



CITY COUNCIL MEETING AGENDA

Tuesday – February 10, 2026 – 6:00 PM

Shawn O'Neill,
Mayor
soneill@cityofnapavine.com

Brian Watson,
Council Position No.1
bwatson@cityofnapavine.com

Ivan Wiediger,
Council Position No.2
iwiediger@cityofnapavine.com

Don Webster,
Council Position No.3
dwebster@cityofnapavine.com

Jeremy Germann,
Council Position No.4
jgermann@cityofnapavine.com

Duane Crouse,
Council Position No.5
dcrouse@cityofnapavine.com

Staff Members

Rachelle Denham,
City Clerk

Michelle Whitten,
City Treasurer

Katie Williams,
Interim Director of PW
Community Development

John Brockmueller,
Chief of Police

Allen Unzelman
Honorable Judge-Municipal Court

Jim Buzzard,
Legal Counsel

City of Napavine

407 Birch Ave SW
P O Box 810
Napavine, WA 98565
360-262-3547

City Website

www.cityofnapavine.com

- I. CALL TO ORDER
- II. INVOCATION
- III. PLEDGE OF ALLEGIANCE
- IV. ROLL CALL
- V. APPROVAL OF AGENDA – AS PRESENTED
- VI. APPROVAL OF MEETING MINUTES – JANUARY 27, 2026
 - 1) REGULAR COUNCIL MEETING
- VII. STAFF & COUNCIL REPORT
- VIII. CITIZEN COMMENTS – NON-AGENDA ITEMS
- IX. NEW BUSINESS
 - 1) Vouchers – M. Whitten
 - 2) Resolution 26-02-171: Surplus 1985 Dump Truck – R. Denham
- X. ADJOURNMENT – CLOSE OF MEETING

Council Meeting is held in person and via Teleconference.

Teleconference Information

Dial-in number (US): (720) 740-9753

Access code: 8460198

To join the online meeting: <https://join.freeconferencecall.com/rdenham8>



NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES

January 27, 2026, 6:00 P.M.

Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor Shawn O'Neill called the regular city council meeting to order.

INVOCATION:

The invocation was led by City Clerk, Rachele Denham.

PLEDGE OF ALLEGIANCE:

Mayor Shawn O'Neill led the flag salute.

OATH OF OFFICE AND SEATING FOR NEWLY ELECTED COUNCIL MEMBERS:

Brian Watson was sworn in for Council Position 1, 4-Year Term.

ROLL CALL:

Council members present: Shawn O'Neill Mayor, Brian Watson Councilor #1, Ivan Wiediger Councilor #2, Donald Webster Councilor #3, Jeremy Germann Councilor #4.

City staff members present: City Clerk – Rachele Denham, Treasurer - Michelle Whitten, Interim CD/PW Director – Katie Williams, Chief of Police – John Brockmueller, and Legal Counsel – Jim Buzzard.

MOVED:	Don Webster	Motion: Excuse Mayor Pro Tem.
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

CONSENT/APPROVAL OF AGENDA

MOVED:	Ivan Wiediger	Motion: Approval of Agenda- As Presented.
SECONDED:	Brian Watson	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

APPROVAL OF MEETING MINUTES

MOVED:	Brian Watson	Motion: Approval of the Minutes for January 13, 2026 – Regular Council Meeting,
SECONDED:	Don Webster	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

STAFF & COUNCIL REPORTS:

John Brockmueller – Chief of Police

- Greetings to the council. Report is in writing. Operations are normal.

Rachelle Denham – Clerk

- No report.

Michelle Whitten - Treasurer

- No report.

Katie Williams - Interim PW/CD Director

- Report in writing.

Brian Watson – Councilor 1

- Sports update-Both boys and girls basketball team ranking top 10 in state and looks to be headed to Spokane.

Shawn O'Neill – Mayor

- There have been a lot of changes and things happening around. Everyone in the office and out in the field have stepped up and worked together. Some small roadblocks pop up but everyone has picked up the pieces to keep things moving forward.

CITIZEN COMMENTS – NON-AGENDA ITEMS: *The recording link can be accessed for entire citizen comments. This is a brief summary and not verbatim.*

Jerry Nixon Apex Mobile Mix 2007-Napavine/Chehalis: Jerry addressed Councilman Watson. Jerry congratulated Watson on his new four-year term, then questioned him on why there has been no coverage in The Chronicle. Watson explains that he works in advertising. Jerry continues asking about media coverage and the mayor reminds him that the session is for comments, not questions. Jerry becomes tense and accuses the mayor of bullying people with his local government position. Legal counsel interjected, telling Jerry not to do this and that he is disrupting the meeting. Then Jerry stated that he had more to say, mentioned the lawsuit and asked if the city got it. Jerry argued that this is citizen business. The mayor cut off the back-and-forth conversation.

NEW BUSINESS

VOUCHERS- M. WHITTEN

January 2026 Second Council Meeting

Reference	Date	Amount	Notes
ACH Pay - 15911	1/16/2026	\$2,509.71	
ACH Pay - 15912	1/16/2026	\$2,357.63	
ACH Pay - 15913	1/16/2026	\$844.98	
ACH Pay - 15914	1/16/2026	\$2,912.05	
ACH Pay - 15915	1/16/2026	\$2,087.25	
TOTAL		\$112,594.93	

The following voucher/warrants/electronic payments are approved for payment:

Accounts Payable	34	16	23,587.08	40240-49/51-56
Payroll Vendors				
Electronic Payments	15	9	9,214.42	EFT20260109-17
Electronic Payroll	7	7	43,123.31	EFT*20260104-08/18-19
ACH Direct Deposit	15	15	36,670.12	Payroll 1/1-1/15, 2026
Total Vouchers	71	47	112,594.93	

MOVED:	Don Webster	Motion: Pay the bills. Approval of the
SECONDED:	Ivan Wiediger	Vouchers dated January 27, 2026 2nd Council Meeting.
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

PLANNING COMMISSION CANDIDATES POSITION#4 INTRODUCTION

Christian Loose addressed the council and expressed why he would like to serve on the Planning Commission.

