



CITY COUNCIL MEETING AGENDA

Tuesday – January 27, 2026 – 6:00 PM

Shawn O'Neill,
Mayor
soneill@cityofnapavine.com

Brian Watson,
Council Position No.1
bwatson@cityofnapavine.com

Ivan Wiediger,
Council Position No.2
iwiediger@cityofnapavine.com

Don Webster,
Council Position No.3
dwebster@cityofnapavine.com

Jeremy Germann,
Council Position No.4
jgermann@cityofnapavine.com

Duane Crouse,
Council Position No.5
dcrouse@cityofnapavine.com

Staff Members
Rachelle Denham,
City Clerk

Michelle Whitten,
City Treasurer

Katie Williams,
Interim Director of PW
Community Development

John Brockmueller,
Chief of Police

Allen Unzelman
Honorable Judge-Municipal Court

Jim Buzzard,
Legal Counsel

City of Napavine
407 Birch Ave SW
P O Box 810
Napavine, WA 98565
360-262-3547

City Website
www.cityofnapavine.com

- I. CALL TO ORDER**
- II. INVOCATION**
- III. PLEDGE OF ALLEGIANCE**
- IV. OATH OF OFFICE- BRIAN WATSON**
- V. ROLL CALL**
- VI. APPROVAL OF AGENDA – AS PRESENTED**

- VII. APPROVAL OF MEETING MINUTES – January 13, 2026**
 - 1) Regular Council Meeting**

- VIII. STAFF & COUNCIL REPORT**

- IX. CITIZEN COMMENTS – NON-AGENDA ITEMS**

- X. PLANNING COMMISSION CANDIDATES POSITION#4 INTRODUCTION**

- XI. EXECUTIVE SESSION-QUALIFICATION OF AN APPLICANT/CANDIDATE FOR APPOPINTMENT TO ELECTIVE OFFICE (RCW 42.30.110(1)(H)).**

- XII. NEW BUSINESS**
 - 1) Vouchers - M. Whitten**
 - 2) ILA Riverside Fire Authority - K. Williams**
 - 3) Appointment & Confirmation Of Planning Commission Position No.4 - Mayor**

XIII. ADJOURNMENT – CLOSE OF MEETING

Council Meeting is held in person and via Teleconference.

Teleconference Information

Dial-in number (US): (720) 740-9753

Access code: 8460198

To join the online meeting: <https://join.freeconferencecall.com/rdenham8>



NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES

January 13, 2026, 6:00 P.M.

Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor Shawn O'Neill called the regular city council meeting to order.

INVOCATION:

The invocation was led by Councilor, Ivan Wiediger.

PLEDGE OF ALLEGIANCE:

Mayor Shawn O'Neill led the flag salute.

OATH OF OFFICE AND SEATING FOR NEWLY ELECTED COUNCIL MEMBERS:

Ivan Wiediger was sworn in for Council Position 2. 4-Year Term. and Jeremy Germann for Council Position 4. 4-Year Term.

ROLL CALL:

Council members present: Shawn O'Neill Mayor, Ivan Wiediger Councilor #2, Donald Webster Councilor #3, Jeremy Germann Councilor #4, and Duane Crouse Mayor Pro Tem.

City staff members present: City Clerk – Rachelle Denham, Treasurer - Michelle Whitten, Interim CD/PW Director – Katie Williams, Chief of Police – John Brockmueller, and Legal Counsel – Jim Buzzard.

MOVED:	Ivan Wiediger	Motion: Excuse Brian Watson.
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

CONSENT/APPROVAL OF AGENDA

MOVED:	Duane Crouse	Motion: Approval of Agenda- As Presented.
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

APPROVAL OF MEETING MINUTES

MOVED:	Duane Crouse	Motion: Approval of the Minutes for December 10, 2025 – Regular Council Meeting,
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	
MOVED:	Ivan Wiediger	Motion: Approval of the Minutes for December 10, 2025 – Public Hearing: 2026 Budget.
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	
MOVED:	Duane Crouse	Motion: Approval of the Minutes for December 10, 2025 – Public Hearing: Comprehensive Plan Update & Climate Resilience Element.
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

STAFF & COUNCIL REPORTS:

John Brockmueller – Chief of Police

- Greetings to the council. Stats will be provided at the next council meeting. Operations are normal.

Rachelle Denham – Clerk

- Greetings to the council. CPR will be offered on January 21st if any council members are interested let me know.

Michelle Whitten - Treasurer

- Greetings to the council and looking forward to a great year in 2026.

Katie Williams - Interim PW/CD Director

- Report in writing. There is an open position with Planning Commission, Position No.4. The guys are prepared for any storms with vehicles in tip-top shape.

Duane Crouse – Mayor Pro Tem

- Greetings to everyone and looking forward to 2026. Shoutout to all staff in stepping up and working together during the chaotic time end of 2025.

Jeremy Germann – Councilor 4

- Thanked the council and is looking forward to serving over the next four years.

Don Webster – Councilor 3

- Happy New Year to everyone.

Ivan Wiediger – Councilor 2

- Happy New Year to everyone.

Shawn O'Neill – Mayor

- Echoed Mayor Pro Tem. Was out of town in the first part of December. He kept updated on media and saw the chief and people's vehicles submerged. Thanked Duane for stepping in while gone. Also gave shout out to Michelle for a great budget season. Along with Katie for stepping up on her side. Kudos to everyone in the city for working well together.

Deborah Graham – Planning Commission

- There is an opening on Planning Commission, and the city is taking applications.

CITIZEN COMMENTS – NON-AGENDA ITEMS: *The recording link can be accessed for entire citizen comments. This is a brief summary and not verbatim.*

Jerry Nixon Apex Mobile Mix 2007-Napavine/Chehalis: Jerry addressed the council regarding the mayor's length of service and raised concerns about who runs the Napavine Community Facebook Forum, describing a past discussion related to possible Indian artifacts at the truck stop site. Jerry stated that he believed some comments made in that forum were inappropriate.

Jerry also commented on the truck stop development, stating it began in 2023, was expected to be completed in August 2024, and was later shut down. He expressed his opinion that aspects of the project were not fully reported in local media and encouraged city leadership to reflect on past actions and hopes it will change.

NEW BUSINESS

VOUCHERS- M. WHITTEN

The following voucher/warrants/electronic payments are approved for payment:

Type	Invoices	Checks	Total	Voucher Numbers
Accounts Payable	67	43	45,964.83	40186-40218
Payroll Vendors	1	1	1,133.50	40216
Electronic Payments	6	6	13,124.17	EFT*20251217-19/26-28
Electronic Payroll	6	6	52,313.28	EFT*20251220-25
ACH Direct Deposit	17	17	51,729.90	Payroll 12/16-12/31

1st Council Meeting Jan 13, 2026

Vouchers - Open Period 2025
Jan 13, 2026 1st Council Meeting

Reference	Date	Amo
Total Vouchers	97	\$164,265.68
Accounts Payable	77	425,406.18 40219-40239
Payroll Vendors		
Electronic Payments	3	640.59 EFT*2026-01-03
Electronic Payroll		
ACH Direct Deposit		
Total Vouchers	80	426,046.77
TOTAL		\$590,312.45

MOVED:	Don Webster	Motion: Pay the bills. Approval of the Vouchers dated Open Period 2025- January 13, 2026 1 st Council Meeting.
SECONDED:	Duane Crouse	
<i>Discussion: Councilor Wiediger asked for clarification on vouchers specifically Western United Civil Group, Treasurer Whitten stated it is for Jefferson Station pay estimate, around \$334k. Also, bracketed items, many are refunds from utility accounts that overpaid where we don't have current contact information. It goes back two years and is forwarded onto the WA State Unclaimed Properties.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

PROCLAMATION: HONORING COLLABORATION WITH THE CONFEDERATED TRIBES OF THE CHEHALIS RESERVATION – MAYOR O’NEILL

MOVED:	Ivan Wiediger	Motion: Approve Proclamation.
SECONDED:	Don Webster	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

NOVATION AGREEMENT: MOTT MACDONALD/STRATA GEOSCIENCES – K. WILLIAMS

MOVED:	Don Webster	Motion: Approve Novation Agreement.
SECONDED:	Duane Crouse	
<i>Discussion: Legal counsel stated that Novation just means complete cancellation of the contract, legal term. Katie clarified that the name change is going from Motts to Strata.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

STRATA GEOSCIENCES SCOPE OF WORK / TERMS OF CONDITIONS – K. WILLIAMS

MOVED:	Ivan Wiediger	Motion: Approve Strata Geosciences Agreement-Scope of Work.
SECONDED:	Don Webster	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

VERTICAL BRIDGE (VB BTS III LLC) LEASE AGREEMENT REVISION – R. DENHAM

MOVED:	Duane Crouse	Motion: Approve Vertical Bridge Lease Agreement Revision.
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

ADJOURNMENT: Meeting Adjourned at approximately 6:38 p.m.

MOVED:	Don Webster	Motion: To Adjourn – Close of Meeting
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online from freeconferencecall.com or at the link <https://fccdl.in/qXgXgYZwlu> .

Respectfully submitted,

Rachelle Denham, City Clerk

Shawn O’Neill, Mayor

Councilor

January 14, 2026

City of Napavine
407 Birch Ave. S.W.
P.O. Box 810
Napavine, WA 98565

To the City of Napavine,

I am writing to express my interest in the newly open position on the City of Napavine Planning Commission. As someone in the engineering and project management fields, I feel I could provide unique insight to the ordinances and issues brought forth at the planning commission meetings. I have had personal experiences with the permits and applications of the City of Napavine and have extensively researched the Napavine Municipal Code in the process. I will be better able to serve the people of Napavine by holding a position on the Planning Commission with the knowledge I have gained, and continue to gain, in the engineering and project management fields.

Upon joining the Planning Commission, I will be extending the long family legacy of improving the land in Napavine. My family settled the Newaukum river valley in 1902, on the property now occupied by Bethel Assembly of God Church. With the installation of Interstate 5, it was my family that provided food and rest to the truckers and travelers passing through the area. I hope to continue the legacy of improving the economy and quality of life in the City of Napavine by serving on the Planning Commission. I believe it is my desire to help the people of Napavine through the knowledge I have gained in engineering that makes me a suitable candidate for the open position and a valuable member of the Planning Commission.

