise his or her First Amendment rights or to conduct government business, if there is no other reasonable alternative location to exercise such rights or conduct such business. Such authorization must be in writing and specify the duration of the authorization and any conditions thereof.
- C. The chief of police or designee shall issue a decision on a request for entry onto public property by the recipient of a trespass warning during a period of exclusion no later than 48 hours after receipt of the request.

**Section 10. Repealer.** All ordinances or parts of ordinances inconsistent with the provisions of this Ordinance are hereby repealed.

**Section 11. Severability.** If any section, sentence, clause, or phrase of this Ordinance should be held to be unconstitutional or unlawful by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this Ordinance.

**Section 12. Effective Date.** This ordinance is for the immediate preservation of the public health, public safety, public property, public peace, and welfare of the public, and shall take effect and be in full force and effect immediately upon passage, as set forth herein, as long as it is approved by a majority plus one of the entire membership of the Council, as required by RCW 35A.12.130, or as otherwise provided by law. The Clerk is directed to publish a copy of this ordinance or a summary thereof in the City’s official newspaper.

**Section 13. Corrections.** Upon approval of the City Attorney, the City Clerk and the codifiers of this ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener’s/clerical errors, references, ordinance numbers, section/subsection numbers, and any references thereto.

**PASSED** by a majority plus one (1) of the Council of the City of Napavine, Washington, and **APPROVED** by the Mayor of the City of Napavine at a regularly scheduled open public meeting thereof, this 10<sup>th</sup> day of March, 2026.

\_\_\_\_\_  
Shawn O'Neill, Mayor

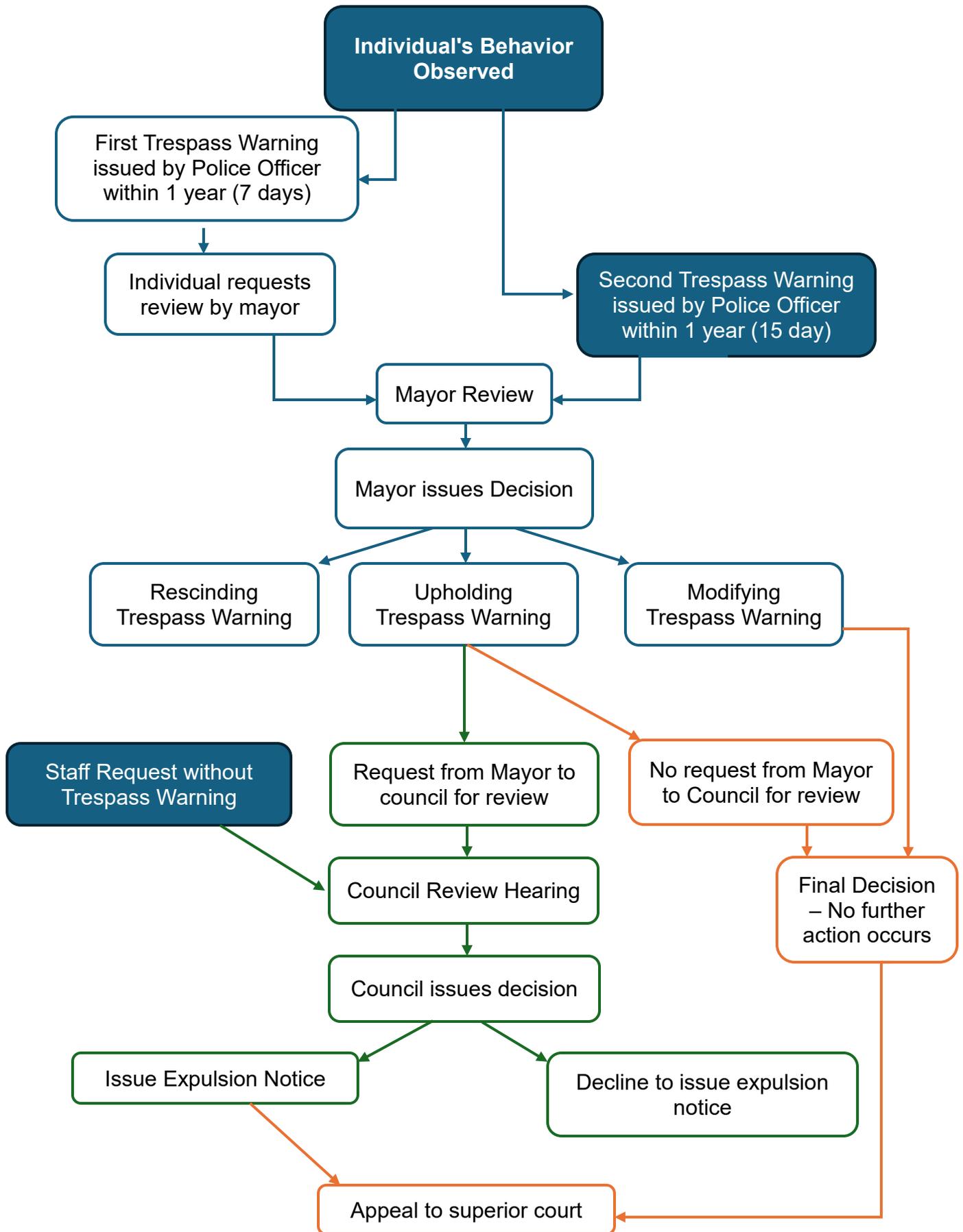
Attest:

