

407 Birch Ave SW, P. O. Box 810
Napavine, WA 98565
Phone: (360) 262-3547
Fax: (360) 262-9199
www.cityofnapavine.com



Shawn O'Neill, Mayor
Rachelle Denham, City Clerk
Michelle Whitten, City Treasurer
Bryan Morris, Public Works –
Community Development Director
John Brockmueller, Police Chief

NOTICE OF PUBLIC HEARING 2025-2030 Capital Facilities Plan

Notice is hereby given that the Napavine City Council has scheduled a public hearing to be held for the 2025-2030 Capital Facilities Plan.

WHEN: Tuesday, November 12, 2024

TIME: 6:00 p.m.

**WHERE: Napavine City Hall, 407 Birch Ave. SW,
Napavine, WA 98565**

Public comment will be received by the Napavine City Council on the proposed 2025-2030 Capital Facilities Plan. Comments may be made in writing to the Napavine City Clerk, Rachelle Denham at P.O. Box 810, Napavine, WA 98565, via email rdenham@cityofnapavine.com, or by appearing before the Napavine City Council.

407 Birch Ave SW, P. O. Box 810
Napavine, WA 98565
Phone: (360) 262-3547
Fax: (360) 262-9199
www.cityofnapavine.com



Shawn O'Neill, Mayor
Rachelle Denham, City Clerk
Michelle Whitten, City Treasurer
Bryan Morris, Public Works &
Community Development Director

NOTICE OF PUBLIC HEARING 2025 Preliminary Budget

Notice is hereby given that the Napavine City Council has scheduled a public hearing to be held for the 2025 Preliminary Budget.

WHEN: Tuesday, November 12, 2024

Tuesday, November 26, 2024

TIME: 6:00 p.m.

**WHERE: Napavine City Hall, 407 Birch Ave. S.W.
Napavine, WA 98565**

Notice is hereby given that the City Council of the City of Napavine will hold a public hearing for 2025 Preliminary Budget at 6 p.m. Tuesday, November 12, 2024, and Tuesday, November 26, 2024 at Napavine City Hall, 407 Birch Ave. S.W. Comments may be made in writing to City Clerk, Rachelle Denham, at P.O. Box 810, Napavine, WA 98565, via email to rdenham@cityofnapavine.com, or by appearing before the City Council.

City of Napavine



Capital Facilities Plan

2025 - 2030 Capital Facilities Plan for future capital equipment, facilities and projects.

202 Estimated Year End Balances NOT UPDATED DO NOT USE

Fund		Beginning		Transfers		Transfers	Ending
		Cash & Invest	Revenues	In	Expenditures	Out	Cash & Invest
001	General Fund 001	1,178,583.02	1,441,991.00		1,654,029.00	7,000.00	959,545.02
002	Substance Abuse	5,987.58	630.00		2,000.00		4,617.58
004	Park Improvement	188,231.35	37,300.00		75,000.00		150,531.35
005	Gen Gov Capital Equip	45,518.53	-		11,000.00		34,518.53
006	LEOFF 1 Retiree Trust	107,000.00	-	7,000.00	-		114,000.00
101	Street Fund 101	180,020.98	231,482.00	-	358,601.00	15,000.00	37,901.98
102	Street Capital	17,026.31		15,000.00	-		32,026.31
105	Street Improvement	17,120.52	527,050.00	-	540,494.00		3,676.52
110	Criminal Justice	43,567.06	51,968.00		37,645.00		57,890.06
115	Local Recovery Fiscal	84,000.41	-		84,000.00		0.41
305	Project Planning Fund	411,334.94	70,150.00		85,100.00		396,384.94
401	Water Fund 401	826,274.85	545,525.00		803,125.00	30,000.00	538,674.85
402	Water System	648,281.69	192,415.00	15,000.00	65,000.00		790,696.69
403	USDA Bond Reserve	22,710.00	-		-		22,710.00
404	Water Deposit Trust	5,114.45	-		2,500.00		2,614.45
406	Wastewater Fund 406	509,265.39	922,570.00		934,500.00	30,000.00	467,335.39
408	Wastewater System	670,759.43	1,747,200.00	15,000.00	1,730,000.00		702,959.43
409	Sewer Capital	17,026.30		15,000.00	-		32,026.30
411	Water Capital	17,026.30		15,000.00	-		32,026.30
415	LID 2011-1 Bond	611,809.12	156,525.00		78,936.00		689,398.12
502	Private-Purpose Trust	34,836.47	-		-		34,836.47
631	Agency Funds	7,518.92	-		-		7,518.92
632	Municipal Court Trust	10,857.92	-		-		10,857.92
Grand Total		5,659,871.54	5,924,806.00	82,000.00	6,461,930.00	82,000.00	5,122,747.54
				6,006,806.00		6,543,930.00	

CITY OF NAPAVINE
CAPITAL FACILITY PLAN - PROJECTS
2025-2030

General Government									
Administrative Services									
PROJECT	DESCRIPTION	REVENUE SOURCE	2025	2026	2027	2028	2029	2030	Total
Clerks Office									
Printer	Replace Existing	GF Equipment	\$ -						\$ -
Computers	Replace Existing	GF Equipment	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ -			\$ 6,000.00
Court/Council/Planning									
Hearing impaired Equip	New	ARPA	\$ 1,500.00	\$ -					\$ 1,500.00
Computers	Replace Existing	GF Equipment	-	3500	\$ 3,500.00	\$ -	-		\$ 7,000.00
Laptop	Replace Existing	GF Equipment	-	2500	\$ -	-			\$ 2,500.00
Tablets	Purchase New	GF Equipment	-	300	\$ 300.00	\$ 300.00	\$ -		\$ 900.00
Scanner	Replace Existing	GF Equipment	-	-	1000	\$ -	-		\$ 1,000.00
Scanner	Purchase New	GF Equipment	-	-	-	1000	\$ -		\$ 1,000.00
Printers	Replace Existing	GF Equipment	-	750	\$ 750.00	\$ -	-		\$ 1,500.00
Comp Plan Update									
Comp Plan Update	Update	General Fund	\$ -	\$ 50,000.00					\$ 50,000.00
Mayor's Office									
Laptop	Replace Existing	General Fund		\$ 2,000.00	\$ -	\$ -			\$ 2,000.00
TOTAL Administrative Services									
			\$ 3,500.00	\$ 61,050.00	\$ 7,550.00	\$ 1,300.00			\$ 73,400.00

CITY OF NAPA VINE
CAPITAL FACILITY PLAN - INVENTORY/PROJECTS
2025 - 2030

General Government									
POLICE DEPARTMENT									
PROJECT	DESCRIPTION	REVENUE SOURCE	2025	2026	2027	2028	2029	2030	Total
Vehicle Laptops	Replace Vehicle Laptops	Criminal Justice Fund			-	30,000.00	-		30,000.00
Vehicle Purchase	Replace patrol vehicles as needed	Criminal Justice Fund	\$ -	\$ 70,000.00	\$ -	\$ 70,000.00	\$ 70,000.00		\$ 70,000.00
Office Desktops	Replace Desktop Computers	Criminal Justice Fund			\$ 20,000.00	\$ -			\$ 20,000.00
GE Tac (6) BodyCams					\$ 25,000.00				\$ 25,000.00
TOTAL Police Department			\$ -	\$ 70,000.00	\$ 45,000.00	\$ 70,000.00	\$ 70,000.00	\$ -	\$ 120,000.00

PUBLIC WORKS									
CAPITAL EQUIPMENT									
PROJECT	DESCRIPTION	REVENUE SOURCE	2025	2026	2027	2028	2029	2030	Total
Sweeper	New Equipment	Water/Sewer/Streets	90,000	-					90,000
Striper	New Equipment	Water/Sewer/Streets	15,000						15,000
Pickup	Replace	Street Water, Sewer Capital Equipment		-	-		50,000		50,000
TOTAL Public Works			105,000	-	-	-	50,000	-	155,000

PUBLIC WORKS									
STREET SYSTEM									
PROJECT	DESCRIPTION	REVENUE SOURCE	2025	2026	2027	2028	2029	2030	TOTAL
Branch Ave	Sidewalk	TIB	-	-	-	140,000	-		140,000
Washington Street 3rd to Woodard	Chipseal	TIB	-				250,000		250,000
Birch	Chipseal	TIB	-	-		100,000			100,000
Rush Rd Stella to Bridge	Grind Reasphalt	TIB Grant	410,000	-					410,000
Mill Road from Wash. to City Limits	Re-construction roadway	Dedicated Fund Grant/LID or Development				-	-	130,000	130,000
Rush Rd to Stella Bridge	Multipurpose Grind Asphalt	STIP Federal grant	356,000	2,700,000	-	-		-	- 3,056,000
TOTAL - Street			766,000	2,700,000	-	240,000	250,000	130,000	4,086,000

CITY OF NAPA VINE
CAPITAL FACILITY PLAN - PROJECTS
2025-2030

Community Services									
PARKS AND PUBLIC FACILITIES									
PROJECT	DESCRIPTION	REVENUE SOURCE	2025	2026	2027	2028	2029	2030	TOTAL
PARKS									
West Side Park 2" asphalt overlay	Pave City Park Birch St. Entrance and Parking Lot	Park Improvement Fund/Donations			26,000	-	-	-	26,000
West Side Park 2" asphalt mat on walking paths	Pave internal walking paths	Park Improvement Fund/Donations RCO		8,300	-	-	-		8,300
West Side Park Skate Park, Add Nature Walking Trails	ate Park, Cont. Building Natu trails w/view stations & oxbows	Park Improvement Fund/Donations	15,500	-	-			550,000	565,500
Mayme Shaddock/ West Side Park	Picnic Tables 10 @ \$800 ea	Parks Maint.	8,000						8,000
PUBLIC FACILITIES									
City Hall	Various Improv lanscaping	General Fund Capital Equipment	15,000	7,000	-				22,000
City Hall	Repaint Exterior	General Fund Capital Equipment		7,000					7,000
TOTAL - Community Services			38,500	22,300	26,000	-	-	550,000	636,800

CITY OF NAPA VINE
CAPITAL FACILITY PLAN - PROJECTS
2025-2030

PROJECT	DESCRIPTION	REVENUE SOURCE	2025	2026	2027	2028	2029	2030	TOTAL
PUBLIC WORKS									
SEWER SYSTEM									
PROJECT	DESCRIPTION	REVENUE SOURCE	2025	2026	2027	2028	2029	2030	TOTAL
Jeferson St Sewer Station	Reconstruction	LC EDC.09/PWB/ Wastewater System Improvement Fund	3,200,000	-					3,200,000
Rush Rd Sewer Station	Reconstruction	Wastewater System Improvement Fund		-				4,000,000	4,000,000
TOTAL - Sewer			3,200,000	-	-	-	-	4,000,000	7,200,000

CITY OF NAPA VINE
CAPITAL FACILITY PLAN - PROJECTS
2025-2030

PROJECT	DESCRIPTION	REVENUE SOURCE	2025	2026	2027	2028	2029	2030	TOTAL
PUBLIC WORKS									
STREET SYSTEM									
PROJECT	DESCRIPTION	REVENUE SOURCE	2025	2026	2027	2028	2029	2030	TOTAL
Branch Ave	Sidewalk	TIB	-	-	-	140,000	-		140,000
Washington Street 3rd to Woodard	Chipseal	TIB	-				250,000		250,000
Birch	Chipseal	TIB	-	-		100,000			100,000
Rush Rd Stella to Bridge	Grind Reasphalt	TIB Grant	410,000	-					410,000
Mill Road from Wash. to City Limits	Re-construction roadway	Dedicated Fund Grant/LID or Development				-	-	130,000	130,000
Rush Rd to Stella Bridge	Multipurpose Grind Asphalt	STIP Federal grant	356,000	2,700,000	-	-		-	- 3,056,000
TOTAL - Street			766,000	2,700,000	-	240,000	250,000	130,000	4,086,000

CITY OF NAPA VINE
CAPITAL FACILITY PLAN - PROJECTS
2025-2030

PROJECT	DESCRIPTION	REVENUE SOURCE	2025	2026	2027	2028	2029	2030	TOTAL
PUBLIC WORKS									
WATER SYSTEM									
PROJECT	DESCRIPTION	REVENUE SOURCE	2025	2026	2027	2028	2029	2030	TOTAL
Reservoir #1 Tower	Resurface Interior & exterior of reservoir	Water Improvement Fund, Grants	250,000	250,000		-	-	-	500,000
Birch Reservoir	Paint	Water Operating Fund	-	6,000					6,000
Water System Plan		Water Improvement Fund Grant	150,000						150,000
Move Well #3	Drill New well	Water Improvement Fund/Grant	300,000	1,600,000					1,900,000
Move Well #2	Drill New Well	Water Improvement Fund/Grant	300,000	1,600,000					1,900,000
TOTAL - Water System			1,000,000	3,456,000	-	-	-	-	4,456,000

CITY OF NAPAVINE
CAPITAL FACILITY PLAN - INVENTORY
2025-2030

Community Services

Parks and Public Facilities- Inventory

Existing	Description	Acquired	Cost	Condition	Improvmt Req	Est. cost	Funding	Year
West Side Park 207 W Washington St #008372002005	28 Acre Park With 3 baseball fields playground area, day use area	3/1/2000	\$ 100,000	Good	Skate Park	\$ 380,000	Park Imprvmnt Fund, Grants, Donations	Future
#008372002007	concession stand & nature trails	12/5/2002						
Mayme Shaddock Park 552 2nd Ave NE #008088000000	1 acre parcel, picnic area w/bbq's playground area	1913 est.		Good	Big Toy	\$ 50,000	Park Imprvmnt Fund, Grants, Donations	future
Robert Cook Park Grand Ave #008358103000	.11 acre parcel, with swings & basketball court	2001	Donation	Good	None			
Public Works Building 101 SE Front St #008064000000	General Purpose Storage for Public Works Equipment 1152 sq	1982		Good	None	\$ -		
Pedestrian OverPass E Park St to E Branch Ct	Pedestrian/Bicycle/Overpass	2005	\$ 1,976,069	Good	None			
TOTAL			\$ 2,076,069			\$ 430,000		

CITY OF NAPAVINE
CAPITAL FACILITY PLAN - INVENTORY
2025-2030

Existing	Description	Acquired	Cost	Condition	Improvmt Req	Est. cost	Funding	Year
Equipment - Inventory								
COMMUNITY DEVELOPMENT								
Equipment	Description	Acquired	Cost	Condition	Imprvmnt Required	Est. Cost	Funding	Year
2019	F-150	2018	\$ 44,400	Good	None		General Fund CD	
TOTAL			\$ 44,400					

PUBLIC WORKS								
Equipment/Vehicles								
John Deere	310 SE Loader/Replace	2023	\$ 128,000	New			Water, Sewer, Street	
Laymoore	Street Sweeper	2002	\$ 14,000	Good	None		Street Fund	
2000 Strong	SC8 Sweeper	2012	\$ 39,015	Good	Replace	\$ 60,000	Water, Sewer, Street	2025
2006 Ford	SD XL Bucket Truck	2018	\$ 20,865	Good	None		Water, Sewer, Street	
1985 Ford	F-9000 10 yard Dump Truck	1985	\$ 15,000	Good	None		Water, Sewer, Street	
2008 Dodge	Ram 2500 Pickup Truck	2019	\$ 13,200	Good	Upgrade to snow plow		Street Fund	2025
1999 Ford	F350 Dump Truck	2018	\$ 13,780	Good	None		Water, Sewer, Street	
2006 Chevrolet	1500 Pick Up Truck	2015	\$ 9,900	Good	None		Water, Sewer, Street	
2006 Chevrolet	2CH Pick Up Truck	2010	\$ 12,000	Good	None		Water, Sewer, Street	
2002 Chevrolet	2500 HD Utility Truck	2010	\$ 5,000	Good	None		Water, Sewer, Street	
2018 Bulldog	Water Flatbed Trailer	2018	\$ 15,405	Good	None		Water, Sewer, Street	
2010 Bulldog	Tiltbed Trailer	2010	\$ 5,000	Good	None		Water, Sewer, Street	
2018	Chevy	2024	\$ 30,000	Good	None		Water, Sewer, Street	
Total - Equipment			\$ 409,965			\$ 60,000		

CITY OF NAPA VINE
CAPITAL FACILITY PLAN - INVENTORY
2025-2030

Existing	Description	Acquired	Cost	Condition	Improvmt Req	Est. cost	Funding	Year
Public Works								
Sewer System - Inventory								
Facility	Address	Acquired	Capacity	Condition	Improvmt Required	Cost	Funding	Year
Pump Station #1	Rush Road	1980	40,000 gallon	Good Refit in 2001			Sewer Syst Imp Fund	
Pump Station #2	Jefferson	1980	40,000 gallon	Good	Yes	\$ 3,500,000	LC EDC .09 Funds	2026
Pump Station #3	Washington St.	2006	40,000 gallon	Good	None		Sewer Syst Imp Fund	
Pump Station #4	Grand Blvd	Reconstructed 2014	25,000 gallon	Good	None		Sewer Syst Imp Fund	
Pump Station #5	Napa Estates	Reconstructed 2011	10,000 gallon	Good	Generator	\$ 56,000	ARPA	2030
Total - Sewer						\$ 3,556,000		

CITY OF NAPA VINE

CAPITAL FACILITY PLAN - INVENTORY

2025-2030

Existing	Description	Acquired	Cost	Condition	Improvmt Req	Est. cost	Funding	Year
Public Works								
Water System - Inventory								
Facility	Address	Acquired	Capacity	Condition	Improvmt Required	Cost	Funding	Year
Reservoir	407 Birch Ave. SW	2000	350,000 gallons	Good	none			
Reservoir	214 Front Avenue SE	1974	100,000 gallons	Good	none			
Reservoir	1206 Rush Road	2014	80,000 gallons	Good	none			
Booster Pump Station	409 Birch Ave. SW	2000		Good	none			
Well #1	214 Front Ave. SE	1952	off line	Poor	Needs to be cored and rescreened	\$ 409,000	Water System Imp Fund	Future
Well #2	214 Front Ave. SE	1960	100 gpm	off line PFAS	Yes	\$ 1,900,000	Grant/local	2025
Well #3	401 Rowell St. E	1980	60 gpm	off line PFAS	Yes	\$ 1,900,000	Grant/local	2025
Well #4	409 Birch Ave. SW	1996	120 gpm	Good	None			
Well #5	207 Washington St W.	2000	120 gpm	Good	None			
Well #6	1206 Rush Road	2007	140 gpm	Good			Water Fund	
Well #6 Treatment Plant	1206 Rush Road	2020		Good	New Drives	\$ 20,000	Water Equip Fund	2023
Total - Water System						\$ 4,229,000		