Thank you for your consideration,



Christian Loose



Clerk's Office
407 Birch Ave SW, P. O. Box 810 Napavine, WA 98565
Phone: (360) 262-3547 Fax: (360) 262-9199
www.cityofnapavine.com

PLANNING COMMISSION VACANCY

Supplemental Questionnaire

1. What is your understanding of what the Planning Commission is or does?

The planning commission reviews the current municipal code and recommends changes to the city council based on community goals. The planning commission also conducts preliminary reviews of proposed subdivisions or conditional uses within the city.

2. Do you think city government should adopt policies and regulations that control or restrict what people can do with their private property? Why?

I believe what people can do on their own property should not be restricted unless it affects the surrounding community. It should be the goal of any government to only adopt restrictive policies and regulations when the safety and wellbeing of surrounding community members is at risk.

3. Do you have any business interests, employment relations, or are related to anyone within the City of Napavine; as this could cause a conflict of interest with your role as a Planning Commissioner?

I work as a civil engineer for a firm that is regularly contracted for developments within the City of Napavine. I do not see this as an issue, as I will abstain from any decisions regarding projects that I, or my employer may bring to the planning commission for review.

4. Can you look at both sides of an issue and be fair and impartial in making decisions? Do you have any experience in doing so? And what experience do you have that demonstrates your ability with conflict resolution?

I am capable of being impartial when making decisions. I often had to do so when I was working as a deckhand on fishing boats in Alaska. Often times, crews argue on the deck and require mediation. When the captain of the boat was not available to resolve conflicts, the crew would trust me to hear out each side of the argument and help come up with a resolution.

5. In your opinion, what is one of the most critical planning issues facing our City currently and what were Napavine's best and worst land development decisions?

The most critical planning issue for Napavine is the availability of water. It is my understanding that the city has lost two wells to contaminants, and must compensate by drilling new wells or providing more storage for the water. Napavine's best decision has been to improve Rush Road from the Newaukum River bridge to 1st Ave. The worst decision has been expanding the city limits to Exit 72.

6. What is your vision or where do you see the City of Napavine in ten (10) years?

In 10 years, I see the City of Napavine incorporating more commercial businesses along Rush Road and welcoming more residential development. All of which will provide a solid revenue stream for the city. There will be growing pains, but Napavine is on track to become an important city along the I-5 corridor.



Voucher Report Jan 27, 2026

January 2026 Second Council Meeting

Reference	Date	Amount Notes
Reference Number: 40240 11132	Aldersons Awards West Printwares Inc 1/20/2026	\$17.85 \$17.85 Germann Name Plate
Reference Number: 40241 INV307523 INV307524	Capital Business Machines 1/9/2026 1/9/2026	\$292.76 \$138.10 2025 Dec 12/1-12/31 PD/Court 50% \$154.66 2025 Dec 12/1-12/31 Copies
Reference Number: 40242 40098 40099 40100	Chehalis Outfitters 1/15/2026 1/15/2026 1/15/2026	\$488.68 \$117.00 Hooded Jacket/2Jeans Morris \$65.03 1 jean - cagle \$306.65 insole/4 jeans/hi vis shirt/hickory shirt O nei
Reference Number: 40243 2025*Dec Utility Tax	City of Napavine 1/22/2026	\$11,349.86 \$11,349.86 2025 Dec Water/Sewer Service Utility Tax
Reference Number: 40244 292223	Joseph O. Enbody 1/11/2026	\$1,800.00 \$1,800.00 2025*Dec 6 units
Reference Number: 40245 2025*Dec Civil Service	Kim Alexander 1/21/2026	\$318.75 \$318.75 2025* Dec Civil Service Sec + 7.75 hrs
Reference Number: 40246 238814	LECO Supply, Inc 1/8/2026	\$611.94 \$611.94 Chlorine 2 drums
Reference Number: 40247 2025*Dec Evidence	Lewis County Sheriffs Office 1/21/2026	\$1,058.90 \$1,058.90 2025- Dec Evidence Handling
Reference Number: 40248 507523116 10	Mott Macdonald 1/16/2026	\$626.25 \$626.25 PFAS
Reference Number: 40249 188637550 188838013	Quill Corporation 1/5/2026 1/21/2026	\$86.41 \$16.42 Dawes Desk Calendar \$69.99 Saphire Renewal 2026

January 2026 Second Council Meeting

Reference	Date	Amount Notes
Reference Number: 40251	Service Saw Workwears	\$813.46
330158	1/8/2026	\$563.67 blower
330185	1/15/2026	\$70.47 Carhart Rain Defender Cagle
330186	1/15/2026	\$128.39 Carhart/safetyvest/glove O'Neill
330187	1/15/2026	\$50.93 Hi Vis Tshirt Morris
Reference Number: 40252	State Auditor's Office	\$2,990.65
L172501	1/12/2026	\$2,990.65 Accountability/Financial Audit 2023-2024
Reference Number: 40253	US Bank Corp Payment Syst	\$1,253.75
01052136214 TrafficSafetyStore	1/5/2026	\$167.97 Anti-Theft Sign Rivets Bag of 100
018LGQ2RGC Washington Certification S	12/23/2025	\$68.00 Cagle Water Certification #17304
113-1114577-0550626 Amazon	12/16/2025	\$369.66 Kastlite Bollard Retrofit LED Light
113-2060415-0893832 Amazon	12/8/2025	\$40.02 Otterbox Samsung and 4 PK Glass Screen
113-4299878-1046643 Amazon	12/18/2025	\$39.16 Office Supplies
113-6520921-6805835 Amazon	12/16/2025	\$38.68 Office Supplies
113-8177681-8821824 Amazon	12/19/2025	\$86.83 phone supplies and extinguisher
1Z21WO Skamania Lodge	12/20/2025	\$170.50 Dewitt 4/12-4/15 Conference
314449 I-5 CJDRF	12/12/2025	\$111.65 Vehicle Repair 2023 Dodge Durango
79593582 FreeConferenceCall	12/15/2025	\$3.25 File Storage 12/15/25-01/14/26
INV# 2026*Jan Zoom	12/27/2025	\$17.03 2026*Jan Zoom
INV#2025 2025*12/18GRC	12/18/2025	\$141.00 Cagle Waterworks Operator Application
Reference Number: 40254	US Bank NA Cincinnati	\$40.00
2025 Dec- Bond Fee	1/21/2026	\$40.00 2025 Dec- Bond Fee
Reference Number: 40255	US Cellular	\$48.34
0777451500	12/20/2025	\$48.34 12/20-1/19 2026 Treasurer Cell
Reference Number: 40256	WA Dept of Transportation	\$1,789.48
RE*FB91458006261	12/31/2025	\$1,789.48 2025 Dec fuel
Reference Number: EFT*20260104	Nationwide Retirement Solutions	\$8,734.46
Deferred Comp - 15845	12/17/2025	\$300.00
Deferred Comp - 15846	12/17/2025	\$150.00

January 2026 Second Council Meeting

Reference	Date	Amount Notes
Deferred Comp - 15848	12/17/2025	\$100.00
Deferred Comp - 15849	12/17/2025	\$673.50
Deferred Comp - 15851	12/17/2025	\$300.00
Deferred Comp - 15852	12/17/2025	\$100.00
Deferred Comp - 15853	12/17/2025	\$150.00
Deferred Comp - 15854	12/17/2025	\$300.00
Deferred Comp - 15855	12/17/2025	\$307.74
Deferred Comp - 15858	12/17/2025	\$150.00
Deferred Comp - 15859	12/17/2025	\$150.00
Deferred Comp - 15861	12/17/2025	\$75.00
Deferred Comp - 15882	1/2/2026	\$300.00
Deferred Comp - 15883	1/2/2026	\$150.00
Deferred Comp - 15885	1/2/2026	\$100.00
Deferred Comp - 15886	1/2/2026	\$673.50
Deferred Comp - 15887	1/2/2026	\$75.00
Deferred Comp - 15888	1/2/2026	\$300.00
Deferred Comp - 15889	1/2/2026	\$100.00
Deferred Comp - 15892	1/2/2026	\$300.00
Deferred Comp - 15893	1/2/2026	\$307.74
Deferred Comp - 15896	1/2/2026	\$150.00
Deferred Comp - 15897	1/2/2026	\$150.00
Deferred Comp - 15899	1/2/2026	\$150.00
Deferred Comp Match - 15882	1/2/2026	\$300.00
Deferred Comp Match - 15883	1/2/2026	\$150.00
Deferred Comp Match - 15885	1/2/2026	\$100.00
Deferred Comp Match - 15886	1/2/2026	\$723.49
Deferred Comp Match - 15887	1/2/2026	\$75.00
Deferred Comp Match - 15888	1/2/2026	\$723.49
Deferred Comp Match - 15889	1/2/2026	\$100.00
Deferred Comp Match - 15892	1/2/2026	\$300.00
Deferred Comp Match - 15893	1/2/2026	\$300.00
Deferred Comp Match - 15896	1/2/2026	\$150.00

January 2026 Second Council Meeting

Reference	Date	Amount Notes
Deferred Comp Match - 15897	1/2/2026	\$150.00
Deferred Comp Match - 15899	1/2/2026	\$150.00
Reference Number: EFT*20260105	Dept of Labor & Industry	\$9,359.40
Emp L&I - 15770	10/16/2025	\$226.99
Emp L&I - 15771	10/16/2025	\$34.14
Emp L&I - 15772	10/16/2025	\$168.14
Emp L&I - 15773	10/16/2025	\$123.30
Emp L&I - 15774	10/16/2025	\$231.19
Emp L&I - 15775	10/16/2025	\$12.80
Emp L&I - 15776	10/16/2025	\$103.06
Emp L&I - 15777	10/16/2025	\$15.91
Emp L&I - 15778	10/16/2025	\$13.35
Emp L&I - 15779	10/16/2025	\$107.49
Emp L&I - 15780	10/16/2025	\$14.35
Emp L&I - 15781	10/16/2025	\$14.81
Emp L&I - 15782	10/16/2025	\$4.57
Emp L&I - 15783	10/16/2025	\$16.64
Emp L&I - 15784	10/16/2025	\$101.17
Emp L&I - 15785	10/16/2025	\$15.54
Emp L&I - 15786	11/4/2025	\$278.83
Emp L&I - 15787	11/4/2025	\$95.48
Emp L&I - 15788	11/4/2025	\$232.59
Emp L&I - 15789	11/4/2025	\$285.13
Emp L&I - 15790	11/4/2025	\$1.10
Emp L&I - 15791	11/4/2025	\$313.86
Emp L&I - 15792	11/4/2025	\$17.74
Emp L&I - 15793	11/4/2025	\$117.61
Emp L&I - 15794	11/4/2025	\$16.00
Emp L&I - 15795	11/4/2025	\$13.99
Emp L&I - 15797	11/4/2025	\$13.71
Emp L&I - 15798	11/4/2025	\$14.95

