



## CITY COUNCIL MEETING AGENDA

Tuesday – July 22, 2025 – 6:00 PM

Shawn O'Neill,  
Mayor  
[soneill@cityofnapavine.com](mailto:soneill@cityofnapavine.com)

Brian Watson,  
Council Position No.1  
[bwatson@cityofnapavine.com](mailto:bwatson@cityofnapavine.com)

Ivan Wiediger,  
Council Position No.2  
[iwiediger@cityofnapavine.com](mailto:iwiediger@cityofnapavine.com)

Don Webster,  
Council Position No.3  
[dwebster@cityofnapavine.com](mailto:dwebster@cityofnapavine.com)

Heather Stewart,  
Council Position No.4  
[hstewart@cityofnapavine.com](mailto:hstewart@cityofnapavine.com)

Duane Crouse,  
Council Position No.5  
[dcrouse@cityofnapavine.com](mailto:dcrouse@cityofnapavine.com)

### Staff Members

Rachelle Denham,  
City Clerk

Michelle Whitten,  
City Treasurer

Bryan Morris,  
PW Director  
Community Development

John Brockmueller,  
Chief of Police

Allen Unzelman  
Honorable Judge-Municipal Court

Jim Buzzard,  
Legal Counsel

### City of Napavine

407 Birch Ave SW  
P O Box 810  
Napavine, WA 98565  
360-262-3547

### City Website

[www.cityofnapavine.com](http://www.cityofnapavine.com)

- I. CALL TO ORDER
- II. INVOCATION
- III. PLEDGE OF ALLEGIANCE
- IV. ROLL CALL
- V. APPROVAL OF AGENDA – AS PRESENTED
- VI. APPROVAL OF MEETING MINUTES – July 8, 2025
  - 1) Regular Council Meeting
- VII. STAFF & COUNCIL REPORT
- VIII. CITIZEN COMMENTS – NON-AGENDA ITEMS
- IX. NEW BUSINESS
  - 1) Vouchers – M. Whitten
- X. ADJOURNMENT – CLOSE OF MEETING

Council Meeting is held in person and via Teleconference.

### Teleconference Information

Dial-in number (US): (720) 740-9753

Access code: 8460198

To join the online meeting: <https://join.freeconferencecall.com/rdenham8>



## NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES

July 08, 2025, 6:00 P.M.

Napavine City Hall, 407 Birch Ave SW, Napavine, WA

### **CALL TO ORDER:**

Mayor Pro Tem Duane Crouse called the regular city council meeting to order at 6:00pm.

### **INVOCATION:**

The invocation was led by Bryan Morris.

### **PLEDGE OF ALLEGIANCE:**

Mayor Pro Tem Duane Crouse led the flag salute.

### **ROLL CALL:**

**Council members present:** Brian Watson Councilor #1, Ivan Wiediger Councilor #2, Donald Webster Councilor #3, and Heather Stewart Councilor #4, and Duane Crouse Mayor Pro Tem.

**City staff members present:** City Clerk – Rachelle Denham, Chief of Police – John Brockmueller, CD/PW Director - Bryan Morris, Treasurer - Michelle Whitten. Not Present: Legal Counsel – Jim Buzzard.

<b>MOVED:</b>	Ivan Wiediger	Motion: Excuse Mayor O'Neill.
<b>SECONDED:</b>	Don Webster	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried: 5 aye and 0 nay.	

### **CONSENT/APPROVAL OF AGENDA**

<b>MOVED:</b>	Heather Stewart	Motion: Approval of Agenda- As Presented.
<b>SECONDED:</b>	Brian Watson	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried: 5 aye and 0 nay.	

### **APPROVAL OF MEETING MINUTES**

<b>MOVED:</b>	Brian Watson	Motion: Approval of the regular council meeting minutes for June 24, 2025.
<b>SECONDED:</b>	Don Webster	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried: 5 aye and 0 nay.	

### **STAFF & COUNCIL REPORTS:**

#### **John Brockmueller – Chief of Police**

- Greetings to the council & operations as normal.

#### **Michelle Whitten – Treasurer**

- The report is in writing.

