



CITY COUNCIL MEETING AGENDA

Tuesday – April 22, 2025 – 6:00 PM

Shawn O'Neill,
Mayor
soneill@cityofnapavine.com

Brian Watson,
Council Position No.1
bwatson@cityofnapavine.com

Ivan Wiediger,
Council Position No.2
iwiediger@cityofnapavine.com

Don Webster,
Council Position No.3
dwebster@cityofnapavine.com

Heather Stewart,
Council Position No.4
hstewart@cityofnapavine.com

Duane Crouse,
Council Position No.5
dcrouse@cityofnapavine.com

Staff Members

Rachelle Denham,
City Clerk

Michelle Whitten,
City Treasurer

Bryan Morris,
PW Director
Community Development

John Brockmueller,
Chief of Police

Allen Unzelman
Honorable Judge-Municipal Court

Jim Buzzard,
Legal Counsel

City of Napavine

407 Birch Ave SW
P O Box 810
Napavine, WA 98565
360-262-3547

City Website

www.cityofnapavine.com

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. APPROVAL OF AGENDA – AS PRESENTED

VI. APPROVAL OF MEETING MINUTES – April 8, 2025

- 1) Regular Council Meeting
- 2) Public Hearing: Six Year Transportation Improvement Program 2026-2031

VII. STAFF & COUNCIL REPORT

VIII. CITIZEN COMMENTS – NON-AGENDA ITEMS

IX. NEW BUSINESS

- 1) Vouchers – M. Whitten
- 2) Resolution 2025-04-161 Boundary Line Adjustment Breen Acre LLC – B. Morris

X. ADJOURNMENT – CLOSE OF MEETING

Council Meeting is held in person and via Teleconference.

Teleconference Information

Dial-in number (US): (720) 740-9753

Access code: 8460198

To join the online meeting: <https://join.freeconferencecall.com/rdenham8>



NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES

April 8, 2025, 6:00 P.M.

Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor Shawn O'Neill called the regular city council meeting to order at 6:01 pm immediately following a Public Hearing on the Six Year Transportation Improvement Program 2026-2031.

INVOCATION:

The invocation was led by Bryan Morris.

PLEDGE OF ALLEGIANCE:

Mayor Shawn O'Neill led the flag salute.

ROLL CALL:

Council members present: Shawn O'Neill Mayor, Brian Watson Councilor #1, Ivan Wiediger Councilor #2, Donald Webster Councilor #3, Heather Stewart Councilor #4, and Duane Crouse, Mayor Pro Tem.

City staff members present: City Clerk - Rachele Denham, Chief of Police – John Brockmueller, CD/PW Director - Bryan Morris, and Legal Counsel – Jim Buzzard.

CONSENT/APPROVAL OF AGENDA

MOVED:	Don Webster	Motion: Approval of Agenda- As Presented.
SECONDED:	Heather Stewart	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

APPROVAL OF MEETING MINUTES

MOVED:	Brian Watson	Motion: Approval of the regular council meeting minutes for March 25, 2025.
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

STAFF & COUNCIL REPORTS:

John Brockmueller – Chief of Police

- Greetings to the council, report in writing & operations as normal.

Bryan Morris - PW/CD Director

- The report is in writing.

Rachele Denham – City Clerk

- Birthday wishes to the council for celebrating their April birthdays.

Sandra White - LCFD 5

- Attended the Funtime meeting and they will be having an Easter Egg hunt at the high school on April 19th @ 11am. Q1 Stats: Emergency Medical Service 247, Fire Service 82 for a total of 329 calls and this is a 25/75 ratio.

Duane Crouse – Mayor Pro Tem

- Follow up on the train railroad crossing. Met with Bryan last week to set up a meeting with BNSF. The process is that BNSF has to get it approved through their public relations officers. The police chief found a WAC about the time a train can block roadways and its 10 minutes. Duane is doing his own research and will continue to work on getting this issue corrected.

Heather Stewart – Councilor 4

- Thanked the council for excusing her from the last meeting.

Ivan Wiediger – Councilor 2

- Thanked officer Nichols for the ride along on Sunday. Attended the AWC meeting in Raymond and there are a few bills to keep attention to that could affect funding for law enforcement and hopefully will pass legislation.

Shawn O'Neill – Mayor

- Attended the Napavine Scholarship Banquet and it was an awesome well attended event.

CITIZEN COMMENTS – NON-AGENDA ITEMS: *The recording link can be accessed for entire citizen comments. This is a brief summary and not verbatim.*

- None

NEW BUSINESS**VOUCHERS- M. WHITTEN**

The following voucher/warrants/electronic payments are approved for payment:

Accounts Payable	34	127	107,592.24	39665-39698
Payroll Vendors	1	1	1,260.00	39664
Electronic Payments	2	2	8,176.21	EFT*20250409-10
Electronic Payroll	9	9	64,201.23	EFT*202501-08/11
ACH Direct Deposit	17	21	39,010.31	Payroll 3/16-3/31, 2025
Total Vouchers	63	160	220,239.99	
Void Check 38992 \$493.35			219,746.64	

Voucher Report April 8, 2025
1st Council Meeting April

City of Napavine - Register Activity

MOVED:	Don Webster	Motion: Pay the bills. Approval of the Vouchers dated April 2025 First Council Meeting.
SECONDED:	Brian Watson	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

RESOLUTION 25-04-159 SIX-YEAR TRANSPORTATION PROGRAM 2026-2031 – R. DENHAM

MOVED:	Ivan Wiediger	Motion: Approve Resolution 25-04-159.
SECONDED:	Don Webster	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye 0 nay.	