POLICE DEPARTMENT								
INVENTORY								
Equipment	Description	Acquired	Cost	Condition	Improvmt Req	Est. cost	Funding	Year
2015 Dodge	Charger	2015	\$ 35,000	Good		\$ 35,000	Criminal Justice Fund	2022
2021 Dodge	Durango	2022	\$ 40,000	Good		\$ 40,000	Criminal Justice Fund	2022
2023 Dodge	Charger	2023	\$ 38,017	New		\$ 38,017	Insurance	2023
2022 Dodge	Charger	2022	\$ 36,500	Good		\$ 36,500	Criminal Justice Funds	2022
1997 Hauli	Hauli Utility Trailer	1997	\$ 500	Fair	Lights		Water, Sewer, Street	
2023 Dodge	Durango	2023	\$ 43,345	New		\$ 43,345	Criminal Justice Funds	2023
2024 Dodge	Durango	2024	\$ 60,000	New		\$ 70,000	Criminal Justic Funds	2024
2014 Honda	Motorcycle	2024	\$ 2,500	Good		\$ 20,000	Criminal Justice Funds	2024
LiveScan	Live Scan	2019	\$ 13,680	Good		\$ -		
Total - Police Department			\$ 269,542			\$ 282,862		

Future General Government			
Administrative Services			
PROJECT	DESCRIPTION	REVENUE SOURCE	FUTURE
Court Computers	Replace Existing	AOC Grant	\$ 2,400.00
Clerk's Office Computers	Replace Existing	Cost Allocation FTE	\$ 8,000.00
Comm. Dev. Comp Plan Update	7-yr update due 2029	General Fund	\$ 150,000.00
TOTAL Administrative Services			\$ 160,400.00

Community Services			
Parks and Public Facilities			
PROJECT	DESCRIPTION	REVENUE SOURCE	FUTURE
WestSide Park Skate Park/Splash Pad	New	Park Improvement Grants	\$ 123,600.00
City Hall		General Fund GF Equipment	\$ 2,000.00
Mayme Shaddock/	Sprinkler System for irrigation of lawn	Capital facilities parks or grants, loans and/or donations	\$ 5,000.00
Robert Cook Park	Big Toy Playground Equipment	Capital facilities parks or grants loans and/or donations	\$ 20,600.00
Mayme Shaddock/ Westide/Robert Cook Parks	Playground Ground Cover	Park Fund/ grants/donations	\$ 2,100.00
TOTAL - Community Services			\$ 153,300.00

Public Works			
Equipment			
PROJECT	DESCRIPTION	REVENUE SOURCE	FUTURE
TOTAL - Public Works Equipment			\$ —

PROJECT	DESCRIPTION	REVENUE SOURCE	FUTURE
Public Works			
Sewer Project			
PROJECT	DESCRIPTION	REVENUE SOURCE	FUTURE
Woodard to I-5	Install 12" main	Development	\$ 500,000.00
Skinner Road	Install new 8" main	Development	\$ 83,000.00
Koontz Rd. Jordan to N Military	Install new 8" main	Development	\$ 1,500,000.00
Koontz Road (Woodard to Jordan)	Install new 12" main	Development/ ULID	\$ 2,500,000.00
Mill Road (Washington to Jordan)	Install new 10" main	Development/ ULID	\$ 206,000.00
Estep Rd. (Forest Napavine to North City Limits)	New Construction	LID Development	\$ 1,340,000.00
TOTAL - Sewer		\$ -	\$ 6,129,000.00

PROJECT	DESCRIPTION	REVENUE SOURCE	FUTURE
Public Works			
Street System			
PROJECT	DESCRIPTION	REVENUE SOURCE	FUTURE
E Sommerville Forest Napavine/ Rush Road Connector Road	New Construction of roadway, drainage sidewalks, curbing and street lighting	Enterprise Fund LID or Development	\$ 1,854,000.00
Wildwood to Rush Road Connector	Develop roadway, drainage sidewalks, curbing and street lighting	Development (Rognlin 2024)	\$ 515,000.00
Forest Napavine to Woodard Road Connector	New Construction of roadway, drainage sidewalks, curbing and street lighting	Grant LID or Development	\$ 772,500.00
Koontz Road from Woodard to Skinner	Re-construction roadway, drainage sidewalks, curbing and street lighting	Development -2030	\$ 154,500.00
Rush Rd. from Stella to Newaukum River Bridge	Widening 3rd lane curbing, sidewalk lighting drainage	Grant Development	\$ 3,100,000.00
Birch Avenue from Wash. to City Limits	Re-construction roadway, drainage sidewalks, curbing and street lighting	Dedicated Fund Grant -2030	\$ 258,000.00
Rush Road from New. River Bridge to City Limits	Re-construction roadway, drainage sidewalks, curbing and street lighting	Dedicated Fund Grant/LID or Development -2030	\$ 8,000,000.00
Forest Napavine Grand to I-5	Widen, overlay, curb, gutter, sidewalks, stormwater, lighting	Grants ULID local funds	\$ 1,545,000.00

PROJECT	DESCRIPTION	REVENUE SOURCE	FUTURE
PROJECT	DESCRIPTION	REVENUE SOURCE	FUTURE
3rd Ave Vine St. to Grand	Widen install sidewalk w/drainage & walks	Grants local match	\$ 258,000.00
Grand Blvd 4th to Railroad Way	Widen overlay w/drainage & walks	Development	\$670,000.00
2nd Ave NE Stella to Somerville	Widen overlay curbs gutters sidewalks stormwater lighting	Grants Development (2026 STIP)	\$ 1,236,000.00
4th Street Rowell to Rathburn	New construction of curb, gutter, sidewalk, drainage, lighting and roadway	Capital Facilities State Grants Street Improvement Fund	\$ 360,000.00
Rathburn 2nd to 3rd	New construction of curb, gutter, sidewalk, drainage, lighting and roadway	Capital Facilities State Grants Street Improvement Fund	\$ 258,000.00
Widening of Newaukum Bridge	Widening of Newaukum Bridge and adding pedestrian walk paths with lighting	State or Federal Grant Loans or Development	\$ 1,545,000.00
TOTAL - Street			\$ 20,526,000.00

PROJECT	DESCRIPTION	REVENUE SOURCE	FUTURE
---------	-------------	----------------	--------

Public Works

Pedestrian Routes

PROJECT	DESCRIPTION	REVENUE SOURCE	FUTURE
Fifth Ave/ Sixth Ave NW	Construct 5 foot sidewalk on one side of street. Connect to existing.	Dedicated Fund/ LID/Grant Development	\$ 20,600.00
Grand Blvd NW	Construct 5 foot sidewalks on both sides of the street.	Dedicated Fund/ Grant	\$ 57,000.00
8th Ave & from WA to Vine	Construct 5 foot sidewalks on one side of the street. Connect to existing.	Development/ -2030	\$ 80,000.00
TOTAL - Pedestrian Routes			\$ 157,600.00

PROJECT	DESCRIPTION	REVENUE SOURCE	FUTURE
PUBLIC WORKS			
Water			
PROJECT	DESCRIPTION	REVENUE SOURCE	FUTURE
1st Ave. NW Main from Vine to Grand	Replace undersized mains	Water Utility Funds/ Devlpmnt ULID	\$ 51,500.00
Woodard Road Main from Koontz to I-5	Construct new 10" water main for future growth	Development -2025	\$ 1,200,000.00
Grand NE Main (5th NE to 2nd NE)	Construct new 8" main to loop	Grants	\$ 350,000.00
Koontz Road Main (Woodard to Skinner)	Replace undersize mains to 10" lines	Development -2024	\$ 80,000.00
Skinner Road Main (Koontz Road to S. City limits)	Install 10" water main	Development	\$ 78,000.00
Grand Blv NW Main (4th NW to 1st NW)	Replace undersize mains to 8" lines	Developer -2026	\$ 130,000.00
2nd Ave. NW Main (Grand to Vine)	Replace undersize mains to 6" lines	Water Utility Fund ULID	\$ 47,000.00
PROJECT	DESCRIPTION	REVENUE SOURCE	FUTURE
3rd Ave. NW Main (Grand to Vine)	Replace undersize mains to 8" lines	Water Utility Fund ULID	\$ 47,000.00
Washington Main (3rd NW to Birch)	Replace undersize mains to 8" lines	Local Funds/ Development	\$ 154,500.00
Mill Road (Washington to Jordan)	Install 10" main	Commercial Development/LID	\$ 154,500.00
Forest Napavine Main (E. Grand to I-5)	Install 12" main	Commercial Development/LID	\$ 490,000.00
State Rte #508 Main (I-5 to Estep Road)	Install 12" main	Commercial Development/LID	\$ 824,000.00
Estep Road Main (Forest Napavine Road to Estep end.	Install 10" main	Development/LID Commercial	\$ 206,000.00
Birch Avenue Park Entrance to Jordan	Install 12" main	Development/LID Water Util Fund	\$ 566,500.00
Washington Avenue/ Hwy #603	Install 12" main	Development/LID	\$ 463,500.00
Forest Napavine Rd Storage Facility	Water Reservoir for future growth	Water Utility Fund Development/Grant	\$ 412,000.00
			\$ 5,254,500.00



CITY COUNCIL MEETING AGENDA

Tuesday – November 12, 2024 – 6:00 PM

Shawn O'Neill,
Mayor
soneill@cityofnapavine.com

Brian Watson,
Council Position No.1
bwatson@cityofnapavine.com

Ivan Wiediger,
Council Position No.2
iwiediger@cityofnapavine.com

Don Webster,
Council Position No.3
dwebster@cityofnapavine.com

Heather Stewart,
Council Position No.4
hstewart@cityofnapavine.com

Duane Crouse,
Council Position No.5
dcrouse@cityofnapavine.com

Staff Members

Rachelle Denham,
City Clerk

Michelle Whitten,
City Treasurer

Bryan Morris,
PW Director
Community Development

John Brockmueller,
Chief of Police

Allen Unzelman
Honorable Judge-Municipal Court

Jim Buzzard,
Legal Counsel

City of Napavine
407 Birch Ave SW
P O Box 810
Napavine, WA 98565
360-262-3547

City Website
www.cityofnapavine.com

Budget Workshop: 2025 Preliminary Budget- 5:30 pm

****Public Hearing: 2025-2030 Capital Facilities Plan – 6:00pm****

****Public Hearing: 2025 Preliminary Budget – 6:00pm****

- I. CALL TO ORDER
- II. INVOCATION
- III. PLEDGE OF ALLEGIANCE
- IV. ROLL CALL
- V. APPROVAL OF AGENDA – AS PRESENTED
- VI. APPROVAL OF MEETING MINUTES - OCTOBER 22, 2024
 - 1) Regular Council Meeting
 - 2) Budget Workshop 2025 Projected Expenditures & 2025-2030 Capital Facilities Plan
 - 3) Public Hearing Budget Revenues & Ad Valorem Tax
 - 4) Public Hearing Ord 664 Renewing & Extending Ord 660 Interim Land Use Regulations
- VII. STAFF & COUNCIL REPORT
- VIII. CITIZEN COMMENTS – NON-AGENDA ITEMS
- IX. NEW BUSINESS
 - 1) Vouchers – M. Whitten
 - 2) Resolution 24-11-152 DOR Ad Valorem Tax – M. Whitten
 - 3) Resolution 24-11-153 Update 2025-2030 Capital Facilities Plan – M. Whitten
 - 4) ORD 665 Ad Valorem Taxes 2025 – M. Whitten
- X. ADJOURNMENT – CLOSE OF MEETING

Council Meeting is held in person and via Teleconference.

Teleconference Information

Dial-in number (US): (720) 740-9753

Access code: 8460198

To join the online meeting: <https://join.freeconferencecall.com/rdenham8>



NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES

October 22, 2024, 6:00 P.M.

Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor Shawn O'Neill called the regular city council meeting to order at 6:15 pm directly following two Public Hearings.

INVOCATION:

The invocation was led by Bryan Morris.

PLEDGE OF ALLEGIANCE:

Mayor Shawn O'Neill, led the flag salute.

ROLL CALL:

Council members present: Brian Watson Councilor #1, Ivan Wiediger Councilor #2, Don Webster Councilor #3, Heather Stewart Councilor #4, Duane Crouse, Mayor Pro Tem.

City staff members present: City Clerk - Rachele Denham, Chief of Police – John Brockmueller, Treasurer - Michelle Whitten, CD/PW Director - Bryan Morris, Lacie DeWitt, Court Administrator, PD Exec Asst, Judy Godbey, and Legal Counsel, Jim Buzzard.

CONSENT/APPROVAL OF AGENDA

MOVED:	Duane Crouse	Motion: Approval of Agenda- As Amended. Adding Executive Session under new business #4.
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

APPROVAL OF MEETING MINUTES

MOVED:	Brian Watson	Motion: Approval of Meeting Minutes - Regular Council Meeting October 8, 2024.
SECONDED:	Heather Stewart	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

MOVED:	Ivan Wiediger	Motion: Approval of Meeting Minutes - Budget Workshop 2025 Projected Revenues & Fee Schedule October 8, 2024.
SECONDED:	Don Webster	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

STAFF & COUNCIL REPORTS:

John Brockmueller – Chief of Police

- Greetings to the council, no report, and operations are normal. Shared a success story about catching an armed robbery suspect from Chehalis on October 1st using the new Flock Camera system.

Bryan Morris - PW/CD Director

- Report in writing. Added items: LOMR for the floodway on Bond Rd. will move forward with the process.

Lacie DeWitt – Court Administrator

- Business as usual.

Shawn O'Neill – Mayor

- Spoke on development; about a question when do comprehensive studies vs. shortened studies and when do we put these in place. Talking about growth, we have to find a balance between right and wrong to maintain what we have here in Napavine. When we have a study that is recommended, we would require it to happen and be transparent in the process. We need to come up with a process in order to be consistent whether it be a small local or big developer that they are treated fairly. When a development comes into town we have to live with the decisions and no quick decisions should be made but should be well thought out. Budget season is always a stressful time, and everyone is working together. He can't wait for the budget season to be over.

Heather Stewart – Councilor 4

- Thanked the mayor for his comment regarding development. To lessen the chance of potential litigation against the city it may be a good idea to add into our code that any recommendations by state or government by agencies will be honored. This way everyone knows that the city will honor the recommendations.

Deborah Graham - Planning Commission

- Thanked the mayor for his comment regarding development and agreed with everything that was said. Still working on sign ordinance. The Comp Plan with Jackson Civil has begun.

LC Fire Dist. 5 – Sandra White

- Building is on their mind. Bryan was thanked for his assistance, which has been very helpful. Received nine bids on the new building with variety. MDK Construction was awarded the project and will be constructing the new building.

CITIZEN COMMENTS – NON-AGENDA ITEMS: *The recording link can be accessed for entire citizen comments. This is a brief summary and not verbatim.*

- None

NEW BUSINESS

VOUCHERS- M. WHITTEN

The following voucher/warrants/electronic payments are approved for payment:

Accounts Payable	44	90	175,745.15	39315-39358
Payroll Vendors			-	
Electronic Payments	9	9	1677.41	EFT*20241010-18
Electronic Payroll	5	5	33,727.38	EFT*20241019-23
ACH Direct Deposit	16	16	37,427.92	
Total Vouchers	74	120	\$248,577.86	

VOID Checks 39313/39314

MOVED:	Don Webster	Motion: Approval of the Vouchers dated October 22, 2024, Second Council Meeting.
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

ORD 664 EXTENSION OF LAND USE REGULATIONS & OFFICIAL CONTROLS – R. DENHAM

MOVED:	Ivan Wiediger	Motion: Approve Ord 664 Extension of Land Use Regulations & Official Controls.
SECONDED:	Don Webster	
<i>Discussion: Counselor Stewart asked if any verbiage has changed in the ordinance, legal counsel answered no it just adopts the last one and moves it forward. Counselor Stewart asked about clerical errors and if they have to be approved by legal and the answer is no as long as the material is not changing.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye 0 nay.	

LOCAL AGENCY CONSULTANT AGREEMENT: RUSH RD PROJECT #RR-MP-2026 – B. MORRIS

MOVED:	Ivan Wiediger	Motion: Approve Rush Rd Project Agreement.
SECONDED:	Don Webster	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye 0 nay.	

****EXECUTIVE SESSION: POTENTIAL LITIGATION UNDER RCW 42.30.110 (i) – MEETING CALLED BY LEGAL COUNSEL JIM BUZZARD**

The mayor called the executive session to order at 6:36pm for 15 minutes. The regular council meeting was called back to order at 6: 52pm. There was NO council action taken in the executive session.

ADJOURNMENT: *Meeting Adjourned at 6:54 p.m.*

MOVED:	Don Webster	Motion: To Adjourn – Close of Meeting
SECONDED:	Ivan Wiediger	
<i>Discussion: Citizen Comment: Tim Schmidt, Napavine WA – Invited council to attend a Cub Scout Troop 324 meeting on Thursday @ 6:15pm in Winlock.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online from [freeconferencecall.com](https://fccdl.in/Lw2eStNjVH) or at the link <https://fccdl.in/Lw2eStNjVH>.

Respectfully submitted,

Rachelle Denham, City Clerk

Shawn O'Neill, Mayor

Councilor



WORKSHOP MEETING MINUTES- 2025 Projected Expenditures & 2025-2030 Capital Facilities Plan
October 22, 2024

***Mayor, Shawn O'Neill opened the Workshop Meeting at 5:30 PM**

NAPAVINE COUNCIL MEMBERS PRESENT:

Mayor Shawn O'Neill, Councilor #1 Brian Watson, Councilor #2 Ivan Wiediger, Councilor #3 Don Webster, Councilor #4 Heather Stewart, and Mayor Pro Tem Duane Crouse.

