



CITY COUNCIL MEETING AGENDA

Tuesday – January 27, 2026 – 6:00 PM

Shawn O'Neill,
Mayor
soneill@cityofnapavine.com

Brian Watson,
Council Position No.1
bwatson@cityofnapavine.com

Ivan Wiediger,
Council Position No.2
iwiediger@cityofnapavine.com

Don Webster,
Council Position No.3
dwebster@cityofnapavine.com

Jeremy Germann,
Council Position No.4
jgermann@cityofnapavine.com

Duane Crouse,
Council Position No.5
dcrouse@cityofnapavine.com

Staff Members

Rachelle Denham,
City Clerk

Michelle Whitten,
City Treasurer

Katie Williams,
Interim Director of PW
Community Development

John Brockmueller,
Chief of Police

Allen Unzelman
Honorable Judge-Municipal Court

Jim Buzzard,
Legal Counsel

City of Napavine

407 Birch Ave SW
P O Box 810
Napavine, WA 98565
360-262-3547

City Website

www.cityofnapavine.com

- I. CALL TO ORDER
- II. INVOCATION
- III. PLEDGE OF ALLEGIANCE
- IV. OATH OF OFFICE- BRIAN WATSON
- V. ROLL CALL
- VI. APPROVAL OF AGENDA – AS PRESENTED
- VII. APPROVAL OF MEETING MINUTES – January 13, 2026
 - 1) Regular Council Meeting
- VIII. STAFF & COUNCIL REPORT
- IX. CITIZEN COMMENTS – NON-AGENDA ITEMS
- X. PLANNING COMMISSION CANDIDATES POSITION#4 INTRODUCTION
- XI. EXECUTIVE SESSION-QUALIFICATION OF AN APPLICANT/CANDIDATE FOR APPOINTMENT TO ELECTIVE OFFICE (RCW 42.30.110(1)(H)).
- XII. NEW BUSINESS
 - 1) Vouchers – M. Whitten
 - 2) ILA Riverside Fire Authority – K. Williams
 - 3) Appointment & Confirmation Of Planning Commission Position No.4 - Mayor
- XIII. ADJOURNMENT – CLOSE OF MEETING

Council Meeting is held in person and via Teleconference.

Teleconference Information

Dial-in number (US): (720) 740-9753

Access code: 8460198

To join the online meeting: <https://join.freeconferencecall.com/rdenham8>



NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES

January 13, 2026, 6:00 P.M.

Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor Shawn O'Neill called the regular city council meeting to order.

INVOCATION:

The invocation was led by Councilor, Ivan Wiediger.

PLEDGE OF ALLEGIANCE:

Mayor Shawn O'Neill led the flag salute.

OATH OF OFFICE AND SEATING FOR NEWLY ELECTED COUNCIL MEMBERS:

Ivan Wiediger was sworn in for Council Position 2. 4-Year Term. and Jeremy Germann for Council Position 4. 4-Year Term.

ROLL CALL:

Council members present: Shawn O'Neill Mayor, Ivan Wiediger Councilor #2, Donald Webster Councilor #3, Jeremy Germann Councilor #4, and Duane Crouse Mayor Pro Tem.

City staff members present: City Clerk – Rachelle Denham, Treasurer - Michelle Whitten, Interim CD/PW Director – Katie Williams, Chief of Police – John Brockmueller, and Legal Counsel – Jim Buzzard.

| | | |
|----------------------------------|--------------------------------------|------------------------------|
| MOVED: | Ivan Wiediger | Motion: Excuse Brian Watson. |
| SECONDED: | Don Webster | |
| <i>Discussion: No Discussion</i> | | |
| VOTE ON MAIN MOTION: | 4-0 Motion Carried: 4 aye and 0 nay. | |

CONSENT/APPROVAL OF AGENDA

| | | |
|----------------------------------|--------------------------------------|-------------------------------------------|
| MOVED: | Duane Crouse | Motion: Approval of Agenda- As Presented. |
| SECONDED: | Ivan Wiediger | |
| <i>Discussion: No Discussion</i> | | |
| VOTE ON MAIN MOTION: | 4-0 Motion Carried: 4 aye and 0 nay. | |

APPROVAL OF MEETING MINUTES

| | | |
|-----------------------------|--------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|
| MOVED: | Duane Crouse | Motion: Approval of the Minutes for December 10, 2025 – Regular Council Meeting, |
| SECONDED: | Don Webster | |
| Discussion: No Discussion. | | |
| VOTE ON MAIN MOTION: | 4-0 Motion Carried: 4 aye and 0 nay. | |
| MOVED: | Ivan Wiediger | Motion: Approval of the Minutes for December 10, 2025 – Public Hearing: 2026 Budget. |
| SECONDED: | Don Webster | |
| Discussion: No Discussion. | | |
| VOTE ON MAIN MOTION: | 4-0 Motion Carried: 4 aye and 0 nay. | |
| MOVED: | Duane Crouse | Motion: Approval of the Minutes for December 10, 2025 – Public Hearing: Comprehensive Plan Update & Climate Resilience Element. |
| SECONDED: | Don Webster | |
| Discussion: No Discussion. | | |
| VOTE ON MAIN MOTION: | 4-0 Motion Carried: 4 aye and 0 nay. | |

STAFF & COUNCIL REPORTS:

John Brockmueller – Chief of Police

- Greetings to the council. Stats will be provided at the next council meeting. Operations are normal.

Rachelle Denham – Clerk

- Greetings to the council. CPR will be offered on January 21st if any council members are interested let me know.

Michelle Whitten - Treasurer

- Greetings to the council and looking forward to a great year in 2026.

Katie Williams - Interim PW/CD Director

- Report in writing. There is an open position with Planning Commission, Position No.4. The guys are prepared for any storms with vehicles in tip-top shape.

Duane Crouse – Mayor Pro Tem

- Greetings to everyone and looking forward to 2026. Shoutout to all staff in stepping up and working together during the chaotic time end of 2025.

Jeremy Germann – Councilor 4

- Thanked the council and is looking forward to serving over the next four years.

Don Webster – Councilor 3

- Happy New Year to everyone.

Ivan Wiediger – Councilor 2

- Happy New Year to everyone.

Shawn O'Neill – Mayor

- Echoed Mayor Pro Tem. Was out of town in the first part of December. He kept updated on media and saw the chief and people's vehicles submerged. Thanked Duane for stepping in while gone. Also gave shout out to Michelle for a great budget season. Along with Katie for stepping up on her side. Kudos to everyone in the city for working well together.

Deborah Graham – Planning Commission

- There is an opening on Planning Commission, and the city is taking applications.

CITIZEN COMMENTS – NON-AGENDA ITEMS: *The recording link can be accessed for entire citizen comments. This is a brief summary and not verbatim.*

Jerry Nixon Apex Mobile Mix 2007-Napavine/Chehalis: Jerry addressed the council regarding the mayor’s length of service and raised concerns about who runs the Napavine Community Facebook Forum, describing a past discussion related to possible Indian artifacts at the truck stop site. Jerry stated that he believed some comments made in that forum were inappropriate.

Jerry also commented on the truck stop development, stating it began in 2023, was expected to be completed in August 2024, and was later shut down. He expressed his opinion that aspects of the project were not fully reported in local media and encouraged city leadership to reflect on past actions and hopes it will change.

NEW BUSINESS

VOUCHERS- M. WHITTEN

The following voucher/warrants/electronic payments are approved for payment:

| Type | Invoices | Checks | Total | Voucher Numbers |
|---------------------|----------|--------|-----------|-----------------------|
| Accounts Payable | 67 | 43 | 45,964.83 | 40186-40218 |
| Payroll Vendors | 1 | 1 | 1,133.50 | 40216 |
| Electronic Payments | 6 | 6 | 13,124.17 | EFT*20251217-19/26-28 |
| Electronic Payroll | 6 | 6 | 52,313.28 | EFT*20251220-25 |
| ACH Direct Deposit | 17 | 17 | 51,729.90 | Payroll 12/16-12/31 |

1st Council Meeting Jan 13, 2026

Vouchers - Open Period 2025
Jan 13, 2026 1st Council Meeting

| Reference | Date | | Amount |
|-----------------------|-----------|-----------|------------------------|
| Total Vouchers | 97 | 73 | \$164,265.68 |
| Accounts Payable | 77 | 21 | 425,406.18 40219-40239 |
| Payroll Vendors | | | |
| Electronic Payments | 3 | 3 | 640.59 EFT*2026-01-03 |
| Electronic Payroll | | | |
| ACH Direct Deposit | | | |
| Total Vouchers | 80 | 24 | 426,046.77 |
| TOTAL | | | \$590,312.45 |

| | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|---------------------------------------------------------------------------------------------------------------------------|
| MOVED: | Don Webster | Motion: Pay the bills. Approval of the Vouchers dated Open Period 2025- January 13, 2026 1 st Council Meeting. |
| SECONDED: | Duane Crouse | |
| <i>Discussion: Councilor Wiediger asked for clarification on vouchers specifically Western United Civil Group, Treasurer Whitten stated it is for Jefferson Station pay estimate, around \$334k. Also, bracketed items, many are refunds from utility accounts that overpaid where we don't have current contact information. It goes back two years and is forwarded onto the WA State Unclaimed Properties.</i> | | |
| VOTE ON MAIN MOTION: | 4-0 Motion Carried: 4 aye and 0 nay. | |

PROCLAMATION: HONORING COLLABORATION WITH THE CONFEDERATED TRIBES OF THE CHEHALIS RESERVATION – MAYOR O’NEILL

| | | |
|-----------------------------------|--------------------------------------|-------------------------------|
| MOVED: | Ivan Wiediger | Motion: Approve Proclamation. |
| SECONDED: | Don Webster | |
| <i>Discussion: No Discussion.</i> | | |
| VOTE ON MAIN MOTION: | 4-0 Motion Carried: 4 aye and 0 nay. | |

NOVATION AGREEMENT: MOTT MACDONALD/STRATA GEOSCIENCES – K. WILLIAMS

| | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|-------------------------------------|
| MOVED: | Don Webster | Motion: Approve Novation Agreement. |
| SECONDED: | Duane Crouse | |
| <i>Discussion: Legal counsel stated that Novation just means complete cancellation of the contract, legal term. Katies clarified that the name change is going from Motts to Strata.</i> | | |
| VOTE ON MAIN MOTION: | 4-0 Motion Carried: 4 aye and 0 nay. | |

STRATA GEOSCIENCES SCOPE OF WORK / TERMS OF CONDITIONS – K. WILLIAMS

| | | |
|-----------------------------------|--------------------------------------|-------------------------------------------------------------|
| MOVED: | Ivan Wiediger | Motion: Approve Strata Geosciences Agreement-Scope of Work. |
| SECONDED: | Don Webster | |
| <i>Discussion: No Discussion.</i> | | |
| VOTE ON MAIN MOTION: | 4-0 Motion Carried: 4 aye and 0 nay. | |

VERTICAL BRIDGE (VB BTS III LLC) LEASE AGREEMENT REVISION – R. DENHAM

| | | |
|-----------------------------------|--------------------------------------|-----------------------------------------------------------|
| MOVED: | Duane Crouse | Motion: Approve Vertical Bridge Lease Agreement Revision. |
| SECONDED: | Ivan Wiediger | |
| <i>Discussion: No Discussion.</i> | | |
| VOTE ON MAIN MOTION: | 4-0 Motion Carried: 4 aye and 0 nay. | |

ADJOURNMENT: *Meeting Adjourned at approximately 6:38 p.m.*

| | | |
|-----------------------------------|--------------------------------------|---------------------------------------|
| MOVED: | Don Webster | Motion: To Adjourn – Close of Meeting |
| SECONDED: | Ivan Wiediger | |
| <i>Discussion: No Discussion.</i> | | |
| VOTE ON MAIN MOTION: | 4-0 Motion Carried: 4 aye and 0 nay. | |

These minutes are not verbatim. If so desired, a recording of this meeting is available online from [freeconferencecall.com](https://fccdl.in/qXgXgYZwlu) or at the link <https://fccdl.in/qXgXgYZwlu> .