#### **Bryan Morris - PW/CD Director**

- The report is in writing & operations as normal. Additional information: Received a submittal from the TA Truck Stop and thanked the council for allowing the purchase of the street striper.

**Rachelle Denham – City Clerk**

- The report is in writing. Informed the council if they would like to have a new Mayor & Council Handbook to let her know, she got some from AWC.

**Sandra White – LCFD5**

- Sandra introduced the new Fire Chief, John Beck, to the council and audience. John Beck gave a brief introduction.

**Brian Watson – Councilor 1**

- Wished everyone a Happy 4<sup>th</sup> of July and had fun at the parade in Centralia while MC'd the event.

**CITIZEN COMMENTS – NON-AGENDA ITEMS:** *The recording link can be accessed for entire citizen comments. This is a brief summary and not verbatim.*

- NONE.

**PRESENTATION: SADDLE UP FOR THE FAIR AUGUST 12-17, 2025 – EDNA FUND**

- The Southwest Washington Fair board presented an overview of the events that will be held at the fair this year, August 12<sup>th</sup> – 17<sup>th</sup>. They provided fliers providing additional information to include; Opening Ceremonies Postcard, 2025 Little Miss Friendly, Coloring Contest Page, 2025 Fair Dates & Hours, Garlic Fest (Aug 22-24), Wanted Local Talent, Rodeo Queen Info, and Fundraiser at Panda Express on Saturday, July 12<sup>th</sup> from 9:30am-10:30am where 20% proceeds will be donated to the SWWF and its Little Miss Friendly program.

**NEW BUSINESS****VOUCHERS- M. WHITTEN**

The following voucher/warrants/electronic payments are approved for payment:

Accounts Payable	21	76	66,546.21	39855/39857-76
Payroll Vendors	1	1	1,239.00	39856
Electronic Payments	5	5	12,088.83	eft*20250701-05
Electronic Payroll	7	7	59,797.19	EFT*20250706-12
ACH Direct Deposit	18	18	41,228.19	Payroll 6/16-6/30, 2025
<b>Total Vouchers</b>	<b>52</b>	<b>107</b>	<b>180,899.42</b>	

<b>MOVED:</b>	Don Webster	Motion: Pay the bills. Approval of the Vouchers dated July 2025 First Council Meeting.
<b>SECONDED:</b>	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried: 5 aye and 0 nay.	

**AM25-07 LIQUOR LICENSE RENEW NAPAVINE DINER – R. DENHAM**

<b>MOVED:</b>	Don Webster	Motion: Approve AM 25-07 Liquor license renewal.
<b>SECONDED:</b>	Heather Stewart	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried: 5 aye and 0 nay.	

**AM25-08 LEWIS COUNTY ILA FOR UGA MANAGEMENT – B. MORRIS**

<b>MOVED:</b>	Ivan Wiediger	Motion: Voting to Reject AM 25-08 Lewis County ILA for UGA Management.
<b>SECONDED:</b>	Brian Watson	
<p><i>Discussion: Councilor Watson asked Mayor Pro Tem on why he feels it would negatively impact the citizens. Mayor Pro Tem replied that his understanding is that it basically puts the county in charge of all permitting and applications in this area and the county would have say in tax money generated in the massive bulk of tax revenues forward would go to the county vs going to the city. He thinks the city would get a tiny piece of tax money. Director Morris responded that it allows the county to urbanize the UGA under the city codes. Which in return means the county would have the ability to go down to high density neighborhoods, sidewalks, curbs, gutters and streetlights. Once this is developed and urbanized to the full, then it would be asked for us to bring it in because it's in the UGA. The permit, inspection fees, and sales tax have already been gone through, meaning that the say 200 homes come in and now the city has to maintain it with 1% of 1% property tax. The attorney and third-party review team amongst others makes this unanimous to reject the ILA because were not going to want to bring in a UGA that has been urbanized by somebody else. Councilor Stewart asked if it was okay for Commissioner Pollock to speak and provide some information. Commissioner Pollock spoke to the best of her knowledge that the legislature put a time limit on permitting. Previously the county would work with the city on permitting for the higher density areas that exceed the 90 days, she believes that is allowed. The county does not want to maintain urban landscape because they do not have the teams to do the work. If a person wants to build to urban standards, then you would be looking at one house per 5 acres. Whereas if you want to develop to urban standards, you would either need to annex and then develop. Which she thinks would be everybody's preference. Or if you're not wanting to annex and the county is handling the permitting then they would get the initial development fee. None of us have all the money to maintain the infrastructure. If the county is going to have urban development, then either the city needs to annex, or the county would potentially do urban development with an ILA with the understanding that's it will be annexed. She strongly encourages the city to reach out to Mindy with the details of what you would want in an ILA.</i></p>		
<b>VOTE ON MAIN MOTION:</b>	4-1 Motion Carried: 4 aye (Councilors Watson, Wiediger, Webster, and Mayor Pro Tem Crouse) and 1 nay (Councilor Stewart).	