AM25-05 TRAVERS ELECTRIC QUOTE-REPLACE TRAFFIC SIGNALS – B. MORRIS

MOVED:	Ivan Wiediger	Motion: Approve Action Memorandum 25-05 Travers Electric Quote.
SECONDED:	Don Webster	
<i>Discussion: Counselor Stewart asked how many bids we got. Director Morris responded that this is not a threshold amount and is off the Small Works Roster.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye 0 nay.	

WALSH TRUCKING LLC BINDING SITE PLAN RECOMMENDATION – B. MORRIS

MOVED:	Brian Watson	Motion: Approve Walsh Trucking LLC Binding Site Plan Recommendation.
SECONDED:	Don Webster	
<i>Discussion: Counselor Stewart ask Director Morris to confirm the property address, and his response was that he believes it is -0- no address assigned.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye 0 nay.	

ADJOURNMENT: *Meeting Adjourned at 6:16 p.m.*

MOVED:	Don Webster	Motion: To Adjourn – Close of Meeting
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online from [freeconferencecall.com](https://fccdl.in/e53lQV9e4t) or at the link <https://fccdl.in/e53lQV9e4t>.

Respectfully submitted,

Rachelle Denham, City Clerk

Shawn O'Neill, Mayor

Councilor



NAPAVINE CITY COUNCIL MINUTES
PUBLIC HEARING – SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM 2026-2031
April 8, 2025, 6:00 P.M.
Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor Shawn O'Neill called the public hearing on the SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM 2026-2031 to order at 6:00 pm.

INTRODUCTION:

Mayor Shawn O'Neill introduced himself as presiding over the public hearing.

PURPOSE OF HEARING:

To invite testimony from the community members and the public regarding the SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM 2026-2031 before the Council. The Council will hear testimony from persons present who wish to speak for, against or neither for or against the SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM 2026-2031 any questions, please direct them to the mayor and he will direct staff and our Council members who may have the answers to address the question. The mayor would like to keep the discussion to a minimum.

PROCEDURE:

Those wishing to testify are asked to speak clearly and tell the Council

- Your Name
- Your Address
- Who you represent

Opened Public Hearing:

Mayor, Shawn O'Neill opened the public hearing and welcomed anyone wishing to speak to approach the podium.

Comments:

No community members or general public testified to the Council.

Closing of Public Hearing:

Mayor Shawn O'Neill announced that all testimony having been taken, the public hearing on the SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM 2026-2031 is now closed ending time 6:01pm.

These minutes are not verbatim. If so desired, a recording of this meeting is available online from [freeconferencecall.com](https://fcdl.in/e53JQV9e4t) or at the link <https://fcdl.in/e53JQV9e4t>.

Rachelle Denham, City Clerk

Shawn O'Neill, Mayor

Councilor



Voucher Report April 22, 2025

April - April 2025 2nd Council Meeting

Reference	Date	Amount Notes
Reference Number: 39699	BHC Consultants	\$4,282.56
0022529	3/31/2025	\$4,282.56 Jefferson Station
Reference Number: 39700	CHS Northwest Inc	\$849.08
14215	4/3/2025	\$849.08 194 gal Off Road fuel
Reference Number: 39701	City of Napavine	\$533.60
1096.0 2025 Feb/Mar	4/1/2025	\$294.92 2025 Feb/Mar- City Water/Sewer
1711.0 2025 Feb/Mar	4/1/2025	\$205.82 Mayme water 2025 Feb/Mar
3370.0 2025 Feb/March	4/1/2025	\$32.86 Mayme water 2025 Feb/Mar
Reference Number: 39702	Economic Alliance of Lewis County	\$30.00
9153	4/16/2025	\$30.00 2025 WIB
Reference Number: 39703	Evergreen Rural Water of WA	\$441.00
4117	3/3/2025	\$441.00 1/1/2025-1/1/2026 ERWOW dues
Reference Number: 39704	Home Depot Credit Services	\$122.46
512412	3/12/2025	\$15.34 4x4 8 ft
622029	3/12/2025	\$107.12 14 in 750- watt integrate
Reference Number: 39705	Jackson Civil Engineering LLC	\$29,356.25
0016-12-07	4/15/2025	\$14,231.25 Development Pass-Through Fees Walsh Ti
0016-27-13	4/9/2025	\$15,125.00 Jefferson Pump Station
Reference Number: 39706	LECO Supply, Inc	\$167.99
231396	4/15/2025	\$167.99 Paper towels/T-Paper
Reference Number: 39707	Lemay Mobile Shredding	\$69.10