Respectfully submitted,

Rachelle Denham, City Clerk

Shawn O’Neill, Mayor

Councilor

January 14, 2026

City of Napavine
407 Birch Ave. S.W.
P.O. Box 810
Napavine, WA 98565

To the City of Napavine,

I am writing to express my interest in the newly open position on the City of Napavine Planning Commission. As someone in the engineering and project management fields, I feel I could provide unique insight to the ordinances and issues brought forth at the planning commission meetings. I have had personal experiences with the permits and applications of the City of Napavine and have extensively researched the Napavine Municipal Code in the process. I will be better able to serve the people of Napavine by holding a position on the Planning Commission with the knowledge I have gained, and continue to gain, in the engineering and project management fields.

Upon joining the Planning Commission, I will be extending the long family legacy of improving the land in Napavine. My family settled the Newaukum river valley in 1902, on the property now occupied by Bethel Assembly of God Church. With the installation of Interstate 5, it was my family that provided food and rest to the truckers and travelers passing through the area. I hope to continue the legacy of improving the economy and quality of life in the City of Napavine by serving on the Planning Commission. I believe it is my desire to help the people of Napavine through the knowledge I have gained in engineering that makes me a suitable candidate for the open position and a valuable member of the Planning Commission.

Thank you for your consideration,

A handwritten signature in black ink, appearing to read 'C Loose', with a stylized, cursive script.

Christian Loose

PLANNING COMMISSION VACANCY

Supplemental Questionnaire

1. What is your understanding of what the Planning Commission is or does?

The planning commission reviews the current municipal code and recommends changes to the city council based on community goals. The planning commission also conducts preliminary reviews of proposed subdivisions or conditional uses within the city.

2. Do you think city government should adopt policies and regulations that control or restrict what people can do with their private property? Why?

I believe what people can do on their own property should not be restricted unless it affects the surrounding community. It should be the goal of any government to only adopt restrictive policies and regulations when the safety and wellbeing of surrounding community members is at risk.

3. Do you have any business interests, employment relations, or are related to anyone within the City of Napavine; as this could cause a conflict of interest with you role as a Planning Commissioner?

I work as a civil engineer for a firm that is regularly contracted for developments within the City of Napavine. I do not see this as an issue, as I will abstain from any decisions regarding projects that I, or my employer may bring to the planning commission for review.

4. Can you look at both sides of an issue and be fair and impartial in making decisions? Do you have any experience in doing so? And what experience do you have that demonstrates your ability with conflict resolution?

I am capable of being impartial when making decisions. I often had to do so when I was working as a deckhand on fishing boats in Alaska. Often times, crews argue on the deck and require mediation. When the captain of the boat was not available to resolve conflicts, the crew would trust me to hear out each side of the argument and help come up with a resolution.

5. In your opinion, what is one of the most critical planning issues facing our City currently and what were Napavine's best and worst land development decisions?

The most critical planning issue for Napavine is the availability of water. It is my understanding that the city has lost two wells to contaminants, and must compensate by drilling new wells or providing more storage for the water. Napavine's best decision has been to improve Rush Road from the Newaukum River bridge to 1st Ave. The worst decision has been expanding the city limits to Exit 72.

6. What is your vision or where do you see the City of Napavine in ten (10) years?

In 10 years, I see the City of Napavine incorporating more commercial businesses along Rush Road and welcoming more residential development. All of which will provide a solid revenue stream for the city. There will be growing pains, but Napavine is on track to become an important city along the I-5 corridor.



Voucher Report Jan 27, 2026

January 2026 Second Council Meeting

| Reference | Date | Amount Notes |
|--------------------------------|---------------------------------------------|----------------------------------------------------------|
| Reference Number: 40240 | Aldersons Awards West Printwares Inc | \$17.85 |
| 11132 | 1/20/2026 | \$17.85 Germann Name Plate |
| Reference Number: 40241 | Capital Business Machines | \$292.76 |
| INV307523 | 1/9/2026 | \$138.10 2025 Dec 12/1-12/31 PD/Court 50% |
| INV307524 | 1/9/2026 | \$154.66 2025 Dec 12/1-12/31 Copies |
| Reference Number: 40242 | Chehalis Outfitters | \$488.68 |
| 40098 | 1/15/2026 | \$117.00 Hooded Jacket/2Jeans Morris |
| 40099 | 1/15/2026 | \$65.03 1 jean - cagle |
| 40100 | 1/15/2026 | \$306.65 insole/4 jeans/hi vis shirt/hickory shirt O nei |
| Reference Number: 40243 | City of Napavine | \$11,349.86 |
| 2025*Dec Utility Tax | 1/22/2026 | \$11,349.86 2025 Dec Water/Sewer Service Utility Tax |
| Reference Number: 40244 | Joseph O. Enbody | \$1,800.00 |
| 292223 | 1/11/2026 | \$1,800.00 2025*Dec 6 units |
| Reference Number: 40245 | Kim Alexander | \$318.75 |
| 2025*Dec Civil Service | 1/21/2026 | \$318.75 2025* Dec Civil Service Sec + 7.75 hrs |
| Reference Number: 40246 | LECO Supply, Inc | \$611.94 |
| 238814 | 1/8/2026 | \$611.94 Chlorine 2 drums |
| Reference Number: 40247 | Lewis County Sheriffs Office | \$1,058.90 |
| 2025*Dec Evidence | 1/21/2026 | \$1,058.90 2025- Dec Evidence Handling |
| Reference Number: 40248 | Mott Macdonald | \$626.25 |
| 507523116 10 | 1/16/2026 | \$626.25 PFAS |
| Reference Number: 40249 | Quill Corporation | \$86.41 |
| 188637550 | 1/5/2026 | \$16.42 Dawes Desk Calendar |
| 188838013 | 1/21/2026 | \$69.99 Sapphire Renewal 2026 |

January 2026 Second Council Meeting

| Reference | Date | Amount Notes |
|----------------------------------------|----------------------------------------|-----------------------------------------------------|
| Reference Number: 40251 | Service Saw Workwears | \$813.46 |
| 330158 | 1/8/2026 | \$563.67 blower |
| 330185 | 1/15/2026 | \$70.47 Carhart Rain Defender Cagle |
| 330186 | 1/15/2026 | \$128.39 Carhart/safetyvest/glove O'Neill |
| 330187 | 1/15/2026 | \$50.93 Hi Vis Tshirt Morris |
| Reference Number: 40252 | State Auditor's Office | \$2,990.65 |
| L172501 | 1/12/2026 | \$2,990.65 Accountability/Financial Audit 2023-2024 |
| Reference Number: 40253 | US Bank Corp Payment Syst | \$1,253.75 |
| 01052136214 TrafficSafetyStore | 1/5/2026 | \$167.97 Anti-Theft Sign Rivets Bag of 100 |
| 018LGQ2RGC Washington Certification Se | 12/23/2025 | \$68.00 Cagle Water Certification #17304 |
| 113-1114577-0550626 Amazon | 12/16/2025 | \$369.66 Kastlite Bollard Retrofit LED Light |
| 113-2060415-0893832 Amazon | 12/8/2025 | \$40.02 Otterbox Samsung and 4 PK Glass Screen |
| 113-4299878-1046643 Amazon | 12/18/2025 | \$39.16 Office Supplies |
| 113-6520921-6805835 Amazon | 12/16/2025 | \$38.68 Office Supplies |
| 113-8177681-8821824 Amazon | 12/19/2025 | \$86.83 phone supplies and extinguisher |
| 1Z21WO Skamania Lodge | 12/20/2025 | \$170.50 Dewitt 4/12-4/15 Conference |
| 314449 I-5 CJDRF | 12/12/2025 | \$111.65 Vehicle Repair 2023 Dodge Durango |
| 79593582 FreeConferenceCall | 12/15/2025 | \$3.25 File Storage 12/15/25-01/14/26 |
| INV# 2026*Jan Zoom | 12/27/2025 | \$17.03 2026*Jan Zoom |
| INV#2025 2025*12/18GRC | 12/18/2025 | \$141.00 Cagle Waterworks Operator Application |
| Reference Number: 40254 | US Bank NA Cincinnati | \$40.00 |
| 2025 Dec- Bond Fee | 1/21/2026 | \$40.00 2025 Dec- Bond Fee |
| Reference Number: 40255 | US Cellular | \$48.34 |
| 0777451500 | 12/20/2025 | \$48.34 12/20-1/19 2026 Treasurer Cell |
| Reference Number: 40256 | WA Dept of Transportation | \$1,789.48 |
| RE*FB91458006261 | 12/31/2025 | \$1,789.48 2025 Dec fuel |
| Reference Number: EFT*20260104 | Nationwide Retirement Solutions | \$8,734.46 |
| Deferred Comp - 15845 | 12/17/2025 | \$300.00 |
| Deferred Comp - 15846 | 12/17/2025 | \$150.00 |

January 2026 Second Council Meeting

| Reference | Date | Amount Notes |
|-----------------------------|------------|--------------|
| Deferred Comp - 15848 | 12/17/2025 | \$100.00 |
| Deferred Comp - 15849 | 12/17/2025 | \$673.50 |
| Deferred Comp - 15851 | 12/17/2025 | \$300.00 |
| Deferred Comp - 15852 | 12/17/2025 | \$100.00 |
| Deferred Comp - 15853 | 12/17/2025 | \$150.00 |
| Deferred Comp - 15854 | 12/17/2025 | \$300.00 |
| Deferred Comp - 15855 | 12/17/2025 | \$307.74 |
| Deferred Comp - 15858 | 12/17/2025 | \$150.00 |
| Deferred Comp - 15859 | 12/17/2025 | \$150.00 |
| Deferred Comp - 15861 | 12/17/2025 | \$75.00 |
| Deferred Comp - 15882 | 1/2/2026 | \$300.00 |
| Deferred Comp - 15883 | 1/2/2026 | \$150.00 |
| Deferred Comp - 15885 | 1/2/2026 | \$100.00 |
| Deferred Comp - 15886 | 1/2/2026 | \$673.50 |
| Deferred Comp - 15887 | 1/2/2026 | \$75.00 |
| Deferred Comp - 15888 | 1/2/2026 | \$300.00 |
| Deferred Comp - 15889 | 1/2/2026 | \$100.00 |
| Deferred Comp - 15892 | 1/2/2026 | \$300.00 |
| Deferred Comp - 15893 | 1/2/2026 | \$307.74 |
| Deferred Comp - 15896 | 1/2/2026 | \$150.00 |
| Deferred Comp - 15897 | 1/2/2026 | \$150.00 |
| Deferred Comp - 15899 | 1/2/2026 | \$150.00 |
| Deferred Comp Match - 15882 | 1/2/2026 | \$300.00 |
| Deferred Comp Match - 15883 | 1/2/2026 | \$150.00 |
| Deferred Comp Match - 15885 | 1/2/2026 | \$100.00 |
| Deferred Comp Match - 15886 | 1/2/2026 | \$723.49 |
| Deferred Comp Match - 15887 | 1/2/2026 | \$75.00 |
| Deferred Comp Match - 15888 | 1/2/2026 | \$723.49 |
| Deferred Comp Match - 15889 | 1/2/2026 | \$100.00 |
| Deferred Comp Match - 15892 | 1/2/2026 | \$300.00 |
| Deferred Comp Match - 15893 | 1/2/2026 | \$300.00 |
| Deferred Comp Match - 15896 | 1/2/2026 | \$150.00 |