**ADJOURNMENT:** Meeting Adjourned at approximately 6:30 p.m.

<b>MOVED:</b>	Don Webster	Motion: To Adjourn – Close of Meeting
<b>SECONDED:</b>	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried: 5 aye and 0 nay.	

*These minutes are not verbatim. If so desired, a recording of this meeting is available online from [freeconferencecall.com](https://fccdl.in/hj1fWNpg3q) or at the link <https://fccdl.in/hj1fWNpg3q>.*

Respectfully submitted,

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Rachelle Denham, City Clerk

Shawn O'Neill, Mayor

Councilor



## Voucher Report July 22, 2025

July 2025 2nd Council Meeting

Reference	Date	Amount Notes
<b>Reference Number: 39877</b>	<b>Badger Meter</b>	<b>\$5.14</b>
80202867 revised	7/3/2025	\$5.14 2025 June Revised
<b>Reference Number: 39878</b>	<b>Capital Business Machines</b>	<b>\$364.43</b>
INV257648	7/7/2025	\$233.67 6/1-6/30 City Hall Copies
INV275647	7/7/2025	\$130.76 2025 PD/Court 50% 6/1-6/30
<b>Reference Number: 39879</b>	<b>City of Napavine</b>	<b>\$12,303.58</b>
2025*June Court Security	7/17/2025	\$170.27 2025*June Court Security
2025*June Utility Tax	7/17/2025	\$11,792.76 2025- June Water/Sewer Service Utility
2025*May Court Security	7/17/2025	\$340.55 2025*May Court Security
<b>Reference Number: 39880</b>	<b>DE Lage Landen Financial</b>	<b>\$232.42</b>
590626033	7/17/2025	\$232.42 2025 -6/15-7/14 Sharp BP 70C36 CITY .....
<b>Reference Number: 39881</b>	<b>Grainger</b>	<b>\$1,069.08</b>
9554386707	6/26/2025	\$1,069.08 Chem metering pump
<b>Reference Number: 39882</b>	<b>H. D. Fowler Company</b>	<b>\$229.46</b>
I7030717	6/9/2025	\$229.46 2-4" gaskets
<b>Reference Number: 39883</b>	<b>Jackson Civil Engineering LLC</b>	<b>\$13,670.75</b>
0016-27-15	7/8/2025	\$2,495.00 Jefferson Station
0016-29-08	7/8/2025	\$2,722.50 Development Pass-Through Fees Tiger
0016-31-05	7/8/2025	\$4,905.00 STIP and Birch Ave TIB
0016-35-16	7/8/2025	\$3,548.25 Comp Plan Services
<b>Reference Number: 39884</b>	<b>Kim Alexander</b>	<b>\$614.58</b>
2025*05 Civil Service Sec	7/17/2025	\$364.58 2025* 05 Civil Service Sec