Approved as to form:

\_\_\_\_\_  
Rachelle Denham, City Clerk

\_\_\_\_\_  
James M.B. Buzzard, WSBA # 33555  
City Attorney

Approved Reading: \_\_\_\_\_/2026  
Publication Date: \_\_\_\_\_/2026  
Effective Date: \_\_\_\_\_/2026





Approved <input type="checkbox"/>	Denied <input type="checkbox"/>
Date Action Taken	
Attest:	

**City of Napavine  
Action Memorandum No. 26-01**

**AM 26-01: Notice of New Liquor License**

Originator: Rachele Denham, City Clerk

Agenda Date: March 10, 2026

Route to:	Department Head	Signature	Date
X No Objections	Chief of Police		
X No Objections	City Clerk		

Review by Mayor Shawn O'Neill: \_\_\_\_\_,

**Attachment(s):** Washington State Liquor and Cannabis Board Liquor License Renewal Application list.

DINO ENTERPRISES, INC.	113 W FRONT ST, NAPAIVNE, WA, 98565	3381	350702 FROSTY'S SALOON & GRILL	5/31/2026 Liquor
RAMBLIN JACKS RIBEYE, LLC	1336 RUSH RD, NAPAIVNE, WA, 98532	8185	362011 RAMBLIN JACKS RIB EYE	5/31/2026 Liquor
LOVE'S TRAVEL STOPS & COUNTRY STORES, INC.	1276 RUSH RD, NAPAIVNE, WA, 98532	8197	407816 LOVE'S TRAVEL STOP #454	5/31/2026 Liquor
LANDRAM, NATASHA KAYE	108 E WASHINGTON ST, NAPAIVNE, WA, 98565	20005	433556 TUMACTAPROOM	5/31/2026 Liquor

**Fiscal Impact:** yes  no

**Summary statement:** The City received a letter from the Washington State Liquor and Cannabis Board a list of liquor license renewal applications in City of Napavine Jurisdiction.

Pursuant to RCW 66.24.010(8) allows the city to object to license renewal request.

To object to the liquor license renewal: fax or mail a letter to the Washington State Liquor and Cannabis board (WA-LCB) Licensing Division

Objection letter must be received by the Boards Licensing Division at least 30 days prior to the license expiration date. If you need additional time, you must request that in writing.

**Staff Recommendation:**

- Approve Liquor License renewals for Loves' Travel Stop, Ramblin Jack's Ribeye LLC, Frosty's Saloon & Grill, and Tumac Taproom.

**From:** [Kyle Wheeler](#)  
**Subject:** Fwd: Submission  
**Date:** Wednesday, March 4, 2026 9:42:29 AM

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**CAUTION:** External Email

Hi Clerks!

Please attach the below letter as public comment for your next available council session.

You're appreciated,

Kyle Wheeler

----- Forwarded message -----

**From:** Kyle Wheeler <[kyle88wheeler@gmail.com](mailto:kyle88wheeler@gmail.com)>  
**Date:** Wed, Mar 4, 2026 at 9:39 AM  
**Subject:** Fwd: Submission  
**To:** Winlock City Clerk <[cityclerk@cityofwinlock.com](mailto:cityclerk@cityofwinlock.com)>

Hi Maureen,

Please rescind my prior comment of March 9th and attach this letter instead. You are greatly appreciated.

Kyle

----- Forwarded message -----

**From:** Kyle Wheeler <[kyle88wheeler@gmail.com](mailto:kyle88wheeler@gmail.com)>  
**Date:** Wed, Mar 4, 2026 at 9:38 AM  
**Subject:** Submission  
**To:** <[letters@chronline.com](mailto:letters@chronline.com)>

This letter to the editor is regarding [recent reporting](#) of Winlock's discussion of membership in the South Lewis County Chamber of Commerce (SLCC) published March 2nd 2026.