January 2026 Second Council Meeting

Reference	Date	Amount Notes
Emp L&I - 15799	11/4/2025	\$7.77
Emp L&I - 15800	11/4/2025	\$17.92
Emp L&I - 15801	11/4/2025	\$64.49
Emp L&I - 15802	11/4/2025	\$17.01
Emp L&I - 15803	11/4/2025	\$55.64
Emp L&I - 15806	11/17/2025	\$232.59
Emp L&I - 15807	11/17/2025	\$142.22
Emp L&I - 15808	11/17/2025	\$225.59
Emp L&I - 15809	11/17/2025	\$12.57
Emp L&I - 15810	11/17/2025	\$89.79
Emp L&I - 15811	11/17/2025	\$13.26
Emp L&I - 15812	11/17/2025	\$12.98
Emp L&I - 15813	11/17/2025	\$89.79
Emp L&I - 15814	11/17/2025	\$9.69
Emp L&I - 15815	11/17/2025	\$8.64
Emp L&I - 15816	11/17/2025	\$6.03
Emp L&I - 15817	11/17/2025	\$17.37
Emp L&I - 15818	11/17/2025	\$89.79
Emp L&I - 15819	11/17/2025	\$12.98
Emp L&I - 15820	11/17/2025	\$210.17
Emp L&I - 15826	12/2/2025	\$271.82
Emp L&I - 15827	12/2/2025	\$84.73
Emp L&I - 15828	12/2/2025	\$235.39
Emp L&I - 15829	12/2/2025	\$207.37
Emp L&I - 15830	12/2/2025	\$161.13
Emp L&I - 15831	12/2/2025	\$10.97
Emp L&I - 15832	12/2/2025	\$84.73
Emp L&I - 15833	12/2/2025	\$12.89
Emp L&I - 15835	12/2/2025	\$84.73
Emp L&I - 15836	12/2/2025	\$12.25
Emp L&I - 15837	12/2/2025	\$12.25
Emp L&I - 15838	12/2/2025	\$5.71

January 2026 Second Council Meeting

Reference	Date	Amount Notes
Emp L&I - 15839	12/2/2025	\$12.43
Emp L&I - 15840	12/2/2025	\$84.73
Emp L&I - 15841	12/2/2025	\$10.79
Emp L&I - 15842	12/2/2025	\$12.25
Emp L&I - 15843	12/2/2025	\$1.10
Emp L&I - 15844	12/17/2025	\$257.81
Emp L&I - 15845	12/17/2025	\$112.55
Emp L&I - 15846	12/17/2025	\$252.21
Emp L&I - 15847	12/17/2025	\$239.60
Emp L&I - 15848	12/17/2025	\$225.59
Emp L&I - 15849	12/17/2025	\$13.30
Emp L&I - 15851	12/17/2025	\$11.15
Emp L&I - 15852	12/17/2025	\$14.63
Emp L&I - 15853	12/17/2025	\$95.48
Emp L&I - 15854	12/17/2025	\$12.98
Emp L&I - 15855	12/17/2025	\$15.36
Emp L&I - 15856	12/17/2025	\$6.31
Emp L&I - 15857	12/17/2025	\$19.38
Emp L&I - 15858	12/17/2025	\$92.63
Emp L&I - 15859	12/17/2025	\$14.90
Emp L&I - 15861	12/17/2025	\$53.75
Emp L&I - 15882	1/2/2026	\$101.80
Emp L&I - 15883	1/2/2026	\$288.64
Emp L&I - 15884	1/2/2026	\$112.09
Emp L&I - 15885	1/2/2026	\$193.36
Emp L&I - 15886	1/2/2026	\$12.02
Emp L&I - 15887	1/2/2026	\$92.32
Emp L&I - 15888	1/2/2026	\$14.63
Emp L&I - 15889	1/2/2026	\$12.25
Emp L&I - 15891	1/2/2026	\$25.36
Emp L&I - 15892	1/2/2026	\$11.84
Emp L&I - 15893	1/2/2026	\$13.90

January 2026 Second Council Meeting

Reference	Date	Amount Notes
Emp L&I - 15894	1/2/2026	\$5.85
Emp L&I - 15895	1/2/2026	\$12.62
Emp L&I - 15897	1/2/2026	\$16.27
Emp L&I - 15898	1/2/2026	\$253.61
Emp L&I - 15899	1/2/2026	\$107.49
Emp L&I - 15900	1/2/2026	\$1.10
L&I - 15770	10/16/2025	\$25.60
L&I - 15771	10/16/2025	\$7.61
L&I - 15772	10/16/2025	\$18.96
L&I - 15773	10/16/2025	\$13.90
L&I - 15774	10/16/2025	\$26.07
L&I - 15775	10/16/2025	\$7.47
L&I - 15776	10/16/2025	\$22.98
L&I - 15777	10/16/2025	\$9.28
L&I - 15778	10/16/2025	\$7.79
L&I - 15779	10/16/2025	\$23.97
L&I - 15780	10/16/2025	\$8.37
L&I - 15781	10/16/2025	\$8.64
L&I - 15782	10/16/2025	\$2.67
L&I - 15783	10/16/2025	\$9.71
L&I - 15784	10/16/2025	\$22.56
L&I - 15785	10/16/2025	\$9.07
L&I - 15786	11/4/2025	\$31.44
L&I - 15787	11/4/2025	\$21.29
L&I - 15788	11/4/2025	\$26.23
L&I - 15789	11/4/2025	\$32.15
L&I - 15790	11/4/2025	\$0.64
L&I - 15791	11/4/2025	\$35.39
L&I - 15792	11/4/2025	\$10.35
L&I - 15793	11/4/2025	\$26.23
L&I - 15794	11/4/2025	\$9.33
L&I - 15795	11/4/2025	\$8.16

January 2026 Second Council Meeting

Reference	Date	Amount Notes
L&I - 15797	11/4/2025	\$8.00
L&I - 15798	11/4/2025	\$8.72
L&I - 15799	11/4/2025	\$4.53
L&I - 15800	11/4/2025	\$10.45
L&I - 15801	11/4/2025	\$14.38
L&I - 15802	11/4/2025	\$9.92
L&I - 15803	11/4/2025	\$12.41
L&I - 15806	11/17/2025	\$26.23
L&I - 15807	11/17/2025	\$16.04
L&I - 15808	11/17/2025	\$25.44
L&I - 15809	11/17/2025	\$7.33
L&I - 15810	11/17/2025	\$20.02
L&I - 15811	11/17/2025	\$7.73
L&I - 15812	11/17/2025	\$7.57
L&I - 15813	11/17/2025	\$20.02
L&I - 15814	11/17/2025	\$5.65
L&I - 15815	11/17/2025	\$5.04
L&I - 15816	11/17/2025	\$3.52
L&I - 15817	11/17/2025	\$10.13
L&I - 15818	11/17/2025	\$20.02
L&I - 15819	11/17/2025	\$7.57
L&I - 15820	11/17/2025	\$23.70
L&I - 15826	12/2/2025	\$30.65
L&I - 15827	12/2/2025	\$18.89
L&I - 15828	12/2/2025	\$26.54
L&I - 15829	12/2/2025	\$23.38
L&I - 15830	12/2/2025	\$18.17
L&I - 15831	12/2/2025	\$6.40
L&I - 15832	12/2/2025	\$18.89
L&I - 15833	12/2/2025	\$7.52
L&I - 15835	12/2/2025	\$18.89
L&I - 15836	12/2/2025	\$7.15

January 2026 Second Council Meeting

Reference	Date	Amount Notes
L&I - 15837	12/2/2025	\$7.15
L&I - 15838	12/2/2025	\$3.33
L&I - 15839	12/2/2025	\$7.25
L&I - 15840	12/2/2025	\$18.89
L&I - 15841	12/2/2025	\$6.29
L&I - 15842	12/2/2025	\$7.15
L&I - 15843	12/2/2025	\$0.64
L&I - 15844	12/17/2025	\$29.07
L&I - 15845	12/17/2025	\$25.10
L&I - 15846	12/17/2025	\$28.44
L&I - 15847	12/17/2025	\$27.02
L&I - 15848	12/17/2025	\$25.44
L&I - 15849	12/17/2025	\$7.76
L&I - 15851	12/17/2025	\$6.51
L&I - 15852	12/17/2025	\$8.53
L&I - 15853	12/17/2025	\$21.29
L&I - 15854	12/17/2025	\$7.57
L&I - 15855	12/17/2025	\$8.96
L&I - 15856	12/17/2025	\$3.68
L&I - 15857	12/17/2025	\$11.30
L&I - 15858	12/17/2025	\$20.66
L&I - 15859	12/17/2025	\$8.69
L&I - 15861	12/17/2025	\$11.98
L&I - 15882	1/2/2026	\$22.70
L&I - 15883	1/2/2026	\$32.55
L&I - 15884	1/2/2026	\$12.64
L&I - 15885	1/2/2026	\$21.80
L&I - 15886	1/2/2026	\$7.01
L&I - 15887	1/2/2026	\$20.59
L&I - 15888	1/2/2026	\$8.53
L&I - 15889	1/2/2026	\$7.15
L&I - 15892	1/2/2026	\$6.61