2025*06 Civil Service Sec	7/17/2025	\$250.00 2025*06 Civil Service Sec
<b>Reference Number: 39885</b>	<b>LCSO-Corrections Bureau</b>	<b>\$5.40</b>
2025*June Prisoner medical	7/10/2025	\$5.40 2025*June Prisoner medical
<b>Reference Number: 39886</b>	<b>Lewis County Fleet Svs.</b>	<b>\$144.27</b>
43325	6/24/2025	\$144.27 21 Durango oil change
<b>Reference Number: 39887</b>	<b>Lewis County PUD</b>	<b>\$4,682.90</b>
104755002*2025 July	6/24/2025	\$32.06 5/18-6/16 E Park ST
104755003*2025 July	6/24/2025	\$31.67 5/18-6/16 305 2nd Ave NE "Triangle"
104755004*2025 July	6/24/2025	\$55.75 5/18-6/16 Wa. & 2nd St Traffic Signal
104755005*2025 July	6/24/2025	\$56.44 5/18-6/16 Ball Park Lights/207 W
104755006*2025 July	6/24/2025	\$46.29 5/18-6/16 Linhart Ave Lights
104755007*2025 July	6/24/2025	\$36.85 5/18-6/16 Pedestrian Overpass/2nd Ave
104755008*2025 July	6/24/2025	\$53.42 5/18-6/16 113 2nd Ave SE
104755009*2025 July	6/24/2025	\$54.82 6/18-6/16 207 Wash St Park Concessions
104755010*2025 July	6/30/2025	\$35.71 5/22-6/23 191 Hamilton RD
104755011*2025 July	6/24/2025	\$36.16 5/18-6/16 Stadium Heights ST Lights
104755012*2025 July	6/24/2025	\$44.13 5/18-6/16 Birch Ave SW Traffic Signal
104755014*2025 July	6/24/2025	\$33.45 5/18-6/16 WA Street Lighting
104755015*2025 July	6/24/2025	\$39.10 5/18-6/16 Camden Way ST Lights
104755016*2025 July	6/24/2025	\$36.55 5/18-6/16 Parkside Loop ST Lights
104755017*2025 July	6/24/2025	\$72.54 5/18-6/16 3rd Ave NW/Pump Station
104755018*2025 July	6/24/2025	\$1,058.44 5/23-6/24 Various Street Lights
104755019*2025 July	6/24/2025	\$57.76 5/18-6/16 Chieri CT Sewer Station
104755020*2025 July	6/24/2025	\$957.99 5/18-6/16 Birch - Well #5/Birch Ave SW
104755021*2025 July	6/24/2025	\$134.57 5/18-6/16 E Jefferson St Pump Station
104755022*2025 July	6/24/2025	\$191.01 5/18-6/16 Rush RD Pump-1168 RD
104755023*2025 July	6/24/2025	\$31.67 5/18-6/16 Rowell St - Well #3
104755024*2025 July	6/24/2025	\$146.33 5/18-6/16 Front St- Well #2
104755025*2025 July	6/24/2025	\$184.89 5/18-6/16 207 W Washington - Pump
104755026*2025 July	6/30/2025	\$39.98 5/22-6/23 Koontz RD
115588001*2025 July	6/24/2025	\$54.19 5/18-6/16 Rathburn ST

115588002*2025 July	6/24/2025	\$39.25 5/18-6/16 4th & Stella ST *250 W St
124227002*2025 July	6/30/2025	\$634.66 5/22-6/23 1206 Rush RD - Well
124227003*2025 July	6/24/2025	\$251.55 5/18-6/16 City Hall - 407 Birch Ave SW
128323001*2025 July	6/24/2025	\$31.67 5/18-6/16 207 W Washington -
128578001*2025 July	6/30/2025	\$42.92 5/22-6/23 Rush Rd Lights
128578002*2025 July	6/30/2025	\$37.19 5/22-6/23 Rush RD Lights/173 Hamilton
128578003*2025 July	6/24/2025	\$35.17 5/18-6/16 Sommerville RD Light
128578004*2025 July	6/24/2025	\$38.86 5/18-6/16 7th Ave Security Light
128578005*2025 July	6/24/2025	\$49.86 5/18-6/16 555 2nd Ave NE Park Building