January 2026 Second Council Meeting

| Reference | Date | Amount Notes |
|---------------------------------------|-------------------------------------|-------------------|
| Deferred Comp Match - 15897 | 1/2/2026 | \$150.00 |
| Deferred Comp Match - 15899 | 1/2/2026 | \$150.00 |
| Reference Number: EFT*20260105 | Dept of Labor & Industry | \$9,359.40 |
| Emp L&I - 15770 | 10/16/2025 | \$226.99 |
| Emp L&I - 15771 | 10/16/2025 | \$34.14 |
| Emp L&I - 15772 | 10/16/2025 | \$168.14 |
| Emp L&I - 15773 | 10/16/2025 | \$123.30 |
| Emp L&I - 15774 | 10/16/2025 | \$231.19 |
| Emp L&I - 15775 | 10/16/2025 | \$12.80 |
| Emp L&I - 15776 | 10/16/2025 | \$103.06 |
| Emp L&I - 15777 | 10/16/2025 | \$15.91 |
| Emp L&I - 15778 | 10/16/2025 | \$13.35 |
| Emp L&I - 15779 | 10/16/2025 | \$107.49 |
| Emp L&I - 15780 | 10/16/2025 | \$14.35 |
| Emp L&I - 15781 | 10/16/2025 | \$14.81 |
| Emp L&I - 15782 | 10/16/2025 | \$4.57 |
| Emp L&I - 15783 | 10/16/2025 | \$16.64 |
| Emp L&I - 15784 | 10/16/2025 | \$101.17 |
| Emp L&I - 15785 | 10/16/2025 | \$15.54 |
| Emp L&I - 15786 | 11/4/2025 | \$278.83 |
| Emp L&I - 15787 | 11/4/2025 | \$95.48 |
| Emp L&I - 15788 | 11/4/2025 | \$232.59 |
| Emp L&I - 15789 | 11/4/2025 | \$285.13 |
| Emp L&I - 15790 | 11/4/2025 | \$1.10 |
| Emp L&I - 15791 | 11/4/2025 | \$313.86 |
| Emp L&I - 15792 | 11/4/2025 | \$17.74 |
| Emp L&I - 15793 | 11/4/2025 | \$117.61 |
| Emp L&I - 15794 | 11/4/2025 | \$16.00 |
| Emp L&I - 15795 | 11/4/2025 | \$13.99 |
| Emp L&I - 15797 | 11/4/2025 | \$13.71 |
| Emp L&I - 15798 | 11/4/2025 | \$14.95 |

January 2026 Second Council Meeting

| Reference | Date | Amount Notes |
|-----------------|------------|--------------|
| Emp L&I - 15799 | 11/4/2025 | \$7.77 |
| Emp L&I - 15800 | 11/4/2025 | \$17.92 |
| Emp L&I - 15801 | 11/4/2025 | \$64.49 |
| Emp L&I - 15802 | 11/4/2025 | \$17.01 |
| Emp L&I - 15803 | 11/4/2025 | \$55.64 |
| Emp L&I - 15806 | 11/17/2025 | \$232.59 |
| Emp L&I - 15807 | 11/17/2025 | \$142.22 |
| Emp L&I - 15808 | 11/17/2025 | \$225.59 |
| Emp L&I - 15809 | 11/17/2025 | \$12.57 |
| Emp L&I - 15810 | 11/17/2025 | \$89.79 |
| Emp L&I - 15811 | 11/17/2025 | \$13.26 |
| Emp L&I - 15812 | 11/17/2025 | \$12.98 |
| Emp L&I - 15813 | 11/17/2025 | \$89.79 |
| Emp L&I - 15814 | 11/17/2025 | \$9.69 |
| Emp L&I - 15815 | 11/17/2025 | \$8.64 |
| Emp L&I - 15816 | 11/17/2025 | \$6.03 |
| Emp L&I - 15817 | 11/17/2025 | \$17.37 |
| Emp L&I - 15818 | 11/17/2025 | \$89.79 |
| Emp L&I - 15819 | 11/17/2025 | \$12.98 |
| Emp L&I - 15820 | 11/17/2025 | \$210.17 |
| Emp L&I - 15826 | 12/2/2025 | \$271.82 |
| Emp L&I - 15827 | 12/2/2025 | \$84.73 |
| Emp L&I - 15828 | 12/2/2025 | \$235.39 |
| Emp L&I - 15829 | 12/2/2025 | \$207.37 |
| Emp L&I - 15830 | 12/2/2025 | \$161.13 |
| Emp L&I - 15831 | 12/2/2025 | \$10.97 |
| Emp L&I - 15832 | 12/2/2025 | \$84.73 |
| Emp L&I - 15833 | 12/2/2025 | \$12.89 |
| Emp L&I - 15835 | 12/2/2025 | \$84.73 |
| Emp L&I - 15836 | 12/2/2025 | \$12.25 |
| Emp L&I - 15837 | 12/2/2025 | \$12.25 |
| Emp L&I - 15838 | 12/2/2025 | \$5.71 |

January 2026 Second Council Meeting

| Reference | Date | Amount Notes |
|-----------------|------------|--------------|
| Emp L&I - 15839 | 12/2/2025 | \$12.43 |
| Emp L&I - 15840 | 12/2/2025 | \$84.73 |
| Emp L&I - 15841 | 12/2/2025 | \$10.79 |
| Emp L&I - 15842 | 12/2/2025 | \$12.25 |
| Emp L&I - 15843 | 12/2/2025 | \$1.10 |
| Emp L&I - 15844 | 12/17/2025 | \$257.81 |
| Emp L&I - 15845 | 12/17/2025 | \$112.55 |
| Emp L&I - 15846 | 12/17/2025 | \$252.21 |
| Emp L&I - 15847 | 12/17/2025 | \$239.60 |
| Emp L&I - 15848 | 12/17/2025 | \$225.59 |
| Emp L&I - 15849 | 12/17/2025 | \$13.30 |
| Emp L&I - 15851 | 12/17/2025 | \$11.15 |
| Emp L&I - 15852 | 12/17/2025 | \$14.63 |
| Emp L&I - 15853 | 12/17/2025 | \$95.48 |
| Emp L&I - 15854 | 12/17/2025 | \$12.98 |
| Emp L&I - 15855 | 12/17/2025 | \$15.36 |
| Emp L&I - 15856 | 12/17/2025 | \$6.31 |
| Emp L&I - 15857 | 12/17/2025 | \$19.38 |
| Emp L&I - 15858 | 12/17/2025 | \$92.63 |
| Emp L&I - 15859 | 12/17/2025 | \$14.90 |
| Emp L&I - 15861 | 12/17/2025 | \$53.75 |
| Emp L&I - 15882 | 1/2/2026 | \$101.80 |
| Emp L&I - 15883 | 1/2/2026 | \$288.64 |
| Emp L&I - 15884 | 1/2/2026 | \$112.09 |
| Emp L&I - 15885 | 1/2/2026 | \$193.36 |
| Emp L&I - 15886 | 1/2/2026 | \$12.02 |
| Emp L&I - 15887 | 1/2/2026 | \$92.32 |
| Emp L&I - 15888 | 1/2/2026 | \$14.63 |
| Emp L&I - 15889 | 1/2/2026 | \$12.25 |
| Emp L&I - 15891 | 1/2/2026 | \$25.36 |
| Emp L&I - 15892 | 1/2/2026 | \$11.84 |
| Emp L&I - 15893 | 1/2/2026 | \$13.90 |

January 2026 Second Council Meeting

| Reference | Date | Amount Notes |
|-----------------|------------|--------------|
| Emp L&I - 15894 | 1/2/2026 | \$5.85 |
| Emp L&I - 15895 | 1/2/2026 | \$12.62 |
| Emp L&I - 15897 | 1/2/2026 | \$16.27 |
| Emp L&I - 15898 | 1/2/2026 | \$253.61 |
| Emp L&I - 15899 | 1/2/2026 | \$107.49 |
| Emp L&I - 15900 | 1/2/2026 | \$1.10 |
| L&I - 15770 | 10/16/2025 | \$25.60 |
| L&I - 15771 | 10/16/2025 | \$7.61 |
| L&I - 15772 | 10/16/2025 | \$18.96 |
| L&I - 15773 | 10/16/2025 | \$13.90 |
| L&I - 15774 | 10/16/2025 | \$26.07 |
| L&I - 15775 | 10/16/2025 | \$7.47 |
| L&I - 15776 | 10/16/2025 | \$22.98 |
| L&I - 15777 | 10/16/2025 | \$9.28 |
| L&I - 15778 | 10/16/2025 | \$7.79 |
| L&I - 15779 | 10/16/2025 | \$23.97 |
| L&I - 15780 | 10/16/2025 | \$8.37 |
| L&I - 15781 | 10/16/2025 | \$8.64 |
| L&I - 15782 | 10/16/2025 | \$2.67 |
| L&I - 15783 | 10/16/2025 | \$9.71 |
| L&I - 15784 | 10/16/2025 | \$22.56 |
| L&I - 15785 | 10/16/2025 | \$9.07 |
| L&I - 15786 | 11/4/2025 | \$31.44 |
| L&I - 15787 | 11/4/2025 | \$21.29 |
| L&I - 15788 | 11/4/2025 | \$26.23 |
| L&I - 15789 | 11/4/2025 | \$32.15 |
| L&I - 15790 | 11/4/2025 | \$0.64 |
| L&I - 15791 | 11/4/2025 | \$35.39 |
| L&I - 15792 | 11/4/2025 | \$10.35 |
| L&I - 15793 | 11/4/2025 | \$26.23 |
| L&I - 15794 | 11/4/2025 | \$9.33 |
| L&I - 15795 | 11/4/2025 | \$8.16 |

January 2026 Second Council Meeting

| Reference | Date | Amount Notes |
|-------------|------------|--------------|
| L&I - 15797 | 11/4/2025 | \$8.00 |
| L&I - 15798 | 11/4/2025 | \$8.72 |
| L&I - 15799 | 11/4/2025 | \$4.53 |
| L&I - 15800 | 11/4/2025 | \$10.45 |
| L&I - 15801 | 11/4/2025 | \$14.38 |
| L&I - 15802 | 11/4/2025 | \$9.92 |
| L&I - 15803 | 11/4/2025 | \$12.41 |
| L&I - 15806 | 11/17/2025 | \$26.23 |
| L&I - 15807 | 11/17/2025 | \$16.04 |
| L&I - 15808 | 11/17/2025 | \$25.44 |
| L&I - 15809 | 11/17/2025 | \$7.33 |
| L&I - 15810 | 11/17/2025 | \$20.02 |
| L&I - 15811 | 11/17/2025 | \$7.73 |
| L&I - 15812 | 11/17/2025 | \$7.57 |
| L&I - 15813 | 11/17/2025 | \$20.02 |
| L&I - 15814 | 11/17/2025 | \$5.65 |
| L&I - 15815 | 11/17/2025 | \$5.04 |
| L&I - 15816 | 11/17/2025 | \$3.52 |
| L&I - 15817 | 11/17/2025 | \$10.13 |
| L&I - 15818 | 11/17/2025 | \$20.02 |
| L&I - 15819 | 11/17/2025 | \$7.57 |
| L&I - 15820 | 11/17/2025 | \$23.70 |
| L&I - 15826 | 12/2/2025 | \$30.65 |
| L&I - 15827 | 12/2/2025 | \$18.89 |
| L&I - 15828 | 12/2/2025 | \$26.54 |
| L&I - 15829 | 12/2/2025 | \$23.38 |
| L&I - 15830 | 12/2/2025 | \$18.17 |
| L&I - 15831 | 12/2/2025 | \$6.40 |
| L&I - 15832 | 12/2/2025 | \$18.89 |
| L&I - 15833 | 12/2/2025 | \$7.52 |
| L&I - 15835 | 12/2/2025 | \$18.89 |
| L&I - 15836 | 12/2/2025 | \$7.15 |