Reference	Date	Amount	Notes
4882845S185	4/1/2025	\$69.10	Shredding Service March 2025
Reference Number: 39708	Lewis County Public Health Departme	\$520.00	
10802	4/4/2025	\$520.00	8 water sample bottles
Reference Number: 39709	Lewis County PUD	\$793.77	
104755010*2025 Apr	3/31/2025	\$34.30	2/22-3/24 191 Hamilton RD
104755026*2025 Apr	3/31/2025	\$42.27	2/22-3/24 611 Koontz RD Light
124227002*2025 Apr	3/31/2025	\$637.51	2/22-3/24 1206 Rush RD - Well #6/Treatme
128578001*2025 Apr	3/31/2025	\$43.91	2/22/-3/24 Rush RD Lights
128578002*2025 Apr	3/31/2025	\$35.78	2/22-3/24 Rush RD Lights/173 Hamilton R
Reference Number: 39710	Lewis County Sheriffs Office	\$1,312.84	
2025*March Evidence	4/17/2025	\$1,312.84	2025- March Evidence Handling
Reference Number: 39711	Lewis County Solid Waste	\$77.00	
2449248	4/8/2025	\$77.00	Junk to the dump
Reference Number: 39712	Lewis County Treasurer	\$101.91	
2025 March Crime Victims	4/17/2025	\$101.91	2025- March Court Remittance
Reference Number: 39713	Lewis County Treasurer	\$70.50	
037418 2025 Forest Patrol tax	4/17/2025	\$23.50	2025 tax
2178049 2025 Forest Patrol Tax	4/17/2025	\$47.00	2025 tax
Reference Number: 39714	Mott Macdonald	\$1,741.25	
507514642	4/14/2025	\$1,741.25	PFAS support hydro
Reference Number: 39715	Service Saw Workwears	\$61.71	
323796	4/17/2025	\$61.71	mix oil/roll fs line 246'
Reference Number: 39716	State Treasurer's Office	\$3,497.53	

Reference	Date	Amount	Notes
2025 March State Remit	4/17/2025	\$3,497.53	2025 March State Remit
Reference Number: 39717	The Farm Store	\$540.96	
191216	4/8/2025	\$540.96	Glystar + & Crossbow
Reference Number: 39718	Toledotel	\$350.62	
10079236	4/1/2025	\$350.62	2025 Apr 1-30 VOIP
Reference Number: 39719	Traffic Safety Supply Co.	\$177.76	
INC079630	4/10/2025	\$177.76	5 speed limit 25 signs
Reference Number: 39720	US Bank Corp Payment Syst	\$2,509.34	
017063 Soft Touch Car Wash	4/3/2025	\$12.45	PD Car Wash
113-1094229-5115417 Amazon	4/2/2025	\$14.04	Android C Phone Charger w/ 10ft C Charge
113-4528296-0783407 Amazon	3/13/2025	\$77.63	Front, Heavy Duty Indoor/Outdoor Mat
113-6031563-3573052-1 Amazon	3/17/2025	\$87.73	Office supplies/Toner supplies
113-6031563-3573052-2 Amazon	3/17/2025	\$28.20	Office Supplies
1183094880 Tractor Supply Co	3/23/2025	\$329.29	SKU 1125414 54 in. White Quantity 10
120911289862 WPTA	3/5/2025	\$400.00	WPTA Training April 8-11 Chelan WA
160204 AWC	4/3/2025	\$585.00	AWC Annual Conference 2025/R.Denham
2040023873 Poms Tire Service	3/12/2025	\$34.41	Lawn Mower Tires
27039713 Hyatt	3/19/2025	\$118.80	Hyatt Hotel Cle Elum - L.Dewitt May18th-21
745007 Chehalis Outfitter	3/18/2025	\$31.91	Citadel NGL/DBL PNT Sling
77798133 FreeConferenceCall.com	3/15/2025	\$3.25	File Storage 3/15/25-4/14/25
95-4527848 RemotePC	3/11/2025	\$31.83	Charge for Consumer 1 computer yearly
A-31010 Winlock Hardware	3/7/2025	\$1.62	Sewer Key
CON 2704850	3/19/2025	\$40.00	PD Fuel
Eagle Truck Plaza	3/25/2025	\$71.82	PD Fuel
INV298812943 Zoom	3/27/2025	\$17.03	Zoom/Court Pro Monthly Mar 27,2025-Apr 1
WEB2596501651 Grainger	3/14/2025	\$624.33	HID Replacement LED
Reference Number: 39721	US Bank NA Cincinnati	\$40.00	

Reference	Date	Amount	Notes
2025 March Maint bonds	4/17/2025	\$40.00	2025 -March Bond Fee
Reference Number: 39722	Utilities Underground Location Cente	\$17.55	
5030196	3/31/2025	\$17.55	13 locates March 2025
Reference Number: 39723	Vision Municipal Solution	\$844.94	
09-15814	3/31/2025	\$844.94	2025 Feb Mar Statement billing
Reference Number: 39724	WA Dept of Transportation	\$2,765.43	
*FB91458009251	3/31/2025	\$2,765.43	2025 Mar Fuel
Reference Number: April 1-15, 2025	Payroll Vendor	\$38,761.47	
ACH Pay - 15553	4/16/2025	\$2,527.56	
ACH Pay - 15554	4/16/2025	\$2,155.31	
ACH Pay - 15555	4/16/2025	\$3,258.46	
ACH Pay - 15556	4/16/2025	\$2,788.77	
ACH Pay - 15557	4/16/2025	\$2,468.17	
ACH Pay - 15558	4/16/2025	\$3,309.07	
ACH Pay - 15559	4/16/2025	\$2,292.72	
ACH Pay - 15560	4/16/2025	\$2,139.68	
ACH Pay - 15562	4/16/2025	\$620.38	
ACH Pay - 15563	4/16/2025	\$2,100.38	
ACH Pay - 15564	4/16/2025	\$2,148.06	
ACH Pay - 15566	4/16/2025	\$2,946.48	
ACH Pay - 15567	4/16/2025	\$3,199.71	
ACH Pay - 15568	4/16/2025	\$1,926.08	
ACH Pay - 15569	4/16/2025	\$2,618.06	
Net Pay - 15565	4/16/2025	\$2,262.58	
Reference Number: EFT*20250412	Dept of Retirement Systems	\$8,340.44	
Emp Rtmt - 15553	4/16/2025	\$191.85	
Emp Rtmt - 15554	4/16/2025	\$281.34	