CITY STAFF MEMBERS PRESENT: City Clerk Rachelle Denham, Treasurer Michelle Whitten, Police Chief John Brockmueller, CD/PW Director Bryan Morris, Court Administrator Lacie DeWitt, Exec Assistant Judy Godbey.

ROUND TABLE DISCUSSION:

Key Points:

Michelle provided a handout (see council packet for documents).

Budget Review 2025- Updates 10/22/2024

The highest changes are in wages and benefits in all Funds

- In the 2022 Union Negotiations it was agreed to a 6% increase for 2025
- Council agreed to increase the Medical Insurance Benefits and change to Teamster insurance with full family coverage and employee paying \$200 a month towards the coverage, city covering the rest. I have estimated a 5% increase. (Figures came in and it was 3.9% increase.
- Expecting a decrease to L & I but it's still unknown.
- Several projects to include Scots and TA that are in the works, unknown when some are happening and unknown funding grant or loan.

Current Expense 001 Fund

Expenditures

- Legal Costs have been increasing
 - Civil/Prosecution/and Indigent defense (pg.5)
- Dispatch services estimated a \$16,000 increase. This will not be known until after votes in November, hoping the 911 tax passes that would be helpful.
- Increase to Detention and Correction of Prisoners
- Have not Received the new bill from CIAW Insurance for 2025. Projected higher

Park Improvement Fund 004-

- No costs at this time. Working on grant funding

General Capital Equipment Fund 005-

- No costs at this time

City Street Fund 101

- Additional transfer of \$40,000 for the next 3 years to Capital Expenditure for additional right of way project

Street Improvement Fund 105

Expenditures

- Transportation projects with grant (TIB/STIP) funds for Rush Rd. Funds come in and go out.

Criminal Justice Fund 110

Expenditures

- **Delete** purchase of patrol car (pg. 19)

Project Planning 305 –

- Finish update to the Comprehensive Plan/Climate Control with grant funds

Water Fund 401

Expenditures-

- Increase of employee expenses

Water System Improvement Fund 402 –

- Update of the Water Comp Plan est. \$150k

Wastewater Fund 406

Expenditures

- Chehalis Wastewater fee increase. I had estimated for 2024, but rate increase did not begin until October. Rate increase again on Jan 1 from \$16,403 per month to \$18,763 per month. (approx. \$2.81 per utility-customer) Looking at increasing connection costs and raising utility rates to offset expenses. What is the ratio for connection vs rate increase. The council would like to see a comparison. M. Whitten made the comment that the council needs to look at each fund as if it were separate businesses. Who is going to pay for it, your customers. Mayor Pro Tem is an advocate to raise by \$3 now in hopes to NOT have to raise next year. Director Morris mentioned as an example to raise connection costs of \$1000. Heather Stewart asked if he thought that raising permit costs would detour people from building here. The response was no.
- Increase cost of employees

Wastewater System Improvement Fund 408-

- Jefferson Station Upgrade paid with .09 funds and PWB funds. Not sure of the % loan vs grant.

Street Capital Equipment Fee 102- Purchase of Street Sweeper and striper

Sewer Capital Equipment Fee 409- Purchase of Street Sweeper and striper

Water Capital Equipment Fee 411- Purchase of Street Sweeper and striper

In closing, Councilor Stewart expressed her serious concerns regarding the budget numbers. The council would like to have another workshop on November 12th @ 5:30pm.

The meeting was adjourned-closed at approximately 6:00 p.m.

- ***These minutes are not verbatim.** If so desired, a recording of this meeting is available online from [freeconferencecall.com](https://fcdl.in/Lw2eStNjVH) or at the link <https://fcdl.in/Lw2eStNjVH>.*

****THIS WAS OPEN DISCUSSION ONLY AND NO VOTES OR FINAL DECISIONS WERE MADE ****

Respectfully submitted,

Rachelle Denham, City Clerk

Shawn O'Neill, Mayor

Councilor



NAPAVINE CITY COUNCIL MINUTES
PUBLIC HEARING – 2025 BUDGET REVENUES & AD VALOREM TAX
October 22, 2024- 6:00 P.M.
Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor Shawn O'Neill called public hearing of the **2025 Budget Revenues & Ad Valorem Tax** order at 6:01 pm.

INTRODUCTION:

Mayor Shawn O'Neill introduced himself as presiding over the public hearing.

PURPOSE OF HEARING:

To invite testimony from the community members and the public, regarding the **2025 Budget Revenues & Ad Valorem Tax** before the Council. The Council will hear testimony from persons present who wish to speak for, against or neither for or against the **2025 Budget Revenues & Ad Valorem Tax**, any questions, please direct them to the mayor and he will direct staff our Council members who may have the answers to address the question. The mayor would like to keep discussion to a minimum.

PROCEDURE:

Those wishing to testify are asked to speak clearly and tell the Council

- Your Name
- Your Address
- Who you represent

Opened Public Hearing:

Mayor Shawn O'Neill opened the public hearing and welcomed anyone wishing to speak to approach the podium.

Public Comment: Tim Schmidt-Napavine: Expressed the service he receives from current and prior city employees is outstanding. If utility rates need to be increased to help the budget it won't hurt him. Growth is coming and Napavine is a great place to live. He is also in support of Tiger Meadows development. Nobody has the right to tell your neighbor what can or can't be done with your own property. If the police dept needs a cop car let him know he'd be happy to help. Tim did ask and expressed his concerns with traffic and would like safer street on Vine St.

Closing of Public Hearing:

Mayor Shawn O'Neill announced, all testimony having been taken, the public hearing on the **2025 Budget Revenues & Ad Valorem Tax** is now closed ending time 6:11 pm. No council action taken.

Recording Link: <https://fccdl.in/Lw2eStNjVH> *The minutes are not verbatim.

Rachelle Denham, City Clerk

Shawn O'Neill, Mayor

Councilor



NAPAVINE CITY COUNCIL MINUTES
PUBLIC HEARING – ORD 664 RENEWING & EXTENDING ORD 660 INTERIM LAND USE
REGULATIONS.

October 22, 2024, 6:00 P.M.

Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor Shawn O'Neill called public hearing of **ORD 664 RENEWING & EXTENDING ORD 660 INTERIM LAND USE REGULATIONS** to order at 6:11 pm.

INTRODUCTION:

Mayor Shawn O'Neill introduced himself as presiding over the public hearing.

PURPOSE OF HEARING:

To invite testimony from the community members and the public, regarding **ORD 664 RENEWING & EXTENDING ORD 660 INTERIM LAND USE REGULATIONS** before the Council. The Council will hear testimony from persons present who wish to speak for, against or neither for or against **ORD 664 RENEWING & EXTENDING ORD 660 INTERIM LAND USE REGULATIONS**, any questions, please direct them to the mayor and he will direct staff our Council members who may have the answers to address the question. The mayor would like to keep the discussion to a minimum.

PROCEDURE:

Those wishing to testify are asked to speak clearly and tell the Council

- Your Name
- Your Address
- Who you represent

Opened Public Hearing:

Mayor Shawn O'Neill opened the public hearing and welcomed anyone wishing to speak to approach the podium.

No community members or general public testified to the Council. The mayor asked Legal Counsel to speak on behalf of the ordinance. In April of 2024 Ord 660 was passed which eliminated "Board of Adjustments" (BOA) giving that authority to the council. The authority has to do with variances, special use permits and anything else that would come in front of the BOA for development purposes. It maintained the status quo of using Planning Commission, stakeholders committee, that would give recommendations to the council for final approval. This moratorium is due to the development codes being worked on to be updated. The process is still underway with Marissa Jay working on drafts. Jim inquired with Marissa about the status, and she does not anticipate it taking longer than six months. The purpose of the ordinance on the agenda is to extend the moratorium for another six months to allow the development codes to be updated. The mayor commented that communication has been taking place on the status of the update and nothing has been put on the back burner.

Closing of Public Hearing:

Mayor Shawn O'Neill announced, all testimony having been taken, the public hearing on **ORD 664 RENEWING & EXTENDING ORD 660 INTERIM LAND USE REGULATIONS** is now closed ending time 6:15 pm. Council Action will be taken during the regular council meeting. Recording Link: <https://fccdl.in/Lw2eStNjVH> *The minutes are not verbatim.



Voucher Report 11/12/2024

November 2024 First Council Meeting

Reference	Date	Amount Notes
Reference Number: 39359	US Bank Corp Payment Syst	\$2,227.68
#pic79761 PassICExam.com	9/20/2024	\$249.00 Pass 2021 IC B Residential Building Inspec
013187 Soft Touch	9/21/2024	\$16.60 Car Wash
024993 Soft Touch	9/30/2024	\$12.45 Car Wash
101857135 ICC	9/10/2024	\$651.05 ICC Membership Bundle
113-1403068-7577037 Amazon	9/16/2024	\$24.05 Monitor Memo Boards, set of 3, Trodat 6-50
113-9068670-7451434 Amazon	9/16/2024	\$401.83 ARPA, Equipment and Supplies
159229 Dollar General	10/1/2024	\$41.27 Clorox Bleach 4X\$8 TL REG Bleach
45092147 US Cellular	9/20/2024	\$244.16 GADGuard/EVOCLEAR/Ventev Wireless B
45092470 US Cellular	9/20/2024	\$129.83 223428 (Inseego MiFi 8000 4G New)
45197981 US Cellular	10/4/2024	\$227.82 Otterbox/GADGUARD Glass/Cable
76383950 FreeConferenceCall	9/15/2024	\$3.25 Conference Call
840-59800250-2-3367007-2 Postal Service	9/19/2024	\$39.00 First Class Mail x 4
840-59800250-2-3373000-1 Postal Service	9/25/2024	\$84.20 Flags2024Coil/100 & Salboats qty 20
92724 Dollar General	9/27/2024	\$5.66 Battery for Audio Recorder
INV274676076 Zoom	9/27/2024	\$17.03 Zoom subscription
JA34C3517 Judicial Attire	9/23/2024	\$53.46 Lightweight Judge Robe
WM82444300 Home Depot	9/20/2024	\$27.02 Light Oil Rubbed Bronze Flush Mount
Reference Number: 39360	International Brotherhood Teamsters Loc:	\$1,038.50
Union Dues - 15341	10/17/2024	\$58.75
Union Dues - 15342	10/17/2024	\$46.25
Union Dues - 15343	10/17/2024	\$40.25
Union Dues - 15344	10/17/2024	\$40.25
Union Dues - 15346	10/17/2024	\$31.25
Union Dues - 15348	10/17/2024	\$31.75
Union Dues - 15349	10/17/2024	\$37.75
Union Dues - 15350	10/17/2024	\$37.75
Union Dues - 15351	10/17/2024	\$40.75

November 2024 First Council Meeting

Reference	Date	Amount	Notes
Union Dues - 15352	10/17/2024	\$37.75	
Union Dues - 15353	10/17/2024	\$45.75	
Union Dues - 15354	10/17/2024	\$33.25	
Union Dues - 15355	10/17/2024	\$37.75	
Union Dues - 15358	11/4/2024	\$37.75	
Union Dues - 15359	11/4/2024	\$58.75	
Union Dues - 15360	11/4/2024	\$46.25	
Union Dues - 15361	11/4/2024	\$40.25	
Union Dues - 15362	11/4/2024	\$40.25	
Union Dues - 15364	11/4/2024	\$31.25	
Union Dues - 15366	11/4/2024	\$31.75	
Union Dues - 15367	11/4/2024	\$37.75	
Union Dues - 15368	11/4/2024	\$37.75	
Union Dues - 15369	11/4/2024	\$40.75	
Union Dues - 15370	11/4/2024	\$37.75	
Union Dues - 15371	11/4/2024	\$45.75	
Union Dues - 15372	11/4/2024	\$33.25	
Reference Number: 39361	911 Supply Public Safety Gear & Apparel	\$1,169.29	
INV-2-42710	10/29/2024	\$966.90	Patrol Uniforms Dawes shirts/trousers
INV-2-42827	10/31/2024	\$133.59	Patrol Uniforms Dawes arm skin
INV-2-42866	11/1/2024	\$68.80	Patrol Uniforms patrick patch
Reference Number: 39362	Badger Meter	\$419.91	
80175748	10/30/2024	\$419.91	2024*Oct Service
Reference Number: 39363	BHC Consultants	\$8,472.18	
0021559	11/5/2024	\$8,472.18	Sept 21-Oct 25 Jefferson Station
Reference Number: 39364	Buzzard O'Rourke	\$14,679.80	
17257	10/22/2024	\$5,737.50	2024- 2nd Ave NE Street Fire LEWIS 20-2-
17258	10/22/2024	\$1,925.00	General Prosecution File

November 2024 First Council Meeting

Reference	Date	Amount Notes
17263	10/22/2024	\$62.50 Lewis 3A0711646
17265	10/22/2024	\$225.00 Lewis 2A0575781
17267	10/22/2024	\$50.00 Lewis 3A0549335
17271	10/22/2024	\$1,854.80 small works/sign code/hook up fees/food tri
17272	10/22/2024	\$25.00 Lewis 3A0711655
17273A	10/22/2024	\$50.00 Lewis 3A0829127 & 3A0829128
17274A	10/22/2024	\$75.00 Lewis 3A0549363
17276	10/22/2024	\$412.50 Pass Tru Tiger Meadows
17277	10/22/2024	\$562.50 Pass Tru Vertial Bridge
17278	10/22/2024	\$100.00 Lewis 4A0140380
17281	10/22/2024	\$25.00 Lewis 4A0049986
17282	10/22/2024	\$62.50 Lewis 3A0855433
17283	10/22/2024	\$50.00 Lewis 4A0377950
17287	10/22/2024	\$100.00 Lewis 4A0203563
17288	10/22/2024	\$2,037.50 Lewis 4A0487446
17289	10/22/2024	\$25.00 Lewis 4A0487443
17290	10/22/2024	\$50.00 Lewis 4A0412399
17291	10/22/2024	\$25.00 Lewis 4A0412360
17292	10/22/2024	\$50.00 Lewis 4A0377961
17293	10/22/2024	\$75.00 Lewis 4A0571903
17294	10/22/2024	\$75.00 Lewis 4A0571889
17295	10/22/2024	\$25.00 Lewis 4A0571881
17298	10/22/2024	\$50.00 Lewis 4A0730114
17299	10/22/2024	\$75.00 4A0730108
17300	10/22/2024	\$150.00 Lewis 4A0730107
17301	10/22/2024	\$25.00 Lewis 4A0624993
17302	10/22/2024	\$25.00 Lewis 4A0571910
17349	10/22/2024	\$675.00 Pass thru Klumper

Reference Number: 39365

City of Chehalis

\$104,016.88

2024*Nov WWTP Loan Payment

11/5/2024

\$104,016.88 2024*Nov WWTP Loan Payment

November 2024 First Council Meeting

Reference	Date	Amount Notes
Reference Number: 39366	City of Chehalis	\$16,403.00
2024*Nov RWWTP	11/5/2024	\$16,403.00 Monthly Sewer Treatment Costs 2024 Nov
Reference Number: 39367	City of Napavine	\$653.00
2024*Oct Court Security	11/5/2024	\$326.50 2024*Oct Court Security
2024*Sept Court Security	11/5/2024	\$326.50 2024*Sept Court Security
Reference Number: 39368	Counter Strike Supply Company	\$1,110.00
7845	10/22/2024	\$1,110.00 230 g 50 round/.45 230g 20 rounds
Reference Number: 39369	CT Publishing LLC dba The Chronicle	\$28.40
284069	11/1/2024	\$4.23 25-30 CF Plan
284070	10/4/2024	\$4.50 2025 Ad Valorem PH
284072	11/1/2024	\$5.13 2025 Budget
284308	10/11/2024	\$8.60 Ord 662
284691	10/24/2024	\$5.94 Ord 664 Hearing Examiner
Reference Number: 39370	Duane Elwood	\$174.70
2024*Nov Medicare Part B Elwood	11/5/2024	\$174.70
Reference Number: 39371	First Responders Outfitters-TAC	\$1,043.43
10543-3	10/14/2024	\$516.20 Macomber Jumpsuit
10544-3	10/14/2024	\$527.23 Patrick Jumpsuit
Reference Number: 39372	Flock Group Inc	\$9,702.00
INV-51163	10/31/2024	\$9,702.00 10/2/25-10/1/26 Flock camera
Reference Number: 39373	Johnson And Johnson Overhead Doors	\$797.72
474	10/24/2024	\$797.72 Grease and adjust 6 doors
Reference Number: 39374	Joseph O. Enbody	\$2,100.00
291841	10/31/2024	\$2,100.00 2024 October Indigent

November 2024 First Council Meeting

Reference	Date	Amount Notes
Reference Number: 39375 2024*Oct Civil Service	Kim Alexander 11/5/2024	\$170.00 \$170.00 2024*Oct Civil Service
Reference Number: 39376 2024*Oct Prisoner	LCSO-Corrections Bureau 11/5/2024	\$1,885.40 \$1,885.40 2024 - Oct #20 of beds days
Reference Number: 39377 227124	LECO Supply, Inc 10/14/2024	\$920.66 \$920.66 Chlorine-3 and deposits
Reference Number: 39378 9616	Lewis County Animal Shelter 10/30/2024	\$75.00 \$75.00 Male Border Collie
Reference Number: 39379 24-9720	Lewis County Auditor 10/14/2024	\$428.50 \$428.50 BLA Fire Dist 5
Reference Number: 39380 42204	Lewis County Fleet Svs. 10/29/2024	\$128.96 \$128.96 24 Durango oil Change
Reference Number: 39381 9466	Lewis County Public Health Department 10/3/2024	\$344.00 \$344.00 8 sample bottles
Reference Number: 39382 104755002*2024 Nov 104755003*2024 Nov 104755004*2024 Nov 104755005*2024 Nov 104755006*2024 Nov 104755007*2024 Nov 104755008*2024 Nov 104755009*2024 Nov 104755010*2024 Nov	Lewis County PUD 10/24/2024 10/24/2024 10/24/2024 10/24/2024 10/24/2024 10/24/2024 10/24/2024 10/24/2024 10/31/2024	\$4,023.67 \$29.52 9/18-10/17 E Park ST \$29.52 9/18-10/17 305 2nd Ave NE "Triangle" \$56.69 9/18-10/17 WA & 2nd ST Traffic Signal \$41.08 9/18-10/17 Ball Park Lights/207 W Washing \$52.87 9/18-10/17 Linhart Ave Lights \$37.03 9/18-10/17 Pedestrian Overpass/2nd Ave N \$56.91 9/18-10/17 113 2ND Ave SE \$55.10 9/18-10/17 207 Wash ST Park Concession \$30.60 9/24-10/23 191 Hamilton RD