January 2026 Second Council Meeting

| Reference | Date | Amount Notes |
|-------------|------------|--------------|
| L&I - 15837 | 12/2/2025 | \$7.15 |
| L&I - 15838 | 12/2/2025 | \$3.33 |
| L&I - 15839 | 12/2/2025 | \$7.25 |
| L&I - 15840 | 12/2/2025 | \$18.89 |
| L&I - 15841 | 12/2/2025 | \$6.29 |
| L&I - 15842 | 12/2/2025 | \$7.15 |
| L&I - 15843 | 12/2/2025 | \$0.64 |
| L&I - 15844 | 12/17/2025 | \$29.07 |
| L&I - 15845 | 12/17/2025 | \$25.10 |
| L&I - 15846 | 12/17/2025 | \$28.44 |
| L&I - 15847 | 12/17/2025 | \$27.02 |
| L&I - 15848 | 12/17/2025 | \$25.44 |
| L&I - 15849 | 12/17/2025 | \$7.76 |
| L&I - 15851 | 12/17/2025 | \$6.51 |
| L&I - 15852 | 12/17/2025 | \$8.53 |
| L&I - 15853 | 12/17/2025 | \$21.29 |
| L&I - 15854 | 12/17/2025 | \$7.57 |
| L&I - 15855 | 12/17/2025 | \$8.96 |
| L&I - 15856 | 12/17/2025 | \$3.68 |
| L&I - 15857 | 12/17/2025 | \$11.30 |
| L&I - 15858 | 12/17/2025 | \$20.66 |
| L&I - 15859 | 12/17/2025 | \$8.69 |
| L&I - 15861 | 12/17/2025 | \$11.98 |
| L&I - 15882 | 1/2/2026 | \$22.70 |
| L&I - 15883 | 1/2/2026 | \$32.55 |
| L&I - 15884 | 1/2/2026 | \$12.64 |
| L&I - 15885 | 1/2/2026 | \$21.80 |
| L&I - 15886 | 1/2/2026 | \$7.01 |
| L&I - 15887 | 1/2/2026 | \$20.59 |
| L&I - 15888 | 1/2/2026 | \$8.53 |
| L&I - 15889 | 1/2/2026 | \$7.15 |
| L&I - 15892 | 1/2/2026 | \$6.61 |

January 2026 Second Council Meeting

| Reference | Date | Amount Notes |
|---------------------------------------|-----------------------------------|-------------------|
| L&I - 15893 | 1/2/2026 | \$8.11 |
| L&I - 15894 | 1/2/2026 | \$3.41 |
| L&I - 15895 | 1/2/2026 | \$7.36 |
| L&I - 15897 | 1/2/2026 | \$9.49 |
| L&I - 15898 | 1/2/2026 | \$28.60 |
| L&I - 15899 | 1/2/2026 | \$23.97 |
| L&I - 15900 | 1/2/2026 | \$0.64 |
| Reference Number: EFT*20260106 | Dept of Retirement Systems | \$8,097.07 |
| Emp Rtmt - 15882 | 1/2/2026 | \$180.97 |
| Emp Rtmt - 15883 | 1/2/2026 | \$583.21 |
| Emp Rtmt - 15884 | 1/2/2026 | \$198.11 |
| Emp Rtmt - 15885 | 1/2/2026 | \$398.22 |
| Emp Rtmt - 15886 | 1/2/2026 | \$211.79 |
| Emp Rtmt - 15887 | 1/2/2026 | \$177.30 |
| Emp Rtmt - 15888 | 1/2/2026 | \$215.45 |
| Emp Rtmt - 15889 | 1/2/2026 | \$142.18 |
| Emp Rtmt - 15892 | 1/2/2026 | \$188.51 |
| Emp Rtmt - 15893 | 1/2/2026 | \$182.02 |
| Emp Rtmt - 15895 | 1/2/2026 | \$170.09 |
| Emp Rtmt - 15896 | 1/2/2026 | \$281.59 |
| Emp Rtmt - 15897 | 1/2/2026 | \$151.57 |
| Emp Rtmt - 15898 | 1/2/2026 | \$335.02 |
| Emp Rtmt - 15899 | 1/2/2026 | \$181.63 |
| Taxable Retirement - 15882 | 1/2/2026 | \$174.49 |
| Taxable Retirement - 15883 | 1/2/2026 | \$935.11 |
| Taxable Retirement - 15884 | 1/2/2026 | \$317.65 |
| Taxable Retirement - 15885 | 1/2/2026 | \$638.49 |
| Taxable Retirement - 15886 | 1/2/2026 | \$204.20 |
| Taxable Retirement - 15887 | 1/2/2026 | \$170.95 |
| Taxable Retirement - 15888 | 1/2/2026 | \$270.28 |
| Taxable Retirement - 15889 | 1/2/2026 | \$137.08 |

January 2026 Second Council Meeting

| Reference | Date | Amount Notes |
|---------------------------------------|--------------------------------------|-------------------|
| Taxable Retirement - 15892 | 1/2/2026 | \$181.75 |
| Taxable Retirement - 15893 | 1/2/2026 | \$175.50 |
| Taxable Retirement - 15895 | 1/2/2026 | \$163.99 |
| Taxable Retirement - 15896 | 1/2/2026 | \$271.49 |
| Taxable Retirement - 15897 | 1/2/2026 | \$146.14 |
| Taxable Retirement - 15898 | 1/2/2026 | \$537.17 |
| Taxable Retirement - 15899 | 1/2/2026 | \$175.12 |
| Reference Number: EFT*20260107 | WA Employment Security - PFML | \$2,351.31 |
| PFML - 15770 | 10/16/2025 | \$21.59 |
| PFML - 15771 | 10/16/2025 | \$20.35 |
| PFML - 15772 | 10/16/2025 | \$31.18 |
| PFML - 15773 | 10/16/2025 | \$26.12 |
| PFML - 15774 | 10/16/2025 | \$22.84 |
| PFML - 15775 | 10/16/2025 | \$24.97 |
| PFML - 15776 | 10/16/2025 | \$18.47 |
| PFML - 15777 | 10/16/2025 | \$25.41 |
| PFML - 15778 | 10/16/2025 | \$15.98 |
| PFML - 15779 | 10/16/2025 | \$21.86 |
| PFML - 15780 | 10/16/2025 | \$19.99 |
| PFML - 15781 | 10/16/2025 | \$21.46 |
| PFML - 15782 | 10/16/2025 | \$4.11 |
| PFML - 15783 | 10/16/2025 | \$24.18 |
| PFML - 15784 | 10/16/2025 | \$31.56 |
| PFML - 15785 | 10/16/2025 | \$17.87 |
| PFML - 15786 | 11/4/2025 | \$24.39 |
| PFML - 15787 | 11/4/2025 | \$21.34 |
| PFML - 15788 | 11/4/2025 | \$32.89 |
| PFML - 15789 | 11/4/2025 | \$29.84 |
| PFML - 15790 | 11/4/2025 | \$6.58 |
| PFML - 15791 | 11/4/2025 | \$28.61 |
| PFML - 15792 | 11/4/2025 | \$24.97 |

January 2026 Second Council Meeting

| Reference | Date | Amount Notes |
|--------------|------------|--------------|
| PFML - 15793 | 11/4/2025 | \$19.91 |
| PFML - 15794 | 11/4/2025 | \$25.41 |
| PFML - 15795 | 11/4/2025 | \$15.98 |
| PFML - 15797 | 11/4/2025 | \$19.99 |
| PFML - 15798 | 11/4/2025 | \$21.46 |
| PFML - 15799 | 11/4/2025 | \$6.99 |
| PFML - 15800 | 11/4/2025 | \$24.18 |
| PFML - 15801 | 11/4/2025 | \$33.20 |
| PFML - 15802 | 11/4/2025 | \$17.87 |
| PFML - 15803 | 11/4/2025 | \$21.62 |
| PFML - 15805 | 11/17/2025 | \$20.35 |
| PFML - 15806 | 11/17/2025 | \$33.12 |
| PFML - 15807 | 11/17/2025 | \$24.71 |
| PFML - 15808 | 11/17/2025 | \$21.62 |
| PFML - 15809 | 11/17/2025 | \$24.97 |
| PFML - 15810 | 11/17/2025 | \$19.07 |
| PFML - 15811 | 11/17/2025 | \$25.41 |
| PFML - 15812 | 11/17/2025 | \$15.98 |
| PFML - 15813 | 11/17/2025 | \$21.66 |
| PFML - 15814 | 11/17/2025 | \$19.99 |
| PFML - 15815 | 11/17/2025 | \$21.46 |
| PFML - 15816 | 11/17/2025 | \$5.43 |
| PFML - 15817 | 11/17/2025 | \$26.23 |
| PFML - 15818 | 11/17/2025 | \$31.56 |
| PFML - 15819 | 11/17/2025 | \$17.87 |
| PFML - 15820 | 11/17/2025 | \$21.62 |
| PFML - 15821 | 11/17/2025 | \$9.77 |
| PFML - 15822 | 11/17/2025 | \$14.33 |
| PFML - 15823 | 11/17/2025 | \$11.72 |
| PFML - 15824 | 11/17/2025 | \$13.73 |
| PFML - 15825 | 11/17/2025 | \$22.22 |
| PFML - 15826 | 12/2/2025 | \$27.54 |

January 2026 Second Council Meeting

| Reference | Date | Amount Notes |
|--------------|------------|--------------|
| PFML - 15827 | 12/2/2025 | \$21.34 |
| PFML - 15828 | 12/2/2025 | \$33.46 |
| PFML - 15829 | 12/2/2025 | \$26.19 |
| PFML - 15830 | 12/2/2025 | \$21.25 |
| PFML - 15831 | 12/2/2025 | \$24.97 |
| PFML - 15832 | 12/2/2025 | \$20.10 |
| PFML - 15833 | 12/2/2025 | \$25.41 |
| PFML - 15835 | 12/2/2025 | \$22.33 |
| PFML - 15836 | 12/2/2025 | \$19.99 |
| PFML - 15837 | 12/2/2025 | \$21.46 |
| PFML - 15838 | 12/2/2025 | \$5.14 |
| PFML - 15839 | 12/2/2025 | \$22.12 |
| PFML - 15840 | 12/2/2025 | \$33.20 |
| PFML - 15841 | 12/2/2025 | \$17.87 |
| PFML - 15842 | 12/2/2025 | \$17.13 |
| PFML - 15843 | 12/2/2025 | \$6.58 |
| PFML - 15844 | 12/17/2025 | \$21.30 |
| PFML - 15845 | 12/17/2025 | \$21.46 |
| PFML - 15846 | 12/17/2025 | \$31.34 |
| PFML - 15847 | 12/17/2025 | \$27.11 |
| PFML - 15848 | 12/17/2025 | \$21.41 |
| PFML - 15849 | 12/17/2025 | \$24.97 |
| PFML - 15851 | 12/17/2025 | \$25.41 |
| PFML - 15852 | 12/17/2025 | \$16.77 |
| PFML - 15853 | 12/17/2025 | \$21.98 |
| PFML - 15854 | 12/17/2025 | \$19.99 |
| PFML - 15855 | 12/17/2025 | \$21.46 |
| PFML - 15856 | 12/17/2025 | \$6.17 |
| PFML - 15857 | 12/17/2025 | \$25.55 |
| PFML - 15858 | 12/17/2025 | \$31.56 |
| PFML - 15859 | 12/17/2025 | \$17.87 |
| PFML - 15861 | 12/17/2025 | \$17.37 |

January 2026 Second Council Meeting

| Reference | Date | Amount Notes |
|---------------------------------------|--------------------------------------------|-------------------|
| PFML - 15882 | 1/2/2026 | \$21.34 |
| PFML - 15883 | 1/2/2026 | \$72.35 |
| PFML - 15884 | 1/2/2026 | \$24.82 |
| PFML - 15885 | 1/2/2026 | \$49.54 |
| PFML - 15886 | 1/2/2026 | \$24.97 |
| PFML - 15887 | 1/2/2026 | \$20.91 |
| PFML - 15888 | 1/2/2026 | \$25.41 |
| PFML - 15889 | 1/2/2026 | \$16.77 |
| PFML - 15892 | 1/2/2026 | \$22.23 |
| PFML - 15893 | 1/2/2026 | \$21.46 |
| PFML - 15894 | 1/2/2026 | \$5.26 |
| PFML - 15895 | 1/2/2026 | \$20.06 |
| PFML - 15896 | 1/2/2026 | \$74.67 |
| PFML - 15897 | 1/2/2026 | \$17.87 |
| PFML - 15898 | 1/2/2026 | \$41.86 |
| PFML - 15899 | 1/2/2026 | \$21.42 |
| PFML - 15900 | 1/2/2026 | \$6.58 |
| Reference Number: EFT*20260108 | WA Employment Security-WA Cares Fur | \$1,708.66 |
| LTC - 15770 | 10/16/2025 | \$19.03 |
| LTC - 15771 | 10/16/2025 | \$17.94 |
| LTC - 15773 | 10/16/2025 | \$23.02 |
| LTC - 15774 | 10/16/2025 | \$20.14 |
| LTC - 15775 | 10/16/2025 | \$22.01 |
| LTC - 15776 | 10/16/2025 | \$16.28 |
| LTC - 15779 | 10/16/2025 | \$19.27 |
| LTC - 15780 | 10/16/2025 | \$17.62 |
| LTC - 15781 | 10/16/2025 | \$18.92 |
| LTC - 15782 | 10/16/2025 | \$3.62 |
| LTC - 15783 | 10/16/2025 | \$21.31 |
| LTC - 15784 | 10/16/2025 | \$27.82 |
| LTC - 15785 | 10/16/2025 | \$15.75 |
| LTC - 15786 | 11/4/2025 | \$21.50 |