April - April 2025 2nd Council Meeting

Reference	Date	Amount Notes
Emp Rtmt - 15555	4/16/2025	\$255.35
Emp Rtmt - 15556	4/16/2025	\$208.07
Emp Rtmt - 15557	4/16/2025	\$191.85
Emp Rtmt - 15558	4/16/2025	\$259.98
Emp Rtmt - 15559	4/16/2025	\$344.86
Emp Rtmt - 15560	4/16/2025	\$271.03
Emp Rtmt - 15562	4/16/2025	\$65.55
Emp Rtmt - 15563	4/16/2025	\$287.42
Emp Rtmt - 15564	4/16/2025	\$276.78
Emp Rtmt - 15565	4/16/2025	\$299.75
Emp Rtmt - 15566	4/16/2025	\$343.76
Emp Rtmt - 15567	4/16/2025	\$436.95
Emp Rtmt - 15568	4/16/2025	\$240.51
Emp Rtmt - 15569	4/16/2025	\$351.75
Taxable Retirement - 15553	4/16/2025	\$307.61
Taxable Retirement - 15554	4/16/2025	\$196.41
Taxable Retirement - 15555	4/16/2025	\$409.42
Taxable Retirement - 15556	4/16/2025	\$333.61
Taxable Retirement - 15557	4/16/2025	\$307.61
Taxable Retirement - 15558	4/16/2025	\$416.85
Taxable Retirement - 15559	4/16/2025	\$240.76
Taxable Retirement - 15560	4/16/2025	\$189.22
Taxable Retirement - 15562	4/16/2025	\$45.77
Taxable Retirement - 15563	4/16/2025	\$200.66
Taxable Retirement - 15564	4/16/2025	\$193.23
Taxable Retirement - 15565	4/16/2025	\$209.26
Taxable Retirement - 15566	4/16/2025	\$239.99
Taxable Retirement - 15567	4/16/2025	\$305.05
Taxable Retirement - 15568	4/16/2025	\$167.91
Taxable Retirement - 15569	4/16/2025	\$270.28
Reference Number: EFT*20250413	Dept of Treasury Internal Revenue Se	\$8,136.99

Reference	Date	Amount Notes
Federal Income Tax - 15553	4/16/2025	\$501.89
Federal Income Tax - 15554	4/16/2025	\$195.69
Federal Income Tax - 15555	4/16/2025	\$691.56
Federal Income Tax - 15556	4/16/2025	\$585.17
Federal Income Tax - 15557	4/16/2025	\$483.19
Federal Income Tax - 15558	4/16/2025	\$762.80
Federal Income Tax - 15559	4/16/2025	\$360.73
Federal Income Tax - 15560	4/16/2025	\$367.45
Federal Income Tax - 15562	4/16/2025	\$0.00
Federal Income Tax - 15563	4/16/2025	\$362.26
Federal Income Tax - 15564	4/16/2025	\$168.21
Federal Income Tax - 15565	4/16/2025	\$272.71
Federal Income Tax - 15566	4/16/2025	\$335.39
Federal Income Tax - 15567	4/16/2025	\$729.61
Federal Income Tax - 15568	4/16/2025	\$181.39
Federal Income Tax - 15569	4/16/2025	\$512.88
Medicare - 15553	4/16/2025	\$52.36
Medicare - 15553 (2)	4/16/2025	\$52.36
Medicare - 15554	4/16/2025	\$44.78
Medicare - 15554 (2)	4/16/2025	\$44.78
Medicare - 15555	4/16/2025	\$70.10
Medicare - 15555 (2)	4/16/2025	\$70.10
Medicare - 15556	4/16/2025	\$57.85
Medicare - 15556 (2)	4/16/2025	\$57.85
Medicare - 15557	4/16/2025	\$52.58
Medicare - 15557 (2)	4/16/2025	\$52.58
Medicare - 15558	4/16/2025	\$70.86
Medicare - 15558 (2)	4/16/2025	\$70.86
Medicare - 15559	4/16/2025	\$54.89
Medicare - 15559 (2)	4/16/2025	\$54.89
Medicare - 15560	4/16/2025	\$43.14
Medicare - 15560 (2)	4/16/2025	\$43.14