As expressed directly to Mayor Marincin and others this past week, it is my opinion as a former member that this organization is largely functioning as a political apparatus for a specific club of people, including Lynette Hoffman of Lewis County "News" and her preferential pampering of particular politicians and people.

Winlock has been provided SLCC minutes from 2025 that show discussions of multiple local businesses they have deemed unwelcome in their club. I know through my own experiences about this having opened my business in Toledo last year with a particular focus on visitor information, local history and revitalization. It's been going well enough and we just celebrated our one year anniversary in the heart of the cheesiest little town in

Washington.

I joined SLCC almost immediately and remained a member for 6 months before withdrawing last September after some poor experiences with executives.

Late last summer I heard concerns that SLCC was mistreating some of its former members and may have rented a building from a current or former board member in a less than transparent way. So, I did the simplest thing I know to do - asked directly as a member for minutes to see what occurred.

Very quickly a representative of SLCC called my business, made it clear she was calling as SLCC and told me "if I was trying to stir crap" she would "run me and my business out of town.". I told her the call was wildly inappropriate and hung up.

Shortly after, the SLCC president stopped by my shop and provided me with the minutes as requested. They showed a board member allegedly resigning from the board, yet still participating in nominations after and routinely communicating on behalf of SLCC to this day. This (former?) board member was quickly awarded a contract for monthly payments which blurred the lines of personal benefit without a competitive or transparent process.

The minutes also showed the SLCC board discussing which businesses they did and did not like personally and would or would not be promoting as members.

I withdrew my membership shortly thereafter.

In recent Chronicle reporting about Winlock's debate of SLCC membership, Mayor Marincin is quoted as saying "The council also helps facilitate what our town feels like. Whether it is safe, clean, respectful and welcoming."

SLCC, by admission in its own minutes, has gone out of its way to make small businesses in multiple local cities feel unwelcome.

Reporting also stated "Marincin added neighboring communities like Vader, Toledo and Napavine are all members, and also disclosed she herself as a private business owner was also a member."

I would strongly encourage the cities of Winlock, Toledo, Vader, Napavine and other private business owners to consider whether they want to continue paying to associate with this unwelcoming political apparatus as it continues pampering particular politicians and people.

Kyle Wheeler  
Toledo, WA



**To:** Mayor and City Council  
**From:** Katie Williams, PW/CD Interim Director  
**RE:** Staff Report for Council Meeting, March 10<sup>th</sup>, 2026

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- **Planning Commission Meeting Minutes**

- Signed Planning Commission meeting minutes – February 17<sup>th</sup>, 2026.
- Next Planning Commission meeting is March 16<sup>th</sup>, 2026.

- **Project Updates**

- Scots Industries - Water upgrade is complete. Issued building permit for foundation, will be permitting the building in the next few months.
- Cell tower on city property –Lease is out for signatures.
- TA Project – City review on the store and truck shop is complete. The city is waiting on WSDOT and Developer’s developer agreement. Next step is bonding for frontage improvements.
- Rush Road STIP – Plans are at 100% but have not been sent to the city yet. Needs to be out to bid by April 1, 2026.
- Woodard Road (Tiger Meadows) -Applicant submitted the required Post Decision Review application to move the lift station from Phase 2 to Phase 1. City staff/Consultant is currently reviewing the application.
- Jefferson Station – Active Construction Proposed completion March 2026.
- Source Water Protection Grant - Waiting on determination for emergency source to be added to the existing water system. Two possible options. 1. Authorize the city to utilize more water out of the existing well by upgrading pumps. 2. Drill an emergency well. Either option would provide the city with 5 to 10 years to find a long-term solution. Need to meet with the tribes for any concerns with the creek behind city hall. The city has submitted grant applications to the state. DOH will start processing contract documents 10/06/2025, which can take up to 2 months. The suggested project end date is 09/30/2026. PFAS testing that was done in September for all water sources online came back non-detected! Submitted the Scope of Work for the Source Water Protection Local Assistance Grant Program. DOH Grant approved and signed 11/12/2025. This grant supports Napavine’s need to identify areas for replacement wells and preparation work in creating a groundwater flow model. Strata Geosciences is performing Napavine Wells 4 & 5 test Procedures.
- Franchise Agreements- Working on 3 Franchise agreements for telecommunications.



**NAPAVINE PLANNING COMMISSION MINUTES**  
**February 17, 2026 6:00 P.M.**  
**Napavine City Hall, 407 Birch Ave SW, Napavine, WA**

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**PLEDGE OF ALLEGIANCE:**

**INVOCATION:** Invocation was led by **Commissioner Graham**.

**CALL TO ORDER:**

**Commissioner Graham** opened the Planning Commission meeting to order at 6:00 PM

**ROLL CALL:**

Planning Commission present: Commissioner Hollinger, Commissioner Torgerson, Commissioner Graham.