January 2026 Second Council Meeting

| Reference | Date | Amount Notes |
|-------------|------------|--------------|
| LTC - 15787 | 11/4/2025 | \$18.81 |
| LTC - 15789 | 11/4/2025 | \$26.30 |
| LTC - 15790 | 11/4/2025 | \$5.80 |
| LTC - 15791 | 11/4/2025 | \$25.22 |
| LTC - 15792 | 11/4/2025 | \$22.01 |
| LTC - 15793 | 11/4/2025 | \$17.55 |
| LTC - 15797 | 11/4/2025 | \$17.62 |
| LTC - 15798 | 11/4/2025 | \$18.92 |
| LTC - 15799 | 11/4/2025 | \$6.16 |
| LTC - 15800 | 11/4/2025 | \$21.31 |
| LTC - 15801 | 11/4/2025 | \$29.27 |
| LTC - 15802 | 11/4/2025 | \$15.75 |
| LTC - 15803 | 11/4/2025 | \$19.05 |
| LTC - 15805 | 11/17/2025 | \$17.94 |
| LTC - 15807 | 11/17/2025 | \$21.78 |
| LTC - 15808 | 11/17/2025 | \$19.05 |
| LTC - 15809 | 11/17/2025 | \$22.01 |
| LTC - 15810 | 11/17/2025 | \$16.81 |
| LTC - 15813 | 11/17/2025 | \$19.10 |
| LTC - 15814 | 11/17/2025 | \$17.62 |
| LTC - 15815 | 11/17/2025 | \$18.92 |
| LTC - 15816 | 11/17/2025 | \$4.78 |
| LTC - 15817 | 11/17/2025 | \$23.12 |
| LTC - 15818 | 11/17/2025 | \$27.82 |
| LTC - 15819 | 11/17/2025 | \$15.75 |
| LTC - 15820 | 11/17/2025 | \$19.05 |
| LTC - 15821 | 11/17/2025 | \$8.61 |
| LTC - 15824 | 11/17/2025 | \$12.10 |
| LTC - 15825 | 11/17/2025 | \$19.59 |
| LTC - 15826 | 12/2/2025 | \$24.28 |
| LTC - 15827 | 12/2/2025 | \$18.81 |
| LTC - 15829 | 12/2/2025 | \$23.08 |

January 2026 Second Council Meeting

| Reference | Date | Amount Notes |
|-------------|------------|--------------|
| LTC - 15830 | 12/2/2025 | \$18.73 |
| LTC - 15831 | 12/2/2025 | \$22.01 |
| LTC - 15832 | 12/2/2025 | \$17.72 |
| LTC - 15835 | 12/2/2025 | \$19.68 |
| LTC - 15836 | 12/2/2025 | \$17.62 |
| LTC - 15837 | 12/2/2025 | \$18.92 |
| LTC - 15838 | 12/2/2025 | \$4.53 |
| LTC - 15839 | 12/2/2025 | \$19.49 |
| LTC - 15840 | 12/2/2025 | \$29.27 |
| LTC - 15841 | 12/2/2025 | \$15.75 |
| LTC - 15843 | 12/2/2025 | \$5.80 |
| LTC - 15844 | 12/17/2025 | \$18.77 |
| LTC - 15845 | 12/17/2025 | \$18.91 |
| LTC - 15847 | 12/17/2025 | \$23.90 |
| LTC - 15848 | 12/17/2025 | \$18.87 |
| LTC - 15849 | 12/17/2025 | \$22.01 |
| LTC - 15853 | 12/17/2025 | \$19.37 |
| LTC - 15854 | 12/17/2025 | \$17.62 |
| LTC - 15855 | 12/17/2025 | \$18.92 |
| LTC - 15856 | 12/17/2025 | \$5.44 |
| LTC - 15857 | 12/17/2025 | \$22.52 |
| LTC - 15858 | 12/17/2025 | \$27.82 |
| LTC - 15859 | 12/17/2025 | \$15.75 |
| LTC - 15861 | 12/17/2025 | \$15.31 |
| LTC - 15882 | 1/2/2026 | \$18.81 |
| LTC - 15884 | 1/2/2026 | \$21.88 |
| LTC - 15885 | 1/2/2026 | \$43.67 |
| LTC - 15886 | 1/2/2026 | \$22.01 |
| LTC - 15887 | 1/2/2026 | \$18.43 |
| LTC - 15892 | 1/2/2026 | \$19.59 |
| LTC - 15893 | 1/2/2026 | \$18.92 |
| LTC - 15894 | 1/2/2026 | \$4.64 |

January 2026 Second Council Meeting

| Reference | Date | Amount Notes |
|---------------------------------------|----------------------------------------|---------------------------------------|
| LTC - 15895 | 1/2/2026 | \$17.68 |
| LTC - 15896 | 1/2/2026 | \$65.82 |
| LTC - 15897 | 1/2/2026 | \$15.75 |
| LTC - 15898 | 1/2/2026 | \$36.90 |
| LTC - 15899 | 1/2/2026 | \$18.88 |
| LTC - 15900 | 1/2/2026 | \$5.80 |
| WA Cares - 15778 | 10/16/2025 | \$14.09 |
| WA Cares - 15795 | 11/4/2025 | \$14.09 |
| WA Cares - 15812 | 11/17/2025 | \$14.09 |
| WA Cares - 15842 | 12/2/2025 | \$15.10 |
| WA Cares - 15852 | 12/17/2025 | \$14.78 |
| WA Cares - 15889 | 1/2/2026 | \$14.78 |
| Reference Number: EFT*20260109 | Dept of Licensing Firearms Desk | \$72.00 |
| NV0000169 Madaris | 1/7/2026 | \$18.00 NV0000169 Madaris |
| NV0000170 Madaris A | 1/7/2026 | \$18.00 NV0000170 Madaris A |
| NV0000171 Werner | 1/7/2026 | \$18.00 NV0000171 Werner |
| NV0000172 Chambers | 1/7/2026 | \$18.00 NV0000172 Chambers |
| Reference Number: EFT*20260110 | Home Depot Credit Services | \$393.95 |
| 1515378 | 1/16/2026 | \$225.47 Garage Heater 240V |
| WN43749232 | 12/16/2025 | \$168.48 Mayme LED Outdoor light |
| Reference Number: EFT*20260111 | Invoice Cloud Inc | \$161.50 |
| 3636-2025_12 | 12/31/2025 | \$161.50 2025*12 Online Pay system |
| Reference Number: EFT*20260112 | WAVE | \$112.10 |
| 138396701-0011952 | 1/1/2026 | \$112.10 2026 1/1-1/31 WAVE Internet |
| Reference Number: EFT*20260113 | WAVE | \$112.10 |
| 138396801-0011952 | 1/1/2026 | \$112.10 2026-1/1-1/31- WAVE Phone PD |
| Reference Number: EFT*20260114 | WAVE | \$112.10 |
| 138091001-0011952 | 1/1/2026 | \$112.10 Mayme 1/1-1/31 2026 wifi |

January 2026 Second Council Meeting

| Reference | Date | Amount Notes |
|---------------------------------------|-----------------------------------|--------------------------------------------------|
| Reference Number: EFT*20260115 | WAVE | \$102.39 |
| 032768701-0011940 | 12/26/2025 | \$102.39 2025-12/23-1/22 WAVE Phone & Internet I |
| Reference Number: EFT*20260116 | Employment Security Dept. | \$5.65 |
| Q42025 000 945120 10 1 | 1/13/2026 | \$5.65 Q42025 000 945120 10 1 |
| Reference Number: EFT*20260117 | Dept of Revenue | \$8,142.63 |
| 2025*Dec Excise Tax | 1/22/2026 | \$8,142.63 2025*Dec Excise Tax |
| Reference Number: EFT*20260118 | Dept of Retirement Systems | \$6,081.61 |
| Emp Rtmt - 15901 | 1/16/2026 | \$176.25 |
| Emp Rtmt - 15902 | 1/16/2026 | \$181.41 |
| Emp Rtmt - 15903 | 1/16/2026 | \$268.01 |
| Emp Rtmt - 15904 | 1/16/2026 | \$214.54 |
| Emp Rtmt - 15905 | 1/16/2026 | \$197.60 |
| Emp Rtmt - 15906 | 1/16/2026 | \$246.02 |
| Emp Rtmt - 15907 | 1/16/2026 | \$174.81 |
| Emp Rtmt - 15908 | 1/16/2026 | \$249.82 |
| Emp Rtmt - 15909 | 1/16/2026 | \$146.44 |
| Emp Rtmt - 15910 | 1/16/2026 | \$184.68 |
| Emp Rtmt - 15911 | 1/16/2026 | \$192.36 |
| Emp Rtmt - 15912 | 1/16/2026 | \$187.48 |
| Emp Rtmt - 15914 | 1/16/2026 | \$205.12 |
| Emp Rtmt - 15915 | 1/16/2026 | \$156.12 |
| Taxable Retirement - 15901 | 1/16/2026 | \$282.59 |
| Taxable Retirement - 15902 | 1/16/2026 | \$174.91 |
| Taxable Retirement - 15903 | 1/16/2026 | \$429.73 |
| Taxable Retirement - 15904 | 1/16/2026 | \$343.99 |
| Taxable Retirement - 15905 | 1/16/2026 | \$316.83 |
| Taxable Retirement - 15906 | 1/16/2026 | \$237.21 |
| Taxable Retirement - 15907 | 1/16/2026 | \$168.54 |
| Taxable Retirement - 15908 | 1/16/2026 | \$313.39 |
| Taxable Retirement - 15909 | 1/16/2026 | \$141.20 |

January 2026 Second Council Meeting

| Reference | Date | Amount Notes |
|---------------------------------------|------------------------------------------------|-------------------|
| Taxable Retirement - 15910 | 1/16/2026 | \$178.06 |
| Taxable Retirement - 15911 | 1/16/2026 | \$185.46 |
| Taxable Retirement - 15912 | 1/16/2026 | \$180.76 |
| Taxable Retirement - 15914 | 1/16/2026 | \$197.76 |
| Taxable Retirement - 15915 | 1/16/2026 | \$150.52 |
| Reference Number: EFT*20260119 | Dept of Treasury Internal Revenue Servi | \$6,790.80 |
| Federal Income Tax - 15901 | 1/16/2026 | \$423.17 |
| Federal Income Tax - 15902 | 1/16/2026 | \$203.49 |
| Federal Income Tax - 15903 | 1/16/2026 | \$728.64 |
| Federal Income Tax - 15904 | 1/16/2026 | \$577.68 |
| Federal Income Tax - 15905 | 1/16/2026 | \$442.73 |
| Federal Income Tax - 15906 | 1/16/2026 | \$423.82 |
| Federal Income Tax - 15907 | 1/16/2026 | \$383.53 |
| Federal Income Tax - 15908 | 1/16/2026 | \$629.76 |
| Federal Income Tax - 15909 | 1/16/2026 | \$121.27 |
| Federal Income Tax - 15910 | 1/16/2026 | \$377.69 |
| Federal Income Tax - 15911 | 1/16/2026 | \$205.55 |
| Federal Income Tax - 15912 | 1/16/2026 | \$269.27 |
| Federal Income Tax - 15913 | 1/16/2026 | \$0.00 |
| Federal Income Tax - 15914 | 1/16/2026 | \$311.95 |
| Federal Income Tax - 15915 | 1/16/2026 | \$188.57 |
| Medicare - 15901 | 1/16/2026 | \$48.40 |
| Medicare - 15901 (2) | 1/16/2026 | \$48.40 |
| Medicare - 15902 | 1/16/2026 | \$47.14 |
| Medicare - 15902 (2) | 1/16/2026 | \$47.14 |
| Medicare - 15903 | 1/16/2026 | \$75.95 |
| Medicare - 15903 (2) | 1/16/2026 | \$75.95 |
| Medicare - 15904 | 1/16/2026 | \$60.76 |
| Medicare - 15904 (2) | 1/16/2026 | \$60.76 |
| Medicare - 15905 | 1/16/2026 | \$54.04 |
| Medicare - 15905 (2) | 1/16/2026 | \$54.04 |