EXECUTIVE SESSION-QUALIFICATION OF AN APPLICANT/CANDIDATE FOR APPOINTMENT TO ELECTIVE OFFICE (RCW 42.30.110(1)(H)).

The mayor announced that the council will meet in executive session starting at 6:16pm until 6:22pm. The council is expected to take further action following the executive session during the regular council meeting.

ILA Riverside Fire Authority – K. Williams

MOVED:	Brian Watson	Motion: Approve ILA with Riverside Fire
SECONDED:	Don Webster	Authority.
<i>Discussion: Don Webster asked how much this will cost the city. Katie provided a response that it will not cost the city. RFA will charge based on fee schedule and their service which are covered by the fire permit fees and charged to the permit applicant. This is a service that is being provided if needed. Councilman Wiediger asked why not District 5. Katie stated that what she has heard with prior conversations is that currently and for a while now the fire dept hasn't had anyone to take on these larger projects. Terry from RFA did provide a synopsis of what the intention is if they are used for services and was included in the packet.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

Appointment & Confirmation Of Planning Commission Position No.4 - Mayor

MOVED:	Don Webster	Motion: Appoint Christian Loose as Planning Commission Position No4.
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

ADJOURNMENT: *Meeting Adjourned at approximately 6:30 p.m.*

MOVED:	Don Webster	Motion: To Adjourn – Close of Meeting
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online from [freeconferencecall.com](https://fccdl.in/jeSV240PSH) or at the link <https://fccdl.in/jeSV240PSH> .

Respectfully submitted,

Rachelle Denham, City Clerk

Shawn O'Neill, Mayor

Councilor



Vouchers Feb 10, 2026

February 2026 1st Council Meeting

Reference	Date	Amount Notes
Reference Number: 40258	International Brotherhood Teams	\$1,009.00
Union Dues - 15901	1/16/2026	\$42.75
Union Dues - 15902	1/16/2026	\$39.75
Union Dues - 15903	1/16/2026	\$62.25
Union Dues - 15904	1/16/2026	\$48.75
Union Dues - 15905	1/16/2026	\$42.75
Union Dues - 15907	1/16/2026	\$35.25
Union Dues - 15909	1/16/2026	\$32.25
Union Dues - 15910	1/16/2026	\$41.75
Union Dues - 15911	1/16/2026	\$39.75
Union Dues - 15912	1/16/2026	\$43.25
Union Dues - 15914	1/16/2026	\$39.75
Union Dues - 15915	1/16/2026	\$36.25
Union Dues - 15916	2/2/2026	\$42.75
Union Dues - 15917	2/2/2026	\$39.75
Union Dues - 15918	2/2/2026	\$62.25
Union Dues - 15919	2/2/2026	\$48.75
Union Dues - 15921	2/2/2026	\$42.75
Union Dues - 15923	2/2/2026	\$35.25
Union Dues - 15925	2/2/2026	\$32.25
Union Dues - 15926	2/2/2026	\$41.75
Union Dues - 15927	2/2/2026	\$39.75
Union Dues - 15928	2/2/2026	\$43.25
Union Dues - 15930	2/2/2026	\$39.75
Union Dues - 15931	2/2/2026	\$36.25
Reference Number: 40259	Badger Meter	\$506.28
80225126	1/29/2026	\$506.28 2026 Jan electronic meters

February 2026 1st Council Meeting

Reference	Date	Amount Notes
Reference Number: 40260	Buzzard Law Group, P.S.	\$6,922.17
20527	1/21/2026	\$825.00 TA Pass Thru
20530	1/21/2026	\$2,534.67 2026 - Dec 17-Jan15 legal
20533	1/21/2026	\$12.50 Case No. 6A0094433
20534	1/21/2026	\$12.50 Case No. 5A0949485
20535	1/21/2026	\$37.50 Case No. 5A0949483
20536	1/21/2026	\$25.00 Case No. 5A0890571
20537	1/21/2026	\$12.50 Case No. 5A0890570
20538	1/21/2026	\$25.00 Case No. 5A0857743
20539	1/21/2026	\$37.50 Case No. 5A0857741
20540	1/21/2026	\$37.50 Case No. 5A0857737
20541	1/21/2026	\$25.00 Case No. 5A0750807
20542	1/21/2026	\$37.50 Case No. 5A0750806
20543	1/21/2026	\$450.00 Case No. 5A0611130, 5A0611128
20544	1/21/2026	\$875.00 Case No. 5A0429482
20545	1/21/2026	\$12.50 Case No. 5A0373929, 5A0373930
20548	1/21/2026	\$25.00 Lewis Case No. 2A0389284, 2A0389285
20549	1/21/2026	\$25.00 Lewis 2A0186840
20550	1/21/2026	\$25.00 Case No. 25F001172
20551	1/21/2026	\$25.00 Case No. 25F000986
20553	1/21/2026	\$600.00 Breen Pass Thru
20558	1/21/2026	\$1,212.50 General Prosecution File
20564	1/21/2026	\$50.00 Lewis 3A0563759
Reference Number: 40261	City of Chehalis	\$21,198.00
2026 Chamber Banquet	2/5/2026	\$75.00 2026 Chamber Banquet
2026 Feb*RWWTP	2/5/2026	\$21,123.00 2026 Feb Monthly Sewer Treatment Costs
Reference Number: 40262	Crystal Springs/Primo	\$115.96
24715952 012826	1/28/2026	\$115.96 monthly rental 8 water bottles
Reference Number: 40263	Day Wireless Systems	\$1,005.34
INV908023	1/28/2026	\$1,005.34 6 Radar Certs