November 2024 First Council Meeting

Reference	Date	Amount	Notes
104755011*2024 Nov	10/24/2024	\$34.86	9/18-10/17 Stadium Heights St Lights
104755012*2024 Nov	10/24/2024	\$44.26	9/18-10/17 Birch Ave SW Traffic Signal
104755014*2024 Nov	10/24/2024	\$31.25	9/18-10/17 WA Street Lights
104755015*2024 Nov	10/24/2024	\$41.44	9/18-10/17 Camden Way St Lights
104755016*2024 Nov	10/24/2024	\$38.26	9/18-10/17 Parkside Loop St Lights
104755017*2024 Nov	10/24/2024	\$63.56	9/18-10/17 3rd Ave NW/Pump Station
104755018*2024 Nov	10/24/2024	\$860.83	9/25-10/24 Various Street Lights
104755019*2024 Nov	10/24/2024	\$53.30	9/18-10/17 Chieri CT Sewer Station
104755020*2024 Nov	10/24/2024	\$688.78	9/18-10/17 Birch - Well #5/Birch Ave SW P
104755021*2024 Nov	10/24/2024	\$138.72	9/18-10/17 Jefferson ST E Pump Station
104755022*2024 Nov	10/24/2024	\$187.80	9/18-10/17 Rush Rd. Pump - 1168 Rush Rl
104755023*2024 Nov	10/24/2024	\$29.52	9/18-10/17 Rowell ST - Well #3
104755024*2024 Nov	10/24/2024	\$222.07	9/18-10/17 Front St - Well #2
104755025*2024 Nov	10/24/2024	\$166.41	9/18-10/17 207 W Washington - Pump
104755026*2024 Nov	10/31/2024	\$37.75	9/24-10/23 Koontz Rd
115588001*2024 Nov	10/24/2024	\$50.76	9/18-10/17 Rathburn St
115588002*2024 Nov	10/24/2024	\$40.07	9/18-10/17 4th & E Stella St *250 W ST Lig
124227002*2024 Nov	10/31/2024	\$448.49	9/24-10/23 1206 Rush Rd - Well #6/Treatm
124227003*2024 Nov	10/24/2024	\$234.82	9/18-10/17 City Hall 407 Birch Ave SW
128323001*2024 Nov	10/24/2024	\$30.54	9/16-10/16 207 W Washington - Amphitheater
128578001*2024 Nov	10/31/2024	\$39.64	9/24-10/23 Rush RD Lights
128578002*2024 Nov	10/31/2024	\$32.26	9/24-10/23 Rush Rd Lights *173 Hamilton F
128578003*2024 Nov	10/24/2024	\$33.48	9/18-10/17 Sommerville RD Light
128578004*2024 Nov	10/24/2024	\$39.34	9/18-10/17 7th Ave Security Light
128578005*2024 Nov	10/24/2024	\$46.14	9/18-10/17 555 2nd Ave NE Park Building
Reference Number: 39383	Luann Conner	\$150.00	
1762 ASL	7/25/2024	\$150.00	Interpreter w/Dawes
Reference Number: 39384	Mountain Mist	\$49.51	
006254416	10/17/2024	\$11.27	Water Cooler Rental City Hall
006254417	10/17/2024	\$38.24	5 gal water jugs (3) PF Court

November 2024 First Council Meeting

Reference	Date	Amount	Notes
Reference Number: 39385	Pete Hinton	\$195.00	
2024*Oct Interpreter	11/5/2024	\$195.00	2024*Oct Interpreter
Reference Number: 39386	Sarah Berry c/o Duane Elwood	\$147.00	
2024*Nov LEOFF I Medical	11/5/2024	\$147.00	2024*Nov LEOFF I Medical
Reference Number: 39387	Sweeny's Ace Hardware	\$252.34	
944039	10/2/2024	\$9.27	Atlas Gloves
944063	10/2/2024	\$28.00	ground receptacles/clamps/box
944069	10/2/2024	\$4.32	Cvr Gry
944467	10/7/2024	\$25.44	spring snap/50' rope
944551	10/8/2024	\$7.11	lube
944625	10/9/2024	\$19.40	brake cleaner
944683	10/9/2024	\$18.33	55 G Bags
944762	10/10/2024	\$10.78	Multi fun fuel
944843	10/11/2024	\$32.36	Rake Bow Fiber
945128	10/14/2024	\$21.32	Purple Primer/adapter/coupler
945156	10/14/2024	\$32.36	Shvl Rnd pt
945230	10/15/2024	\$3.20	Wire rope clip
945267	10/16/2024	\$9.91	metal cutoff disc
945269	10/16/2024	\$21.75	Bolt/gorilla tape
945352	10/17/2024	\$2.58	PVC Cap
945375	10/17/2024	\$3.86	pin lynch
946423	10/30/2024	\$2.35	shop towel
Reference Number: 39388	Tyler Rental	\$132.18	
E591473	10/29/2024	\$132.18	Scissor lift
Reference Number: 39389	US Bank NA Cincinnati	\$40.00	
2024 - Sept Bond Fee	11/5/2024	\$40.00	2024 - Sept Bond Fee

November 2024 First Council Meeting

Reference	Date	Amount Notes
Reference Number: 39390	US Cellular	\$1,323.48
0685088538	10/12/2024	\$247.92 10/12-11/11 PW Cell phones
0685113966	10/12/2024	\$1,027.57 10/12-11/11 PD/Court/PW
0686752719	10/20/2024	\$47.99 10/20-11/19 Treasurer Cell
Reference Number: 39391	Vander Stoep, Blinks, Jones & Unzelman	\$1,100.00
2024*Nov Judge	11/1/2024	\$1,100.00 2024-Nov Judge
Reference Number: 39392	Vision Municipal Solution	\$854.35
09-15054	10/30/2024	\$854.35 2024 Oct Utility Statements
Reference Number: 39393	WA Dept of Transportation	\$2,706.57
*FB91458004251	10/31/2024	\$2,706.57 224*Oct Fuel
Reference Number: 39394	Wabo	\$109.00
18970	11/1/2024	\$109.00 2024 Annual Membership
Reference Number: 39395	Washington State Patrol	\$13.25
I2501921	11/4/2024	\$13.25 CPL Background Checks Gaudette
Reference Number: 39396	Winlock Auto Supply	\$18.29
4847-391540	10/30/2024	\$68.99 Splice cable/Track bar bushing/WWF
4847-391569	10/30/2024	(\$50.70) Return splice cable/bushing
Reference Number: 39397	Zebra Computers	\$379.94
23952	10/21/2024	\$207.46 Microsoft office installed tablet PD
23982	10/28/2024	\$172.48 Network Connection issues PD
Reference Number: EFT*20241101	AFLAC Remittance Processing	\$543.20
Aflac - 15341	10/17/2024	\$32.36
Aflac - 15345	10/17/2024	\$27.17
Aflac - 15359	11/4/2024	\$32.37

November 2024 First Council Meeting

Reference	Date	Amount Notes
Aflac - 15363	11/4/2024	\$27.17
Aflac Disability - 15345	10/17/2024	\$47.84
Aflac Disability - 15353	10/17/2024	\$95.68
Aflac Disability - 15356	10/17/2024	\$68.54
Aflac Disability - 15363	11/4/2024	\$47.84
Aflac Disability - 15365	11/4/2024	\$68.55
Aflac Disability - 15371	11/4/2024	\$95.68
Reference Number: EFT*20241102	Dept of Treasury Internal Revenue Service	\$8,793.58
Federal Income Tax - 15357	11/4/2024	\$395.96
Federal Income Tax - 15358	11/4/2024	\$197.82
Federal Income Tax - 15359	11/4/2024	\$641.21
Federal Income Tax - 15360	11/4/2024	\$531.22
Federal Income Tax - 15361	11/4/2024	\$369.28
Federal Income Tax - 15362	11/4/2024	\$364.60
Federal Income Tax - 15363	11/4/2024	\$388.46
Federal Income Tax - 15364	11/4/2024	\$306.41
Federal Income Tax - 15365	11/4/2024	\$474.22
Federal Income Tax - 15366	11/4/2024	\$1,250.84
Federal Income Tax - 15367	11/4/2024	\$309.23
Federal Income Tax - 15368	11/4/2024	\$169.74
Federal Income Tax - 15369	11/4/2024	\$251.70
Federal Income Tax - 15370	11/4/2024	\$500.41
Federal Income Tax - 15371	11/4/2024	\$679.26
Federal Income Tax - 15372	11/4/2024	\$168.06
Federal Income Tax - 15373	11/4/2024	\$0.00
Medicare - 15357	11/4/2024	\$44.76
Medicare - 15357 (2)	11/4/2024	\$44.76
Medicare - 15358	11/4/2024	\$44.48
Medicare - 15358 (2)	11/4/2024	\$44.48
Medicare - 15359	11/4/2024	\$66.16
Medicare - 15359 (2)	11/4/2024	\$66.16

November 2024 First Council Meeting

Reference	Date	Amount	Notes
Medicare - 15360	11/4/2024	\$53.67	
Medicare - 15360 (2)	11/4/2024	\$53.67	
Medicare - 15361	11/4/2024	\$44.45	
Medicare - 15361 (2)	11/4/2024	\$44.45	
Medicare - 15362	11/4/2024	\$44.14	
Medicare - 15362 (2)	11/4/2024	\$44.14	
Medicare - 15363	11/4/2024	\$51.78	
Medicare - 15363 (2)	11/4/2024	\$51.78	
Medicare - 15364	11/4/2024	\$38.50	
Medicare - 15364 (2)	11/4/2024	\$38.50	
Medicare - 15365	11/4/2024	\$52.82	
Medicare - 15365 (2)	11/4/2024	\$52.82	
Medicare - 15366	11/4/2024	\$99.61	
Medicare - 15366 (2)	11/4/2024	\$99.61	
Medicare - 15367	11/4/2024	\$41.22	
Medicare - 15367 (2)	11/4/2024	\$41.22	
Medicare - 15368	11/4/2024	\$41.51	
Medicare - 15368 (2)	11/4/2024	\$41.51	
Medicare - 15369	11/4/2024	\$44.62	
Medicare - 15369 (2)	11/4/2024	\$44.62	
Medicare - 15370	11/4/2024	\$51.64	
Medicare - 15370 (2)	11/4/2024	\$51.64	
Medicare - 15371	11/4/2024	\$65.61	
Medicare - 15371 (2)	11/4/2024	\$65.61	
Medicare - 15372	11/4/2024	\$36.11	
Medicare - 15372 (2)	11/4/2024	\$36.11	
Medicare - 15373	11/4/2024	\$14.50	
Medicare - 15373 (2)	11/4/2024	\$14.50	
Social Security Tax - 15373	11/4/2024	\$62.00	
Social Security Tax - 15373 (2)	11/4/2024	\$62.00	
Reference Number: EFT*20241103	Nationwide Retirement Solutions	\$7,760.58	

November 2024 First Council Meeting

Reference	Date	Amount	Notes
Deferred Comp - 15341	10/17/2024	\$150.00	
Deferred Comp - 15343	10/17/2024	\$100.00	
Deferred Comp - 15344	10/17/2024	\$100.00	
Deferred Comp - 15345	10/17/2024	\$300.00	
Deferred Comp - 15346	10/17/2024	\$75.00	
Deferred Comp - 15348	10/17/2024	\$100.00	
Deferred Comp - 15349	10/17/2024	\$150.00	
Deferred Comp - 15350	10/17/2024	\$150.00	
Deferred Comp - 15351	10/17/2024	\$307.74	
Deferred Comp - 15353	10/17/2024	\$150.00	
Deferred Comp - 15354	10/17/2024	\$150.00	
Deferred Comp - 15355	10/17/2024	\$300.00	
Deferred Comp - 15356	10/17/2024	\$300.00	
Deferred Comp - 15358	11/4/2024	\$300.00	
Deferred Comp - 15359	11/4/2024	\$150.00	
Deferred Comp - 15361	11/4/2024	\$100.00	
Deferred Comp - 15362	11/4/2024	\$100.00	
Deferred Comp - 15363	11/4/2024	\$300.00	
Deferred Comp - 15364	11/4/2024	\$75.00	
Deferred Comp - 15365	11/4/2024	\$300.00	
Deferred Comp - 15366	11/4/2024	\$100.00	
Deferred Comp - 15367	11/4/2024	\$150.00	
Deferred Comp - 15368	11/4/2024	\$150.00	
Deferred Comp - 15369	11/4/2024	\$307.74	
Deferred Comp - 15371	11/4/2024	\$150.00	
Deferred Comp - 15372	11/4/2024	\$150.00	
Deferred Comp Match - 15358	11/4/2024	\$300.00	
Deferred Comp Match - 15359	11/4/2024	\$150.00	
Deferred Comp Match - 15361	11/4/2024	\$100.00	
Deferred Comp Match - 15362	11/4/2024	\$100.00	
Deferred Comp Match - 15363	11/4/2024	\$710.80	
Deferred Comp Match - 15364	11/4/2024	\$75.00	

November 2024 First Council Meeting

Reference	Date	Amount Notes
Deferred Comp Match - 15365	11/4/2024	\$659.30
Deferred Comp Match - 15366	11/4/2024	\$100.00
Deferred Comp Match - 15367	11/4/2024	\$150.00
Deferred Comp Match - 15368	11/4/2024	\$150.00
Deferred Comp Match - 15369	11/4/2024	\$300.00
Deferred Comp Match - 15371	11/4/2024	\$150.00
Deferred Comp Match - 15372	11/4/2024	\$150.00
Reference Number: EFT*20241104	Vimly Benefit Solutions, Inc	\$1,991.70
Medical/Dental - 15363	11/4/2024	\$970.10
Medical/Dental - 15365	11/4/2024	\$1,021.60
Reference Number: EFT*20241105	Washington Teamsters Welfare Trust	\$22,206.20
Medical /Dental/Vision - 15357	11/4/2024	\$1,389.00
Medical /Dental/Vision - 15358	11/4/2024	\$1,398.00
Medical /Dental/Vision - 15359	11/4/2024	\$1,398.00
Medical /Dental/Vision - 15360	11/4/2024	\$1,398.00
Medical /Dental/Vision - 15361	11/4/2024	\$1,398.00
Medical /Dental/Vision - 15362	11/4/2024	\$1,398.00
Medical /Dental/Vision - 15363	11/4/2024	\$17.10
Medical /Dental/Vision - 15364	11/4/2024	\$1,398.00
Medical /Dental/Vision - 15365	11/4/2024	\$17.10
Medical /Dental/Vision - 15366	11/4/2024	\$1,398.00
Medical /Dental/Vision - 15367	11/4/2024	\$1,398.00
Medical /Dental/Vision - 15368	11/4/2024	\$1,398.00
Medical /Dental/Vision - 15369	11/4/2024	\$1,398.00
Medical /Dental/Vision - 15370	11/4/2024	\$1,398.00
Medical /Dental/Vision - 15371	11/4/2024	\$1,398.00
Medical /Dental/Vision - 15372	11/4/2024	\$1,398.00
Medical Dental Vision - 15339	10/17/2024	\$100.00
Medical Dental Vision - 15341	10/17/2024	\$100.00
Medical Dental Vision - 15342	10/17/2024	\$100.00

November 2024 First Council Meeting

Reference	Date	Amount	Notes
Medical Dental Vision - 15343	10/17/2024	\$100.00	
Medical Dental Vision - 15344	10/17/2024	\$100.00	
Medical Dental Vision - 15348	10/17/2024	\$100.00	
Medical Dental Vision - 15349	10/17/2024	\$100.00	
Medical Dental Vision - 15350	10/17/2024	\$100.00	
Medical Dental Vision - 15351	10/17/2024	\$100.00	
Medical Dental Vision - 15352	10/17/2024	\$100.00	
Medical Dental Vision - 15353	10/17/2024	\$100.00	
Medical Dental Vision - 15354	10/17/2024	\$100.00	
Medical Dental Vision - 15355	10/17/2024	\$100.00	
Medical Dental Vision - 15357	11/4/2024	\$100.00	
Medical Dental Vision - 15358	11/4/2024	\$100.00	
Medical Dental Vision - 15359	11/4/2024	\$100.00	
Medical Dental Vision - 15360	11/4/2024	\$100.00	
Medical Dental Vision - 15361	11/4/2024	\$100.00	
Medical Dental Vision - 15362	11/4/2024	\$100.00	
Medical Dental Vision - 15366	11/4/2024	\$100.00	
Medical Dental Vision - 15367	11/4/2024	\$100.00	
Medical Dental Vision - 15368	11/4/2024	\$100.00	
Medical Dental Vision - 15369	11/4/2024	\$100.00	
Medical Dental Vision - 15370	11/4/2024	\$100.00	
Medical Dental Vision - 15371	11/4/2024	\$100.00	
Medical Dental Vision - 15372	11/4/2024	\$100.00	
Patrick Oct Health	11/4/2024	\$9.00	
Reference Number: EFT*20241106	Dept of Licensing Firearms Desk	\$18.00	
NV0000115	10/24/2024	\$18.00	NV0000115
Reference Number: EFT*20241107	Invoice Cloud Inc	\$160.50	
3636_2024_10	10/31/2024	\$160.50	2024*Oct billingportal
Reference Number: EFT*20241108	Dept of Licensing Firearms Desk	\$36.00	