Reference	Date	Amount	Notes
Medicare - 15562	4/16/2025	\$10.43	
Medicare - 15562 (2)	4/16/2025	\$10.43	
Medicare - 15563	4/16/2025	\$45.75	
Medicare - 15563 (2)	4/16/2025	\$45.75	
Medicare - 15564	4/16/2025	\$44.05	
Medicare - 15564 (2)	4/16/2025	\$44.05	
Medicare - 15565	4/16/2025	\$47.71	
Medicare - 15565 (2)	4/16/2025	\$47.71	
Medicare - 15566	4/16/2025	\$54.71	
Medicare - 15566 (2)	4/16/2025	\$54.71	
Medicare - 15567	4/16/2025	\$69.55	
Medicare - 15567 (2)	4/16/2025	\$69.55	
Medicare - 15568	4/16/2025	\$38.28	
Medicare - 15568 (2)	4/16/2025	\$38.28	
Medicare - 15569	4/16/2025	\$55.99	
Medicare - 15569 (2)	4/16/2025	\$55.99	
Reference Number: EFT*20250414	US Cellular	\$56.21	
0720955127	4/2/2025	\$56.21	2025 4/2-5/01 Mayor Cell
Reference Number: EFT*20250415	WAVE	\$98.43	
032768701-0011411	3/26/2025	\$98.43	2025- 3/23-4/22 WAVE Phone & Internet P
Reference Number: EFT*20250416	WAVE	\$112.10	
138091001-0011426	4/1/2025	\$112.10	Mayme 2025 4/1-4/30
Reference Number: EFT*20250417	WAVE	\$112.10	
138396701-0011426	4/1/2025	\$112.10	2025 4/1-4/30 WAVE Internet
Reference Number: EFT*20250418	WAVE	\$112.10	
138396801-0011426	4/1/2025	\$112.10	2025- 4/1-4/30 WAVE Phone PD

Reference	Date	Amount	Notes
Reference Number: EFT*20250419	Centurylink	\$56.37	
2025-April Well Telemetry	3/21/2025	\$56.37	2025- Mar 21- Apr 20 Well Telemetry 206T.
TOTAL		\$107,061.36	

The following voucher/warrants/electronic payments are approved for payment:

Accounts Payable	26	52	51,275.15	39699-39724
Payroll Vendors			-	
Electronic Payments	6	6	547.31	EFT*20250414-19
Electronic Payroll	2	2	16,477.43	Eft*20250412-13
ACH Direct Deposit	16	16	38,761.47	Payroll 4/1-4/15 2025
Total Vouchers	50	76	\$107,061.36	

WE, THE FOLLOWING SIGNEES, APPROVE THE VOUCHERS FOR PAYMENT:

MAYOR: _____

TREASURER: _____

COUNCILOR #1: _____

COUNCILOR #2: _____

COUNCILOR #3: _____

COUNCILOR #4: _____

COUNCILOR #5: _____

Police Department - John Brockmueller _____

Public Works/Community Development - Bryan Morris _____

Court- Lacie Dewitt _____

City Clerk - Rachelle Denham: _____

DATED THIS _DAY OF ___, 2025

CITY OF NAPAVINE, WASHINGTON

RESOLUTION NO. 2025-04-161

A RESOLUTION APPROVING ADJUSTMENT OF THE MUNICIPAL BOUNDARY LINE BETWEEN THE CITY OF NAPAVINE AND LEWIS COUNTY, PURSUANT TO RCW 35.13.340, AS SUBMITTED BY PROPERTY OWNER BREEN ACRES, LLC, FOR PARCEL NO. 017904002002, 259 HAMILTON RD., NAPAVINE, WA; ADOPTING A PROPOSED LAND USE ZONING REGULATION FOR THE REAL PROPERTY; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.

RECITALS:

WHEREAS, the City of Napavine, Washington (the “City”) is a Code City under the laws of the State of Washington; and

WHEREAS, RCW 35.13.340 authorizes the adjustment of the boundaries of cities and unincorporated areas of the county where part of a single parcel of land is located within the boundaries of the city, and the remainder of the parcel of land is located within the boundaries of the unincorporated county so that all of the parcel is located within either the city or the county, if the adjustment was requested in a petition signed by the property owner; and

WHEREAS, RCW 35.13.340 authorizes the City to approve said petition for such boundary line adjustment by resolution; and

WHEREAS, the property owners of the Parcel have signed a petition, attached as Exhibit B, requesting the City of Napavine’s boundaries be adjusted to include the remaining portions of the Parcel; and

WHEREAS, the City and Lewis County have worked collaboratively on the review of municipal boundary line adjustments between the City and Lewis County; namely, a parcel located at 259 Hamilton Rd., Napavine, WA (“Parcel”), Lewis County Parcel No. 017904002002, and more particularly described in Exhibit A attached hereto; and

WHEREAS, pursuant to RCW 35.13.340 (“RCW”), the Parcel owner, Breen Acres, LLC, petitioned the City for a boundary line adjustment so the entire Parcel is within the City; and

WHEREAS, pursuant to RCW 35.13.340, in order for the proposed boundary line adjustment to be effective, the petition must be approved by both the City and Lewis County; and

WHEREAS, the Parcel, attached as Exhibit C, is split between the boundaries of the City of Napavine and unincorporated Lewis County; and

WHEREAS, the City Council of the City has determined that approving said petition and adjustment of the boundary line between the City of Napavine and Lewis County pursuant to RCW 35.13.340 is in the best interests of the residents of the City of Napavine and will promote the general health, safety, and welfare; and

WHEREAS, boundary line adjustments under RCW 35.13.340 are not subject to potential review by the boundary review board;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NPAVINE, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Recitals Incorporated. The recitals set forth above are adopted and incorporated by this reference as though fully set forth herein.

Section 2. Petition Approved. The City Council approves the petition of Breen Acres, LLC, to adjust the boundary lines between the City of Napavine and Lewis County pursuant to RCW 35.13.340 so as to include within the corporate boundaries of the City of Napavine the remainder of the parcel of land depicted as Lewis County Parcel No. 017904002002, and more particularly described in Exhibit A attached hereto and incorporated herein.