February 2026 1st Council Meeting

Reference	Date	Amount Notes
Reference Number: 40264	DE Lage Landen Financial Service	\$514.59
595471021	1/21/2026	\$257.30 2026 - 1/15-2/14 Sharp MX307105 CITY H/
595471974	1/21/2026	\$257.29 2026*1/15-2/14 Sharp MX3071 PD/COURT
Reference Number: 40265	Duane Elwood	\$202.90
2026*Feb LEOFF 1 Med Part B	2/5/2026	\$202.90 2026 Feb Medical Insurance Premium Part
Reference Number: 40266	H. D. Fowler Company	\$7,881.95
I7224860	2/5/2026	\$7,881.95 Submersible Pump Grand Station
Reference Number: 40267	Jackson Civil Engineering LLC	\$3,185.00
0016-35-19	2/4/2026	\$3,185.00 Comp Plan Update
Reference Number: 40268	Joseph O. Enbody	\$670.00
292229	1/29/2026	\$670.00 2026 Jan 2 Units
Reference Number: 40269	Kim Alexander	\$197.50
2026*01 Civil Service	2/5/2026	\$197.50 2026* Jan Civil Service Sec
Reference Number: 40270	LC Emergency Management	\$3,213.00
12270	1/21/2026	\$3,213.00 2025 - Q4 Contract EMS
Reference Number: 40271	LCSO-Corrections Bureau	\$4,049.13
2026*Jan Prisoner	2/5/2026	\$4,049.13 2026 - Jan 35.5# of beds days
Reference Number: 40272	Lewis County Information Techno	\$368.00
26-NapavinePD	1/27/2026	\$368.00 2026 Annual VPN Support Fee
Reference Number: 40273	Lewis County PUD	\$5,826.98
104755002*2026 Feb	1/23/2026	\$32.75 12/16-1/14 E Park ST
104755003*2026 Feb	1/23/2026	\$100.42 12/16-1/14 305 2nd Ave NE TRNGL
104755004*2026 Feb	1/23/2026	\$65.38 WA & 2nd ST Traffic Signal
104755005*2026 Feb	1/23/2026	\$50.66 12/16-1/14 Ball Park Lights/207 W Washing
104755006*2026 Feb	1/23/2026	\$59.22 12/16-1/14 Linhart Ave Lights
104755007*2026 Feb	1/23/2026	\$41.79 12/16-1/14 Pedestrian Overpass/2nd Ave N

February 2026 1st Council Meeting

Reference	Date	Amount	Notes
104755008*2026 Feb	1/23/2026	\$84.14	12/16-1/14 113 2nd Ave SE
104755009*2026 Feb	1/23/2026	\$90.21	12/16-1/14 207 Wash ST Park Concession
104755010*2026 Feb	1/30/2026	\$38.19	12/23-1/25 191 Hamilton RD
104755011*2026 Feb	1/23/2026	\$39.21	12/16-1/14 Stadium Heights ST Lights
104755012*2026 Feb	1/23/2026	\$50.73	12/16-1/14 WA Birch Ave SW Traffic Signa
104755014*2026 Feb	1/23/2026	\$33.85	12/16-1/14 Washington ST Lighting
104755015*2026 Feb	1/23/2026	\$45.75	12/16-1/14 Camden Way ST Lights
104755016*2026 Feb	1/23/2026	\$41.87	12/16-1/14 Parkside Loop St Lights
104755017*2026 Feb	1/23/2026	\$231.04	12/16-1/14 3rd Ave NW/Pump Station
104755018*2026 Feb	1/23/2026	\$932.06	12/26-1/23 Various Street Lights
104755019*2026 Feb	1/23/2026	\$98.93	12/16-1/14 Chieri CT Sewer Station
104755020*2026 Feb	1/23/2026	\$1,204.81	12/16-1/14 Birch - Well #5/Birch Ave SW P
104755022*2026 Feb	1/23/2026	\$391.86	12/16-1/14 Rush RD Pump - 1168 Rush RD
104755023*2026 Feb	1/23/2026	\$44.82	12/16-1/14 Rowell St - Well #3
104755024*2026 Feb	1/23/2026	\$326.31	12/16-1/14 Front St - Well #2
104755025*2026 Feb	1/23/2026	\$465.74	12/16-1/14 207 W Washington Ave Pump
104755026*2026 Feb	1/30/2026	\$45.06	12/23-1/25 611 Koontz RD Light
115588001*2026 Feb	1/23/2026	\$55.56	12/16-1/14 Rathburn ST
115588002*2026 Feb	1/23/2026	\$46.37	12/16-1/14 4th & Stella ST *250 W ST Ligh
124227002*2026 Feb	1/30/2026	\$575.75	12/23-1/25 1206 Rush RD - Well #6/Treatr
124227003*2026 Feb	1/23/2026	\$358.97	12/16 - 1/14 407 Birch Ave SW
128323001*2026 Feb	1/23/2026	\$31.98	12/16-1/14 207 W Washington - Amphitheater
128578001*2026 Feb	1/30/2026	\$51.38	12/23-1/25 Rush RD Lights
128578002*2026 Feb	1/30/2026	\$40.53	12/23-1/25 Rush RD Lights - 173 Hamilton
128578003*2026 Feb	1/23/2026	\$37.08	12/16-1/14 307 Sommerville RD Lighting
128578004*2026 Feb	1/23/2026	\$45.44	12/16-1/14 518 7th Ave NW Security Lighti
128578005*2026 Feb	1/23/2026	\$69.12	12/16-1/14 555 2nd Ave NE Park Building
Reference Number: 40274	Lewis County Treasurer	\$43.57	
2025*jan Crime Victims	2/5/2026	\$43.57	2025 -Dec Court Remittance
Reference Number: 40275	Lexipol, LLC	\$3,891.98	
INVLEX11265234	2/1/2026	\$3,891.98	Annual Policy Manual Subscription 3/1/26-2