**Reference Number: 39888**

2025\*June Evidence

**Lewis County Sheriffs Office**

7/17/2025

**\$1,058.87**

\$1,058.87 2025- June Evidence Handling

**Reference Number: 39889**

2025\*June Crime Victims

2025\*May Crime Victims

**Lewis County Treasurer**

7/1/2025

7/1/2025

**\$130.63**

\$47.29 2025 - June Court Remittance

\$83.34 2025 - May Court Remittance

**Reference Number: 39890**

Invoice - 7/17/2025 12:11:14 PM

**NorPac Auto Maintenance &**

7/17/2025

**\$12.95**

\$12.95 10w30 oil

**Reference Number: 39891**

2025\*06/10 Ferry

**Providence Hospital/cent**

7/17/2025

**\$8.00**

\$8.00 blood collection

**Reference Number: 39892**

44701747

44741092

44753391

**Quill Corporation**

7/1/2025

7/1/2025

7/1/2025

**\$163.63**

\$101.91 11x17 paper/white out/staples

\$29.25 binders

\$32.47 packing tape/add roll

**Reference Number: 39893**

43115593

43115708

**Rodda Paint Co**

7/9/2025

7/14/2025

**\$848.21**

\$428.27 4-5g yellow traffic paint

\$419.94 4-5g white traffic paint

**Reference Number: 39894**

2025\*July LEOFF 1 Medical

**Sarah Berry c/o Duane Elwood**

7/17/2025

**\$260.00**

\$260.00 2025\*July LEOFF 1 Medical

<b>Reference Number: 39895</b> 2025*05 State Remit 2025*06 State Remit	<b>State Treasurer's Office</b> 6/18/2025 7/17/2025	<b>\$6,593.37</b> \$4,090.74 2025*05 State Remit \$2,502.63 2025*06 State Remit
<b>Reference Number: 39896</b> 10088371	<b>Toledotel</b> 7/1/2025	<b>\$351.27</b> \$351.27 2025 07/1-07/30 VOIP
<b>Reference Number: 39897</b> 152221	<b>Travers Electric</b> 6/28/2025	<b>\$5,513.10</b> \$5,513.10 Walsh Truck accident
<b>Reference Number: 39898</b> E629148	<b>Tyler Rental</b> 5/30/2025	<b>\$185.39</b> \$185.39 Scissor lift rental
<b>Reference Number: 39899</b> 2025*06 Bond Maint	<b>US Bank NA Cincinnati</b> 7/17/2025	<b>\$40.00</b> \$40.00 2025 - June Bond Fee
<b>Reference Number: 39900</b> 0738073862	<b>US Cellular</b> 6/20/2025	<b>\$48.53</b> \$48.53 2025 6/20-7/19 Treasurer cell
<b>Reference Number: 39901</b> 5060198	<b>Utilities Underground Location</b> 6/30/2025	<b>\$8.10</b> \$8.10 2025 June 6 locates
<b>Reference Number: 39902</b> RE*FB91458012251	<b>WA Dept of Transportation</b> 6/30/2025	<b>\$2,827.95</b> \$2,827.95 2025*June Fuel
<b>Reference Number: 39903</b> INV009882	<b>Watersurplus / Surplus</b> 7/17/2025	<b>\$6,457.99</b> \$6,457.99 Well #6 Water Treatment Plant
<b>Reference Number: 39904</b> 032067	<b>Winlock Auto Supply</b> 7/3/2025	<b>\$16.19</b> \$16.19 power punch
<b>Reference Number: 39905</b> 04704	<b>Younglove &amp; Coker PLLC</b> 6/25/2025	<b>\$130.00</b> \$130.00 Conflict Prosecution