Section 3. Exhibits Incorporated. The following Exhibits attached hereto, are incorporated by this reference as though fully set forth herein:

- Exhibit A: Legal Description of Lewis County Parcel No. 017904002002
- Exhibit B: Signed Petition by property owners of the Parcel
- Exhibit C: Map of Parcel with current City Limits and Proposed City Limits
- Exhibit D: Map of Parcel with detail of property line within City Limits

Section 4. Mayor Authorization. The City Mayor, or designee, is hereby authorized to take and execute any additional measures or documents that may be necessary to complete this transaction which are consistent with the approved form of documents referenced by this Resolution, and the intent of this Resolution.

Section 5. Zoning Map and Land Use Designation. Upon approval of the boundary adjustment by Lewis County, the official zoning map of the City of Napavine shall be modified to include Lewis County Parcel No. 017904002002 with a zoning and land use designation of R-3 and Commercial.

Section 6. OFM Filings. Upon passage of a resolution of the Lewis County Commissioners, the City Treasurer is directed to file all necessary documents with the Washington State Office of Financial Management.

Section 7. **Severability.** If any section, sentence, clause, or phrase of this Resolution should be held to be unconstitutional or unlawful by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this Resolution.

Section 8. **Effective Date.** This Resolution shall take effect immediately, or as otherwise provided by law, and the City Clerk is directed to file a certified copy of the Resolution with the offices of the Lewis County Auditor and Assessor.

Section 9. **Corrections.** Upon approval of the City Attorney, the City Clerk is authorized to make necessary corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbers, section/subsection numbers, and any references thereto.

PASSED by the Council of the City of Napavine, Washington, and **APPROVED** by the Mayor of the City of Napavine at a regularly scheduled open public meeting thereof, this _____ day of _____, 2025.

Shawn O'Neill, Mayor

Attest:

Approved as to form:

Rachelle Denham, City Clerk

James M.B. Buzzard, WSBA # 33555
City Attorney

Approved Reading: _____/2025
Effective Date: _____/2025

Exhibit "A"

The Southeast Quarter of the Southwest Quarter of Section 15, Township 13 North, Range 2 West, W.M., Lewis County, lying northerly of the thread of the Newaukum River.

Also the West Half of the Southeast Quarter of said Section 15, lying southerly of the southwesterly margin of Hamilton Road and northerly of the thread of the Newaukum River.

Also the West 10.00 feet of even width of Parcel "A" of City of Napavine Boundary Line Adjustment No. 07-11-2022, recorded on August 4, 2022 under Auditor's File No. 3581283 and that portion of said Parcel "A" lying Southwesterly of the thread of the Newaukum River in said Section 15.

	DATE STAMP
RCVD BY	

**PETITION FOR ANNEXATION
TO THE CITY OF NAPAVALINE**

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF NAPAVALINE

We, the undersigned, being the owners of not less than one hundred percent (100%) in value of the real property herein described, do hereby petition that such territory be annexed to and made a part of the City of Napavine.

The territory proposed to be annexed is within Lewis County, Washington, and the boundaries are outlined on the survey map accompanying petition. The property is described as follows: (See Attachment)

The City Council of the City of Napavine met with the initiating parties at a Council meeting on: _____ and did determine that the City would accept the proposed annexation. At said meeting, the City Council did also determine that:

It would require the simultaneous adoption of a comprehensive plan for the area to be annexed; and

It would require the assumption of existing City indebtedness by the area to be annexed, as disclosed by the minute entry regarding the same in the minutes of said Council meeting.

Petition for Annexation to the City of Napavine

This page contains all signatures of the owners seeking the annexation of territory to the City of Napavine, Washington, as above stated.

The petitioners subscribing hereto agree that all property within the territory hereby sought to be annexed shall be assessed and taxed at the same rate and on the same basis as other property within the City of Napavine, including assessments or taxes in payment of any bonds issued or debts contracted prior to or existing at the date of annexation.

(Names of the petitioners should be in identical form as the same appear of record in the chain of title to the real estate. All owners must sign.)

Sterling D. Breen

OWNER'S SIGNATURE

Sterling D. Breen

PRINTED NAME

ADDRESS: 259 Hamilton

ASSESSOR'S PARCEL #: 017904002002

DATE: 2-28-25

APPROXIMATE # OF ACRES: 110.88

Nicola S Ely

OWNER'S SIGNATURE

Nicola S Ely

PRINTED NAME

ADDRESS: 259 Hamilton

ASSESSOR'S PARCEL #: 017904002002

DATE: 2-28-25

APPROXIMATE # OF ACRES: 110.88

NOTICE TO COMMENCE ANNEXATION PROCEEDINGS

100% Petition

CITY OF NAPAVALINE, WASHINGTON TO:

Napavine City Council

The undersigned, being the owners of not less than 100 percent (100%) in value, according to the assessed valuation of general taxation of the property for which annexation is sought, hereby notify the City Council of the City of Napavine of our intentions to commence annexation proceedings to the City of Napavine of the following described property (See Attached). We hereby further request of the City Council to set a date, within sixty (60) days following the City's receipt of this notice, for a meeting with the undersigned parties to determine whether the City of Napavine will accept the proposed annexation, whether it shall require the simultaneous adoption of zoning regulations, and whether it shall require the assumption of existing City indebtedness by the area to be annexed. The property in question is partially within the existing city limits with the balance of the property lying contiguous to the present corporate limits of the City of Napavine, and said property is situated in the County of Lewis, State of Washington, and is legally described as follows (attach separate sheet).