January 2026 Second Council Meeting

Reference	Date	Amount Notes
L&I - 15893	1/2/2026	\$8.11
L&I - 15894	1/2/2026	\$3.41
L&I - 15895	1/2/2026	\$7.36
L&I - 15897	1/2/2026	\$9.49
L&I - 15898	1/2/2026	\$28.60
L&I - 15899	1/2/2026	\$23.97
L&I - 15900	1/2/2026	\$0.64
Reference Number: EFT*20260106	Dept of Retirement Systems	\$8,097.07
Emp Rtmt - 15882	1/2/2026	\$180.97
Emp Rtmt - 15883	1/2/2026	\$583.21
Emp Rtmt - 15884	1/2/2026	\$198.11
Emp Rtmt - 15885	1/2/2026	\$398.22
Emp Rtmt - 15886	1/2/2026	\$211.79
Emp Rtmt - 15887	1/2/2026	\$177.30
Emp Rtmt - 15888	1/2/2026	\$215.45
Emp Rtmt - 15889	1/2/2026	\$142.18
Emp Rtmt - 15892	1/2/2026	\$188.51
Emp Rtmt - 15893	1/2/2026	\$182.02
Emp Rtmt - 15895	1/2/2026	\$170.09
Emp Rtmt - 15896	1/2/2026	\$281.59
Emp Rtmt - 15897	1/2/2026	\$151.57
Emp Rtmt - 15898	1/2/2026	\$335.02
Emp Rtmt - 15899	1/2/2026	\$181.63
Taxable Retirement - 15882	1/2/2026	\$174.49
Taxable Retirement - 15883	1/2/2026	\$935.11
Taxable Retirement - 15884	1/2/2026	\$317.65
Taxable Retirement - 15885	1/2/2026	\$638.49
Taxable Retirement - 15886	1/2/2026	\$204.20
Taxable Retirement - 15887	1/2/2026	\$170.95
Taxable Retirement - 15888	1/2/2026	\$270.28
Taxable Retirement - 15889	1/2/2026	\$137.08

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Reference	Date	Amount Notes
Taxable Retirement - 15892	1/2/2026	\$181.75
Taxable Retirement - 15893	1/2/2026	\$175.50
Taxable Retirement - 15895	1/2/2026	\$163.99
Taxable Retirement - 15896	1/2/2026	\$271.49
Taxable Retirement - 15897	1/2/2026	\$146.14
Taxable Retirement - 15898	1/2/2026	\$537.17
Taxable Retirement - 15899	1/2/2026	\$175.12
Reference Number: EFT*20260107	WA Employment Security - PFML	\$2,351.31
PFML - 15770	10/16/2025	\$21.59
PFML - 15771	10/16/2025	\$20.35
PFML - 15772	10/16/2025	\$31.18
PFML - 15773	10/16/2025	\$26.12
PFML - 15774	10/16/2025	\$22.84
PFML - 15775	10/16/2025	\$24.97
PFML - 15776	10/16/2025	\$18.47
PFML - 15777	10/16/2025	\$25.41
PFML - 15778	10/16/2025	\$15.98
PFML - 15779	10/16/2025	\$21.86
PFML - 15780	10/16/2025	\$19.99
PFML - 15781	10/16/2025	\$21.46
PFML - 15782	10/16/2025	\$4.11
PFML - 15783	10/16/2025	\$24.18
PFML - 15784	10/16/2025	\$31.56
PFML - 15785	10/16/2025	\$17.87
PFML - 15786	11/4/2025	\$24.39
PFML - 15787	11/4/2025	\$21.34
PFML - 15788	11/4/2025	\$32.89
PFML - 15789	11/4/2025	\$29.84
PFML - 15790	11/4/2025	\$6.58
PFML - 15791	11/4/2025	\$28.61
PFML - 15792	11/4/2025	\$24.97

January 2026 Second Council Meeting

Reference	Date	Amount Notes
PFML - 15793	11/4/2025	\$19.91
PFML - 15794	11/4/2025	\$25.41
PFML - 15795	11/4/2025	\$15.98
PFML - 15797	11/4/2025	\$19.99
PFML - 15798	11/4/2025	\$21.46
PFML - 15799	11/4/2025	\$6.99
PFML - 15800	11/4/2025	\$24.18
PFML - 15801	11/4/2025	\$33.20
PFML - 15802	11/4/2025	\$17.87
PFML - 15803	11/4/2025	\$21.62
PFML - 15805	11/17/2025	\$20.35
PFML - 15806	11/17/2025	\$33.12
PFML - 15807	11/17/2025	\$24.71
PFML - 15808	11/17/2025	\$21.62
PFML - 15809	11/17/2025	\$24.97
PFML - 15810	11/17/2025	\$19.07
PFML - 15811	11/17/2025	\$25.41
PFML - 15812	11/17/2025	\$15.98
PFML - 15813	11/17/2025	\$21.66
PFML - 15814	11/17/2025	\$19.99
PFML - 15815	11/17/2025	\$21.46
PFML - 15816	11/17/2025	\$5.43
PFML - 15817	11/17/2025	\$26.23
PFML - 15818	11/17/2025	\$31.56
PFML - 15819	11/17/2025	\$17.87
PFML - 15820	11/17/2025	\$21.62
PFML - 15821	11/17/2025	\$9.77
PFML - 15822	11/17/2025	\$14.33
PFML - 15823	11/17/2025	\$11.72
PFML - 15824	11/17/2025	\$13.73
PFML - 15825	11/17/2025	\$22.22
PFML - 15826	12/2/2025	\$27.54

January 2026 Second Council Meeting

Reference	Date	Amount Notes
PFML - 15827	12/2/2025	\$21.34
PFML - 15828	12/2/2025	\$33.46
PFML - 15829	12/2/2025	\$26.19
PFML - 15830	12/2/2025	\$21.25
PFML - 15831	12/2/2025	\$24.97
PFML - 15832	12/2/2025	\$20.10
PFML - 15833	12/2/2025	\$25.41
PFML - 15835	12/2/2025	\$22.33
PFML - 15836	12/2/2025	\$19.99
PFML - 15837	12/2/2025	\$21.46
PFML - 15838	12/2/2025	\$5.14
PFML - 15839	12/2/2025	\$22.12
PFML - 15840	12/2/2025	\$33.20
PFML - 15841	12/2/2025	\$17.87
PFML - 15842	12/2/2025	\$17.13
PFML - 15843	12/2/2025	\$6.58
PFML - 15844	12/17/2025	\$21.30
PFML - 15845	12/17/2025	\$21.46
PFML - 15846	12/17/2025	\$31.34
PFML - 15847	12/17/2025	\$27.11
PFML - 15848	12/17/2025	\$21.41
PFML - 15849	12/17/2025	\$24.97
PFML - 15851	12/17/2025	\$25.41
PFML - 15852	12/17/2025	\$16.77
PFML - 15853	12/17/2025	\$21.98
PFML - 15854	12/17/2025	\$19.99
PFML - 15855	12/17/2025	\$21.46
PFML - 15856	12/17/2025	\$6.17
PFML - 15857	12/17/2025	\$25.55
PFML - 15858	12/17/2025	\$31.56
PFML - 15859	12/17/2025	\$17.87
PFML - 15861	12/17/2025	\$17.37

January 2026 Second Council Meeting

Reference	Date	Amount Notes
PFML - 15882	1/2/2026	\$21.34
PFML - 15883	1/2/2026	\$72.35
PFML - 15884	1/2/2026	\$24.82
PFML - 15885	1/2/2026	\$49.54
PFML - 15886	1/2/2026	\$24.97
PFML - 15887	1/2/2026	\$20.91
PFML - 15888	1/2/2026	\$25.41
PFML - 15889	1/2/2026	\$16.77
PFML - 15892	1/2/2026	\$22.23
PFML - 15893	1/2/2026	\$21.46
PFML - 15894	1/2/2026	\$5.26
PFML - 15895	1/2/2026	\$20.06
PFML - 15896	1/2/2026	\$74.67
PFML - 15897	1/2/2026	\$17.87
PFML - 15898	1/2/2026	\$41.86
PFML - 15899	1/2/2026	\$21.42
PFML - 15900	1/2/2026	\$6.58
Reference Number: EFT*20260108	WA Employment Security-WA Cares Fur	\$1,708.66
LTC - 15770	10/16/2025	\$19.03
LTC - 15771	10/16/2025	\$17.94
LTC - 15773	10/16/2025	\$23.02
LTC - 15774	10/16/2025	\$20.14
LTC - 15775	10/16/2025	\$22.01
LTC - 15776	10/16/2025	\$16.28
LTC - 15779	10/16/2025	\$19.27
LTC - 15780	10/16/2025	\$17.62
LTC - 15781	10/16/2025	\$18.92
LTC - 15782	10/16/2025	\$3.62
LTC - 15783	10/16/2025	\$21.31
LTC - 15784	10/16/2025	\$27.82
LTC - 15785	10/16/2025	\$15.75
LTC - 15786	11/4/2025	\$21.50

January 2026 Second Council Meeting

Reference	Date	Amount Notes
LTC - 15787	11/4/2025	\$18.81
LTC - 15789	11/4/2025	\$26.30
LTC - 15790	11/4/2025	\$5.80
LTC - 15791	11/4/2025	\$25.22
LTC - 15792	11/4/2025	\$22.01
LTC - 15793	11/4/2025	\$17.55
LTC - 15797	11/4/2025	\$17.62
LTC - 15798	11/4/2025	\$18.92
LTC - 15799	11/4/2025	\$6.16
LTC - 15800	11/4/2025	\$21.31
LTC - 15801	11/4/2025	\$29.27
LTC - 15802	11/4/2025	\$15.75
LTC - 15803	11/4/2025	\$19.05
LTC - 15805	11/17/2025	\$17.94
LTC - 15807	11/17/2025	\$21.78
LTC - 15808	11/17/2025	\$19.05
LTC - 15809	11/17/2025	\$22.01
LTC - 15810	11/17/2025	\$16.81
LTC - 15813	11/17/2025	\$19.10
LTC - 15814	11/17/2025	\$17.62
LTC - 15815	11/17/2025	\$18.92
LTC - 15816	11/17/2025	\$4.78
LTC - 15817	11/17/2025	\$23.12
LTC - 15818	11/17/2025	\$27.82
LTC - 15819	11/17/2025	\$15.75
LTC - 15820	11/17/2025	\$19.05
LTC - 15821	11/17/2025	\$8.61
LTC - 15824	11/17/2025	\$12.10
LTC - 15825	11/17/2025	\$19.59
LTC - 15826	12/2/2025	\$24.28
LTC - 15827	12/2/2025	\$18.81
LTC - 15829	12/2/2025	\$23.08