<b>Reference Number: EFT*20250713</b> 2025*06 Utility Remit	<b>Dept of Revenue</b> 7/14/2025	<b>\$8,448.19</b> \$8,448.19 2025*06 Utility Remit
<b>Reference Number: EFT*20250714</b> 1030453 5511652	<b>Home Depot Credit Services</b> 6/9/2025 6/25/2025	<b>\$46.89</b> \$16.56 4x4 treated posts \$30.33 Toilet Seat PD
<b>Reference Number: EFT*20250715</b> 3636-2025_6	<b>Invoice Cloud Inc</b> 6/30/2025	<b>\$180.25</b> \$180.25 2025 June Online payments
<b>Reference Number: EFT*20250716</b> 0740390376	<b>US Cellular</b> 7/2/2025	<b>\$56.19</b> \$56.19 2025 7/02-8/1 Mayor cell
<b>Reference Number: EFT*20250717</b> 3401-1383967-01	<b>WAVE</b> 7/1/2025	<b>\$112.10</b> \$112.10
<b>Reference Number: EFT*20250718</b> 032768701-0011591	<b>WAVE</b> 6/26/2025	<b>\$102.39</b> \$102.39 2025- 6/23-7/22 WAVE Phone & Internet PD
<b>Reference Number: EFT*20250719</b> 138091001-0011603	<b>WAVE</b> 7/1/2025	<b>\$112.10</b> \$112.10 Mayme 7/01-7/31
<b>Reference Number: EFT*20250720</b> 138396801-0011603	<b>WAVE</b> 7/1/2025	<b>\$112.10</b> \$112.10 2025- 7/1-7/31 WAVE Phone PD
<b>Reference Number: EFT*20250721</b> Emp Rtmt - 15656 Emp Rtmt - 15658 Emp Rtmt - 15659 Emp Rtmt - 15660 Emp Rtmt - 15661 Emp Rtmt - 15662 Emp Rtmt - 15663	<b>Dept of Retirement Systems</b> 7/16/2025 7/16/2025 7/16/2025 7/16/2025 7/16/2025 7/16/2025 7/16/2025	<b>\$6,801.82</b> \$182.96 \$172.32 \$264.04 \$211.47 \$174.08 \$205.18 \$211.79

Emp Rtmt - 15664	7/16/2025	\$156.67
Emp Rtmt - 15665	7/16/2025	\$215.45
Emp Rtmt - 15666	7/16/2025	\$135.55
Emp Rtmt - 15667	7/16/2025	\$176.05
Emp Rtmt - 15668	7/16/2025	\$169.53
Emp Rtmt - 15669	7/16/2025	\$182.02
Emp Rtmt - 15670	7/16/2025	\$205.01
Emp Rtmt - 15671	7/16/2025	\$279.70
Emp Rtmt - 15672	7/16/2025	\$151.57
Taxable Retirement - 15656	7/16/2025	\$293.36
Taxable Retirement - 15658	7/16/2025	\$166.15
Taxable Retirement - 15659	7/16/2025	\$423.35
Taxable Retirement - 15660	7/16/2025	\$339.07
Taxable Retirement - 15661	7/16/2025	\$279.11
Taxable Retirement - 15662	7/16/2025	\$328.98
Taxable Retirement - 15663	7/16/2025	\$204.20
Taxable Retirement - 15664	7/16/2025	\$151.05
Taxable Retirement - 15665	7/16/2025	\$270.28
Taxable Retirement - 15666	7/16/2025	\$130.69
Taxable Retirement - 15667	7/16/2025	\$169.74
Taxable Retirement - 15668	7/16/2025	\$163.46
Taxable Retirement - 15669	7/16/2025	\$175.50
Taxable Retirement - 15670	7/16/2025	\$197.67
Taxable Retirement - 15671	7/16/2025	\$269.68
Taxable Retirement - 15672	7/16/2025	\$146.14

<b>Reference Number: EFT*20250722</b>	<b>Dept of Treasury Internal</b>	<b>\$8,125.04</b>
Federal Income Tax - 15656	7/16/2025	\$486.04
Federal Income Tax - 15657	7/16/2025	\$84.99
Federal Income Tax - 15658	7/16/2025	\$195.69
Federal Income Tax - 15659	7/16/2025	\$722.00
Federal Income Tax - 15660	7/16/2025	\$605.86
Federal Income Tax - 15661	7/16/2025	\$405.29
Federal Income Tax - 15662	7/16/2025	\$533.91