**Commissioner Torgerson motioned to excuse Commissioner Haberstroh and Commissioner Loose, seconded by Commissioner Hollinger.**

**APPROVAL OF AGENDA – As presented:**

**Commissioner Hollinger motioned to approve the agenda as presented, seconded by Commissioner Torgerson. Vote on motion 2 ayes, 0 nay.**

**APPROVAL OF MINUTES:**

**Commissioner Torgerson motioned to approve regular meeting minutes from February 2nd, 2026, seconded by Commissioner Hollinger. Vote on motion 2 ayes and 0 nay.**

**OLD BUSINESS:**

1) **Development Code Updates – Comp Plan Implementation**

**Paul Dennis** with Jackson Civil reviewed NMC Chapter 17 ending at 17.44, Page 72 with planning commission.

**Commissioner Graham asked if everyone agreed to table until the next meeting, all present agreed. No motions were made.**

**GOOD OF THE ORDER:** Commissioner Graham will be excused for the March 2nd meeting. Commissioner Graham announced a reminder date for the next Planning Commission Meeting Monday, March 2<sup>nd</sup>.

**ADJOURNMENT** 7:32 PM

**Commissioner Torgerson motioned to adjourn, seconded by Commissioner Hollinger Vote 2 ayes, 0 nay.**

*These minutes are not verbatim. If so desired, a recording of this meeting is available online at <https://fccdl.in/8d14i4a3Li> .*

Respectfully submitted,

Katie Williams, CD/Public Works Interim Director

Planning Commission Chairperson



Clerk's Office  
407 Birch Ave SW, P. O. Box 810  
Napavine, WA 98565  
Phone: (360) 262-3547  
www.cityofnapavine.com

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To: Mayor and City Council

From: Rachele Denham, City Clerk

RE: Clerk's Report for Council Meeting, March 10, 2026

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**Utility Billing Information**

- ✓ February City billed out a total of \$240,877.42
- ✓ March Delinquency Billing – 85 accounts, \$2,238.62 in late fees
- ✓ YTD Billed \$244,943.06
- ✓ Receipted YTD \$246,275.19
- ✓ Total of 339 badger meters in the ground, No change from last reporting (41 pending placement)
- ✓ 56 EyeOnWater app users, up 3 from last reporting.
- ✓ Dog License Renewals YTD 94, last year we had 146 licensed
- ✓ Park reservations are starting up, 1 Reservation for March
- ✓ 9 Escrow YTD, 4 closed, 5 pending with estimated closing dates end of March

## Napavine Police Department Monthly Call Activity Report

#	Type of Call
	Abandoned/Disabled Vehicles
4	Accidents
3	Agency/Dept. Assists
	Alarms
3	Animals
	Arson
2	Assault Offenses
2	ATC (Attempt to Contact)
	ATL (Attempt to Locate)
	Bad Checks
	Burglary
	Child Abuse/Neglect
	Child Molestation/Rape/Comm
4	Civil/Public
2	Death Investigations
2	Disorderly Conduct
	Disputes
	Drugs/Paraphernalia Violations
	DUI
	Eluding
1	Fire Call
	Firearms
	Fireworks
	Forgery
2	Fraud/Scam/Counterfeit/Ident Theft
1	Harrassment
	Homicide
	Illegal Burn
9	Information/General
	Juvenile
	Kidnapping/Abduction
	Littering
3	Lost/Missing/Found Persons

#	Type of Call
	Malicious Mischief
	MIP/Furninshing Liquor Mino
	Noise
	Overdose
2	Property/Lost/Found/Recovered
	Rescue-Minor/Major
	Robbery
	Runaway
1	Sex Offenses/Pornography
	Shoplifting
1	Suicide/Threats/Attempts
	Shooting/Weapons/Explosives/Hazard
2	Suspicious Circumstances
	Suspicious Person/Vehicle
3	Traffic - Criminal
12	Traffic - Infractions/Warnings
5	Traffic - Other/Hazards/Patrol
2	Trespassing
3	Thefts/Larceny
	Thefts (Motor Vehicle)/tmvwp/recstveh
	Vandalism
	Vehicular Assault
1	Vehicle Prowl
	Violation City Ordinance/Nuisance
1	Violation of Protection/Harrass Ord
6	Warrants/Wanted Person
	Welfare Checks
2	911 Hang Up
1	Hit & Run Accident
	Security Check- Business/Residential
	Community Event
	Unlawful Imprisonment

80

**FEBRUARY MONTHLY TOTAL**

170

**YEAR TO DATE 2026**  
(As of the end of Feb 2026)