January 2026 Second Council Meeting

Reference	Date	Amount Notes
LTC - 15830	12/2/2025	\$18.73
LTC - 15831	12/2/2025	\$22.01
LTC - 15832	12/2/2025	\$17.72
LTC - 15835	12/2/2025	\$19.68
LTC - 15836	12/2/2025	\$17.62
LTC - 15837	12/2/2025	\$18.92
LTC - 15838	12/2/2025	\$4.53
LTC - 15839	12/2/2025	\$19.49
LTC - 15840	12/2/2025	\$29.27
LTC - 15841	12/2/2025	\$15.75
LTC - 15843	12/2/2025	\$5.80
LTC - 15844	12/17/2025	\$18.77
LTC - 15845	12/17/2025	\$18.91
LTC - 15847	12/17/2025	\$23.90
LTC - 15848	12/17/2025	\$18.87
LTC - 15849	12/17/2025	\$22.01
LTC - 15853	12/17/2025	\$19.37
LTC - 15854	12/17/2025	\$17.62
LTC - 15855	12/17/2025	\$18.92
LTC - 15856	12/17/2025	\$5.44
LTC - 15857	12/17/2025	\$22.52
LTC - 15858	12/17/2025	\$27.82
LTC - 15859	12/17/2025	\$15.75
LTC - 15861	12/17/2025	\$15.31
LTC - 15882	1/2/2026	\$18.81
LTC - 15884	1/2/2026	\$21.88
LTC - 15885	1/2/2026	\$43.67
LTC - 15886	1/2/2026	\$22.01
LTC - 15887	1/2/2026	\$18.43
LTC - 15892	1/2/2026	\$19.59
LTC - 15893	1/2/2026	\$18.92
LTC - 15894	1/2/2026	\$4.64

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Reference	Date	Amount Notes
LTC - 15895	1/2/2026	\$17.68
LTC - 15896	1/2/2026	\$65.82
LTC - 15897	1/2/2026	\$15.75
LTC - 15898	1/2/2026	\$36.90
LTC - 15899	1/2/2026	\$18.88
LTC - 15900	1/2/2026	\$5.80
WA Cares - 15778	10/16/2025	\$14.09
WA Cares - 15795	11/4/2025	\$14.09
WA Cares - 15812	11/17/2025	\$14.09
WA Cares - 15842	12/2/2025	\$15.10
WA Cares - 15852	12/17/2025	\$14.78
WA Cares - 15889	1/2/2026	\$14.78
Reference Number: EFT*20260109	Dept of Licensing Firearms Desk	\$72.00
NV0000169 Madaris	1/7/2026	\$18.00 NV0000169 Madaris
NV0000170 Madaris A	1/7/2026	\$18.00 NV0000170 Madaris A
NV0000171 Werner	1/7/2026	\$18.00 NV0000171 Werner
NV0000172 Chambers	1/7/2026	\$18.00 NV0000172 Chambers
Reference Number: EFT*20260110	Home Depot Credit Services	\$393.95
1515378	1/16/2026	\$225.47 Garage Heater 240V
WN43749232	12/16/2025	\$168.48 Mayme LED Outdoor light
Reference Number: EFT*20260111	Invoice Cloud Inc	\$161.50
3636-2025_12	12/31/2025	\$161.50 2025*12 Online Pay system
Reference Number: EFT*20260112	WAVE	\$112.10
138396701-0011952	1/1/2026	\$112.10 2026 1/1-1/31 WAVE Internet
Reference Number: EFT*20260113	WAVE	\$112.10
138396801-0011952	1/1/2026	\$112.10 2026-1/1-1/31- WAVE Phone PD
Reference Number: EFT*20260114	WAVE	\$112.10
138091001-0011952	1/1/2026	\$112.10 Mayme 1/1-1/31 2026 wifi

January 2026 Second Council Meeting

Reference	Date	Amount Notes
Reference Number: EFT*20260115 032768701-0011940	WAVE 12/26/2025	\$102.39 \$102.39 2025-12/23-1/22 WAVE Phone & Internet I
Reference Number: EFT*20260116 Q42025 000 945120 10 1	Employment Security Dept. 1/13/2026	\$5.65 \$5.65 Q42025 000 945120 10 1
Reference Number: EFT*20260117 2025*Dec Excise Tax	Dept of Revenue 1/22/2026	\$8,142.63 \$8,142.63 2025*Dec Excise Tax
Reference Number: EFT*20260118	Dept of Retirement Systems	\$6,081.61
Emp Rtmt - 15901	1/16/2026	\$176.25
Emp Rtmt - 15902	1/16/2026	\$181.41
Emp Rtmt - 15903	1/16/2026	\$268.01
Emp Rtmt - 15904	1/16/2026	\$214.54
Emp Rtmt - 15905	1/16/2026	\$197.60
Emp Rtmt - 15906	1/16/2026	\$246.02
Emp Rtmt - 15907	1/16/2026	\$174.81
Emp Rtmt - 15908	1/16/2026	\$249.82
Emp Rtmt - 15909	1/16/2026	\$146.44
Emp Rtmt - 15910	1/16/2026	\$184.68
Emp Rtmt - 15911	1/16/2026	\$192.36
Emp Rtmt - 15912	1/16/2026	\$187.48
Emp Rtmt - 15914	1/16/2026	\$205.12
Emp Rtmt - 15915	1/16/2026	\$156.12
Taxable Retirement - 15901	1/16/2026	\$282.59
Taxable Retirement - 15902	1/16/2026	\$174.91
Taxable Retirement - 15903	1/16/2026	\$429.73
Taxable Retirement - 15904	1/16/2026	\$343.99
Taxable Retirement - 15905	1/16/2026	\$316.83
Taxable Retirement - 15906	1/16/2026	\$237.21
Taxable Retirement - 15907	1/16/2026	\$168.54
Taxable Retirement - 15908	1/16/2026	\$313.39
Taxable Retirement - 15909	1/16/2026	\$141.20

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Reference	Date	Amount Notes
Taxable Retirement - 15910	1/16/2026	\$178.06
Taxable Retirement - 15911	1/16/2026	\$185.46
Taxable Retirement - 15912	1/16/2026	\$180.76
Taxable Retirement - 15914	1/16/2026	\$197.76
Taxable Retirement - 15915	1/16/2026	\$150.52
Reference Number: EFT*20260119	Dept of Treasury Internal Revenue Servi	\$6,790.80
Federal Income Tax - 15901	1/16/2026	\$423.17
Federal Income Tax - 15902	1/16/2026	\$203.49
Federal Income Tax - 15903	1/16/2026	\$728.64
Federal Income Tax - 15904	1/16/2026	\$577.68
Federal Income Tax - 15905	1/16/2026	\$442.73
Federal Income Tax - 15906	1/16/2026	\$423.82
Federal Income Tax - 15907	1/16/2026	\$383.53
Federal Income Tax - 15908	1/16/2026	\$629.76
Federal Income Tax - 15909	1/16/2026	\$121.27
Federal Income Tax - 15910	1/16/2026	\$377.69
Federal Income Tax - 15911	1/16/2026	\$205.55
Federal Income Tax - 15912	1/16/2026	\$269.27
Federal Income Tax - 15913	1/16/2026	\$0.00
Federal Income Tax - 15914	1/16/2026	\$311.95
Federal Income Tax - 15915	1/16/2026	\$188.57
Medicare - 15901	1/16/2026	\$48.40
Medicare - 15901 (2)	1/16/2026	\$48.40
Medicare - 15902	1/16/2026	\$47.14
Medicare - 15902 (2)	1/16/2026	\$47.14
Medicare - 15903	1/16/2026	\$75.95
Medicare - 15903 (2)	1/16/2026	\$75.95
Medicare - 15904	1/16/2026	\$60.76
Medicare - 15904 (2)	1/16/2026	\$60.76
Medicare - 15905	1/16/2026	\$54.04
Medicare - 15905 (2)	1/16/2026	\$54.04

January 2026 Second Council Meeting

Reference	Date	Amount Notes
Medicare - 15906	1/16/2026	\$63.93
Medicare - 15906 (2)	1/16/2026	\$63.93
Medicare - 15907	1/16/2026	\$45.43
Medicare - 15907 (2)	1/16/2026	\$45.43
Medicare - 15908	1/16/2026	\$64.92
Medicare - 15908 (2)	1/16/2026	\$64.92
Medicare - 15909	1/16/2026	\$38.05
Medicare - 15909 (2)	1/16/2026	\$38.05
Medicare - 15910	1/16/2026	\$47.99
Medicare - 15910 (2)	1/16/2026	\$47.99
Medicare - 15911	1/16/2026	\$49.98
Medicare - 15911 (2)	1/16/2026	\$49.98
Medicare - 15912	1/16/2026	\$48.72
Medicare - 15912 (2)	1/16/2026	\$48.72
Medicare - 15913	1/16/2026	\$12.66
Medicare - 15913 (2)	1/16/2026	\$12.66
Medicare - 15914	1/16/2026	\$53.30
Medicare - 15914 (2)	1/16/2026	\$53.30
Medicare - 15915	1/16/2026	\$40.57
Medicare - 15915 (2)	1/16/2026	\$40.57
Reference Number: Jan 1-15, 2026	Payroll Vendor	\$36,670.12
ACH Pay - 15901	1/16/2026	\$2,381.12
ACH Pay - 15902	1/16/2026	\$2,321.99
ACH Pay - 15903	1/16/2026	\$3,442.36
ACH Pay - 15904	1/16/2026	\$2,825.51
ACH Pay - 15905	1/16/2026	\$2,393.08
ACH Pay - 15906	1/16/2026	\$2,833.28
ACH Pay - 15907	1/16/2026	\$2,299.38
ACH Pay - 15908	1/16/2026	\$3,055.47
ACH Pay - 15909	1/16/2026	\$2,147.97
ACH Pay - 15910	1/16/2026	\$2,258.34

January 2026 Second Council Meeting

Reference	Date	Amount Notes
ACH Pay - 15911	1/16/2026	\$2,509.71
ACH Pay - 15912	1/16/2026	\$2,357.63
ACH Pay - 15913	1/16/2026	\$844.98
ACH Pay - 15914	1/16/2026	\$2,912.05
ACH Pay - 15915	1/16/2026	\$2,087.25
	TOTAL	\$112,594.93

The following voucher/warrants/electronic payments are approved for payment:

Accounts Payable	34	16	23,587.08	40240-49/51-56
Payroll Vendors				
Electronic Payments	15	9	9,214.42	EFT20260109-17
Electronic Payroll	7	7	43,123.31	EFT*20260104-08/18-19
ACH Direct Deposit	15	15	36,670.12	Payroll 1/1-15, 2026
Total Vouchers	71	47	112,594.93	

WE, THE FOLLOWING SINEES, APPROVE THE VOUCHERS FOR PAYMENT:

MAYOR: _____

TREASURER: _____

COUNCILOR #1: _____

COUNCILOR #2: _____

COUNCILOR #3: _____

COUNCILOR #4: _____

COUNCILOR #5: _____

Police Department - John Brockmueller_____

Public Works/Community Development - _____

Court- Lacie Dewitt _____

City Clerk - Rachelle Denham: _____

DATED THIS _____ DAY OF _____, 2026

INTERLOCAL AGREEMENT FOR FIRE-CODE ADMINISTRATION AND INSPECTION SERVICES

This Interlocal Agreement (“Agreement”) is entered into between RIVERSIDE FIRE AUTHORITY, a municipal fire authority organized under RCW 52.26 (“RFA”), and the CITY OF NAPAVINE, a Washington code city organized under Title 35A RCW (“City”), collectively the “Parties,” in conformity with Chapter 39.34 RCW, the Interlocal Cooperation Act.