February 2026 1st Council Meeting

Reference	Date	Amount Notes
Reference Number: 40276	Minuteman Press	\$233.27
2993	1/30/2026	\$233.27 250 Property in Custody Report
Reference Number: 40277	Mrs. Klean Janitorial	\$634.00
INV-2631	2/1/2026	\$634.00 2026*Feb - Clean City Hall
Reference Number: 40278	Napavine Ace Hardware	\$512.33
983436	1/5/2026	\$18.37 Contractor Bag 55G 15PK
983462	1/5/2026	\$54.03 Snaplck MNDRL System 3/8"
983470	1/5/2026	\$10.80 Battery Alkaline 9V 2pk
983923	1/12/2026	\$32.39 Cleaning Supplies
983955	1/12/2026	\$52.94 Puty KNF/ADHSV RMVR LQD Heatgun Du
983988	1/13/2026	\$16.41 Hard Faucet cover
983989	1/13/2026	\$73.48 Pres washr Pump/Hand Pruner/Pruner Byp
984044	1/13/2026	\$18.04 RFLl JMBO Key Band cover/10PK SC1-ac
984045	1/13/2026	\$23.77 Moss Out Roof & Walk
984059	1/14/2026	\$13.60 Term RNG INS & Wire Primary
984060	1/14/2026	\$7.12 Miniatre ATMTV BLB 12 8V
984122	1/15/2026	\$41.01 keys:sewer Formula 409 MSC LMN 32oz
984157	1/15/2026	\$8.41 scrpr w/blade glass 1"w and scraper plastic
984555	1/20/2026	\$7.56 cylinder propane 14 10oz
984602	1/21/2026	\$34.13 Lysol Wipes Lem&Lim80ct/clorox wipes/coi
984653	1/22/2026	\$17.25 Key schlage 10pk
984657	1/22/2026	\$0.75 Paint Brush Foam 1"w
984998	1/26/2026	\$6.25 Term Battery UNIV Marine/Term Battery To
985002	1/26/2026	\$42.54 grinder and safety glasses
985169	1/28/2026	\$23.76 Dawn Ultra Dish Soap/Cleaning Wipes Arr
985259	1/30/2026	\$9.72 Handle THRD 15/16x60" Wash Brush
Reference Number: 40279	Napavine ASB	\$50.00
12548	1/27/2026	\$50.00 4 vehicle decals PW
Reference Number: 40280	Pape' Machinery	\$64.75

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Reference	Date	Amount Notes
16626545	1/22/2026	\$64.75 weedeater head
Reference Number: 40281	Quill Corporation	\$86.46
47519011	1/23/2026	\$86.46 2 cases paper
Reference Number: 40282	Rock Products Direct, Inc.	\$354.56
19824	12/29/2025	\$178.26 11.79 tons of sand
19826	12/30/2025	\$176.30 11.66 tons sand
Reference Number: 40283	Sarah Berry c/o Duane Elwood	\$375.32
1/16/26 RX 7620134	1/22/2026	\$3.76 1/16/26 RX 7620134
1/9/26 RX 7594849	1/15/2026	\$73.47 1/9/26 RX 7594849
1/9/26 RX 7610651	1/15/2026	\$1.03 1/9/26 RX 7610651
12/29/25 Steck	12/29/2025	\$34.00 12/29/25 Steck
12/30/25 RX7609806	12/30/2025	\$3.06 12/30/25 RX7609806
2026*02 LEOFF 1 Medical	2/5/2026	\$260.00 2026*02 LEOFF 1 Medical
Reference Number: 40284	SO Lewis County Chamber	\$92.00
167	1/31/2026	\$92.00 2026 dues
Reference Number: 40285	State Treasurer's Office	\$1,977.62
2025*Dec Remit	2/5/2026	\$1,977.62 2025*Dec Remit
Reference Number: 40286	Traffic Safety Supply Co.	\$322.45
INV088136	1/29/2026	\$322.45 3 City limit signs/1 custom
Reference Number: 40287	Transient Vendor	\$4.39
2026*01 2442.0 Cook	2/5/2026	\$4.39 Utility Deposit Refund Cook 2442.0
Reference Number: 40288	Transient Vendor	\$80.60
2026*01 2959.0 Clark	2/5/2026	\$80.60 Utility Deposit Refund Clark
Reference Number: 40289	Transient Vendor	\$178.22
2026*01 2970.0 HomeFirst	2/5/2026	\$178.22 Utility Deposit Refund Homefirst Dev
Reference Number: 40290	Transient Vendor	\$1.72
2026*01 3159.0 Gennick	2/5/2026	\$1.72 Utility Deposit Refund Gennick

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Reference	Date	Amount Notes
Reference Number: 40291	Transient Vendor	\$360.18
2026*01 3227.0 Randall	2/5/2026	\$360.18 Utility Deposit Refund Randall
Reference Number: 40292	Transient Vendor	\$5.05
2026*01 3261.0 refund	2/5/2026	\$5.05 Refund Overpayment Conwell
Reference Number: 40293	US Cellular	\$1,929.18
0782768303	1/12/2026	\$258.50 1/12-2/11 PW Cell
0782785506	1/12/2026	\$1,622.34 1/12-2/11 Cell PD/Court MIFI PW
078433109	1/20/2026	\$48.34 1/20-2/19 2026 Treasurer Cell
Reference Number: 40294	Utilities Underground Location C	\$6.75
6010201	1/31/2026	\$6.75 2026*Jan 5 locates
Reference Number: 40295	Vander Stoep, Blinks, Jones & Ur	\$2,110.00
2026*Feb Judge	2/5/2026	\$2,110.00 2026-Feb Judge
Reference Number: 40296	WA Assoc. of Sherrifs & Police Cl	\$60.00
20266-00261	2/5/2026	\$60.00 2026 Dues Brockmueller
Reference Number: 40297	WA Dept of Transportation	\$1,943.13
RE*FB91458007261	1/31/2026	\$1,943.13 2026*01 Fuel
Reference Number: 40298	Washington State Patrol	\$12.00
I2603824	2/2/2026	\$12.00 CPL Background Checks Cogburn
Reference Number: 40299	Watersurplus / Surplus Managem	\$6,460.96
INV0011256	1/20/2026	\$6,460.96 Well #6 Water Treatment Plant Carbon Wa
Reference Number: 40300	Winlock Auto Supply	\$95.49
042754	1/13/2026	\$14.57 part Max truck
043687	1/29/2026	\$60.36 Heater hose 06 Chevy
043706	1/29/2026	\$20.56 disconnect tool
Reference Number: EFT*20260201	AFLAC Remittance Processing	\$728.21
Aflac - 15903	1/16/2026	\$32.36