Federal Income Tax - 15663	7/16/2025	\$361.93
Federal Income Tax - 15664	7/16/2025	\$330.60
Federal Income Tax - 15665	7/16/2025	\$512.88
Federal Income Tax - 15666	7/16/2025	\$109.64
Federal Income Tax - 15667	7/16/2025	\$362.26
Federal Income Tax - 15668	7/16/2025	\$168.21
Federal Income Tax - 15669	7/16/2025	\$269.32
Federal Income Tax - 15670	7/16/2025	\$323.47
Federal Income Tax - 15671	7/16/2025	\$780.98
Federal Income Tax - 15672	7/16/2025	\$190.53
Medicare - 15656	7/16/2025	\$51.32
Medicare - 15656 (2)	7/16/2025	\$51.32
Medicare - 15657	7/16/2025	\$20.53
Medicare - 15657 (2)	7/16/2025	\$20.53
Medicare - 15658	7/16/2025	\$44.78
Medicare - 15658 (2)	7/16/2025	\$44.78
Medicare - 15659	7/16/2025	\$72.11
Medicare - 15659 (2)	7/16/2025	\$72.11
Medicare - 15660	7/16/2025	\$59.22
Medicare - 15660 (2)	7/16/2025	\$59.22
Medicare - 15661	7/16/2025	\$47.45
Medicare - 15661 (2)	7/16/2025	\$47.45
Medicare - 15662	7/16/2025	\$55.92
Medicare - 15662 (2)	7/16/2025	\$55.92
Medicare - 15663	7/16/2025	\$55.03
Medicare - 15663 (2)	7/16/2025	\$55.03
Medicare - 15664	7/16/2025	\$40.71
Medicare - 15664 (2)	7/16/2025	\$40.71
Medicare - 15665	7/16/2025	\$55.99
Medicare - 15665 (2)	7/16/2025	\$55.99
Medicare - 15666	7/16/2025	\$35.22
Medicare - 15666 (2)	7/16/2025	\$35.22
Medicare - 15667	7/16/2025	\$45.75
Medicare - 15667 (2)	7/16/2025	\$45.75

Medicare - 15668	7/16/2025	\$44.05
Medicare - 15668 (2)	7/16/2025	\$44.05
Medicare - 15669	7/16/2025	\$47.30
Medicare - 15669 (2)	7/16/2025	\$47.30
Medicare - 15670	7/16/2025	\$53.27
Medicare - 15670 (2)	7/16/2025	\$53.27
Medicare - 15671	7/16/2025	\$72.68
Medicare - 15671 (2)	7/16/2025	\$72.68
Medicare - 15672	7/16/2025	\$39.39
Medicare - 15672 (2)	7/16/2025	\$39.39
Social Security Tax - 15637 (2)	7/1/2025	\$50.61
SS fix	7/2/2025	(\$50.61)

<b>Reference Number: July 1-15, 2025</b>	<b>Payroll Vendor</b>	<b>\$40,917.55</b>
ACH Pay - 15656	7/16/2025	\$2,495.34
ACH Pay - 15657	7/16/2025	\$1,269.08
ACH Pay - 15658	7/16/2025	\$2,179.65
ACH Pay - 15659	7/16/2025	\$3,355.21
ACH Pay - 15660	7/16/2025	\$2,852.53
ACH Pay - 15661	7/16/2025	\$2,242.17
ACH Pay - 15662	7/16/2025	\$2,625.81
ACH Pay - 15663	7/16/2025	\$2,337.03
ACH Pay - 15664	7/16/2025	\$2,055.39
ACH Pay - 15665	7/16/2025	\$2,618.92
ACH Pay - 15666	7/16/2025	\$1,982.33
ACH Pay - 15667	7/16/2025	\$2,131.86
ACH Pay - 15668	7/16/2025	\$2,181.30
ACH Pay - 15669	7/16/2025	\$2,271.87
ACH Pay - 15670	7/16/2025	\$2,904.94
ACH Pay - 15671	7/16/2025	\$3,400.93
ACH Pay - 15672	7/16/2025	\$2,013.19
<b>Totals</b>		<b>\$122,990.81</b>

**The following voucher/warrants/electronic payments are approved for payment:**

Accounts Payable	29	74	57,976.19	39877-39905
Payroll Vendors				
Electronic Payments	8	8	9,170.21	EFT*20250713-20
Electronic Payroll	2	2	14,926.86	EFT*20250721-22
ACH Direct Deposit	17	17	40,917.55	Payroll 7/1-7/15 2025
<b>Total Vouchers</b>	<b>56</b>	<b>101</b>	<b>122,990.81</b>	