November 2024 First Council Meeting

Reference	Date	Amount	Notes
NV0000116 Fleming M	11/1/2024	\$18.00	NV0000116 Fleming M
NV0000117 Fleming H	11/1/2024	\$18.00	NV0000117 Fleming H
Reference Number: EFT*20241109	Dept of Retirement Systems	\$7,838.68	
Emp Rtmt - 15357	11/4/2024	\$164.22	
Emp Rtmt - 15358	11/4/2024	\$279.46	
Emp Rtmt - 15359	11/4/2024	\$240.89	
Emp Rtmt - 15360	11/4/2024	\$193.94	
Emp Rtmt - 15361	11/4/2024	\$161.43	
Emp Rtmt - 15362	11/4/2024	\$161.43	
Emp Rtmt - 15363	11/4/2024	\$325.34	
Emp Rtmt - 15364	11/4/2024	\$241.86	
Emp Rtmt - 15365	11/4/2024	\$331.84	
Emp Rtmt - 15366	11/4/2024	\$246.78	
Emp Rtmt - 15367	11/4/2024	\$258.97	
Emp Rtmt - 15368	11/4/2024	\$260.79	
Emp Rtmt - 15369	11/4/2024	\$280.35	
Emp Rtmt - 15370	11/4/2024	\$324.47	
Emp Rtmt - 15371	11/4/2024	\$412.20	
Emp Rtmt - 15372	11/4/2024	\$226.90	
Taxable Retirement - 15357	11/4/2024	\$263.31	
Taxable Retirement - 15358	11/4/2024	\$195.10	
Taxable Retirement - 15359	11/4/2024	\$386.24	
Taxable Retirement - 15360	11/4/2024	\$310.96	
Taxable Retirement - 15361	11/4/2024	\$258.83	
Taxable Retirement - 15362	11/4/2024	\$258.83	
Taxable Retirement - 15363	11/4/2024	\$227.13	
Taxable Retirement - 15364	11/4/2024	\$168.85	
Taxable Retirement - 15365	11/4/2024	\$254.98	
Taxable Retirement - 15366	11/4/2024	\$172.29	
Taxable Retirement - 15367	11/4/2024	\$180.79	
Taxable Retirement - 15368	11/4/2024	\$182.07	

November 2024 First Council Meeting

Reference	Date	Amount	Notes
Taxable Retirement - 15369	11/4/2024	\$195.73	
Taxable Retirement - 15370	11/4/2024	\$226.52	
Taxable Retirement - 15371	11/4/2024	\$287.77	
Taxable Retirement - 15372	11/4/2024	\$158.41	
Reference Number: Oct 16-31, 2024	Payroll Vendor	\$40,608.52	
ACH Pay - 15357	11/4/2024	\$2,206.06	
ACH Pay - 15358	11/4/2024	\$2,126.53	
ACH Pay - 15359	11/4/2024	\$3,064.56	
ACH Pay - 15360	11/4/2024	\$2,578.82	
ACH Pay - 15361	11/4/2024	\$2,082.99	
ACH Pay - 15362	11/4/2024	\$2,064.01	
ACH Pay - 15363	11/4/2024	\$2,478.00	
ACH Pay - 15364	11/4/2024	\$1,970.56	
ACH Pay - 15365	11/4/2024	\$2,461.85	
ACH Pay - 15366	11/4/2024	\$5,033.66	
ACH Pay - 15367	11/4/2024	\$1,974.71	
ACH Pay - 15368	11/4/2024	\$2,140.30	
ACH Pay - 15369	11/4/2024	\$2,094.18	
ACH Pay - 15370	11/4/2024	\$2,593.49	
ACH Pay - 15371	11/4/2024	\$3,020.63	
ACH Pay - 15372	11/4/2024	\$1,806.43	
ACH Pay - 15373	11/4/2024	\$911.74	
Totals		\$269,440.55	

The following voucher/warrants/electronic payments are approved for payment:

Accounts Payable	38	142	178,445.09	39359,39361-39397
Payroll Vendors	1	1	1,038.50	39360
Electronic Payments	3	3	214.50	EFT*20241106-08
Electronic Payroll	6	6	49,133.94	EFT*20241101-05,1109
ACH Direct Deposit	16	16	40,608.52	Direct Deposit 11/05/2024
Total Vouchers	64	168	\$269,440.55	

Reference	Date	Amount	Notes
-----------	------	--------	-------

WE, THE FOLLOWING SIGNEES, APPROVE THE VOUCHERS FOR PAYMENT:

MAYOR: _____
TREASURER: _____
COUNCILOR #1: _____
COUNCILOR #2: _____
COUNCILOR #3: _____
COUNCILOR #4: _____
COUNCILOR #5: _____

Police Department - John Brockmueller _____
Public Works/Community Development - Bryan Morris _____
Court- Lacie Dewitt _____
City Clerk - Rachelle Denham: _____

DATED THIS DAY OF _____, 2024

2024 Estimated Year End Balance

Fund		Beginning		Transfers		Transfers	Ending
		Cash & Invest	Revenues	In	Expenditures	Out	Cash & Invest
001	General Fund 001	1,162,074.00	1,364,607.00	-	1,645,863.00	7,000.00	873,818.00
002	Substance Abuse Fund	6,433.00	740.00		1,003.00		6,170.00
004	Park Improvement Fund 004	(140,381.00)	665,295.00		291,387.00		233,527.00
005	Gen Gov Capital Equip Fund	45,623.00	3,500.00		22.00		49,101.00
6	LEOFF I Trust Fund	107,000.00	-	7,000.00			114,000.00
101	Street Fund 101	187,444.00	238,234.00	-	323,220.00	15,000.00	87,458.00
102	Street Capital Equipment Fund	17,026.00	3,333.00	15,000.00	10547		24,812.00
105	Street Improvement Fund 105	1,656,540.00	542,785.00	-	1,743,581.00		455,744.00
110	Criminal Justice Funds	52,698.00	73,620.00		80,281.00	-	46,037.00
115	Local Recovery Fiscal Fund	179,350.00	0.00		179,350.00		-
305	Project Planning Fund	410,650.00	85,600.00		75,000.00		421,250.00
401	Water Fund 401	931,500.00	631,288.00		618,579.00	30,000.00	914,209.00
402	Water System Improvement Fund	651,018.00	15,140.00	15,000.00	17,000.00		664,158.00
403	USDA Bond Reserve Fund	22,710.00	-		-		22,710.00
404	Water Deposit Trust Fund	5,114.00	-		500.00		4,614.00
406	Wastewater Fund 406	610,770.00	909,318.00		935,221.00	30,000.00	554,867.00
408	Wastewater System Improve Fund	663,089.00	261,850.00	15,000.00	325,000.00		614,939.00
409	Sewer Capital Equipment Fund	17,026.00		18,333.00	10,547.00		24,812.00
411	Water Capital Equipment Fund	17,026.00		15,000.00	10,547.00		21,479.00
415	LID 2011-1 Bond Redemption Fund	608,176.00	68,681.00		78,935.00		597,922.00
502	Private-Purpose Trust Funds	34,836.00		-	-		34,836.00
631	Agency Funds	1,719.00	21,152.00		21,000.00		1,871.00
632	Municipal Court Trust Fund	1,229.00	50,855.00		35,040.00		17,044.00
Grand Total		7,248,670.00	4,935,998.00	85,333.00	6,402,623.00	82,000.00	5,785,378.00

2025- General Fund Summary

Description	Budget 2023	Actual 2023	Budget 2024	Est Y/E 2024	Budget 2025
Beginning Cash & Investments	980,519	1,099,717	985,000	1,162,074	873,818
Taxes:					
General Property Taxes	182,000	177,117	189,000	190,000	192,135
Retail Sales and Use Taxes	542,000	673,809	654,500	674,000	670,000
Business and Occupation Taxes	211,900	218,720	224,650	222,973	224,650
Total Taxes	935,900	1,069,646	1,068,150	1,086,973	1,086,785
Licenses and Permits	72,135	52,695	51,160	33,480	54,410
Intergovernmental Revenues	120,267	209,771	132,086	54,271	75,094
Charges for Goods and Services	156,780	54,358	108,185	86,869	69,980
Fines and Penalties	17,965	20,862	16,670	24,228	23,480
Miscellaneous Revenues	73,715	67,467	65,740	78,786	74,710
Transfers In/ non-revenues	-	-			-
Total General Fund 001	1,376,762	1,474,799	1,441,991	1,364,607	1,384,459
Total Resources	2,357,281	2,574,516	2,426,991	2,526,681	2,258,277
Legislative	17,205	16,232	18,179	13,400	19,044
Municipal Court	139,213	136,388	154,845	154,000	165,416
Mayor/Executive	4,539	3,555	17,578	17,034	20,262
Treasurer Financial Services	59,448	58,620	63,434	62,540	60,238
City Clerk, Election, Voter Registration	57,317	56,440	61,899	59,398	63,652
Legal	74,000	90,204	85,000	115,000	137,000
Employee Benefits	12,500	8,810	12,500	5,500	7,550
Centralized Services (City Hall)^	39,270	28,750	39,474	35,744	41,407
Police/Public Safety (Law Enforcement)	683,954	715,706	911,599	906,000	906,732
Detention & Correction (Prisoner Costs)	13,675	15,738	18,025	25,000	18,025
Protective Inspection Services-CSO	230	151	230	115	130
Emergency Services 525	9,540	7,429	10,540	10,540	14,760
Conservation 553 (Flood/Pollution)	1,100	1,042	1,134	1,134	1,237
Animal Control 554(Environmental Svcs)	300	655	300	400	300
Community Development	245,957	195,597	194,659	167,739	196,949
Chemical Dependency (2% Liquor Revenue)	540	562	540		540
Historical Buildings	125	-	125		125
Parks & Recreation	10,418	9,733	12,411	12,490	13,782
NonExpenditures	-	-			-
Long-Term Debt	18,423	18,816	19,658	19,649	20,528
Interest & Debt Service	41,406	41,012	40,170	40,180	39,300
Capital Expenditures	14,245	-	4,245		5,500
TOTAL OPERATING BUDGET	1,443,405	1,405,440	1,666,545	1,645,863	1,732,477
Transfers Out	7,000	7,000	7,000	7,000	7,000
TOTAL APPROPRIATIONS	1,450,405	1,412,440	1,673,545	1,652,863	1,739,477
ENDING FUND BALANCE:	906,876	1,162,076	753,446	873,818	518,800

Notes for General Fund

General Government**Administrative Services**

PROJECT	DESCRIPTION	REVENUE SOURCE	2025	2026	2027	2028	2029	2030	Total
Clerks Office									
Printer	Replace Existing	GF Equipment	\$ -						\$ -
Computers	Replace Existing	GF Equipment	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ -			\$ 6,000.00
Court/Council/Planning									
Hearing impair	New	ARPA	\$ 1,500.00	\$ -					\$ 1,500.00
Computers	Replace Existing	GF Equipment	-	-	\$ 3,500.00	\$ 3,500.00	-		\$ 7,000.00
Laptop	Replace Existing	GF Equipment	-	-	\$ 2,500.00	-			\$ 2,500.00
Tablets	Purchase New	GF Equipment	-	-	\$ 300.00	\$ 300.00	\$ 300.00		\$ 900.00
Scanner	Replace Existing	GF Equipment	-	-	-	\$ 1,000.00	-		\$ 1,000.00
Scanner	Purchase New	GF Equipment	-	-	-	-	\$ 1,000.00		\$ 1,000.00
Printers	Replace Existing	GF Equipment	-	-	\$ 750.00	\$ 750.00	-		\$ 1,500.00
Comp Plan Update	Update	General Fund	\$ 50,000.00	\$ -					\$ 50,000.00
Mayor's Office									
Laptop	Replace Existing	General Fund		\$ 2,000.00	\$ -	\$ -			\$ 2,000.00
TOTAL Administrative Serv			\$ 53,500.00	\$ 4,000.00	\$ 9,050.00	\$ 5,550.00			\$ 73,400.00

2025 - Substance Abuse Summary

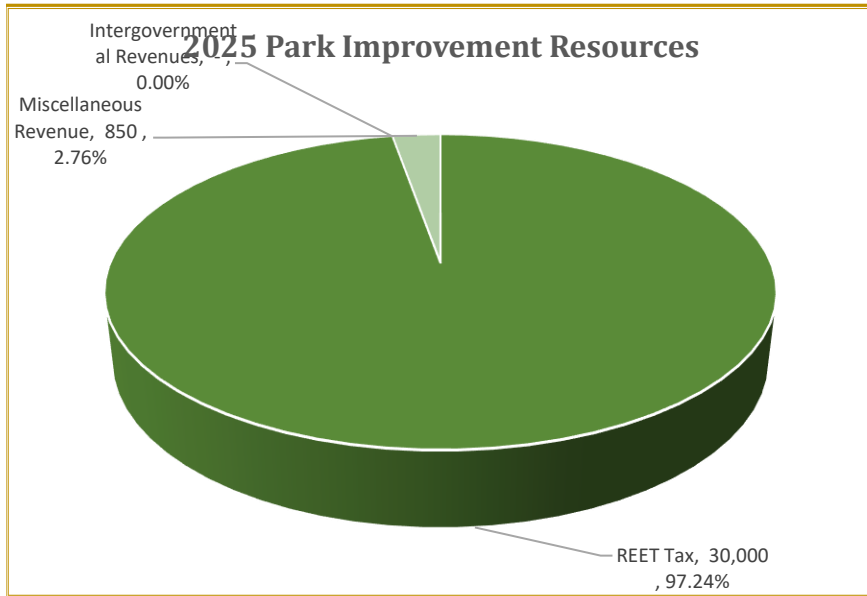
Description	Budget 2023	Actual 2023	Budget 2024	Est Y/E 2024	Budget 2025
Beginning Cash & Investments	5,830	7,073	5,830	6,433	6,170
Fines & Penalties	500	477	580	480	800
Investment Interest	20	290	50	260	205
Total Revenues	520	767	630	740	1,005
Total Resources	6,350	7,840	6,460	7,173	7,175
EXPENDITURES					
Property Room Equipment	2,500	1,406	2,000	1,003	2,000
Total Expenditures	2,500	1,406	2,000	1,003	2,000
ENDING FUND BALANCE:	3,850	6,434	4,460	6,170	5,175

2025 - Park Improvement Summary

Description	Budget 2023	Actual 2023	Budget 2024	Est Y/E 2024	Budget 2025
Beginning Cash & Investments	168,382	190,699	168,382	(140,381)	239,307
REET Tax	35,000	26,363	35,000	17,500	30,000
Intergovernmental Revenues	728,900	84,825	2,200	650,075	-
Miscellaneous Revenue	50	307	100	3,500	850
Total Revenue	763,950	111,495	37,300	671,075	30,850
Transfers In	-	-	-	-	-
TOTAL REVENUES & TRANSFERS-IN	763,950	111,495	37,300	671,075	30,850
Total Resources	932,332	302,194	205,682	530,694	270,157
EXPENDITURES					
General Parks	-	-	-	-	-
Community Park Dugouts	-	-	-		
Park Building Imprvmnt Project	825,405	442,575	75,000	291,387	75,000
Park Improvements					
Park Capital Equipment					
Total Expenditures	825,405	442,575	75,000	291,387	75,000
ENDING FUND BALANCE:	106,927	(140,381)	130,682	239,307	195,157

RCO Grant Project Mayme Shaddock Park Kitchen

Intergovernmental Revenues	-
Miscellaneous Revenue	850
	30,850



Community Services									
PARKS AND PUBLIC FACILITIES									
PROJECT	DESCRIPTION	REVENUE SOURCE	2025	2026	2027	2028	2029	2030	TOTAL
PARKS									
West Side Park 2" asphalt overlay	Pave City Park Birch St. Entrance and Parking Lot	Park Improvement Fund/Donations			26,000	-	-	-	26,000
West Side Park 2" asphalt mat on walking paths	Pave internal walking paths	Park Improvement Fund/Donations		8,300	-	-	-		8,300
West Side Park Add Nature Walking Trails	Cont. Building Nature trails w/view stations & oxbows	Park Improvement Fund/Donations	15,500	-	-				15,500
Mayme Shaddock/ West Side Park	Picnic Tables 10 @ \$800 ea	Parks Maint.	8,000						8,000
TOTAL - Park Facilities			23,500	8,300	26,000	-	-	-	57,800

2025 - Gen Gov Equipment Fund Summary

Description	Budget 2023	Actual 2023	Budget 2024	Est Y/E 2024	Budget 2025
Beginning Cash & Investments	\$37,901	\$45,657	\$37,901	\$45,623	\$49,101
REVENUES					
Miscellaneous Revenue	-	12	-	3,500	3,000
Other Financing Sources	43,445	43,445	-	-	-
Transfers In	-	-	-	-	-
Total Revenues	43,445	43,457	-	3,500	3,000
Total Resources	81,346	89,114	37,901	49,123	52,101
EXPENDITURES					
Centralized General Services (City Hall)	22,000	46	11,000	22	11,000
Other Financing Uses	-	-	-	-	-
Capital Equipment	43,445	43,445	-	-	-
Total Expenditures	65,445	43,491	11,000	22	11,000
ENDING FUND BALANCE:	15,901	45,623	26,901	49,101	41,101

PUBLIC FACILITIES									
PROJECT	DESCRIPTION	REVENUE SOURCE	2025	2026	2027	2028	2029	2030	TOTAL
City Hall		General Fund							
		Capital Equip	15,000	7,000	-				22,000
City Hall	Repaint Exterior	General Fund							
		Capital Equip		7,000					7,000
TOTAL - Public Facilities			15,000	14,000	-	-	-	-	29,000

2025 - LEOFF 1 RETIREE TRUST FUND

Description	Budget 2023	Actual 2023	Budget 2024	Est Y/E 2024	Budget 2025
Beginning Cash & Investments	-	100,000	-	107,000	114,000
REVENUES					
Transfers In	7,000	7,000	7,000	7,000	7,000
Total Revenues	7,000	7,000	7,000	7,000	7,000
Total Resources	7,000	107,000	7,000	114,000	121,000
EXPENDITURES					
LEOFF I Retiree Long-term Care					-
LEOFF I Retiree Medical Expenses					-
Total Expenditures					-
ENDING FUND BALANCE:				114,000	121,000.00

2025 - Street Operating Fund Summary

Description	Budget 2023	Actual 2023	Budget 2024	Est Y/E 2024	Budget 2025
Beginning Cash & Investments	189,275	195,429	189,275	187,444	87,458
Property Taxes	182,000	177,117	189,000	190,000	192,135
Licenses & Permits	400	800	600	300	600
Intergovernmental Revenue	40,352	38,738	38,942	41,386	39,678
Charges for Services	575	1,420	700	1,533	1,000
Miscellaneous Revenues	12,740	21,720	2,240	5,015	16,100
Disposition of Capital Assets/Insurance	-	-	-	-	-
NonRevenues - Insurance Recovery	13,650	-	-	-	-
TOTAL REVENUES	249,717	239,795	231,482	238,234	249,513
Transfers In	10,000	10,000	-	-	-
TOTAL REVENUES & TRANSFERS	259,717	249,795	231,482	238,234	249,513
Total Resources	448,992	445,224	420,757	425,678	336,971
EXPENDITURES					
Maintenance	176,056	142,036	220,056	196,190	191,346
Administration	76,937	73,501	109,636	109,000	90,475
Planning Operations	-	-	-	-	-
Capital Expenditures	26,710	17,243	30,000	18,030	20,000
Total Operating Budget	279,703	232,780	359,692	323,220	301,821
Transfers Out	15,000	15,000	15,000	15,000	-
Total Expenditures	294,703	247,780	374,692	338,220	301,821
ENDING FUND BALANCE:	154,289	197,444	46,065	87,458	35,150

Notes for Street Fund: surplus of boom truck

In litigation for 2nd Ave NE Fire for damages in the amount of \$73,396.70 unknown of outcome, therefore not in budget.