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Reference	Date	Amount	Notes
Aflac - 15906	1/16/2026	\$60.71	
Aflac - 15910	1/16/2026	\$28.47	
Aflac - 15918	2/2/2026	\$32.37	
Aflac - 15922	2/2/2026	\$60.71	
Aflac - 15926	2/2/2026	\$28.47	
Aflac Disability - 15906	1/16/2026	\$47.84	
Aflac Disability - 15907	1/16/2026	\$63.44	
Aflac Disability - 15908	1/16/2026	\$68.54	
Aflac Disability - 15910	1/16/2026	\$62.73	
Aflac Disability - 15922	2/2/2026	\$47.84	
Aflac Disability - 15923	2/2/2026	\$63.44	
Aflac Disability - 15924	2/2/2026	\$68.55	
Aflac Disability - 15926	2/2/2026	\$62.74	
Reference Number: EFT*20260202	Vimly Benefit Solutions, Inc	\$2,300.94	
Medical/Dental - 15922	2/2/2026	\$1,123.62	
Medical/Dental - 15924	2/2/2026	\$1,177.32	
Reference Number: EFT*20260203	Washington Teamsters Welfare T	\$20,804.60	
Medical /Dental/Vision - 15916	2/2/2026	\$1,564.20	
Medical /Dental/Vision - 15917	2/2/2026	\$1,564.20	
Medical /Dental/Vision - 15918	2/2/2026	\$1,564.20	
Medical /Dental/Vision - 15919	2/2/2026	\$1,564.20	
Medical /Dental/Vision - 15921	2/2/2026	\$1,564.20	
Medical /Dental/Vision - 15922	2/2/2026	\$17.10	
Medical /Dental/Vision - 15923	2/2/2026	\$1,564.20	
Medical /Dental/Vision - 15924	2/2/2026	\$17.10	
Medical /Dental/Vision - 15925	2/2/2026	\$1,564.20	
Medical /Dental/Vision - 15926	2/2/2026	\$1,564.20	
Medical /Dental/Vision - 15927	2/2/2026	\$1,564.20	
Medical /Dental/Vision - 15928	2/2/2026	\$1,564.20	
Medical /Dental/Vision - 15930	2/2/2026	\$1,564.20	
Medical /Dental/Vision - 15931	2/2/2026	\$1,564.20	

February 2026 1st Council Meeting

Reference	Date	Amount	Notes
Medical Dental Vision - 15901	1/16/2026	\$100.00	
Medical Dental Vision - 15902	1/16/2026	\$100.00	
Medical Dental Vision - 15903	1/16/2026	\$100.00	
Medical Dental Vision - 15904	1/16/2026	\$100.00	
Medical Dental Vision - 15905	1/16/2026	\$100.00	
Medical Dental Vision - 15910	1/16/2026	\$100.00	
Medical Dental Vision - 15911	1/16/2026	\$100.00	
Medical Dental Vision - 15912	1/16/2026	\$100.00	
Medical Dental Vision - 15914	1/16/2026	\$100.00	
Medical Dental Vision - 15915	1/16/2026	\$100.00	
Medical Dental Vision - 15916	2/2/2026	\$100.00	
Medical Dental Vision - 15917	2/2/2026	\$100.00	
Medical Dental Vision - 15918	2/2/2026	\$100.00	
Medical Dental Vision - 15919	2/2/2026	\$100.00	
Medical Dental Vision - 15921	2/2/2026	\$100.00	
Medical Dental Vision - 15926	2/2/2026	\$100.00	
Medical Dental Vision - 15927	2/2/2026	\$100.00	
Medical Dental Vision - 15928	2/2/2026	\$100.00	
Medical Dental Vision - 15930	2/2/2026	\$100.00	
Medical Dental Vision - 15931	2/2/2026	\$100.00	
Reference Number: EFT*20260204	Dept of Treasury Internal Revenue	\$6,944.24	
Federal Income Tax - 15916	2/2/2026	\$420.42	
Federal Income Tax - 15917	2/2/2026	\$221.49	
Federal Income Tax - 15918	2/2/2026	\$695.64	
Federal Income Tax - 15919	2/2/2026	\$548.76	
Federal Income Tax - 15920	2/2/2026	\$0.00	
Federal Income Tax - 15921	2/2/2026	\$522.96	
Federal Income Tax - 15922	2/2/2026	\$432.96	
Federal Income Tax - 15923	2/2/2026	\$427.53	
Federal Income Tax - 15924	2/2/2026	\$629.76	
Federal Income Tax - 15925	2/2/2026	\$121.27	