RECITALS

1. The City has adopted the International Fire Code (IFC) as amended by Washington State and local ordinance, together with related codes, and is responsible for administration and enforcement within its jurisdiction.
2. The RFA maintains a fire prevention division with qualified personnel capable of performing IFC plan review, permit administration, construction inspections, and related fire prevention functions.
3. The Parties desire to avoid duplication of effort, improve customer service, and clearly allocate roles for fire-code services in connection with certain projects within the City.
4. The Parties enter this Agreement to establish terms under which the RFA will provide limited fire code administration services for specified construction projects consistent with the IFC and City code.
5. The Parties have the authority to enter into this Agreement pursuant to RCW 39.34.030 and RCW 52.12.031(7).

AGREEMENT

To carry out the purposes of this Agreement and in consideration of the mutual benefits to be received, the Parties agree as follows:

1. DEFINITIONS

1.1 “**RFA**” means Riverside Fire Authority.

1.2 “**City**” means the City of Napavine, Washington.

1.3 “**Fire Code Official**” means the City’s Fire Code Official as defined by the IFC and designated by the City.

1.4 **“Projects”** means the construction projects within the City that meet or exceed the thresholds listed in Exhibit B (Project Thresholds) and any additional projects mutually approved in writing by the administrators of the agreement on a case-by-case basis.

1.5 **“IFC”** means the International Fire Code as adopted and amended by the State of Washington and the City.

1.6 **“Material Breach”** means: (a) the RFA’s failure to provide services at the level materially required by this Agreement; (b) the City’s failure to perform its obligations that materially impede delivery of services; or (c) any other failure that prevents the other Party from performing its core obligations.

2. TERM, RENEWALS, AND TERMINATION

2.1 Term. This Agreement is effective on the date of final signature (“Commencement Date”) and continues from year to year unless terminated under this Section. January 1 is the “Anniversary Date.”

2.2 Renewal Discussions. No later than 6 months before any Anniversary Date, either Party may request a meeting to discuss adjustments or renewal terms appropriate to the upcoming year.

2.3 Voluntary Termination. Either Party may terminate this Agreement for any reason with ninety (90) days written notice to the other Party.

2.4 Termination for Material Breach. The non-breaching Party shall provide written notice specifying the alleged Material Breach. The breaching Party has 45 days to cure. If uncured, the non-breaching Party may terminate upon written notice, subject to a Wind-Up Period of up to 60 days to close active reviews/inspections and coordinate transition of any open permits or enforcement matters.

3. SCOPE OF SERVICES

3.1 Core Services for Projects

For Projects within the City, the RFA shall:

- a. **Plan Review.** Review construction plans and documents for IFC compliance (as applicable to any project element regulated by IFC Section 105.6 – Required Construction Permits), including, but not limited to, hydrant location and fire flow, fire apparatus access and fire lanes, fire department connections, key box locations, sprinkler and standpipe systems, fire alarms and detection, kitchen hood/duct and special hazard suppression systems, underground fire lines, and emergency responder radio coverage.
- b. **Permit Administration.** Administer and issue fire-related permits required under IFC Chapter 105, as now existing or hereafter amended, for Projects; track permit status; and manage inspection scheduling and approvals.
- c. **Construction Inspections and Testing.** Conduct field inspections and witness required acceptance tests of fire protection and detection systems performed by the installer; document deficiencies and approvals; and provide final sign-off to the City when IFC compliance is achieved.
- d. **Certificate of Occupancy Condition.** The City shall not issue a Certificate of Occupancy (or temporary certificate) for any Project with an IFC-regulated system until the RFA has issued its final approval and all RFA invoices for that Project are paid.

3.2 Authority and Limits During Construction

- a. **Designee Status.** For the limited purposes of permitting, plan review, and construction inspections under this Agreement, RFA personnel act as the Fire Code Official's designee under the IFC.
- b. **City Enforcement Reserved.** The City retains all enforcement and prosecutorial authority for IFC or local code violations. The RFA may issue written correction notices and re-inspection timelines; unresolved non-compliance is referred to the City for enforcement action.

c. **End of Role.** The RFA's responsibilities for a given Project cease upon issuance of the Certificate of Occupancy by the City (except for post-occupancy warranty/defect re-inspections specifically requested by the City).

3.3 Development Review & Coordination

The RFA will participate in the City's development review as the Fire Code Official's designee, including pre-application meetings, site plan and technical reviews, pre-construction conferences, and code coordination. The City will provide timely agendas/materials.

4. PERMITS, CORRECTION NOTICES, AND CODE INTERPRETATION

4.1 Permits & Fees. The RFA will issue fire permits and collect fees under **Exhibit A (RFA Fee Schedule)**; the RFA may adjust such fees pursuant to its adopted schedule and will notify the City of updates. The City will condition final building approvals/occupancy on payment confirmation.

4.2 Correction & Reinspection. The RFA may issue written notices of violation to obtain compliance and perform timely re-inspections; serial non-compliance is referred to the City for enforcement.

4.3 Building/Fire Code Conflicts. The City's Building Official interprets conflicts between building and fire codes.

5. COMPENSATION

5.1 No City Payment Obligation. The City is not obligated to compensate the RFA for services under this Agreement. The RFA will invoice the permit applicant or other responsible party directly at the rates in Exhibit A; the City will not issue a Certificate of Occupancy until RFA invoices for the Project are paid.

5.2 RFA Fee Retention. The RFA retains all fees collected for services performed hereunder.

5.3 Workload Changes. Upon significant changes in construction activity or City-elected programs, the Parties will meet and confer regarding impacts on staffing and fees.

6. ADMINISTRATION, REPORTS, AND RECORDS

6.1 Agreement Administrators. The RFA Fire Chief (or designee) administers for the RFA. The mayor (or designee) administers for the City. The RFA Fire Chief and the Mayor administer this agreement.

6.2 Coordination Meetings. The Parties will meet quarterly to review service delivery, open items, and efficiencies.

6.3 Reporting. Upon written request, the RFA will provide a summary of plan reviews, permits, inspections, correction notices, approvals, and fees for the reporting period.

6.4 Records & Retention. Each Party maintains records necessary to document performance for six (6) years after completion/termination, available for inspection on reasonable request, consistent with RCW 42.56 and applicable retention schedules.

7. LIABILITY AND INDEMNIFICATION

Indemnification by RFA

RFA shall indemnify, defend, and hold harmless the City and its officers, agents, and employees from and against any and all claims, actions, suits, liabilities, losses, costs, expenses, and damages of any kind whatsoever arising out of or resulting from any negligent act or omission of Riverside Fire Authority, its officers, agents, or employees in performing obligations under this Agreement. In the event any such claim or suit is brought against the City, RFA shall, at its sole expense, defend the same, provided that the City reserves the right to participate in the defense if any governmental authority principle is implicated. If final judgment is rendered against the City, its officers, agents, or employees, or jointly against the City and RFA and their respective officers, agents, or employees, RFA shall fully satisfy such judgment.

Indemnification by City

City shall indemnify, defend, and hold harmless RFA and its officers, agents, and employees from and against any and all claims, actions, suits, liabilities, losses, costs, expenses, and damages of any kind whatsoever arising out of or resulting from any negligent act or omission of City, its officers, agents, or employees in performing obligations under this Agreement. In the event any such claim or suit is brought against Riverside Fire Authority, City shall, at its sole expense, defend the same, provided that RFA reserves the right to participate in the defense if any governmental authority principle is implicated. If final judgment is rendered against Riverside Fire Authority, its

officers, agents, or employees, or jointly against RFA and City and their respective officers, agents, or employees, City shall fully satisfy such judgment.

Concurrent Negligence and Waiver of Immunity

RFA and the City acknowledge and agree that if any such claims, actions, suits, liabilities, losses, costs, expenses, or damages arise from the concurrent negligence of both parties, their officers, agents, or employees, this indemnification provision shall be enforceable only to the extent of each Party's respective negligence. For the limited purpose of enforcing this indemnification provision, each Party expressly waives its immunity under Title 51 RCW, including with respect to any claims, suits, or causes of action brought by one Party's employee(s) against the other Party. This waiver has been mutually negotiated by the Parties.

Survival. The obligations of Section 7, above, shall survive the termination of this Agreement, except that insurance need not be maintained that covers events occurring after the termination of the Agreement. Without limiting the generality of this provision, the obligations to provide insurance and to indemnify survive for a period equal to any and all relevant statutes of limitation, plus the time necessary to fully resolve any claims, matters, or actions begun within that period.

8. INSURANCE

8.1 The RFA shall maintain insurance (or self-insured pool coverage) customary for Washington fire agencies, including Commercial General Liability, Errors & Omissions/Professional Liability, and Property Damage with limits not less than \$1,000,000 per occurrence / \$3,000,000 aggregate (or participation in a government risk pool providing substantially equivalent protection).

8.2 Policies shall name the other Party as additional insured for actions taken within the scope of this Agreement, be occurrence-based, and provide 30 days' prior written notice of cancellation or material modification. Each Party is responsible for any deductibles or SIRs.