Dated this 28th day of February, 2025

Address, Phone #, and Email	Number of Housing Units	Number of persons in Household	Name of Each Person Residing in Household	Property Owner/Contract Buyer Signature
259 Hamilton Rd. 360-508-1149, sterling@sterlinggreen-crushing.com	0	1	Rental	Starling D. Breen
				Nicola S Ely

Required Documents:

- Legal Description of Property including the tax parcel numbers
- Vicinity Map showing the proposed annexation boundary

Lewis County GIS Web Map

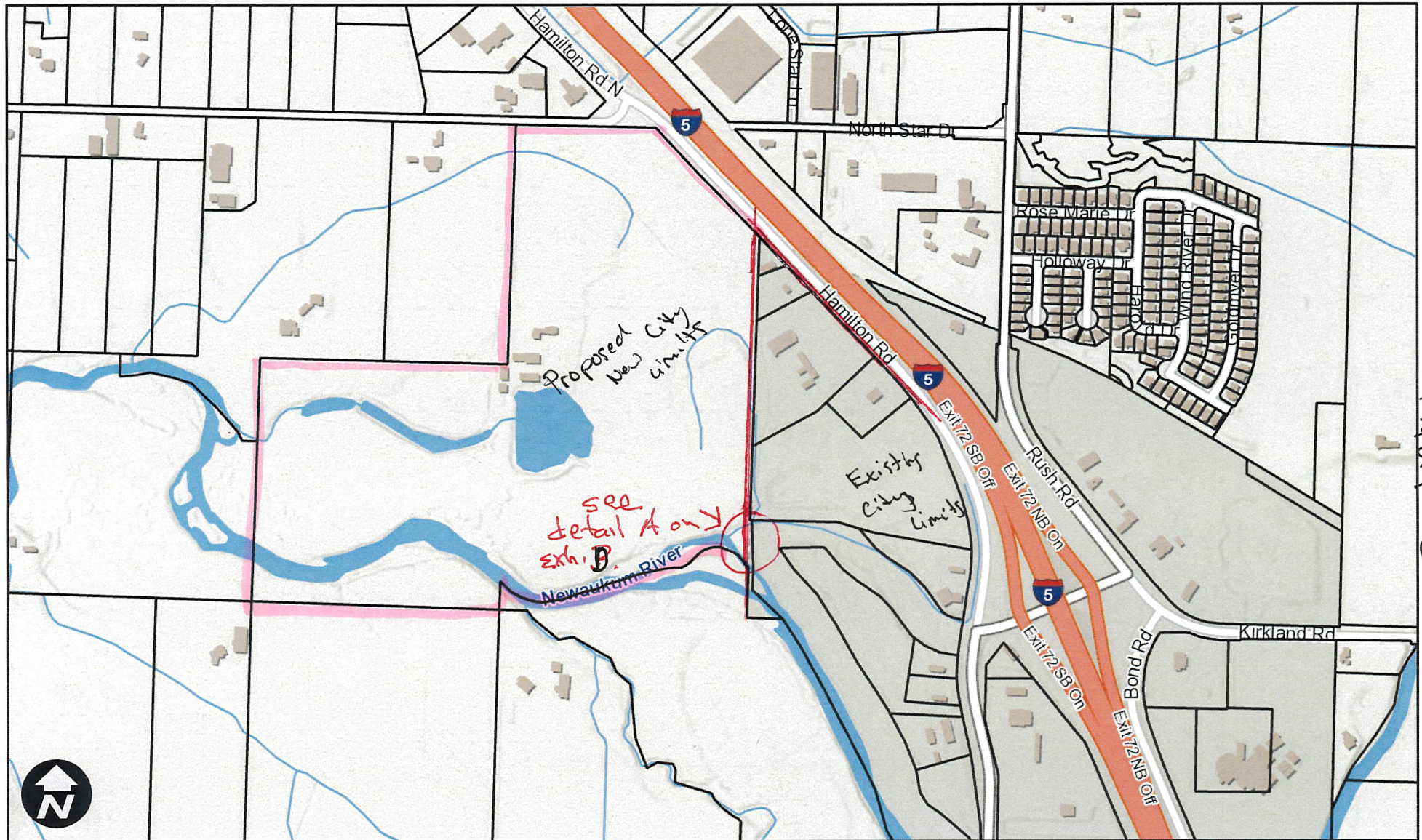


Exhibit "C"

4/16/2025, 2:55:45 PM

1:9,028

 Parcels

0 412.5 825 1,650 ft
NAD 1983 StatePlane Washington South FIPS 4602 Feet



Lewis County does not guarantee the accuracy of the information shown on this map and is not responsible for any use or misuse by others regarding this material. It is provided for general informational purposes only. This map does not meet legal, engineering, or survey standards. Please practice due diligence and consult with licensed experts before making decisions.