Capital Equipment Striper Machine

2025- Street Cap Equipment Fund Summary

Description	Budget 2023	Actual 2023	Budget 2024	Est Y/E 2024	Budget 2025
Beginning Cash & Investments	31,000	44,787	31,000	17,026	24,813
REVENUES					
Transfers In	15,000	15,000	15,000	18,333	15,000
Total Revenues	15,000	15,000	15,000	18,333	15,000
Total Resources	46,000	59,787	46,000	35,359	39,813
EXPENDITURES					
Capital Equipment	59,786	42,761	-	10,546	33,333
Total Expenditures	59,786	42,761	-	10,546	33,333
ENDING FUND BALANCE:	(13,786)	17,026	46,000	24,813	6,480

Capital Equipment Striper and Sweeper split with Water and Sewer

PUBLIC WORKS									
CAPITAL EQUIPMENT									
PROJECT	DESCRIPTION	REVENUE SOURCE	2025	2026	2027	2028	2029	2030	Total
Sweeper	New Equipment	Water/Sewer/Streets	90,000	-					90,000
Striper	New Equip	Water/Sewer/Streets	15,000						15,000
Pickup	Replace	Street Water, Sewer Capital		-	-		50,000		50,000
TOTAL Public Works				-	-				155,000

PUBLIC WORKS									
STREET SYSTEM									
PROJECT	DESCRIPTION	REVENUE SOURCE	2025	2026	2027	2028	2029	2030	TOTAL
All Arterial Roads	Chip Seal & Restripe	TIB	-	-	-	-	-	140,000	140,000
Branch Ave	Sidewalk	TIB	-			140,000	-		140,000
WA 3rd to Woodard	Grind Reasphalt	TIB	-	-		-	250,000		250,000
Rush Rd Stella to Bridge	Grind Reasphalt	TIB Grant	410,000	-					410,000
Mill Road from Wash. to City Limits	Re-construction roadway	Dedicated Fund Grant/LID or Development				-	-	130,000	130,000
Birch	Chipseal	TIB	-			100,000		-	100,000
Rush Rd to Stella Bridge	Multipurpose Grind Asphalt	STIP Federal	356,000	2,700,000	-	-		-	- 3,056,000
TOTAL - Street			766,000	2,700,000	-	240,000	250,000	270,000	4,226,000

2025 - Street Improvement Fund Summary

Description	Budget 2023	Actual 2023	Budget 2024	Est Y/E 2024	Budget 2025
Beginning Cash & Investments	402,160	274,184	402,160	1,656,540	455,744
REET Taxes	35,000	26,363	35,000	20,000	30,000
TIB Grant Funds	3,883,455	3,973,235	420,000	441,479	56,241
Federal Grant Funds				6,000	350,356
Miscellaneous Revenue	20,090	68	50	900	1,050
Public Transportation Tax		27,785	72,000	74,406	75,000
Non Revenues (Retainage/Performance Bonds)	46,845	135,390			-
TOTAL REVENUE	3,985,390	4,162,841	527,050	542,785	512,647
Transfers In	2,000	-	-	-	-
Total Revenue & Transfers	3,987,390	4,162,841	527,050	542,785	512,647
Total Resources	4,389,550	4,437,025	929,210	2,199,325	968,391
EXPENDITURES:					
Engineering	186,225	185,722	30,500	43,975	30,000
Advertising Professional Services	1,017	1,017	1,000	1,974	1,000
Street Improvements	2,591,946	2,591,945	488,029	174,166	407,097
Engineering Sidewalks	-	-	-	-	-
Safe Routes Sidewalk 4th Ave NE	-	-	-	-	-
Street Lighting Improvements	61,785	1,800	10,000	129	10,000
Refund on Retainage	1,032,277	-	-	1,523,337	-
Transfer Out					15,000
Total Expenditures	3,873,250	2,780,484	529,529	1,743,581	463,097
ENDING FUND BALANCE:	516,300	1,656,541	399,681	455,744	505,294

Restricted Revenues: Developers Agreements: Taco Bell \$15,990 and Rognlins \$135,390

2025 - Criminal Justice Fund Summary

Description	Budget 2023	Actual 2023	Budget 2024	Est Y/E 2024	Budget 2025
Beginning Cash & Investments	99,922	54,592	99,922	52,698	46,038
Taxes:					
Local Criminal Justice	48,000	47,232	48,000	48,000	48,000
Total Taxes	48,000	47,232	48,000	48,000	48,000
State Shared Revenues:					
CJ LoPop	1,000	1,000	1,000	1,000	1,000
CJ Special Programs	2,483	2,496	2,693	2,693	2,856
CJ DUI & Other Assistance	275	135	275	275	275
Total Intergovernmental Revenues	3,758	3,631	3,968	3,968	4,131
Miscellaneous Revenue-Sale Surplus	-	45,015	-	21,653	5,000
TOTAL REVENUES	51,758	95,878	51,968	73,621	57,131
Total Resources	151,680	150,470	151,890	126,319	103,169
EXPENDITURES					
Police Administration	-	-	-	-	-
Police Operations	23,000	78	23,000	5,000	23,000
Crime Prevention	8,500	10,103	8,500	10,500	8,500
Training	1,500	-	1,500	-	1,500
Traffic Policing	4,645	6,389	37,645	1,000	4,645
Capital Equipment	70,000	81,202	60,000	63,781	-
TOTAL EXPENDITURES	107,645	97,772	130,645	80,281	37,645
Transfers Out	-	-	-	-	-
TOTAL APPROPRIATIONS	107,645	97,772	130,645	80,281	37,645
ENDING FUND BALANCE:	44,035	52,698	21,245	46,038	65,524

General Government									
POLICE DEPARTMENT									
PROJECT	DESCRIPTION	REVENUE SOURCE	2025	2026	2027	2028	2029	2030	Total
Vehicle Laptops	Replace Vehicle Laptops	Criminal Justice Fund			-	30,000	-		30,000
Office Desktops	Replace Desktop computers	Criminal Justice Fund			20,000	-	-		20,000
Vehicle Purchase	Replace patrol vehicles as needed	Criminal Justice Fund	-	70,000	-	70,000	70,000		210,000
GE Tack (6) Bodycams					25,000				25,000
TOTAL Police Department									
			-	70,000	25,000	100,000	70,000	-	285,000

2025- LOCAL FISCAL RECOVERY FUND SUMMARY

Description	Budget 2023	Actual 2023	Budget 2024	Est Y/E 2024	Budget 2025
Beginning Cash & Investments	279,561	417,634	-	179,350	-
Intergovernmental Revenues					
COVID-19 ARPA Fiscal Recovery	279,290	279,561	-	-	-
Total Intergovernmental Revenues	279,290	279,561	-	-	-
Total Local Fiscal Recovery Fund	279,290	279,561	-	-	-
Total Resources	558,851	697,195	-	179,350	-
EXPENDITURES					
Capital Equipment/City Hall	148,208	148,151	-	102,000	-
Water/CD Salary Benefits	68,025	67,882	-		-
Water Infrastructure Improvement	22,251	22,251	35,000	36,424	-
Sewer Infrastructure Improvement	38,038	-	20,000	40,926	-
Total Capital Expenditures	276,522	238,284	55,000	179,350	-
ENDING FUND BALANCE:	282,329	458,911	(55,000)	-	-

2025 - Project Planning Summary

Description	Budget 2023	Actual 2023	Budget 2024	Est Y/E 2024	Budget 2025
Beginning Cash & Investments	281,528	356,417	281,528	410,650	496,250
REVENUES					
REET Taxes	70,000	52,727	70,000	35,000	60,000
Grant- Commerce			-	50,000	50,000
Investment Interest	150	1,507	150	600	1,800
Total Revenue	70,150	54,234	70,150	85,600	111,800
Total Resources	351,678	410,651	351,678	496,250	608,050
EXPENDITURES:					
Planning	30,000	-	25,000	-	50,100
Economic Development	50,000	-	50,000	-	35,000
Total Expenditures	80,000	-	75,000	-	85,100
ENDING FUND BALANCE:	271,678	410,651	276,678	496,250	522,950

2025 - Water Operating Fund Summary

Description	Budget 2023	Actual 2023	Budget 2024	Est Y/E 2024	Budget 2025
Beginning Cash & Investments	869,841	891,975	869,841	931,500	838,342
Revenues					
Intergovernmental Resources	-	-	-	-	-
Goods and Services	488,600	544,101	537,000	540,334	561,000
Fines & Penalties	10,000	6,687	8,000	4,587	6,000
Miscellaneous Revenues	595	9,988	525	10,500	11,225
Non Revenues	-	-			-
Total Revenues	499,195	560,776	545,525	555,421	578,225
Total Resources	1,369,036	1,452,751	1,415,366	1,486,921	1,416,567
EXPENDITURES					
Administration	479,001	368,433	618,564	452,094	494,442
Engineering	-	-	-	-	-
Maintenance	25,100	21,163	42,100	32,500	27,100
Utility Operating Expenditures	78,225	77,093	122,375	111,275	105,200
Non-Expendituers			-	-	-
Total Enterprise Expenses	582,326	466,689	783,039	595,869	626,742
LONG-TERM DEBT:					
USDA - Water Reservoir	22,710	22,710	22,710	22,710	22,710
Dept of Ecology-Stormwater Study	2,420	-	-	-	-
Total Debt	25,130	22,710	22,710	22,710	22,710
Capital Expenditures	15,000	1,853	-	-	-
Total Operating Budget	622,456	491,252	805,749	618,579	649,452
Transfers Out	30,000	30,000	30,000	30,000	30,000
Total Expenditures	652,456	521,252	835,749	648,579	679,452
ENDING FUND BALANCE:	716,580	931,499	579,617	838,342	737,115

2025 - Water System Improvement Summary

Description	Budget 2023	Actual 2023	Budget 2024	Est Y/E 2024	Budget 2025
Beginning Cash & Investments	503,117	554,408	503,117	651,018	681,158
REVENUES					
<i>Miscellaneous Revenues:</i>					
Investment Interest	115	2,784	115	8,300	7,500
Water Connection Fees	12,950	15,770	22,300	4,840	27,750
Water Infrastructure	6,000	80,000	20,000	2,000	15,000
Total Miscellaneous Revenue	19,065	98,554	42,415	15,140	50,250
Non Revenues	-	-	150,000	-	150,000
Total Revenues	19,065	98,554	192,415	15,140	200,250
Transfers In	15,000	15,000	15,000	15,000	15,000
Total Revenues & Transfers	34,065	113,554	207,415	30,140	215,250
Total Resources	537,182	667,962	710,532	681,158	896,408
EXPENDITURES					
Non Expenditures	-	-	-		
<i>Capital Expenditures:</i>					
Well #6 Supplies	-	-	-		-
Well #6 Treatment Equipment	-	-	-		-
Engineering Services	-	-			
Misc. Professional Services	-	-			
Land & Land Improvements	-	-			
Water Rights Purchase	-	-		-	-
Water System Improvements	65,000	16,944	65,000	-	215,000
Capital Equipment	-	-	-	-	-
Capital Leases					
Total Capital Expenditures	65,000	16,944	65,000	-	215,000
Total Expenditures	65,000	16,944	65,000	-	215,000
ENDING FUND BALANCE:	472,182	651,018	645,532	681,158	681,408

\$70,000 pd upfront by Rognlins for water infrastructure fee

PUBLIC WORKS									
WATER SYSTEM									
PROJECT	DESCRIPTION	REVENUE SOURCE	2025	2026	2027	2028	2029	2030	TOTAL
Reservoir #1 Tower	Resurface Interior & exterior of reservoir	Water Improvement Fund, Grants	250,000	250,000	-		-	-	500,000
Birch Reservoir	Paint	Water Operating Fund	-	6,000					6,000
Water System Plan		Water Improvement Fund	150,000						150,000
Move Well 3	Drill new Well	Improvement Fund/grant	300,000	1,600,000					1,900,000
Move Well #2	Drill New Well	Improvement Fund/grant	300,000	1,600,000					1,900,000
TOTAL - Water System			1,000,000	3,456,000	-	-	-	-	4,456,000

2025 - USDA Bond Reserve Fund

Description	Budget 2023	Actual 2023	Budget 2024	Est Y/E 2024	Budget 2025
Beginning Cash & Investments	22,710	22,710	22,710	22,710	22,710
REVENUES					
Transfers In	-	-	-	-	-
Total Revenues	-	-	-	-	-
Total Resources	22,710	22,710	22,710	22,710	22,710
EXPENDITURES					
Transfers Out	-	-	-	-	-
Total Expenditures	-	-	-	-	-
ENDING FUND BALANCE:	22,710	22,710	22,710	22,710	22,710

Hold in reserve until debt is paid in full, per amortization schedule this will be June 2039

Once USDA RD loan is paid in full, transfer back to Water Operating Fund or to Capital Improvement

2025- Water Deposit Trust Fund Summary

Description	Budget 2023	Actual 2023	Budget 2024	Est Y/E 2024	Budget 2025
Beginning Cash & Investments	7,615	5,614	7,615	5,114	4,614
Ordinance 521 on 4/23/13 suspended deposits					
REVENUES					
Utility Deposits	-	-	-	-	-
Total Revenues	-	-	-	-	-
Total Resources	7,615	5,614	7,615	5,114	4,614
EXPENDITURES					
Refunds	500	500	500	500	500
Transfers	2,000	0	2,000	-	2,000
Total Expenditures	2,500	500	2,500	500	2,500
ENDING FUND BALANCE:	5,115	5,114	5,115	4,614	2,114

2025 - Wastewater Operating Fund Summary

Description	Budget 2023	Actual 2023	Budget 2024	Est Y/E 2024	Budget 2025
Beginning Cash & Investments	839,662	529,864	839,662	1,261,788	1,205,885
REVENUES					
Intergovernmental Revenues	-	-	-	-	-
Goods and Services	834,950	906,719	912,100	896,632	929,750
Fines & Penalties	10,000	9,618	10,000	7,186	8,000
Miscellaneous Revenues	470	1,713	470	5,500	3,970
Non Revenue	-	-	-	-	-
Total Revenue	845,420	918,050	922,570	909,318	941,720
Total Resources	1,685,082	1,447,914	1,762,232	2,171,106	2,147,605
EXPENDITURES					
Administration	369,578	361,850	458,616	457,290	477,797
Engineering	1,000	-	5,000	-	1,000
Maintenance	13,500	5,448	15,000	6,800	15,000
Utility Operating Expenditures	193,441	173,398	227,299	207,089	250,281
Non Expenditures			-	-	-
Total Operating Expenses	577,519	540,696	705,915	671,179	744,078
LONG-TERM DEBT:					
PPWTF -Rush Rd Force Main	56,565	56,561	56,007	56,007	-
12% Regional Wastewater Plant	208,035	208,034	208,035	208,035	208,035
Total Debt	264,600	264,595	264,042	264,042	208,035
Capital Expenditures	4,500	1,853	0	-	-
Total Operating Budget	846,619	807,144	969,957	935,221	952,113
Transfers Out	30,000	30,000	30,000	30,000	30,000
Total Expenditures	876,619	837,144	999,957	965,221	982,113
ENDING FUND BALANCE:	808,463	610,770	762,275	1,205,885	1,165,492

2025 - Wastewater System Improvement Summary

Description	Budget 2023	Actual 2023	Budget 2024	Est Y/E 2024	Budget 2025
Beginning Cash & Investments	609,507	657,861	609,507	663,088	614,938
REVENUES					
Investment Interest	100	2,013	100	8,000	6,900
Wastewater Connection Fees	19,950	15,820	27,100	2,850	42,750
Infrastructure Fee	6,000	7,000	20,000	1,000	15,000
.09 Grant	109,290	20,390	1,700,000	250,000	1,000,000
Total Revenue	135,340	45,223	1,747,200	261,850	1,064,650
Transfers In	15,000	15,000	15,000	15,000	15,000
Total Revenues & Transfers	150,340	60,223	1,762,200	276,850	1,079,650
Total Resources	759,847	718,084	2,371,707	939,938	1,694,588
EXPENDITURES					
Pumpstation Equipment					
Professional Services	68,240	55,047	30,000	140,000	30,000
Wastewater Improve Projects	-	-	1,700,000	185,000	1,000,000
Capital Equipment Purchases	-	-	-	-	-
Total Expenditures	68,240	55,047	1,730,000	325,000	1,030,000
ENDING FUND BALANCE:	691,607	663,037	641,707	614,938	664,588