9. INDEPENDENT MUNICIPAL GOVERNMENTS

9.1 The Parties recognize and agree they are independent governments; this Agreement does not create a joint venture or partnership and imposes no partnership obligations.

9.2 Neither Party is the agent of the other; neither may bind the other except as expressly provided.

9.3 Neither Party is liable for the other's debts or obligations, except as stated herein.

9.4 The RFA has discretion to allocate and assign its resources to fulfill this Agreement, consistent with efficient and effective service within the City.

9.5 Each Party will be solely and exclusively responsible for all compensation, benefits, training expenses, equipment, and all other costs and expenses whatsoever of its employees related to this Agreement. Each Party will be responsible for ensuring its compliance with all applicable Laws, collective bargaining agreements, and civil service rules and regulations regarding its own employees.

10. DISPUTE RESOLUTION

10.1 **Negotiation.** Before any other action, the City Code Official (or designee) and the RFA Fire Chief (or designee) will meet and attempt to resolve disputes.

10.2 **Mediation.** If unresolved, either Party may demand mediation using a mutually agreed process within 30 days; the Parties share mediator costs and bear their own fees.

10.3 **Arbitration.** If mediation fails, either Party may require binding arbitration under the Superior Court Rules for Mandatory Arbitration, including the Local Mandatory Arbitration Rules of the Lewis County Superior Court, Washington, unless the Parties agree to an alternative ADR process in writing. Each Party bears its own fees; arbitrator fees are shared equally.

10.4 **Exclusive Remedy.** Unless otherwise agreed in writing, this ADR process is the sole and exclusive remedy for disputes regarding this Agreement and its interpretation, application, or alleged breach.

11. MISCELLANEOUS

11.1 **Non-Exclusive Agreement.** The Parties to this agreement shall not be precluded from entering into similar agreements with other municipal corporations or entities.

11.2 **Service Limitation.** The Services provided under this Agreement represent an extension and expansion of services the RFA owes to the public in general. Neither Party intends to create a special relationship or duty to the other Party or to the public served by either Party.

11.3 **Non-Waiver of Breach.** The failure of either Party to insist upon strict performance of any

of the covenants and agreements contained in this Agreement, or to exercise any option conferred by this Agreement in one or more instances shall not be construed to be a waiver or relinquishment of those covenants, agreements, or options, and the same shall be and remain in full force and effect.

11.4 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

11.5 Assignment. Any assignment of this Agreement by either Party without the prior written consent of the non-assigning Party shall be void. If the non-assigning Party gives its consent to any assignment, the terms of this Agreement shall continue in full force and effect and no further assignment shall be made without additional written consent.

11.6 Modification. No waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by a duly authorized representative of each Party and subject to ratification by the legislative body of each Party.

11.7 Compliance with Laws. Each Party agrees to comply with all local, federal, and state laws, rules, and regulations that are now effective or in the future become applicable to this Agreement.

11.8 Entire Agreement. The written terms and provisions of this Agreement, together with any Exhibits attached hereto, shall supersede all prior communications, negotiations, representations, or agreements, either verbal or written of any officer or other representative of each Party, and such statements shall not be effective or be construed as entering into or forming a part of or altering in any manner this Agreement. All of the Exhibits are hereby made part of this Agreement.

11.9 Severability. If any section of this Agreement is adjudicated to be invalid by a court of competent jurisdiction, such action shall not affect the validity of any section not so adjudicated.

11.10 Interpretation. Any rule of construction to the effect that ambiguities are to be resolved against the drafting Party shall not apply in interpreting this Agreement. The language in this Agreement shall be interpreted as to its fair meaning and not strictly for or against any Party.

11.11 Notice. All communications regarding this Agreement shall be sent to the parties at the addresses listed on the signature page of the Agreement, unless notified in writing to the contrary. Any written notice hereunder shall become effective upon personal service or three (3) business

days after the date of mailing by registered or certified mail, and shall be deemed sufficiently given if sent to the addressee at the address stated in this Agreement or such other address as may be hereafter specified in writing.

11.12 Benefits. This Agreement is entered into for the benefit of the Parties to this Agreement only and shall confer no benefits, direct or implied, on any third persons.

11.13 Counterparts. This Agreement may be executed in any number of counterparts, each of which shall constitute an original, and all of which will together constitute this one Agreement.

11.14 Recitals Incorporated by Reference. The Recitals set forth at the beginning of this Agreement are hereby incorporated in this Agreement in full by this reference.

11.15 Property Upon Termination. The Parties do not anticipate the acquisition of property for the performance of this Agreement. Any property acquired by a Party for purposes of this Agreement will be returned to the acquiring Party, unless otherwise agreed in writing.

11.16 Headings. Headings and captions used are for convenience only and are not a part of the Agreement and do not in any way limit or amplify the terms and provisions hereof.

12. NONDISCRIMINATION

In performing this Agreement, neither Party shall discriminate on the basis of race, religion, color, creed, sex, marital status, sexual orientation, gender identity, national origin, age, honorably discharged veteran or military status, the presence of any sensory, mental, or physical disability, the use of a trained dog guide or service animal by a person with a disability, or other circumstance prohibited by federal, state, or local law, and shall comply with Title VI of the Civil Rights Act of 1964, and Americans with Disabilities Act of 1990, consistent with applicable law.

13. FILING; EFFECTIVE DATE

This Agreement shall be filed with the **Lewis County Auditor** or, alternatively, listed by subject on the official website of one or both Parties or other electronically retrievable public source prior to its effective date, consistent with RCW 39.34.040. It becomes effective upon full execution by both Parties.

14. SIGNATURES; NOTICES

RIVERSIDE FIRE AUTHORITY

By: _____ Date: _____

Name/Title: _____

Attest: _____ (RFA Secretary)

Notices to RFA:

Riverside Fire Authority

Attn: Fire Chief

1818 Harrison Ave

Centralia, WA 98531

CITY of NAPAVINE

By: _____ Date: _____

Name/Title: _____

Attest: _____ (City Clerk)

Notices to City:

Attn: City Community Development Director,

P.O. Box 810

407 Birch Ave SW

Napavine, WA 98565

Approved as to Form:

_____ (City Attorney) |

_____ (RFA Counsel)

Interlocals/ETQ

Fire Code Services

EXHIBIT A — RFA FEE SCHEDULE (Plan Review, Permits, Inspections)

1. The current RFA Fire Code Services Fee Schedule (as adopted by the RFA Board) is incorporated by reference. The RFA invoices permit applicants directly; fees include plan review and standard inspections; additional/reinspection or after-hours fees may apply per schedule.
2. The City acknowledges and will honor the schedule in permit materials and conditions; final occupancy approvals are contingent on payment confirmation from the RFA.
3. The RFA may update fees through its normal process and will provide the City with notice of changes.

EXHIBIT B — PROJECT THRESHOLDS

Projects covered by Section 3.1 include, at minimum, new commercial construction meeting thresholds established by the City (e.g., occupancy groups, floor area, fire protection systems). The Parties may add other projects by written agreement on a case-by-case basis.

Occupancy	Threshold	Exception
All occupancies	Buildings with floor level > 55 feet above or below fire department vehicle access and occupant load \geq 30	Airport control towers, open parking structures (F-2)
Assembly (A-1, A-3, A-4)	Fire area > 12,000 sq. ft. or fire area occupant load > 300 or fire area above/below level of exit discharge Multitheater complex (A-1 only)	None
Assembly (A-2)	Fire area > 5,000 sq. ft. or fire area occupant load \geq 100 or fire area above/below level of exit discharge	None
Assembly (A-5)	Accessory areas > 1,000 sq. ft.	None
Ambulatory care facility (B)	\geq 4 care recipients incapable of self preservation or any care recipients incapable of self preservation above or below level of exit discharge	None
Educational (E)	Fire area > 12,000 sq. ft. or below level of exit discharge	Each classroom has exterior door at grade
Factory (F-1)	Fire area > 12,000 sq. ft. or fire area located > 3 stories above grade, or combined fire area > 24,000 sq. ft.	
Mercantile (M)	Woodworking > 2,500 sq. ft. (F-1 only) Manufacture (F1), display and sale (M), storage (S-1) of upholstered furniture or mattresses.	None
Storage (S-1)	Bulk storage of tires > 20,000 cu. ft. (S-1 only)	
High-hazard (H-1, H-2, H-3, H-4, H-5)	Sprinklers required	None
Institutional (I-1, I-2, I-3, I-4)	Sprinklers required	Daycare at level of exit discharge and each classroom has exterior exit door.
Residential (R)	Sprinklers required	None
Repair garage (S-1)	Fire area > 12,000 sq. ft. or > 2 stories above grade with fire area 10,000 sq. ft. or repair garage servicing vehicles in basement or servicing commercial trucks/buses in fire area > 5,000 sq. ft.	None
Parking garage (S-1)	Enclosed automobile parking sprinklers required commercial trucks/buses parking area > 5,000 sq. ft.	None
Parking garage (S-2)	Fire area > 12,000 sq. ft. or fire area > 5,000 sq. ft. for storage of commercial trucks/buses; or beneath other groups.	Not if beneath Group R-3
Covered and open malls (914.2.1)	Sprinklers required	Attached open parking structures
High-rises (914.3.1)	Sprinklers required	Open garages; certain telecommunications equipment buildings
Unlimited area buildings (IBC 507)	A-3, A-4, B, F, M, S: 1 story. B, F, M, S: 2 story	One story F-2 or S-2

For SI: 1 foot = 304.8 mm, 1 square foot = 0.0929 m².

a. Thresholds located in Section 903.2 unless noted. See also Table 903.2.11.6 for additional required suppression systems.

Figure 903.2
SUMMARY OF OCCUPANCY-RELATED AUTOMATIC SPRINKLER THRESHOLDS^a

From: [Katie Williams](#)
To: [Rachelle Denham](#)
Subject: Re: ILA background info for city council
Date: Wednesday, January 21, 2026 5:50:25 PM
Attachments: [image002.png](#)

Rachelle,

Please attach his statement to the riverside ila. He's going to be out of town on Tuesday but wanted to provide a statement of the ILA for clarification after Bryan's departure.