January 2026 Second Council Meeting

| Reference | Date | Amount Notes |
|-----------------------------------------|-----------------------|--------------------|
| Medicare - 15906 | 1/16/2026 | \$63.93 |
| Medicare - 15906 (2) | 1/16/2026 | \$63.93 |
| Medicare - 15907 | 1/16/2026 | \$45.43 |
| Medicare - 15907 (2) | 1/16/2026 | \$45.43 |
| Medicare - 15908 | 1/16/2026 | \$64.92 |
| Medicare - 15908 (2) | 1/16/2026 | \$64.92 |
| Medicare - 15909 | 1/16/2026 | \$38.05 |
| Medicare - 15909 (2) | 1/16/2026 | \$38.05 |
| Medicare - 15910 | 1/16/2026 | \$47.99 |
| Medicare - 15910 (2) | 1/16/2026 | \$47.99 |
| Medicare - 15911 | 1/16/2026 | \$49.98 |
| Medicare - 15911 (2) | 1/16/2026 | \$49.98 |
| Medicare - 15912 | 1/16/2026 | \$48.72 |
| Medicare - 15912 (2) | 1/16/2026 | \$48.72 |
| Medicare - 15913 | 1/16/2026 | \$12.66 |
| Medicare - 15913 (2) | 1/16/2026 | \$12.66 |
| Medicare - 15914 | 1/16/2026 | \$53.30 |
| Medicare - 15914 (2) | 1/16/2026 | \$53.30 |
| Medicare - 15915 | 1/16/2026 | \$40.57 |
| Medicare - 15915 (2) | 1/16/2026 | \$40.57 |
| Reference Number: Jan 1-15, 2026 | Payroll Vendor | \$36,670.12 |
| ACH Pay - 15901 | 1/16/2026 | \$2,381.12 |
| ACH Pay - 15902 | 1/16/2026 | \$2,321.99 |
| ACH Pay - 15903 | 1/16/2026 | \$3,442.36 |
| ACH Pay - 15904 | 1/16/2026 | \$2,825.51 |
| ACH Pay - 15905 | 1/16/2026 | \$2,393.08 |
| ACH Pay - 15906 | 1/16/2026 | \$2,833.28 |
| ACH Pay - 15907 | 1/16/2026 | \$2,299.38 |
| ACH Pay - 15908 | 1/16/2026 | \$3,055.47 |
| ACH Pay - 15909 | 1/16/2026 | \$2,147.97 |
| ACH Pay - 15910 | 1/16/2026 | \$2,258.34 |

January 2026 Second Council Meeting

| Reference | Date | Amount | Notes |
|-----------------|-----------|---------------------|-------|
| ACH Pay - 15911 | 1/16/2026 | \$2,509.71 | |
| ACH Pay - 15912 | 1/16/2026 | \$2,357.63 | |
| ACH Pay - 15913 | 1/16/2026 | \$844.98 | |
| ACH Pay - 15914 | 1/16/2026 | \$2,912.05 | |
| ACH Pay - 15915 | 1/16/2026 | \$2,087.25 | |
| TOTAL | | \$112,594.93 | |

The following voucher/warrants/electronic payments are approved for payment:

| | | | | |
|-----------------------|-----------|-----------|-------------------|------------------------|
| Accounts Payable | 34 | 16 | 23,587.08 | 40240-49/51-56 |
| Payroll Vendors | | | | |
| Electronic Payments | 15 | 9 | 9,214.42 | EFT20260109-17 |
| Electronic Payroll | 7 | 7 | 43,123.31 | EFT*20260104-08/18-19 |
| ACH Direct Deposit | 15 | 15 | 36,670.12 | Payroll 1/1-1/15, 2026 |
| Total Vouchers | 71 | 47 | 112,594.93 | |

WE, THE FOLLOWING SIGNEES, APPROVE THE VOUCHERS FOR PAYMENT:

MAYOR: _____

TREASURER: _____

COUNCILOR #1: _____

COUNCILOR #2: _____

COUNCILOR #3: _____

COUNCILOR #4: _____

COUNCILOR #5: _____

Police Department - John Brockmueller _____

Public Works/Community Development - _____

Court- Lacie Dewitt _____

City Clerk - Rachelle Denham: _____

DATED THIS _DAY OF_____,2026

INTERLOCAL AGREEMENT FOR FIRE-CODE ADMINISTRATION AND INSPECTION SERVICES

This Interlocal Agreement (“Agreement”) is entered into between RIVERSIDE FIRE AUTHORITY, a municipal fire authority organized under RCW 52.26 (“RFA”), and the CITY OF NAPA VINE, a Washington code city organized under Title 35A RCW (“City”), collectively the “Parties,” in conformity with Chapter 39.34 RCW, the Interlocal Cooperation Act.

RECITALS

1. The City has adopted the International Fire Code (IFC) as amended by Washington State and local ordinance, together with related codes, and is responsible for administration and enforcement within its jurisdiction.
2. The RFA maintains a fire prevention division with qualified personnel capable of performing IFC plan review, permit administration, construction inspections, and related fire prevention functions.
3. The Parties desire to avoid duplication of effort, improve customer service, and clearly allocate roles for fire-code services in connection with certain projects within the City.
4. The Parties enter this Agreement to establish terms under which the RFA will provide limited fire code administration services for specified construction projects consistent with the IFC and City code.
5. The Parties have the authority to enter into this Agreement pursuant to RCW 39.34.030 and RCW 52.12.031(7).

AGREEMENT

To carry out the purposes of this Agreement and in consideration of the mutual benefits to be received, the Parties agree as follows:

1. DEFINITIONS

1.1 **“RFA”** means Riverside Fire Authority.

1.2 **“City”** means the City of Napavine, Washington.

1.3 **“Fire Code Official”** means the City’s Fire Code Official as defined by the IFC and designated by the City.

1.4 **“Projects”** means the construction projects within the City that meet or exceed the thresholds listed in Exhibit B (Project Thresholds) and any additional projects mutually approved in writing by the administrators of the agreement on a case-by-case basis.

1.5 **“IFC”** means the International Fire Code as adopted and amended by the State of Washington and the City.

1.6 **“Material Breach”** means: (a) the RFA’s failure to provide services at the level materially required by this Agreement; (b) the City’s failure to perform its obligations that materially impede delivery of services; or (c) any other failure that prevents the other Party from performing its core obligations.

2. TERM, RENEWALS, AND TERMINATION

2.1 **Term.** This Agreement is effective on the date of final signature (“Commencement Date”) and continues from year to year unless terminated under this Section. January 1 is the “Anniversary Date.”

2.2 **Renewal Discussions.** No later than 6 months before any Anniversary Date, either Party may request a meeting to discuss adjustments or renewal terms appropriate to the upcoming year.

2.3 **Voluntary Termination.** Either Party may terminate this Agreement for any reason with ninety (90) days written notice to the other Party.

2.4 **Termination for Material Breach.** The non-breaching Party shall provide written notice specifying the alleged Material Breach. The breaching Party has 45 days to cure. If uncured, the non-breaching Party may terminate upon written notice, subject to a Wind-Up Period of up to 60 days to close active reviews/inspections and coordinate transition of any open permits or enforcement matters.

3. SCOPE OF SERVICES

3.1 Core Services for Projects

For Projects within the City, the RFA shall:

a. **Plan Review.** Review construction plans and documents for IFC compliance (as applicable to any project element regulated by IFC Section 105.6 – Required Construction Permits), including, but not limited to, hydrant location and fire flow, fire apparatus access and fire lanes, fire department connections, key box locations, sprinkler and standpipe systems, fire alarms and detection, kitchen hood/duct and special hazard suppression systems, underground fire lines, and emergency responder radio coverage.

b. **Permit Administration.** Administer and issue fire-related permits required under IFC Chapter 105, as now existing or hereafter amended, for Projects; track permit status; and manage inspection scheduling and approvals.

c. **Construction Inspections and Testing.** Conduct field inspections and witness required acceptance tests of fire protection and detection systems performed by the installer; document deficiencies and approvals; and provide final sign-off to the City when IFC compliance is achieved.

d. **Certificate of Occupancy Condition.** The City shall not issue a Certificate of Occupancy (or temporary certificate) for any Project with an IFC-regulated system until the RFA has issued its final approval and all RFA invoices for that Project are paid.

3.2 Authority and Limits During Construction

a. **Designee Status.** For the limited purposes of permitting, plan review, and construction inspections under this Agreement, RFA personnel act as the Fire Code Official's designee under the IFC.

b. **City Enforcement Reserved.** The City retains all enforcement and prosecutorial authority for IFC or local code violations. The RFA may issue written correction notices and re-inspection timelines; unresolved non-compliance is referred to the City for enforcement action.

c. **End of Role.** The RFA's responsibilities for a given Project cease upon issuance of the Certificate of Occupancy by the City (except for post-occupancy warranty/defect re-inspections specifically requested by the City).

3.3 Development Review & Coordination

The RFA will participate in the City's development review as the Fire Code Official's designee, including pre-application meetings, site plan and technical reviews, pre-construction conferences, and code coordination. The City will provide timely agendas/materials.

4. PERMITS, CORRECTION NOTICES, AND CODE INTERPRETATION

4.1 **Permits & Fees.** The RFA will issue fire permits and collect fees under **Exhibit A (RFA Fee Schedule)**; the RFA may adjust such fees pursuant to its adopted schedule and will notify the City of updates. The City will condition final building approvals/occupancy on payment confirmation.

4.2 **Correction & Reinspection.** The RFA may issue written notices of violation to obtain compliance and perform timely re-inspections; serial non-compliance is referred to the City for enforcement.

4.3 **Building/Fire Code Conflicts.** The City's Building Official interprets conflicts between building and fire codes.

5. COMPENSATION

5.1 **No City Payment Obligation.** The City is not obligated to compensate the RFA for services under this Agreement. The RFA will invoice the permit applicant or other responsible party directly at the rates in Exhibit A; the City will not issue a Certificate of Occupancy until RFA invoices for the Project are paid.

5.2 **RFA Fee Retention.** The RFA retains all fees collected for services performed hereunder.

5.3 **Workload Changes.** Upon significant changes in construction activity or City-elected programs, the Parties will meet and confer regarding impacts on staffing and fees.

6. ADMINISTRATION, REPORTS, AND RECORDS

6.1 Agreement Administrators. The RFA Fire Chief (or designee) administers for the RFA. The mayor (or designee) administers for the City. The RFA Fire Chief and the Mayor administer this agreement.

6.2 Coordination Meetings. The Parties will meet quarterly to review service delivery, open items, and efficiencies.

6.3 Reporting. Upon written request, the RFA will provide a summary of plan reviews, permits, inspections, correction notices, approvals, and fees for the reporting period.

6.4 Records & Retention. Each Party maintains records necessary to document performance for six (6) years after completion/termination, available for inspection on reasonable request, consistent with RCW 42.56 and applicable retention schedules.