PUBLIC WORKS									
SEWER SYSTEM									
PROJECT	DESCRIPTION	REVENUE SOURCE	2025	2026	2027	2028	2029	2030	TOTAL
Jefferson St Sewer Station	Reconstruction	LC EDC/.09 Funds & WW Improvement Fund/PWB	3,200,000	-					3,200,000
Rush Rd Sewer Station	Reconstruction	Wastewater System Improvement Fund						4,000,000	4,000,000
TOTAL - Sewer			3,200,000	-	-	-	-	4,000,000	7,200,000

Court System

PROJECT	DESCRIPTION	VENUE SOUR	2025	2026	2027	2028	2029	2030	TOTAL
Sound Equip	New	ARPA	1,500						1,500
	Total Court		1,500						1,500
TOTAL - ARPA			1,500	-	-	-	-	-	1,500

2025 - Sewer Capital Equip Fund Summary

Description	Budget 2023	Actual 2023	Budget 2024	Est Y/E 2024	Budget 2025
Beginning Cash & Investments	31,000	44,787	31,000	17,026	24,813
REVENUES					
Transfers In	15,000	15,000	15,000	18,333	15,000
Total Revenues	15,000	15,000	15,000	18,333	15,000
Total Resources	46,000	59,787	46,000	35,359	39,813
EXPENDITURES					
Capital Equipment	61,000	42,761	-	10,546	33,333
Total Expenditures	61,000	42,761	-	10,546	33,333
ENDING FUND BALANCE:	16,000	61,813	46,000	24,813	6,480

2025 - Water Capital Equip Fund Summary

Description	Budget 2023	Actual 2023	Budget 2024	Est Y/E 2024	Budget 2025
Beginning Cash & Investments	31,000	44,787	31,000	17,026	21,480
REVENUES					
Transfers In	15,000	15,000	15,000	15,000	15,000
Total Revenues	15,000	15,000	15,000	15,000	15,000
Total Resources	46,000	59,787	46,000	32,026	36,480
EXPENDITURES					
Capital Equipment	59,786	42,761	-	10,546	-
Total Expenditures	59,786	42,761	-	10,546	-
ENDING FUND BALANCE:	17,214	61,813	46,000	21,480	36,480

2025 - LID 2011-1 Bond Redempt Summary

Description	Budget 2023	Actual 2023	Budget 2024	Est Y/E 2024	Budget 2025
Beginning Cash & Investments	502,515	647,426	502,515	608,176	597,922
REVENUES					
Fines & Penalties	2,225	-	100	-	100
Investment Interest	1,850	1,593	1,850	1,800	2,500
Accrued Interest	-	-	-	2,206	
Gains on Bonds	-	30	-	-	
Assessment Interest	4,675	2,357	4,675	4,675	2,500
Special Assessments	182,370	36,416	150,000	60,000	40,000
Total Revenues	191,120	40,396	156,625	68,681	45,100
Total Resources	693,635	687,822	659,140	676,857	643,022
EXPENDITURES					
Reimburse Hamilton Walnut Shade	-	-	-	-	-
Debt Redemption	71,115	71,113	71,113	71,113	71,113
Interest	9,250	8,534	7,823	7,822	7,112
Total Expenditures	80,365	79,647	78,936	78,935	78,225
ENDING FUND BALANCE:	613,270	608,175	580,204	597,922	564,797

2025 - Unemployment Comp Fund Summary

Description	Budget 2023	Actual 2023	Budget 2024	Est Y/E 2024	Budget 2025
Beginning Cash & Investments	34,836	34,836	34,836	34,836	34,836
REVENUES					
Transfers In					
Total Revenues					
Total Resources	34,836	34,836	34,836	34,836	34,836
EXPENDITURES					
Unemployment Compensation	34,000		34,000		34,000
Total Expenditures	34,000	-	34,000	-	34,000
ENDING FUND BALANCE:	836	34,836	836	34,836	836

CITY OF NAPA VINE			
2025 BUDGET			
SCHEDULE OF TRANSFERS			
TRANSFERS IN	AMOUNT	TRANSFERS OUT	AMOUNT
General Fund	-	General Fund	7,000
General Governmnt Capital Equipment	-	Street Fund	-
Street Fund	-	Criminal Justice Fund	-
Street Capital Equipment Fund	15,000	Water Fund	30,000
Street Improvement Fund	-	Wastewater Fund	30,000
Water System Improvement Fund	15,000	Street Improvement Fund	15000
Wastewater System Improvement Fund	15,000		
Sewer Capital Equipment Fund	15,000		
Water Capital Equipment Fund	15,000		
Unemployment Compensation Fund	-		
Leoff I Retiree Trust Fund	7,000		
Total Transfers In	82,000	Total Transfers Out	82,000
Recap by Fund:			
General Gov Capital Equipmnt	-	General Fund	7,000
Street Fund	-		-
Street Improvement Fund	-		
Leoff I Retiree Trust Fund	7,000		
General Fund		Criminal Justice Fund	
Street Fund	-	Street Fund	-
Street Capital Equipment Fund	15,000	Street Improvement Fund	15,000
Street Improvement Fund	-		
Water Capital Equipment Fund	15,000	Water Fund	30,000
Water System Improvement Fund	15,000		-
Sewer Capital Equipment Fund	15,000	Wastewater Fund	30,000
Wastewater System Improvement Fund	15,000		-
			-
Total by Fund	82,000		82,000

2025 Salary Schedule						
Union Positions	Step A	Step B	Step C	Step D	Step E	FTE
Director of PW	5,907	6,127	6,495	6,846	7,316	1.0
Police Chief	8,549	8,762	8,982	9,206	9,436	1.0
Field Foreman	5,551	5,854	6,006	6,158	6,310	0.0
Police Sgt	5,887	5,790	6,147	6,625	7,398	1.0
Patrol Officer	5,119	5,337	5,666	6,107	6,433	2.0
Utility Worker	4,747	4,961	5,280	5,433	6,026	2.87
Deputy Clerk	4,747	4,961	5,280	5,433	6,026	0.0
Clerk Asst	4,112	4,277	4,513	4,846	5,108	1.0
Planner	5,196	5,551	5,703	6,006	6,310	0.0
Court Administrator	5,407	5,578	5,888	6,172	6,524	0.8
Court Clerk	4,284	4,449	4,685	5,018	5,284	0.0
Building Inspector	5,551	5,854	6,006	6,158	6,310	0.13
CSO/Parks/Maint	4,747	4,961	5,280	5,433	6,026	0.0
Police Clerk	4,275	4,449	4,685	5,018	5,280	0.0
Administrative Asst	4,275	4,463	4,663	4,873	5,096	0.0
Executive Assistant	4,747	4,961	5,280	5,433	6,026	2.0
						11.8
NON-UNION DEPARTMENT HEADS	SALARY	Longevity	Total	Hour rate	FTE	
City Treasurer	\$ 7,722.38	\$ -	\$ 7,722.38	\$44.55	1.0	40 hrs wk
City Clerk	\$ 7,570.97	\$ 10.00	\$ 7,580.97	\$43.68	1	40 hrs wk
City Attorney Contracted Hourly Rate						
Municipal Court Judge Contracted (\$1,100 month)						
Union Positions:	Salary	Longevity	Total	Hourly rate	FTE	
Chief of Police	\$ 9,436.10	\$ 10.00	\$ 9,446.10	\$ 54.44	1.0	40 hrs wk
				\$ -		
Clerk Exec Assist - Step c/d	\$ 5,432.54	\$ -	\$ 5,432.54	\$ 31.34	1.0	40 hrs wk
Director of PW	\$ 7,315.89	\$ 160.00	\$ 7,475.89	\$ 42.21	1.0	40 hrs wk
Stipend	\$25,281.00		\$25,281.00			Included
Patrol Sgt Step E	\$ 7,397.82	\$ 40.00	\$ 7,437.82	\$ 42.68	1.0	40 hrs wk
Patrol Officer - E	\$ 6,432.89	\$ -	\$ 6,432.89	\$ 37.11	2.0	40 hrs wk
Patrol Officer - Step C/D	\$ 6,106.54	\$ -	\$ 6,106.54	\$ 35.23	1.0	40 hrs wk
Police Executive Asst Step E	\$ 6,026.43	\$ 60.00	\$ 6,086.43	\$ 34.77	1.0	40 hrs wk
Utility Worker #1 @ Step E	\$ 6,026.43	\$ 150.00	\$ 6,176.43	\$ 34.77	1.0	40 hrs wk
Utility Worker #2 @ Step e	\$ 6,026.43	\$ -	\$ 6,026.43	\$ 34.77	1.0	40 hrs wk
Utility Worker #3 -Step C	\$ 5,280.24		\$ 5,280.24	\$ 30.46	1.0	40 hrs wk
Court Administrator Step E	\$ 6,524.16	\$ -	\$ 6,524.16	\$ 37.64	1.0	32 hrs wk
Building Inspector - Step C/D	\$ 6,006.28	\$ -	\$ 6,006.28	\$ 34.65	1.0	40 hrs wk
CD Executive Assistant Step E	\$ 6,026.43	\$ 40.00	\$ 6,066.43	\$ 34.77	1.0	40 hrs wk
CD Admin Asst Step E	5,096		5,096	29.40	1.0	40 hrs wk

City of Napavine Salary Allocation By Fund										
	2024					2025				
	Budget					Budget				
	General	Street	Water	Waste- water		General	Street	Water	Waste- water	
	Fund	Fund	Fund	Fund	Total	Fund	Fund	Fund	Fund	Total
NON-UNION POSITIONS	NON-UNION POSITIONS					NON-UNION POSITIONS				
City Clerk	35%	5%	30%	30%	100%	35.0%	5.0%	30.0%	30.0%	100.0%
City Clerk (Finance)	0%									
City Treasurer	35.0%	10.0%	30.0%	25.0%	100.0%	35.0%	10.0%	30.0%	25.0%	100.0%
UNION POSITIONS	UNION POSITIONS					UNION POSITIONS				
Deputy Clerk	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Deputy Clerk (Finance)						0.0%				
Clerk Exec Assistant (Clerk)	8.0%	0.0%	45.0%	45.0%	98.0%	8.0%	0.0%	45.0%	45.0%	
Clerk Exec Assistant (Finance)	2.0%	0.0%	0.0%	0.0%	2.0%	2.0%	0.0%	0.0%	0.0%	100.0%
Police Chief	100.0%				100.0%	100.0%				100.0%
Police Sgt	100.0%				100.0%	100.0%				100.0%
Patrol Officer I	100.0%				100.0%	100.0%				100.0%
Patrol Officer II	100.0%				100.0%	100.0%				100.0%
Patrol Officer III	100.0%				100.0%	100.0%				100.0%
Police Executive Asst	100.0%				100.0%	100.0%				100.0%
Court Administrator	100.0%				100.0%	100.0%				100.0%
Community Development Stipend						100.0%				100.0%
Public Works Director	0.0%	33.0%	34.0%	33.0%	100.0%	0.0%	33.0%	34.0%	33.0%	100.0%
Executive Assistant	30.0%	10.0%	30.0%	30.0%	100.0%	30.0%	5.0%	32.5%	32.5%	100.0%
PW/CD Admin Asst		33.3%	33.3%	33.3%	99.9%		20.0%	40.0%	40.0%	100.0%
Building Inspector	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				0.0%
Utility Worker I	0.0%	33.0%	34.0%	33.0%	100.0%	0.0%	25.0%	37.5%	37.5%	100.0%
Utility Worker II	0.0%	33.0%	33.0%	34.0%	100.0%	0.0%	25.0%	37.5%	37.5%	100.0%
Utility Worker III		33.0%	33.0%	34.0%	100.0%		25.0%	37.5%	37.5%	100.0%
Building Ins/Utility Worker III	13.0%	20.0%	33.0%	33.0%	99.0%	13.0%	20.0%	33.0%	33.0%	99.0%

Position	Salary	Longevity	Total	Certs	Ret'mt	Med/Dent	Medicare	L & I	Def Com	Accrual Liab	Total Benefits	Total
Municipal Court					9.53%	1,455.20	0.0145	0.21365		Term Liability		
Court Administrator-40 hrs Step E	78,289.92	-	78,289.92		7,461.03	17,462.40	1,200.45	444.39	3,600.00	4,500.00	34,668.28	112,958.20
Total Court	78,289.92	-	78,289.92		7,461.03	17,462.40	1,200.45	444.39	3,600.00	4,500.00	34,668.28	112,958.20
Treasurer's Office												
City-Treasurer - 40 hrs Step E	92,668.56	-	92,668.56		8,831.31	17,462.40	1,408.94	444.39	3,600.00	4,500.00	36,247.05	128,915.61
City Clerk - 40hrs Step E	90,851.64	120.00	90,971.64		8,669.60	17,462.40	1,384.34	444.39	3,600.00	4,500.00	36,060.73	127,032.37
Exec Assistant 40 hrs Step C/D	64,656.59	-	64,656.59		6,161.77	17,462.40	959.27	444.39	1,500.00	1,500.00	28,027.84	92,684.43
Overtime -	900.00	-	900.00		85.77	-	13.05	10.68	-	-	109.50	1,009.50
Total Finance & Administration	249,076.79	120.00	249,196.79		23,748.45	52,387.20	3,765.60	1,343.86	8,700.00	10,500.00	100,445.12	349,641.91
Police					0.0532			3.42145				
Chief - 40 hrs Step E	113,233.20	40.00	113,273.20		6,026.13	17,462.40	1,689.82	7,116.62	1,800.00	3,266.40	37,361.37	150,634.57
Sgt 1- 40 hrs Step E @ 37.98	88,773.84	310.00	89,083.84		4,739.26	17,462.40	1,328.85	7,116.62	-	2,560.80	33,207.92	122,291.76
Patrolman II - 40 hrs Step E	77,194.68		77,194.68		4,106.76	17,462.40	1,151.61	7,116.62	1,200.00	2,226.60	33,263.98	110,458.66
Patrolman III - 40 hrs Step E	77,194.68		77,194.68		4,106.76	17,462.40	1,151.61	7,116.62	1,200.00	2,226.60	33,263.98	110,458.66
Patrolman IV	77,194.68		77,194.68		4,106.76	17,462.40	1,119.32	7,116.62	1,200.00	-	31,005.10	108,199.78
Police OnCall Pay	3,500.00	-	3,500.00		-	-	50.75	-	-	-	50.75	3,550.75
Call Out & Overtime	20,000.00	-	20,000.00		1,064.00	-	290.00	1,478.07	-	-	2,832.07	22,832.07
Executive Asst 40 hrs Step E \$30.94	87,336.36	800.00	88,136.36		8,399.40	17,462.40	1,303.56	444.39	-	1,764.00	29,373.74	117,510.10
Total Police Dept.	544,427.44	1,150.00	545,577.44		32,549.06	104,774.40	8,085.52	37,505.54	5,400.00	12,044.40	200,358.92	745,936.36
Community Development								1.64915				
Director	25,281.00	-	25,281.00		2,409.28	-	366.57	857.56	-	-	3,633.41	28,914.41
Exec Assistant - 40 hrs Step E	72,317.16	570.00	72,887.16		6,946.15	17,462.40	1,088.76	444.39	1,800.00	2,200.00	29,941.70	102,828.86
Admin Asst	26,577.20		26,577.20		-	-	2,033.16	444.39	-	-	2,477.55	29,054.75
Inspector - Step B/C/D 5 hrs 13%	7,027.35		7,027.35		669.71	1,702.58	103.35	329.83	200.00	100.00	3,105.47	10,132.81
Total Community Development	131,202.71	570.00	131,772.71		10,025.13	19,164.98	3,591.84	2,076.17	2,000.00	2,300.00	39,158.13	170,930.84
Public Works								1.64915				
PW Director-40 hrs	87,790.68	2,010.00	89,800.68		8,558.00	17,462.40	1,367.36	3,430.23	1,800.00	4,500.00	37,118.00	126,918.68
Utility Worker I -Step E 40 hrs	72,317.16	1,860.00	75,977.16	1,800.00	7,412.16	17,462.40	1,193.02	3,430.23	3,600.00	4,500.00	37,597.81	115,374.97
Utility Worker II -Step E 40 hrs	72,317.16	-	72,317.16	-	6,891.83	17,462.40	1,068.90	3,430.23	1,800.00	1,400.00	32,053.36	104,370.52
utility Worker III	63,362.88		63,362.88		6,038.48	17,462.40	939.06	3,430.23	900.00	1,400.00	30,170.18	93,533.06
Utility Worker/Inspector III - Step C 35 hrs	47,029.17	-	47,029.17		4,481.88	11,394.22	696.42	2,308.81	1,000.00	1,000.00	20,881.33	67,910.50
Part time summer Help	6,900.00		6,900.00				527.85	659.66			1,187.51	8,087.51
Overtime	1,000.00	-	1,000.00		95.30	-	14.50	82.46		-	192.26	1,192.26
Oncall Pay (Weekends/Holidays)	9,105.00	-	9,105.00		867.71	-	132.02	-	-	-	999.73	10,104.73
Total Public Works	359,822.05	3,870.00	365,492.05	1,800.00	34,345.36	81,243.82	5,939.13	16,771.86	9,100.00	12,800.00	160,200.17	527,492.22
Grand Total	1,362,818.91	5,710.00	1,370,328.91	1,800.00	108,129.04	275,032.80	22,582.55	58,141.82	28,800.00	42,144.40	534,830.60	#####