February 2026 1st Council Meeting

Reference	Date	Amount	Notes
Federal Income Tax - 15926	2/2/2026	\$386.49	
Federal Income Tax - 15927	2/2/2026	\$203.40	
Federal Income Tax - 15928	2/2/2026	\$269.27	
Federal Income Tax - 15929	2/2/2026	\$0.00	
Federal Income Tax - 15930	2/2/2026	\$324.84	
Federal Income Tax - 15931	2/2/2026	\$188.57	
Medicare - 15916	2/2/2026	\$48.22	
Medicare - 15916 (2)	2/2/2026	\$48.22	
Medicare - 15917	2/2/2026	\$49.32	
Medicare - 15917 (2)	2/2/2026	\$49.32	
Medicare - 15918	2/2/2026	\$73.77	
Medicare - 15918 (2)	2/2/2026	\$73.77	
Medicare - 15919	2/2/2026	\$58.85	
Medicare - 15919 (2)	2/2/2026	\$58.85	
Medicare - 15920	2/2/2026	\$14.50	
Medicare - 15920 (2)	2/2/2026	\$14.50	
Medicare - 15921	2/2/2026	\$59.33	
Medicare - 15921 (2)	2/2/2026	\$59.33	
Medicare - 15922	2/2/2026	\$65.04	
Medicare - 15922 (2)	2/2/2026	\$65.04	
Medicare - 15923	2/2/2026	\$48.33	
Medicare - 15923 (2)	2/2/2026	\$48.33	
Medicare - 15924	2/2/2026	\$64.92	
Medicare - 15924 (2)	2/2/2026	\$64.92	
Medicare - 15925	2/2/2026	\$38.05	
Medicare - 15925 (2)	2/2/2026	\$38.05	
Medicare - 15926	2/2/2026	\$48.57	
Medicare - 15926 (2)	2/2/2026	\$48.57	
Medicare - 15927	2/2/2026	\$49.73	
Medicare - 15927 (2)	2/2/2026	\$49.73	
Medicare - 15928	2/2/2026	\$48.72	
Medicare - 15928 (2)	2/2/2026	\$48.72	

February 2026 1st Council Meeting

Reference	Date	Amount	Notes
Medicare - 15929	2/2/2026	\$12.66	
Medicare - 15929 (2)	2/2/2026	\$12.66	
Medicare - 15930	2/2/2026	\$54.86	
Medicare - 15930 (2)	2/2/2026	\$54.86	
Medicare - 15931	2/2/2026	\$40.57	
Medicare - 15931 (2)	2/2/2026	\$40.57	
Reference Number: EFT*20260205	Dept of Licensing Firearms Desk	\$18.00	
NV0000173 Cogburn	1/19/2026	\$18.00	NV0000173 Cogburn
Reference Number: EFT*20260206	Dept of Retirement Systems	\$6,172.41	
Emp Rtmt - 15916	2/2/2026	\$176.25	
Emp Rtmt - 15917	2/2/2026	\$189.78	
Emp Rtmt - 15918	2/2/2026	\$268.01	
Emp Rtmt - 15919	2/2/2026	\$209.28	
Emp Rtmt - 15921	2/2/2026	\$214.35	
Emp Rtmt - 15922	2/2/2026	\$250.27	
Emp Rtmt - 15923	2/2/2026	\$185.97	
Emp Rtmt - 15924	2/2/2026	\$249.82	
Emp Rtmt - 15925	2/2/2026	\$146.44	
Emp Rtmt - 15926	2/2/2026	\$186.91	
Emp Rtmt - 15927	2/2/2026	\$191.36	
Emp Rtmt - 15928	2/2/2026	\$187.48	
Emp Rtmt - 15930	2/2/2026	\$211.11	
Emp Rtmt - 15931	2/2/2026	\$156.12	
Taxable Retirement - 15916	2/2/2026	\$282.59	
Taxable Retirement - 15917	2/2/2026	\$182.98	
Taxable Retirement - 15918	2/2/2026	\$429.73	
Taxable Retirement - 15919	2/2/2026	\$335.55	
Taxable Retirement - 15921	2/2/2026	\$343.68	
Taxable Retirement - 15922	2/2/2026	\$241.30	
Taxable Retirement - 15923	2/2/2026	\$179.30	
Taxable Retirement - 15924	2/2/2026	\$313.39	

February 2026 1st Council Meeting

Reference	Date	Amount Notes
Taxable Retirement - 15925	2/2/2026	\$141.20
Taxable Retirement - 15926	2/2/2026	\$180.21
Taxable Retirement - 15927	2/2/2026	\$184.50
Taxable Retirement - 15928	2/2/2026	\$180.76
Taxable Retirement - 15930	2/2/2026	\$203.55
Taxable Retirement - 15931	2/2/2026	\$150.52
Reference Number: eft*20260207	Nationwide Retirement Solutions	\$9,784.46
2026 01 DAWES	2/3/2026	(\$150.00)
Deferred Comp - 15902	1/16/2026	\$300.00
Deferred Comp - 15903	1/16/2026	\$300.00
Deferred Comp - 15904	1/16/2026	\$150.00
Deferred Comp - 15905	1/16/2026	\$300.00
Deferred Comp - 15906	1/16/2026	\$673.50
Deferred Comp - 15907	1/16/2026	\$75.00
Deferred Comp - 15908	1/16/2026	\$300.00
Deferred Comp - 15909	1/16/2026	\$100.00
Deferred Comp - 15910	1/16/2026	\$150.00
Deferred Comp - 15911	1/16/2026	\$300.00
Deferred Comp - 15912	1/16/2026	\$307.74
Deferred Comp - 15915	1/16/2026	\$150.00
Deferred Comp - 15917	2/2/2026	\$300.00
Deferred Comp - 15918	2/2/2026	\$300.00
Deferred Comp - 15919	2/2/2026	\$150.00
Deferred Comp - 15921	2/2/2026	\$300.00
Deferred Comp - 15922	2/2/2026	\$673.50
Deferred Comp - 15923	2/2/2026	\$75.00
Deferred Comp - 15924	2/2/2026	\$300.00
Deferred Comp - 15925	2/2/2026	\$100.00
Deferred Comp - 15926	2/2/2026	\$150.00
Deferred Comp - 15927	2/2/2026	\$300.00
Deferred Comp - 15928	2/2/2026	\$307.74