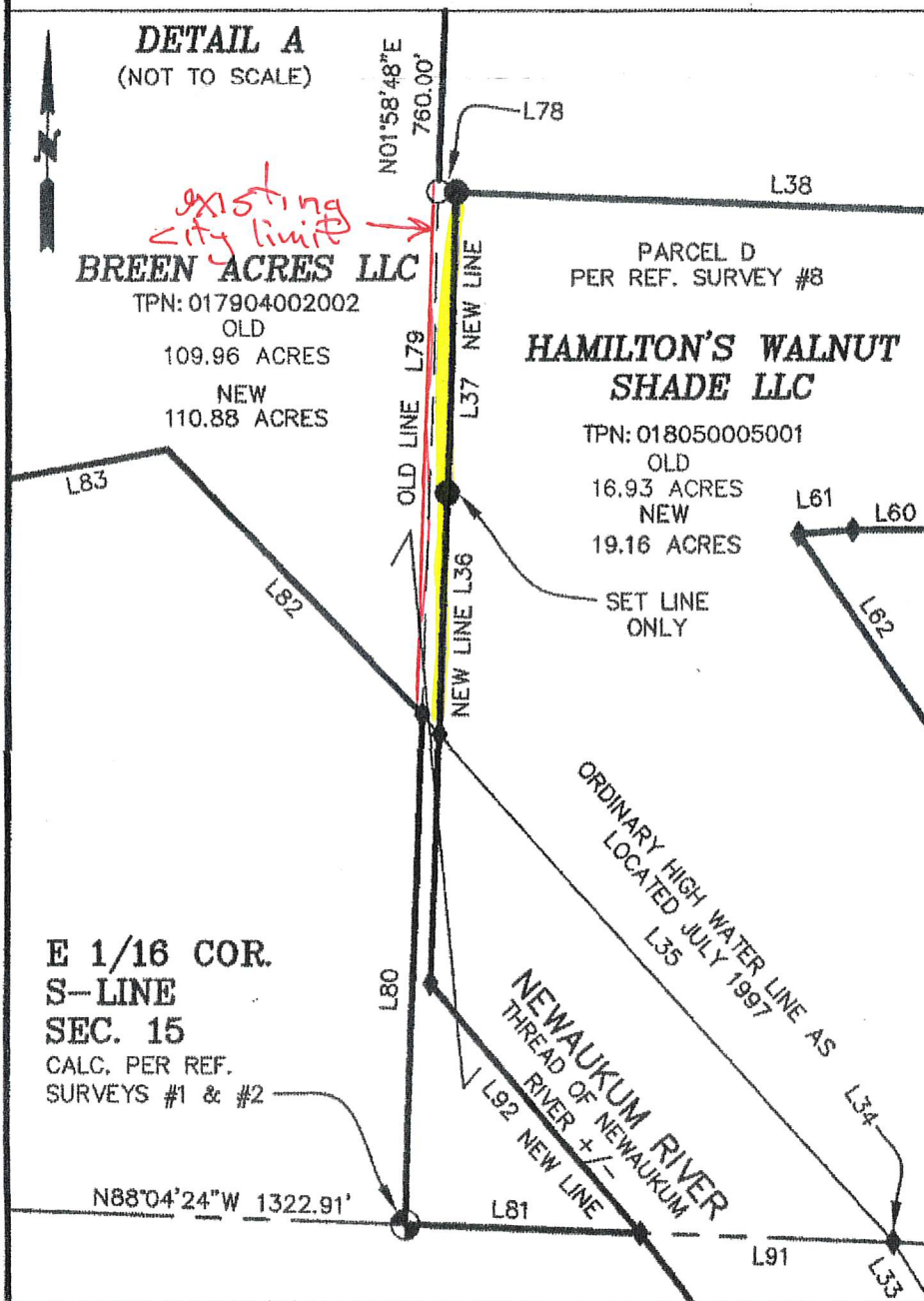
© Lewis County GIS

Exhibit "D"

3619032 B: 36 P: 264 SUR
02/25/2025 03:20:49 PM Total Pages: 1 Fees: 423
Larry E Grove, CPA, Lewis County Auditor, Chehalis, Washi

REVIEWED FOR APPLICABLE TAXES
APPROVED FOR RECORDING
LEWIS COUNTY TREASURER
BY DATE 2/25/25

REVIEWED FOR COMPLIANCE
WITH RECORDING FORMAT
LEWIS COUNTY ENGINEERING
BY DATE 2-20-25



CONVEY.
HAMILTON'S WALNUT
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C2	999.30'
C3	1079.30'
C4	1079.30'

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AUDITOR'S CERTIFICATE

FILED FOR RECORD THIS 25 DAY OF Feb, 2025 AT
3:20 P.M. IN BOOK 36 OF SUR AT PAGE 204
AT THE REQUEST OF BLUHM & ASSOCIATES LAND SURVEYORS, INC.

DEPUTY COUNTY AUDITOR Nicol E Hansen

SU

THIS MAP CORRE
OR UNDER MY
REQUIREMENTS
REQUEST OF S
IN DECEMBER

To: Mayor and City Council
From: Bryan Morris, PW/CD Director
RE: Staff Report for Council Meeting, April 22nd, 2025

- **Planning Commission Meeting Minutes**

- No meeting since March 17th

- **Project Updates**

- Scots Industries – Contractor is back on the site working on the infrastructure. The city's booster station construction upgrade will start approximately the last week in April.
- Cell tower on city property – Applicant is currently reviewing the contract.
- TA Project – Per the developer, the project is expected to start back up the first week of May.
- Rush Road STIP – The Public Works Director reviewed the 60% plans and requested some changes.
- Woodard Road – City is producing a staff report.
- Walsh Trucking Binding Site Plan – Project is currently in the required appeal period.
- Jefferson Station – Bid opening was April 10th, low bid was determined. Currently reviewing bid documents.
- Water – Consultant provided a scope of work for phase 1 evaluation.
- Breen Acres LLC – Received petition to annex into the city limits.