7. LIABILITY AND INDEMNIFICATION

Indemnification by RFA

RFA shall indemnify, defend, and hold harmless the City and its officers, agents, and employees from and against any and all claims, actions, suits, liabilities, losses, costs, expenses, and damages of any kind whatsoever arising out of or resulting from any negligent act or omission of Riverside Fire Authority, its officers, agents, or employees in performing obligations under this Agreement. In the event any such claim or suit is brought against the City, RFA shall, at its sole expense, defend the same, provided that the City reserves the right to participate in the defense if any governmental authority principle is implicated. If final judgment is rendered against the City, its officers, agents, or employees, or jointly against the City and RFA and their respective officers, agents, or employees, RFA shall fully satisfy such judgment.

Indemnification by City

City shall indemnify, defend, and hold harmless RFA and its officers, agents, and employees from and against any and all claims, actions, suits, liabilities, losses, costs, expenses, and damages of any kind whatsoever arising out of or resulting from any negligent act or omission of City, its officers, agents, or employees in performing obligations under this Agreement. In the event any such claim or suit is brought against Riverside Fire Authority, City shall, at its sole expense, defend the same, provided that RFA reserves the right to participate in the defense if any governmental authority principle is implicated. If final judgment is rendered against Riverside Fire Authority, its

officers, agents, or employees, or jointly against RFA and City and their respective officers, agents, or employees, City shall fully satisfy such judgment.

Concurrent Negligence and Waiver of Immunity

RFA and the City acknowledge and agree that if any such claims, actions, suits, liabilities, losses, costs, expenses, or damages arise from the concurrent negligence of both parties, their officers, agents, or employees, this indemnification provision shall be enforceable only to the extent of each Party's respective negligence. For the limited purpose of enforcing this indemnification provision, each Party expressly waives its immunity under Title 51 RCW, including with respect to any claims, suits, or causes of action brought by one Party's employee(s) against the other Party. This waiver has been mutually negotiated by the Parties.

Survival. The obligations of Section 7, above, shall survive the termination of this Agreement, except that insurance need not be maintained that covers events occurring after the termination of the Agreement. Without limiting the generality of this provision, the obligations to provide insurance and to indemnify survive for a period equal to any and all relevant statutes of limitation, plus the time necessary to fully resolve any claims, matters, or actions begun within that period.

8. INSURANCE

8.1 The RFA shall maintain insurance (or self-insured pool coverage) customary for Washington fire agencies, including Commercial General Liability, Errors & Omissions/Professional Liability, and Property Damage with limits not less than \$1,000,000 per occurrence / \$3,000,000 aggregate (or participation in a government risk pool providing substantially equivalent protection).

8.2 Policies shall name the other Party as additional insured for actions taken within the scope of this Agreement, be occurrence-based, and provide 30 days' prior written notice of cancellation or material modification. Each Party is responsible for any deductibles or SIRs.

9. INDEPENDENT MUNICIPAL GOVERNMENTS

9.1 The Parties recognize and agree they are independent governments; this Agreement does not create a joint venture or partnership and imposes no partnership obligations.

9.2 Neither Party is the agent of the other; neither may bind the other except as expressly provided.

9.3 Neither Party is liable for the other's debts or obligations, except as stated herein.

9.4 The RFA has discretion to allocate and assign its resources to fulfill this Agreement, consistent with efficient and effective service within the City.

9.5 Each Party will be solely and exclusively responsible for all compensation, benefits, training expenses, equipment, and all other costs and expenses whatsoever of its employees related to this Agreement. Each Party will be responsible for ensuring its compliance with all applicable Laws, collective bargaining agreements, and civil service rules and regulations regarding its own employees.

10. DISPUTE RESOLUTION

10.1 **Negotiation.** Before any other action, the City Code Official (or designee) and the RFA Fire Chief (or designee) will meet and attempt to resolve disputes.

10.2 **Mediation.** If unresolved, either Party may demand mediation using a mutually agreed process within 30 days; the Parties share mediator costs and bear their own fees.

10.3 **Arbitration.** If mediation fails, either Party may require binding arbitration under the Superior Court Rules for Mandatory Arbitration, including the Local Mandatory Arbitration Rules of the Lewis County Superior Court, Washington, unless the Parties agree to an alternative ADR process in writing. Each Party bears its own fees; arbitrator fees are shared equally.

10.4 **Exclusive Remedy.** Unless otherwise agreed in writing, this ADR process is the sole and exclusive remedy for disputes regarding this Agreement and its interpretation, application, or alleged breach.

11. MISCELLANEOUS

11.1 **Non-Exclusive Agreement.** The Parties to this agreement shall not be precluded from entering into similar agreements with other municipal corporations or entities.

11.2 **Service Limitation.** The Services provided under this Agreement represent an extension and expansion of services the RFA owes to the public in general. Neither Party intends to create a special relationship or duty to the other Party or to the public served by either Party.

11.3 **Non-Waiver of Breach.** The failure of either Party to insist upon strict performance of any

of the covenants and agreements contained in this Agreement, or to exercise any option conferred by this Agreement in one or more instances shall not be construed to be a waiver or relinquishment of those covenants, agreements, or options, and the same shall be and remain in full force and effect.

11.4 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

11.5 Assignment. Any assignment of this Agreement by either Party without the prior written consent of the non-assigning Party shall be void. If the non-assigning Party gives its consent to any assignment, the terms of this Agreement shall continue in full force and effect and no further assignment shall be made without additional written consent.

11.6 Modification. No waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by a duly authorized representative of each Party and subject to ratification by the legislative body of each Party.

11.7 Compliance with Laws. Each Party agrees to comply with all local, federal, and state laws, rules, and regulations that are now effective or in the future become applicable to this Agreement.

11.8 Entire Agreement. The written terms and provisions of this Agreement, together with any Exhibits attached hereto, shall supersede all prior communications, negotiations, representations, or agreements, either verbal or written of any officer or other representative of each Party, and such statements shall not be effective or be construed as entering into or forming a part of or altering in any manner this Agreement. All of the Exhibits are hereby made part of this Agreement.

11.9 Severability. If any section of this Agreement is adjudicated to be invalid by a court of competent jurisdiction, such action shall not affect the validity of any section not so adjudicated.

11.10 Interpretation. Any rule of construction to the effect that ambiguities are to be resolved against the drafting Party shall not apply in interpreting this Agreement. The language in this Agreement shall be interpreted as to its fair meaning and not strictly for or against any Party.

11.11 Notice. All communications regarding this Agreement shall be sent to the parties at the addresses listed on the signature page of the Agreement, unless notified in writing to the contrary. Any written notice hereunder shall become effective upon personal service or three (3) business

Interlocals/ETQ
Fire Code Services

days after the date of mailing by registered or certified mail, and shall be deemed sufficiently given if sent to the addressee at the address stated in this Agreement or such other address as may be hereafter specified in writing.

11.12 **Benefits.** This Agreement is entered into for the benefit of the Parties to this Agreement only and shall confer no benefits, direct or implied, on any third persons.

11.13 **Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall constitute an original, and all of which will together constitute this one Agreement.

11.14 **Recitals Incorporated by Reference.** The Recitals set forth at the beginning of this Agreement are hereby incorporated in this Agreement in full by this reference.

11.15 **Property Upon Termination.** The Parties do not anticipate the acquisition of property for the performance of this Agreement. Any property acquired by a Party for purposes of this Agreement will be returned to the acquiring Party, unless otherwise agreed in writing.

11.16 **Headings.** Headings and captions used are for convenience only and are not a part of the Agreement and do not in any way limit or amplify the terms and provisions hereof.

12. NONDISCRIMINATION

In performing this Agreement, neither Party shall discriminate on the basis of race, religion, color, creed, sex, marital status, sexual orientation, gender identity, national origin, age, honorably discharged veteran or military status, the presence of any sensory, mental, or physical disability, the use of a trained dog guide or service animal by a person with a disability, or other circumstance prohibited by federal, state, or local law, and shall comply with Title VI of the Civil Rights Act of 1964, and Americans with Disabilities Act of 1990, consistent with applicable law.

13. FILING; EFFECTIVE DATE

This Agreement shall be filed with the **Lewis County Auditor** or, alternatively, listed by subject on the official website of one or both Parties or other electronically retrievable public source prior to its effective date, consistent with RCW 39.34.040. It becomes effective upon full execution by both Parties.

14. SIGNATURES; NOTICES

RIVERSIDE FIRE AUTHORITY

By: _____ Date: _____

Name/Title: _____

Attest: _____ (RFA Secretary)

Notices to RFA:

Riverside Fire Authority

Attn: Fire Chief

1818 Harrison Ave

Centralia, WA 98531

CITY of NAPA VINE

By: _____ Date: _____

Name/Title: _____

Attest: _____ (City Clerk)

Notices to City:

Attn: City Community Development Director,

P.O. Box 810

407 Birch Ave SW

Napavine, WA 98565

Approved as to Form:

_____ (City Attorney) |

_____ (RFA Counsel)

EXHIBIT A — RFA FEE SCHEDULE (Plan Review, Permits, Inspections)

1. The current RFA Fire Code Services Fee Schedule (as adopted by the RFA Board) is incorporated by reference. The RFA invoices permit applicants directly; fees include plan review and standard inspections; additional/reinspection or after-hours fees may apply per schedule.
2. The City acknowledges and will honor the schedule in permit materials and conditions; final occupancy approvals are contingent on payment confirmation from the RFA.
3. The RFA may update fees through its normal process and will provide the City with notice of changes.

EXHIBIT B — PROJECT THRESHOLDS

Projects covered by Section 3.1 include, at minimum, new commercial construction meeting thresholds established by the City (e.g., occupancy groups, floor area, fire protection systems). The Parties may add other projects by written agreement on a case-by-case basis.

| Occupancy | Threshold | Exception |
|---------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|
| All occupancies | Buildings with floor level > 55 feet above or below fire department vehicle access and occupant load ≥ 30 | Airport control towers, open parking structures (F-2) |
| Assembly (A-1, A-3, A-4) | Fire area > 12,000 sq. ft. or fire area occupant load > 300 or fire area above/below level of exit discharge Multitheater complex (A-1 only) | None |
| Assembly (A-2) | Fire area > 5,000 sq. ft. or fire area occupant load ≥ 100 or fire area above/below level of exit discharge | None |
| Assembly (A-5) | Accessory areas > 1,000 sq. ft. | None |
| Ambulatory care facility (B) | ≥ 4 care recipients incapable of self preservation or any care recipients incapable of self preservation above or below level of exit discharge | None |
| Educational (E) | Fire area > 12,000 sq. ft. or below level of exit discharge | Each classroom has exterior door at grade |
| Factory (F-1) | Fire area > 12,000 sq. ft. or fire area located > 3 stories above grade, or combined fire area > 24,000 sq. ft. | None |
| Mercantile (M) | Woodworking > 2,500 sq. ft. (F-1 only) | |
| Storage (S-1) | Manufacture (F1), display and sale (M), storage (S-1) of upholstered furniture or mattresses. Bulk storage of tires > 20,000 cu. ft. (S-1 only) | |
| High-hazard (H-1, H-2, H-3, H-4, H-5) | Sprinklers required | None |
| Institutional (I-1, I-2, I-3, I-4) | Sprinklers required | Daycare at level of exit discharge and each classroom has exterior exit door. |
| Residential (R) | Sprinklers required | None |
| Repair garage (S-1) | Fire area > 12,000 sq. ft. or > 2 stories above grade with fire area 10,000 sq. ft. or repair garage servicing vehicles in basement or servicing commercial trucks/buses in fire area > 5,000 sq. ft. | None |
| Parking garage (S-1) | Enclosed automobile parking sprinklers required commercial trucks/buses parking area > 5,000 sq. ft. | None |
| Parking garage (S-2) | Fire area > 12,000 sq. ft. or fire area > 5,000 sq. ft. for storage of commercial trucks/buses; or beneath other groups. | Not if beneath Group R-3 |
| Covered and open malls (914.2.1) | Sprinklers required | Attached open parking structures |
| High-rises (914.3.1) | Sprinklers required | Open garages; certain telecommunications equipment buildings |
| Unlimited area buildings (IBC 507) | A-3, A-4, B, F, M, S: 1 story. B, F, M, S: 2 story | One story F-2 or S-2 |

For SI: 1 foot = 304.8 mm, 1 square foot = 0.0929 m².

a. Thresholds located in Section 903.2 unless noted. See also Table 903.2.11.6 for additional required suppression systems.