February 2026 1st Council Meeting

Reference	Date	Amount	Notes
Deferred Comp - 15931	2/2/2026	\$150.00	
Deferred Comp Match - 15917	2/2/2026	\$300.00	
Deferred Comp Match - 15918	2/2/2026	\$300.00	
Deferred Comp Match - 15919	2/2/2026	\$300.00	
Deferred Comp Match - 15921	2/2/2026	\$300.00	
Deferred Comp Match - 15922	2/2/2026	\$723.49	
Deferred Comp Match - 15923	2/2/2026	\$75.00	
Deferred Comp Match - 15924	2/2/2026	\$723.49	
Deferred Comp Match - 15925	2/2/2026	\$100.00	
Deferred Comp Match - 15926	2/2/2026	\$150.00	
Deferred Comp Match - 15927	2/2/2026	\$300.00	
Deferred Comp Match - 15928	2/2/2026	\$300.00	
Deferred Comp Match - 15931	2/2/2026	\$150.00	
Reference Number: EFT*20260208	Dept of Licensing Firearms Desk	\$18.00	
NV0000175 Dejager	1/29/2026	\$18.00	NV0000175 Dejager
Reference Number: EFT*20260209	WA Public Treasurers Association	\$50.00	
2124	1/31/2026	\$50.00	WPTA Dues 2026
Reference Number: EFT*20260210	US Cellular	\$56.23	
0779505333	1/2/2026	\$56.23	1/2-2/1 Cell Mayor
Reference Number: Jan 16-31, 2026	Payroll Vendor	\$38,087.39	
ACH Pay - 15916	2/2/2026	\$2,358.12	
ACH Pay - 15917	2/2/2026	\$2,442.83	
ACH Pay - 15918	2/2/2026	\$3,328.74	
ACH Pay - 15919	2/2/2026	\$2,730.59	
ACH Pay - 15920	2/2/2026	\$970.97	
ACH Pay - 15921	2/2/2026	\$2,636.19	
ACH Pay - 15922	2/2/2026	\$2,893.87	
ACH Pay - 15923	2/2/2026	\$2,445.27	
ACH Pay - 15924	2/2/2026	\$3,055.30	
ACH Pay - 15925	2/2/2026	\$2,147.09	

February 2026 1st Council Meeting

Reference	Date	Amount	Notes
ACH Pay - 15926	2/2/2026	\$2,295.85	
ACH Pay - 15927	2/2/2026	\$2,496.18	
ACH Pay - 15928	2/2/2026	\$2,359.16	
ACH Pay - 15929	2/2/2026	\$844.66	
ACH Pay - 15930	2/2/2026	\$2,997.73	
ACH Pay - 15931	2/2/2026	\$2,084.84	
Total		\$163,716.26	

The following voucher/warrants/electronic payments are approved for payment:

Accounts Payable	127	37	77,742.78	40259-40300
Payroll Vendors	1	1	1,009.00	40258
Electronic Payments	4	4	142.23	EFT*20260205/08-10
Electronic Payroll	6	6	46,734.86	Eft*20260201-04/06-07
ACH Direct Deposit	15	15	38,087.39	Payroll 1/16-1/31 2026
Total Vouchers	153	63	163,716.26	

40257 replaced Check #40085 lost in mail

WE, THE FOLLOWING SIGNEES, APPROVE THE VOUCHERS FOR PAYMENT:

MAYOR: _____

TREASURER: _____

COUNCILOR #1: _____

COUNCILOR #2: _____

COUNCILOR #3: _____

COUNCILOR #4: _____

COUNCILOR #5: _____

Police Department - John Brockmueller _____

Public Works/Community Development - _____

Court- Lacie Dewitt _____

City Clerk - Rachelle Denham: _____

February 2026 1st Council Meeting

Reference	Date	Amount	Notes
DATED THIS	_DAY OF _____,2026		

RESOLUTION NO. 26-02-171

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NAPAVALINE,
WASHINGTON, DECLARING CERTAIN PROPERTY TO BE SURPLUS TO THE NEEDS
OF THE CITY AND DIRECTING THE DISPOSAL OF SUCH PROPERTY**

WHEREAS, the city of Napavine, Washington, is authorized pursuant to RCW 35A.79.010, to dispose of property owned by the city by sale; and

WHEREAS, the City Council of the City of Napavine, Washington, considers the below described items of personal property owned by the city to be surplus to the city's needs; and

WHEREAS, the City Council of the City of Napavine, Washington, considers the sale of the below described items of personal property to be in the best interest of the citizens and patrons of the city,

NOW, THEREFORE, BE IT RESOLVED THAT THE City Council of the City of Napavine, Washington, does declare the following described items of personal property, surplus to the needs of the city:

- 1985 Ford Dump Truck (VIN# 1FDYU90L1FVA63122) estimated value \$5000.00.

IT IS FURTHER RESOLVED that by this resolution the above items may be disposed of in a commercially reasonable way to wit; auction, public sale, sealed bid, transfer or sale to a Governmental Agency.

IT IS FURTHER RESOLVED that Michelle Whitten, Treasurer, is designated as the city's designee to determine the method of sale to be utilized by the city.

PASSED BY MAJORITY of the City Council of the City of Napavine, Washington, this 10th day of February 2026.

Shawn O'Neill, Mayor

Attest:

Rachelle Denham, Clerk

Approved as to form:

City Attorney, James M. B. Buzzard WBA #33555



Clerk's Office
407 Birch Ave SW, P. O. Box 810
Napavine, WA 98565
Phone: (360) 262-3547
www.cityofnapavine.com

To: Mayor and City Council

From: Rachelle Denham, City Clerk

RE: Clerk's Report for Council Meeting, February 10, 2026

Utility Billing Information

- ✓ February City billed out a total of \$240,877.42
- ✓ YTD Billed \$241,527.35
- ✓ Receipted YTD \$43,610.66
- ✓ Total of 339 badger meters in the ground, No change from last reporting **(41 pending placement)**
- ✓ 53 EyeOnWater app users, no change from last reporting.
- ✓ Dog License Renewals YTD 90, last year we had 146 licensed
- ✓ No current park reservations
- ✓ 3 Escrow closings YTD, 1 Pending

Job Openings

*The city has two job opportunities currently open in the Community Development/PW Department. Visit the city website for more information.