Thank you,

Katie

Sent from my U.S.Cellular® Smartphone

Get [Outlook for Android](#)

From: TernanT <TTernan@riversidefire.net>
Sent: Wednesday, January 21, 2026 4:42:02 PM
To: Katie Williams <kwilliams@cityofnapavine.com>
Subject: ILA background info for city council

CAUTION: External Email

Hi Katie,

Here is what I came up with for your city council. Feel free to modify it as you wish.

Background:

The City of Napavine has requested that the Riverside Fire Authority (RFA) conduct fire plan reviews, permitting, and inspections for new commercial construction projects within the Napavine city limits, that fall under the guidelines listed in the interlocal agreement. At this time, the City of Napavine does not have a certified or trained Fire Code Official to perform these critical functions.

There is mutual interest between the City of Napavine and the RFA in establishing an interlocal agreement that allows the RFA to provide these services, ensuring that identified new commercial development meets required fire and life-safety standards.

Fiscal Impact:

Riverside Fire Authority will not bill the City of Napavine for performing this service. Their services will be covered by fire permit fees charged directly to the permit applicant.



Terry

Ternan
Assistant Chief / Fire Marshal
Riverside Fire Authority
360-508-6455
<http://www.riversidefire.net>

Year-to-Date Total - 2025
Call Activity Report

#	Type of Call
4	Abandoned/Disabled Vehicles
40	Accidents
77	Agency/Dept. Assists
19	Alarms
46	Animals
	Arson
16	Assault Offenses
48	ATC (Attempt to Contact)
2	ATL (Attempt to Locate)
	Bad Checks
6	Burglary
1	Child Abuse/Neglect
	Child Molestation/Rape/Comm
49	Civil/Public
6	Death Investigations
14	Disorderly Conduct
34	Disputes
26	Drugs/Paraphernalia Violations
13	DUI
3	Eluding
6	Fire Call
4	Firearms
2	Fireworks
1	Forgery
18	Fraud/Scam/Counterfeit/Ident Theft
27	Harrassment
	Homicide
3	Illegal Burn
144	Information/General
5	Juvenile
	Kidnapping/Abduction
	Littering
7	Lost/Missing/Found Persons

#	Type of Call
7	Malicious Mischief
1	MIP/Furninshing Liquor Mino
10	Noise
	Overdose
19	Property/Lost/Found/Recovered
	Rescue-Minor/Major
1	Robbery
6	Runaway
4	Sex Offenses/Pornography
	Shoplifting
1	Suicide/Threats/Attempts
3	Shooting/Weapons/Explosives/Hazard
23	Suspicious Circumstances
45	Suspicious Person/Vehicle
54	Traffic - Criminal
325	Traffic - Infractions/Warnings
84	Traffic - Other/Hazards/Patrol
21	Tresspassing
14	Thefts/Larceny
3	Thefts (Motor Vehicle)/tmvwp/recstveh
	Vandalism
	Vehicular Assault
2	Vehicle Prowl
25	Violation City Ordinance/Nuisance
14	Violation of Protection/Harrass Ord
19	Warrants/Wanted Person
	Welfare Checks
12	911 Hang Up
10	Hit & Run Accident
48	Security Check- Business/Residential
	Community Event
	Unlawful Imprisonment

Napavine Police Department
Monthly Call Activity Report

#	Type of Call
	Abandoned/Disabled Vehicles
2	Accidents
9	Agency/Dept. Assists
1	Alarms
4	Animals
	Arson
1	Assault Offenses
3	ATC (Attempt to Contact)
	ATL (Attempt to Locate)
	Bad Checks
1	Burglary
	Child Abuse/Neglect
	Child Molestation/Rape/Comm
5	Civil/Public
1	Death Investigations
4	Disorderly Conduct
	Disputes
	Drugs/Paraphernalia Violations
1	DUI
	Eluding
1	Fire Call
	Firearms
	Fireworks
	Forgery
2	Fraud/Scam/Counterfeit/Ident Theft
	Harrassment
	Homicide
	Illegal Burn
9	Information/General
	Juvenile
	Kidnapping/Abduction
	Littering
	Lost/Missing/Found Persons

#	Type of Call
	Malicious Mischief
	MIP/Furninshing Liquor Mino
	Noise
	Overdose
1	Property/Lost/Found/Recovered
	Rescue-Minor/Major
	Robbery
1	Runaway
	Sex Offenses/Pornography
	Shoplifting
1	Suicide/Threats/Attempts
	Shooting/Weapons/Explosives/Hazard
	Suspicious Circumstances
2	Suspicious Person/Vehicle
	Traffic - Criminal
32	Traffic - Infractions/Warnings
6	Traffic - Other/Hazards/Patrol
2	Trespassing
3	Thefts/Larceny
1	Thefts (Motor Vehicle)/tmvwp/recstveh
	Vandalism
	Vehicular Assault
	Vehicle Prowl
1	Violation City Ordinance/Nuisance
	Violation of Protection/Harrass Ord
2	Warrants/Wanted Person
	Welfare Checks
	911 Hang Up
	Hit & Run Accident
	Security Check- Business/Residential
	Community Event
	Unlawful Imprisonment

96

December MONTHLY TOTAL

1372

YEAR TO DATE 2025

(As of the end of Dec 2025)

To: Mayor and City Council
From: Katie Williams, PW/CD Interim Director
RE: Staff Report for Council Meeting, January 27th, 2026

- **Planning Commission Meeting Minutes**

- Signed Planning Commission meeting minutes – November 3rd 2025.
- Next Planning Commission meeting is February 2, 2026.

- **Project Updates**

- Scots Industries - Water upgrade is complete. Issued building permit for foundation, will be permitting the building in the next few months.
- Cell tower on city property – Lease is being presented to council.
- TA Project – City review on the store and truck shop is complete. The city is waiting on WSDOT and Developer's developer agreement. Next step is bonding for frontage improvements.
- Rush Road STIP - The Public Works Director reviewed the 90% plan and requested some changes. Working with Consor consultants on speed reduction.
- Woodard Road (Tiger Meadows) - City is waiting for developers to submit final plans, including lift station dedication plans.
- Jefferson Station – Active Construction Proposed completion March 2026.
- Source Water Protection Grant - Waiting on determination for emergency source to be added to the existing water system. Two possible options. 1. Authorize the city to utilize more water out of the existing well by upgrading pumps. 2. Drill an emergency well. Either option would provide the city with 5 to 10 years to find a long-term solution. Need to meet with the tribes for any concerns with the creek behind city hall. The city has submitted grant applications to the state. DOH will start processing contract documents 10/06/2025, which can take up to 2 months. The suggested project end date is 09/30/2026. PFAS testing that was done in September for all water sources online came back non-detected! Submitted the Scope of Work for the Source Water Protection Local Assistance Grant Program. DOH Grant approved and signed 11/12/2025. This grant supports Napavine's need to identify areas for replacement wells and preparation work in creating a groundwater flow model. A novation draft contract is being reviewed for Mott MacDonald/Strata/City of Napavine.
- Baseball Field Lighting – The city just signed the release form for PUD to release the power bills for a grant requirement.
- Franchise Agreements- Working on 2 Franchise agreements for telecommunications.



NAPAVINE PLANNING COMMISSION MINUTES
November 3, 2025 6:00 P.M.
Napavine City Hall, 407 Birch Ave SW, Napavine, WA

PLEDGE OF ALLEGIANCE:

INVOCATION: Invocation was led by **Director Morris**.

CALL TO ORDER:

Commissioner Graham opened the Planning Commission meeting to order at 6:00 PM

ROLL CALL:

Planning Commission present: Commissioner Morris, Commissioner Hollinger, Commissioner Torgerson, Commissioner Graham.

Commissioner Torgerson motioned to excuse Commissioner Haberstroh, seconded by Commissioner Hollinger.

APPROVAL OF AGENDA – As presented:

Commissioner Morris motioned to approve the agenda as presented, seconded by Commissioner Torgerson.

Vote on motion 3 ayes, 0 nay.

APPROVAL OF MINUTES:

Commissioner Morris motioned to approve regular meeting minutes from October 6, 2025, seconded by Commissioner Hollinger. Vote on motion 3 ayes and 0 nay.

OLD BUSINESS:

1) **Comprehensive Plan Update**

Paul Dennis with Jackson Civil presented the sections of the Climate element and the complete draft Comprehensive Plan to the Planning Commission.

He noted that on page 16 of the Comprehensive Plan Update under Early Land Use, in the first paragraph they removed “after a Newaukum Indigenous princess” from the sentence.

Commissioner Hollinger motioned to forward the Climate Element and Draft Comprehensive Plan on to city council, seconded by Commissioner Morris. Vote on motion 3 ayes and 0 nay.

CONSIDERATION:

Director Morris requests that Paul Dennis with Jackson Civil send an email to staff outlining the steps that the city needs to take with the timeline of the Comprehensive Plan update.

GOOD OF THE ORDER:

Paul Dennis stated that they should be receiving the Critical Area Ordinance soon for review.

Commissioner Graham stated the next Planning Commission meeting is scheduled for November 17, 2025

ADJOURNMENT 6:43 pm

Commissioner Morris motioned to adjourn, seconded by Commissioner Hollinger Vote 3 ayes, 0 nay.

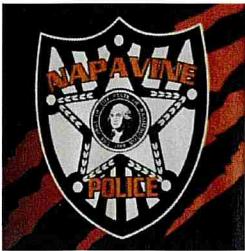
These minutes are not verbatim. If so desired, a recording of this meeting is available online at

<https://fccdl.in/pxHqr58iwg>.

Respectfully submitted,

Bryan Morris, Community Development/Public Works Director

Planning Commission Chairperson



NAPAVINE POLICE DEPARTMENT

COUNCIL 1/27/2026 STAFF REPORT

- Our department is currently in the hiring process with two candidates remaining. The Chief and Sergeant have completed interviews with both individuals, and we are now beginning the background investigation phase. We will continue to keep you updated as the process moves forward.
- We have ordered a new Durango to replace the oldest vehicle in our fleet, consistent with the Capital Facilities Plan. Our current oldest vehicle, the white Durango, will transition to reserve status once the new unit arrives. The existing reserve vehicle, the grey car, will then be removed from service and sent to auction for sale. Delivery of the new Durango is expected to take approximately 3–6 months, after which it will require upfitting before being placed into service.
- We will soon be moving forward with ordering a replacement for the Durango that was totaled in an accident for which we were not at fault. The insurance provider will be covering the complete cost of the new vehicle.