Figure 903.2
SUMMARY OF OCCUPANCY-RELATED AUTOMATIC SPRINKLER THRESHOLDS^a

From: [Katie Williams](#)
To: [Rachelle Denham](#)
Subject: Re: ILA background info for city council
Date: Wednesday, January 21, 2026 5:50:25 PM
Attachments: [image002.png](#)

Rachelle,

Please attach his statement to the riverside ila. He's going to be out of town on Tuesday but wanted to provide a statement of the ILA for clarification after Bryan's departure.

Thank you,

Katie

Sent from my U.S.Cellular® Smartphone

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From: TernanT <TTernan@riversidefire.net>
Sent: Wednesday, January 21, 2026 4:42:02 PM
To: Katie Williams <kwilliams@cityofnapavine.com>
Subject: ILA background info for city council

CAUTION: External Email

Hi Katie,

Here is what I came up with for your city council. Feel free to modify it as you wish.

Background:

The City of Napavine has requested that the Riverside Fire Authority (RFA) conduct fire plan reviews, permitting, and inspections for new commercial construction projects within the Napavine city limits, that fall under the guidelines listed in the interlocal agreement. At this time, the City of Napavine does not have a certified or trained Fire Code Official to perform these critical functions.

There is mutual interest between the City of Napavine and the RFA in establishing an interlocal agreement that allows the RFA to provide these services, ensuring that identified new commercial development meets required fire and life-safety standards.

Fiscal Impact:

Riverside Fire Authority will not bill the City of Napavine for performing this service. Their services will be covered by fire permit fees charged directly to the permit applicant.



Terry

Ternan
Assistant Chief / Fire Marshal
Riverside Fire Authority
360-508-6455
<http://www.riversidefire.net>

Year-to-Date Total - 2025
Call Activity Report

| # | Type of Call |
|-----|------------------------------------|
| 4 | Abandoned/Disabled Vehicles |
| 40 | Accidents |
| 77 | Agency/Dept. Assists |
| 19 | Alarms |
| 46 | Animals |
| | Arson |
| 16 | Assault Offenses |
| 48 | ATC (Attempt to Contact) |
| 2 | ATL (Attempt to Locate) |
| | Bad Checks |
| 6 | Burglary |
| 1 | Child Abuse/Neglect |
| | Child Molestation/Rape/Comm |
| 49 | Civil/Public |
| 6 | Death Investigations |
| 14 | Disorderly Conduct |
| 34 | Disputes |
| 26 | Drugs/Paraphernalia Violations |
| 13 | DUI |
| 3 | Eluding |
| 6 | Fire Call |
| 4 | Firearms |
| 2 | Fireworks |
| 1 | Forgery |
| 18 | Fraud/Scam/Counterfeit/Ident Theft |
| 27 | Harrassment |
| | Homicide |
| 3 | Illegal Burn |
| 144 | Information/General |
| 5 | Juvenile |
| | Kidnapping/Abduction |
| | Littering |
| 7 | Lost/Missing/Found Persons |

| # | Type of Call |
|-----|---------------------------------------|
| 7 | Malicious Mischief |
| 1 | MIP/Furninshing Liquor Mino |
| 10 | Noise |
| | Overdose |
| 19 | Property/Lost/Found/Recovered |
| | Rescue-Minor/Major |
| 1 | Robbery |
| 6 | Runaway |
| 4 | Sex Offenses/Pornography |
| | Shoplifting |
| 1 | Suicide/Threats/Attempts |
| 3 | Shooting/Weapons/Explosives/Hazard |
| 23 | Suspicious Circumstances |
| 45 | Suspicious Person/Vehicle |
| 54 | Traffic - Criminal |
| 325 | Traffic - Infractions/Warnings |
| 84 | Traffic - Other/Hazards/Patrol |
| 21 | Tresspassing |
| 14 | Thefts/Larceny |
| 3 | Thefts (Motor Vehicle)/tmvwp/recstveh |
| | Vandalism |
| | Vehicular Assault |
| 2 | Vehicle Prowl |
| 25 | Violation City Ordinance/Nuisance |
| 14 | Violation of Protection/Harrass Ord |
| 19 | Warrants/Wanted Person |
| | Welfare Checks |
| 12 | 911 Hang Up |
| 10 | Hit & Run Accident |
| 48 | Security Check- Business/Residential |
| | Community Event |
| | Unlawful Imprisonment |
| | |

1372

2025 YEAR END TOTAL

Napavine Police Department Monthly Call Activity Report

| # | Type of Call |
|---|------------------------------------|
| | Abandoned/Disabled Vehicles |
| 2 | Accidents |
| 9 | Agency/Dept. Assists |
| 1 | Alarms |
| 4 | Animals |
| | Arson |
| 1 | Assault Offenses |
| 3 | ATC (Attempt to Contact) |
| | ATL (Attempt to Locate) |
| | Bad Checks |
| 1 | Burglary |
| | Child Abuse/Neglect |
| | Child Molestation/Rape/Comm |
| 5 | Civil/Public |
| 1 | Death Investigations |
| 4 | Disorderly Conduct |
| | Disputes |
| | Drugs/Paraphernalia Violations |
| 1 | DUI |
| | Eluding |
| 1 | Fire Call |
| | Firearms |
| | Fireworks |
| | Forgery |
| 2 | Fraud/Scam/Counterfeit/Ident Theft |
| | Harrassment |
| | Homicide |
| | Illegal Burn |
| 9 | Information/General |
| | Juvenile |
| | Kidnapping/Abduction |
| | Littering |
| | Lost/Missing/Found Persons |

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| | Noise |
| | Overdose |
| 1 | Property/Lost/Found/Recovered |
| | Rescue-Minor/Major |
| | Robbery |
| 1 | Runaway |
| | Sex Offenses/Pornography |
| | Shoplifting |
| 1 | Suicide/Threats/Attempts |
| | Shooting/Weapons/Explosives/Hazard |
| | Suspicious Circumstances |
| 2 | Suspicious Person/Vehicle |
| | Traffic - Criminal |
| 32 | Traffic - Infractions/Warnings |
| 6 | Traffic - Other/Hazards/Patrol |
| 2 | Trespassing |
| 3 | Thefts/Larceny |
| 1 | Thefts (Motor Vehicle)/tmvwp/recstveh |
| | Vandalism |
| | Vehicular Assault |
| | Vehicle Prowl |
| 1 | Violation City Ordinance/Nuisance |
| | Violation of Protection/Harrass Ord |
| 2 | Warrants/Wanted Person |
| | Welfare Checks |
| | 911 Hang Up |
| | Hit & Run Accident |
| | Security Check- Business/Residential |
| | Community Event |
| | Unlawful Imprisonment |
| | |

96

December MONTHLY TOTAL

1372

YEAR TO DATE 2025
(As of the end of Dec 2025)



To: Mayor and City Council
From: Katie Williams, PW/CD Interim Director
RE: Staff Report for Council Meeting, January 27th, 2026

- **Planning Commission Meeting Minutes**

- Signed Planning Commission meeting minutes – November 3rd 2025.
- Next Planning Commission meeting is February 2, 2026.

- **Project Updates**

- Scots Industries - Water upgrade is complete. Issued building permit for foundation, will be permitting the building in the next few months.
- Cell tower on city property –Lease is being presented to council.
- TA Project – City review on the store and truck shop is complete. The city is waiting on WSDOT and Developer's developer agreement. Next step is bonding for frontage improvements.
- Rush Road STIP - The Public Works Director reviewed the 90% plan and requested some changes. Working with Consor consultants on speed reduction.
- Woodard Road (Tiger Meadows) - City is waiting for developers to submit final plans, including lift station dedication plans.
- Jefferson Station – Active Construction Proposed completion March 2026.
- Source Water Protection Grant - Waiting on determination for emergency source to be added to the existing water system. Two possible options. 1. Authorize the city to utilize more water out of the existing well by upgrading pumps. 2. Drill an emergency well. Either option would provide the city with 5 to 10 years to find a long-term solution. Need to meet with the tribes for any concerns with the creek behind city hall. The city has submitted grant applications to the state. DOH will start processing contract documents 10/06/2025, which can take up to 2 months. The suggested project end date is 09/30/2026. PFAS testing that was done in September for all water sources online came back non-detected! Submitted the Scope of Work for the Source Water Protection Local Assistance Grant Program. DOH Grant approved and signed 11/12/2025. This grant supports Napavine's need to identify areas for replacement wells and preparation work in creating a groundwater flow model. A novation draft contract is being reviewed for Mott MacDonald/Strata/City of Napavine.
- Baseball Field Lighting — The city just signed the release form for PUD to release the power bills for a grant requirement.
- Franchise Agreements- Working on 2 Franchise agreements for telecommunications.



NAPAVINE PLANNING COMMISSION MINUTES
November 3, 2025 6:00 P.M.
Napavine City Hall, 407 Birch Ave SW, Napavine, WA

PLEDGE OF ALLEGIANCE:

INVOCATION: Invocation was led by **Director Morris**.

CALL TO ORDER:

Commissioner Graham opened the Planning Commission meeting to order at 6:00 PM

ROLL CALL:

Planning Commission present: Commissioner Morris, Commissioner Hollinger, Commissioner Torgerson, Commissioner Graham.

Commissioner Torgerson motioned to excuse Commissioner Haberstroh, seconded by Commissioner Hollinger.

APPROVAL OF AGENDA – As presented:

Commissioner Morris motioned to approve the agenda as presented, seconded by Commissioner Torgerson.

Vote on motion 3 ayes, 0 nay.

APPROVAL OF MINUTES:

Commissioner Morris motioned to approve regular meeting minutes from October 6, 2025, seconded by

Commissioner Hollinger. Vote on motion 3 ayes and 0 nay.

OLD BUSINESS:

1) Comprehensive Plan Update

Paul Dennis with Jackson Civil presented the sections of the Climate element and the complete draft Comprehensive Plan to the Planning Commission.

He noted that on page 16 of the Comprehensive Plan Update under Early Land Use, in the first paragraph they removed “after a Newaukum Indigenous princess” from the sentence.

Commissioner Hollinger motioned to forward the Climate Element and Draft Comprehensive Plan on to city council, seconded by Commissioner Morris. Vote on motion 3 ayes and 0 nay.

CONSIDERATION:

Director Morris requests that Paul Dennis with Jackson Civil send an email to staff outlining the steps that the city needs to take with the timeline of the Comprehensive Plan update.

GOOD OF THE ORDER:

Paul Dennis stated that they should be receiving the Critical Area Ordinance soon for review.

Commissioner Graham stated the next Planning Commission meeting is scheduled for November 17, 2025

ADJOURNMENT 6:43 pm

Commissioner Morris motioned to adjourn, seconded by Commissioner Hollinger Vote 3 ayes, 0 nay.

These minutes are not verbatim. If so desired, a recording of this meeting is available online at

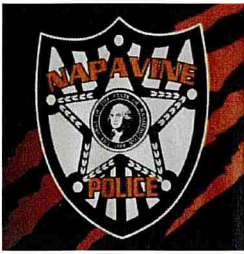
<https://fccdl.in/pxHqr58iwq>.

Respectfully submitted,

Bryan Morris, Community Development/Public Works Director

Katie Williams

Planning Commission Chairperson



NAPAVINE POLICE DEPARTMENT

COUNCIL 1/27/2026 STAFF REPORT

- Our department is currently in the hiring process with two candidates remaining. The Chief and Sergeant have completed interviews with both individuals, and we are now beginning the background investigation phase. We will continue to keep you updated as the process moves forward.
- We have ordered a new Durango to replace the oldest vehicle in our fleet, consistent with the Capital Facilities Plan. Our current oldest vehicle, the white Durango, will transition to reserve status once the new unit arrives. The existing reserve vehicle, the grey car, will then be removed from service and sent to auction for sale. Delivery of the new Durango is expected to take approximately 3–6 months, after which it will require upfitting before being placed into service.
- We will soon be moving forward with ordering a replacement for the Durango that was totaled in an accident for which we were not at fault. The insurance provider will be covering the complete cost of the new vehicle.