- **Public Works Director**- Open until filled, first review of applications: 2/20/2026
- **Utility Worker**- Open until 2/13/2026

Dog License Information

It is time to renew your license for your dog(s) or purchase a new license for a pet four (4) months or older. The 2026 tags are now available in the City Clerk's office at City Hall. In accordance with Napavine Municipal Code (NMC) 6.04.080, the license must be renewed no later than January 31, 2026, to avoid an additional late fee. Failure to comply with registering and licensing your pet could result in a citation of \$250.00. Fees for relicensing follow:

Annual license fee for unsterilized canine	\$25.00 per dog
Annual license fee for sterilized (spayed/neutered) canine	\$10.00 per dog
Senior Citizen fee (55 years and older)	\$5.00 per dog
Late licensing fee (after January 31, 2026)	\$10.00 per dog
Replacement license	\$3.00 per tag
Kennel fee over 4 dogs (plus license fee per animal)	\$100.00 per year

At the time of renewal, you will need to provide proof of the rabies vaccination for your pet. For seniors using the senior discount we will need proof of birthdate. New dogs to be licensed will require proof of spay/neutering to receive the discounted rate of \$10.00.



NAPAVINE POLICE DEPARTMENT

COUNCIL 2/10/2026 STAFF REPORT

- Our department attended the annual Safety City event last month along with many other agencies, where students from Napavine Elementary also participated. It was a great opportunity for young kids to learn important safety skills while having fun.





To: Mayor and City Council
From: Katie Williams, PW/CD Interim Director
RE: Staff Report for Council Meeting, February 10, 2026

- **Planning Commission Meeting Minutes**

- Signed Planning Commission meeting minutes – January 20th, 2025.
- Next Planning Commission meeting is February 17th, 2026.

- **Project Updates**

- Scots Industries - Water upgrade is complete. Issued building permit for foundation, will be permitting the building in the next few months.
- Cell tower on city property –Lease is out for signatures.
- TA Project – City review on the store and truck shop is complete. The city is waiting on WSDOT and Developer's developer agreement. Next step is bonding for frontage improvements. Have a meeting with the applicant, consultant and city attorney on 2/10 to clarify applicant's questions.
- Rush Road STIP - The Public Works Director reviewed the 90% plan and requested some changes. Working with Consor consultants on speed reduction.
- Woodard Road (Tiger Meadows) -Applicant submitted the required Post Decision Review application to move the lift station from Phase 2 to Phase 1. City staff/Consultant is currently reviewing the application.
- Jefferson Station – Active Construction Proposed completion March 2026.
- Source Water Protection Grant - Waiting on determination for emergency source to be added to the existing water system. Two possible options. 1. Authorize the city to utilize more water out of the existing well by upgrading pumps. 2. Drill an emergency well. Either option would provide the city with 5 to 10 years to find a long-term solution. Need to meet with the tribes for any concerns with the creek behind city hall. The city has submitted grant applications to the state. DOH will start processing contract documents 10/06/2025, which can take up to 2 months. The suggested project end date is 09/30/2026. PFAS testing that was done in September for all water sources online came back non-detected! Submitted the Scope of Work for the Source Water Protection Local Assistance Grant Program. DOH Grant approved and signed 11/12/2025. This grant supports Napavine's need to identify areas for replacement wells and preparation work in creating a groundwater flow model. A novation draft contract is being reviewed for Mott MacDonald/Strata/City of Napavine.
- Baseball Field Lighting — The city just signed the release form for PUD to release the power bills for a grant requirement.
- Franchise Agreements- Working on 2 Franchise agreements for telecommunications.



NAPAVINE PLANNING COMMISSION MINUTES
January 20, 2026 6:00 P.M.
Napavine City Hall, 407 Birch Ave SW, Napavine, WA

PLEDGE OF ALLEGIANCE:

INVOCATION: Invocation was led by **Commissioner Haberstroh**.

CALL TO ORDER:

Commissioner Haberstroh opened the Planning Commission meeting to order at 6:00 PM

ROLL CALL:

Planning Commission present: Commissioner Hollinger, Commissioner Torgerson, Commissioner Haberstroh.

Commissioner Torgerson motioned to excuse Commissioner Graham, seconded by Commissioner Hollinger.

APPROVAL OF AGENDA – As presented:

Commissioner Hollinger motioned to approve the agenda as presented, seconded by Commissioner Torgerson.

Vote on motion 2 ayes, 0 nay.

APPROVAL OF MINUTES:

Commissioner Torgerson motioned to approve regular meeting minutes from November 3, 2025, seconded by

Commissioner Hollinger. Vote on motion 2 ayes and 0 nay.

OLD BUSINESS:

1) Development Code Updates – Comp Plan Implementation

Paul Dennis with Jackson Civil provided the Planning Commission a brief overview of what they will be reviewing in the meetings to come in regard to NMC Chapter 17 particularly sections 17.16 – 17.44, 17.52, 17.64, 17.82, 17.84, 17.85, and 17.86.

Commissioner Hollinger motioned to table until the next meeting, seconded by Commissioner Torgerson. Vote on motion 2 ayes and 0 nay.

ADJOURNMENT 7:11 pm

Commissioner Hollinger motioned to adjourn, seconded by Commissioner Torgerson Vote 2 ayes, 0 nay.

These minutes are not verbatim. If so desired, a recording of this meeting is available online at

<https://fccdl.in/DSikK7MMNm> .

Respectfully submitted,

Katie Williams, CD/Public Works Interim Director

Planning Commission Chairperson