WE, THE FOLLOWING SIGNEES, APPROVE THE VOUCHERS FOR PAYMENT:

MAYOR: \_\_\_\_\_

TREASURER: \_\_\_\_\_

COUNCILOR #1: \_\_\_\_\_

COUNCILOR #2: \_\_\_\_\_

COUNCILOR #3: \_\_\_\_\_

COUNCILOR #4: \_\_\_\_\_

COUNCILOR #5: \_\_\_\_\_

Police Department - John Brockmueller \_\_\_\_\_

Public Works/Community Development - Bryan Morris \_\_\_\_\_

Court- Lacie Dewitt \_\_\_\_\_

City Clerk - Rachelle Denham: \_\_\_\_\_

DATED THIS \_DAY OF \_\_\_\_\_, 2025

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**To:** Mayor and City Council  
**From:** Bryan Morris, PW/CD Director  
**RE:** Staff Report for Council Meeting, July 22, 2025

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- **Planning Commission Meeting Minutes**

- Next Planning Commission meeting is July 21, 2025.

- **Project Updates**

- Scots Industries – Working on the upgrade of the water system. The booster station upgrade is almost complete. Next step is the reducing stations on Rush Road.
- Cell tower on city property – Contract has been reviewed by both parties. Currently requested the city attorney to verify that it meets RCO requirements and if a new CUP would be required.
- TA Project – Per the developer, the project is expected to start back up in June or July. Bryan provided a courtesy review on the truck stop building plans.
- Rush Road STIP – The Public Works Director reviewed the 60% plans and requested some changes.
- Woodard Road (Tiger Meadows) – Developer needs to submit plans to be stamped prior to start of construction.
- Jefferson Station –Pre-Construction meeting is scheduled for July 16th.
- Source Water Protection Grant - Waiting on determination for emergency source to be added to the existing water system. Two possible options. 1. Authorize the city to utilize more water out of the existing well by upgrading pumps. 2. Drill an emergency well. Either option would provide the city with 5-10 years to find a long-term solution.

## Napavine Police Department Monthly Call Activity Report

#	Type of Call
2	Abandoned/Disabled Vehicles
3	Accidents
8	Agency/Dept. Assists
2	Alarms
5	Animals
	Arson
2	Assault Offenses
5	ATC (Attempt to Contact)
	ATL (Attempt to Locate)
	Bad Checks
	Burglary
	Child Abuse/Neglect
	Child Molestation/Rape/Comm
2	Civil/Public
1	Death Investigations
1	Disorderly Conduct
4	Disputes
1	Drugs/Paraphernalia Violations
3	DUI
1	Eluding
	Fire Call
1	Firearms
	Fireworks
	Forgery
3	Fraud/Scam/Counterfeit/Ident Theft
2	Harrassment
	Homicide
1	Illegal Burn
13	Information/General
	Juvenile
	Kidnapping/Abduction
	Littering
	Lost/Missing/Found Persons

#	Type of Call
1	Malicious Mischief
	MIP/Furninshing Liquor Mino
	Noise
	Overdose
3	Property/Lost/Found/Recovered
	Rescue-Minor/Major
	Robbery
1	Runaway
	Sex Offenses/Pornography
	Shoplifting
	Suicide/Threats/Attempts
	Shooting/Weapons/Explosives/Hazard
5	Suspicious Circumstances
3	Suspicious Person/Vehicle
5	Traffic - Criminal
47	Traffic - Infractions
12	Traffic - Other/Hazards/Patrol
2	Trespassing
	Thefts/Larceny
	Thefts (Motor Vehicle)/tmvwp/recstveh
	Vandalism
	Vehicular Assault
	Vehicle Prowl
8	Violation City Ordinance/Nuisance
2	Violation of Protection/Harrass Ord
1	Warrants/Wanted Person
	Welfare Checks
2	911 Hang Up
	Hit & Run Accident
2	Security Check- Business/Residential
	Community Event
	Unlawful Imprisonment

154

**JUNE MONTHLY TOTAL**

724

**YEAR TO DATE 2025**

(As of the end of June 2025)