Total Salaries & benefits

SCHEDULE OF LONG TERM DEBT									
2025 BUDGET									
Loan/Year & Project/Fund#/Interest Rate	Original Loan Amt	Bal 1/1/2024	Payments 2024	2025	2026	2027	2028	2029-2049	Final Year
Color Key: GENERAL FUND	CRIMINAL JUSTICE	STREET	WATER	WASTEWATER (SEWER)	Princ Bal				
General Fund									
USDA-RD-GO Bond/2009-City Hall Purchase/001/4.375%	1,125,000	1,555,528	59,830	59,830	59,830	59,830	59,830	1,256,378	2049
Total General Fund Loans	1,125,000	1,555,528	59,830	59,830	59,830	59,830	59,830	1,256,378	
Criminal Justice Fund									
		-	-	-	-	-	-	-	
Total Criminal Justice Fund	-	-	-	-	-	-	-	-	
Water Fund									
DOH 10-952-006 Rush Rd LID 2011-1/1%	2,832,000	829,169	78,935	78,224	77,513	76,802	76,091	441,604	2034
USDA -RD-1999 - 350,000 Gal Reservoir/401/3.25%	500,000	351,895	22,710	22,710	22,710	22,710	22,710	238,345	2039
Total Water Fund Loans	500,000	1,181,064	101,645	100,934	100,223	99,512	98,801	679,949	
Wastewater Fund									
PWTF Loan/2004 - Rush Rd Force Main/406/1%	1,067,080	56,007	56,007	-	-	-	-	-	2024
City of Chehalis/2008 - 12% Regional Wastewater Plant/406/0.5%	4,160,675	832,135	208,034	208,034	208,034	208,034	-	-	2027
Total Wastewater Loans	5,227,755	888,142	264,041	208,034	208,034	208,034	-	-	
Compensated Absences		-							
Net Pension Liability		-							
Grand Total City Debt	6,852,755	3,624,734	425,516	368,798	368,087	367,376	158,631	1,936,327	

Cash and Investment Activity as of 11/07/2024

Period: 2024 - November

Fund	Beginning Cash	Beginning Investments	1-Jan-25	Activity In	Activity Out	Ending Cash	Ending Investments	Ending Balance
001 General Fund 001	\$691,024.58	\$471,049.82	\$1,162,074.40	\$1,269,118.28	\$1,610,966.65	\$349,992.94	\$575,422.70	\$925,415.64
002 Substance Abuse Fund	\$673.66	\$5,759.74	\$6,433.40	\$4,499.43	\$4,255.08	\$996.02	\$5,147.97	\$6,143.99
004 Park Improvement Fund 004	(\$172,684.63)	\$32,303.78	(\$140,380.85)	\$664,015.68	\$391,449.58	\$99,944.21	\$131,799.37	\$231,743.58
005 Genl Govrnmt Capital Equip Fund	\$23,271.80	\$22,351.28	\$45,623.08	\$3,149.62	\$22.22	\$26,399.20	\$22,351.28	\$48,750.48
006 LEOFF I OPEB Trust Fund	\$107,000.00	\$0.00	\$107,000.00	\$7,000.00	\$259.17	\$113,740.83	\$0.00	\$113,740.83
101 Street Fund 101	\$138,079.06	\$49,365.28	\$187,444.34	\$155,550.04	\$245,566.65	\$48,944.24	\$42,444.91	\$91,389.15
102 Street Capital Equipment Fund	\$17,026.31	\$0.00	\$17,026.31	\$18,333.27	\$10,546.12	\$24,813.46	\$0.00	\$24,813.46
105 Street Improvement Fund 105	\$1,641,540.13	\$15,000.06	\$1,656,540.19	\$330,667.30	\$1,743,581.18	\$228,626.25	\$15,000.06	\$243,626.31
110 Criminal Justice Funds	\$52,698.26	\$0.00	\$52,698.26	\$68,785.17	\$73,086.22	\$48,397.21	\$0.00	\$48,397.21
115 Local Fiscal Recovery Fund	\$179,350.06	\$0.00	\$179,350.06	\$0.00	\$132,458.67	\$46,891.39	\$0.00	\$46,891.39
305 Project Planning Fund	\$355,617.51	\$55,032.81	\$410,650.32	\$88,634.46	\$87,982.60	\$356,776.97	\$51,049.19	\$407,826.16
401 Water Fund 401	\$631,531.69	\$299,967.90	\$931,499.59	\$553,711.27	\$535,853.85	\$656,805.85	\$236,744.09	\$893,549.94
402 Water System Improvement Fund	\$461,830.10	\$189,188.02	\$651,018.12	\$73,785.49	\$105,872.18	\$432,205.11	\$247,826.50	\$680,031.61
403 USDA Bond Reserve Fund	\$22,710.00	\$0.00	\$22,710.00	\$0.00	\$0.00	\$22,710.00	\$0.00	\$22,710.00
404 Water Deposit Trust Fund	\$5,114.45	\$0.00	\$5,114.45	\$0.00	\$0.00	\$5,114.45	\$0.00	\$5,114.45
406 Wastewater Fund 406	\$477,571.40	\$133,198.38	\$610,769.78	\$794,684.05	\$865,790.23	\$407,684.85	\$123,626.82	\$531,311.67
408 Wastewater System Improve Fund	\$515,067.77	\$148,020.07	\$663,087.84	\$289,620.97	\$421,076.45	\$383,753.20	\$283,947.11	\$667,700.31
409 Sewer Capital Equipment Fund	\$17,026.30	\$0.00	\$17,026.30	\$18,333.37	\$10,546.12	\$24,813.55	\$0.00	\$24,813.55
411 Water Capital Equipment Fund	\$17,026.30	\$0.00	\$17,026.30	\$18,333.36	\$10,546.13	\$24,813.53	\$0.00	\$24,813.53
415 LID 2011-1 Bond Redemption Fund	\$307,300.49	\$300,875.23	\$608,175.72	\$153,255.02	\$203,935.31	\$256,620.20	\$300,875.23	\$557,495.43
502 Unemployment Compensation Fund	\$34,836.47	\$0.00	\$34,836.47	\$0.00	\$0.00	\$34,836.47	\$0.00	\$34,836.47
631 Agency Funds	\$1,718.70	\$0.00	\$1,718.70	\$17,284.73	\$17,190.89	\$1,812.54	\$0.00	\$1,812.54
632 Napavine Municipal Court Fund	\$1,229.45	\$0.00	\$1,229.45	\$38,855.14	\$35,034.03	\$5,050.56	\$0.00	\$5,050.56
	\$5,526,559.86	\$1,722,112.37	\$7,248,672.23	\$4,567,616.65	\$6,506,019.33	\$3,601,743.03	\$2,036,235.23	\$5,637,978.26

Difference of \$1,610,693 from Jan 1 thru Nov 7th.

Returned loan of \$1,523,337 for Bundle Street package with all cities

This is the ARPA funds that will be disbursed to -0- by end of year

This is LID payments and the outstanding loan with an annual payment of \$175,934

Ordinance / Resolution No. 24-11-152
RCW 84.55.120

WHEREAS, the Napavine City Council of City of Napavine has met and considered
(Governing body of the taxing district) (Name of the taxing district)
its budget for the calendar year 2025; and,

WHEREAS, the districts actual levy amount from the previous year was \$ 370,826.34; and,
(Previous year's levy amount)

WHEREAS, the population of this district is ☐ more than or ☒ less than 10,000; and now, therefore,
(Check one)

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy
is hereby authorized for the levy to be collected in the 2025 tax year.
(Year of collection)

The dollar amount of the increase over the actual levy amount from the previous year shall be \$ 5,869.51
which is a percentage increase of 1.5828% from the previous year. This increase is exclusive of
(Percentage increase)

additional revenue resulting from new construction, improvements to property, newly constructed wind turbines,
solar, biomass, and geothermal facilities, and any increase in the value of state assessed property, any annexations
that have occurred and refunds made.

Adopted this 12 day of November, 2024.

_____	_____
_____	_____
_____	_____

If additional signatures are necessary, please attach additional page.

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30th. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The Department of Revenue provides the "Levy Certification" form (REV 64 0100) for this purpose. The form can be found at: <http://dor.wa.gov/docs/forms/PropTx/Forms/LevyCertf.doc>.

To ask about the availability of this publication in an alternate format, please call 1-800-647-7706. Teletype (TTY) users may use the Washington Relay Service by calling 711. For tax assistance, call (360) 534-1400.

RESOLUTION NO. 24-11-153

A RESOLUTION OF THE CITY OF NAPAVINE, WASHINGTON, FINALIZING THE UPDATE OF THE CAPITAL FACILITIES PLAN (CFP) FOR THE CITY OF NAPAVINE.

WHEREAS, the Washington State Legislature passed, and the Governor signed into law, the Washington State Growth Management Act (GMA) of 1990 and amendments thereto (hereinafter the Act), requiring selected counties and cities to prepare comprehensive plans consistent with the provisions of the Act, all as generally codified at Chapter 36.70A RCW; and

WHEREAS, the Act requires municipalities to establish within their comprehensive plans, a Capital Facilities Element, including level of service standards and a six-year minimum financing plan to identify anticipated revenue sources and capital projects, including their anticipated costs, required to meet the established level of service standards; and

WHEREAS, the Capital Facilities Element is contained in the Napavine Comprehensive Plan (hereinafter the Comp Plan), and the Napavine Municipal Code states the City Council can reserve the authority to consider and act upon any suggested amendment without referring the suggested amendment to the applicable advisory body for recommendation; and

WHEREAS, to be in compliance with the Act and the City's annual budget process, the Capital Facilities Plan needs to incorporate a six-year planning period; and;

WHEREAS, the first year of the Capital Facilities Plan period is designed to be incorporated in the City's budget; and;

WHEREAS, in previous years the Planning Commission held a public hearing to obtain public input on the Capital Facilities Element of the Napavine Comprehensive Plan and provided recommendations to the City Council; and

WHEREAS, the City Council of the City of Napavine is desirous of amending the established process of having the Planning Commission review the Capital Facilities Element of the Napavine Comprehensive Plan to be consistent with the City's annual budget process; and

WHEREAS, the City Council has acknowledged through the roadmap setting the process that establishment of the Capital Facilities Plan in an essential element to the future financial planning process for the City;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NAPAVINE, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Capital Facilities Plan Adopted. The Napavine Capital Facilities Plan attached hereto and incorporated by reference is hereby adopted. The Plan shall be known as the "2025-2030 Napavine Capital Facilities Plan" and is the City's generalized coordinated capital facilities document adopted pursuant to RCW 35A.63.072.

Section 2. All capital improvement projects to be included in the CFP must fall within the following project categories with a minimum project cost of \$25,000; and capital equipment with a minimum equipment cost of \$5,000

- 1) Permanent improvement of land and/or infrastructure such as:
 - a. Street Construction, transportation improvement, etc.
 - b. Sidewalk/walkway construction
 - c. Public facilities
 - d. Sewer facilities
 - e. Water facilities
 - f. Office/building remodel
 - g. Recreational facilities
- 2) Land acquisition
- 3) Special projects such as large-scale landscaping projects, neighborhood improvements and other special projects.
- 4) Capital Equipment

Section 3. All capital facilities projects included in the six-year Capital Facilities Plan shall be funded with revenue anticipated in the year the project is programmed. The first year of the six-year Capital Facilities Plan shall be incorporated into the City's annual budget. The following City funds may be used for capital facilities projects:

- A. General Fund
- B. Park Improvement Fund
- C. Capital Equipment Improvement Fund
- D. City Street Fund
- E. Street Equipment Fund
- F. Street Improvement Fund
- G. Water System Improvement Fund
- H. Water Equipment Fund
- I. Wastewater System Improvement Fund
- J. Sewer Equipment Fund
- K. Any new funds established by City Council for specific projects
- L. Federal, state and local grants
- M. Other funding sources such as contributions from private sources

Section 4. The City Council may at any time during a calendar year find it necessary to revise the priorities and projects in the adopted CFP based upon special circumstances. In the event the Council deems it necessary to make a change, they may request the department heads for its evaluation and recommendation.

Section 5. The City Clerk is authorized to make necessary corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers any references thereto.

PASSED this 12th day of November, 2024.

APPROVED:

Shawn O'Neill, Mayor

Attest:

Rachelle Denham, City Clerk

Approved as to form and content:

James Buzzard, WSBA #33555
City Attorney

ORDINANCE NO. 665

**AN ORDINANCE OF THE CITY OF NAPAVINE, WASHINGTON,
DETERMINING AND FIXING THE AMOUNT OF REVENUE TO
BE RAISED BY AD VALOREM TAXES DURING THE
CALENDAR YEAR 2025**

**THE CITY COUNCIL OF THE CITY OF NAPAVINE, WASHINGTON, DO ORDAIN AS
FOLLOWS:**

Section 1. The amount of revenue to be raised by Ad Valorem Taxes in the City of Napavine, Washington, during the calendar year 2025 shall be, and the same hereby is determined and fixed in the sum of \$376,695.85 (Three Hundred Seventy-Six Thousand Six Hundred Ninety-Five Dollars and Eighty-Five cents).

Section 2. Effective Date. This ordinance shall be in full force and take effect on January 1, 2025, pursuant to RCW 35A.12.130.

PASSED by the City Council of the City of Napavine, Washington, and **APPROVED** by its Mayor, at a regularly scheduled open public meeting thereof this 12th day of November 2024.

Mayor Shawn O'Neill

Attest:

City Clerk, Rachelle Denham

Approved as to form:

James Buzzard, WSBA #33555
City Attorney

PASSED: / / 2024

PUBLISHED DATE: / / 2024

EFFECTIVE DATE: 01/01/2025

To: Mayor and City Council
From: Bryan Morris, PW/CD Director
RE: Staff Report for Council Meeting, Nov. 12, 2024

- **Planning Commission Meeting Minutes**

- Planning Commission Meeting Minutes – October 7, 2024

- **Project Updates**

- Scots Industries – stabilized soils for winter and containing storm water runoff. Waiting for final submittal on water system upgrade for the Birch Ave. booster station.
- TA – Delayed. Tribal artifacts were found on site. Area of tribal artifacts is flagged until survey is complete. The city emailed DAHP for a update on the survey and they have not responded. Also waiting on WSDOT for final off-site (interchange)Approval.
- AT&T Cell Tower – Received redlined draft back from Attorney on 11/7 and will work through edits to get it moved forward.
- Rush Road STIP – Consultant contracts have been signed and letter to proceed has been issued. The surveyors have started.
- Woodard Road – Artifacts have been found on the site. The city is waiting on amended drawings to stay away from artifacts. Developer needs to submit approved documents from the Army Corp, Ecology and DAHP.
- 2nd Ave SE Overlay Project – Job complete other than the 5% retainage fee.
- Ripple Creek Grant/Culvert Project – Grant submitted anticipated date of award, August 2025.
- Jefferson Station – Design plans at 90%. Public works Director has sent the designers a staff report for final changes for the 100% complete. Received Award Letter on 10/29 from WA State Public Works Board for the Jefferson Pump Station Upgrade Project. The city has been selected for an award of \$1,006,250 in **loan funding** and \$1,006,250 in **grant funding**. The loan interest rate is 0.86% with a 20-year loan term.
- Well 3 – shut down due to PFAS.
- Well 2 – turned off for PFAS on 06/12/24.
- Water – currently the city had a meeting with DOH and will be submitting a grant application. Hydrogeologist has been awarded. The next step will be for the city to receive scope of work and then contracts.



NAPAVINE PLANNING COMMISSION MINUTES
October 7, 2024 6:00 P.M.
Napavine City Hall, 407 Birch Ave SW, Napavine, WA

PLEDGE OF ALLEGIANCE:

INVOCATION: Invocation was led by Director Morris.

CALL TO ORDER:

Commissioner Graham opened the regular Planning Commission meeting to order at 6:00 PM

ROLL CALL:

Planning Commission present: Commissioner Graham, Commissioner Torgerson, and Commissioner Morris.
Commissioner Morris motioned to excuse Commissioner Haberstroh and Commissioner Hollinger, seconded by Commissioner Torgerson. Vote on Motion 2 aye, 0 nay.

APPROVAL OF AGENDA – As presented:

Commissioner Torgerson motioned to approve the agenda as presented, seconded by Commissioner Morris.
Vote on motion 2 ayes, 0 nay.

APPROVAL OF MINUTES:

Commissioner Torgerson motioned to approve minutes from the Planning Commission meeting on September 16, 2024, seconded by Commissioner Morris. Vote on motion 2 ayes and 0 nay.

OLD BUSINESS:

1. Napavine Development Code – Sign Code Definitions

The Planning Commission looked over certain definitions that needed clarification from the prior meeting.
Commissioner Morris motioned to approve the changes as presented of the Napavine Development Code Chapter 16.02 General Provisions codes, seconded by Commissioner Morris. Vote on motion 2 ayes 0 nay.

GOOD OF THE ORDER:

Director Morris provided the

ADJOURNMENT 6:10 pm

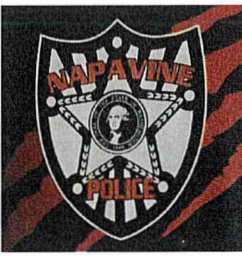
Commissioner Torgerson motioned to adjourn, seconded by Commissioner Morris. Vote 2 ayes, 0 nay.

These minutes are not verbatim. If so desired, a recording of this meeting is available online at
<https://fccdl.in/KgVfM956uu>.

Respectfully submitted,


Bryan Morris, Community Development/Public Works Director

 10/21/24
Planning Commission Chairperson



NAPAVINE POLICE DEPARTMENT

COUNCIL 11/12/2024 STAFF REPORT

- The monthly call totals for October are included in your packet.
- The Trunk or Treat event this year was a great success, even despite the rainy weather. We want to thank everyone in the city hall that were involved with us for the event. We couldn't have done it without you!
- Our Flock camera system notified us of a hit on a vehicle for a missing person which allowed us to locate the person involved and close the case.

Sincerely yours,

John Brockmueller
Chief of Police

jbrockmueller@cityofnapavine.com
jgodbey@cityofnapavine.com

PO Box 179 / 407 SW Birch Ave
Napavine, WA 98565
PH 360-262-9888 / FX 360-262-9885

Napavine Police Department Monthly Call Activity Report

#	Type of Call
3	Abandoned/Disabled Vehicles
4	Accidents
3	Agency/Dept. Assists
2	Alarms
3	Animals
	Arson
1	Assault Offenses
	ATC (Attempt to Contact)
	ATL (Attempt to Locate)
	Bad Checks
	Burglary
	Child Abuse/Neglect
	Child Molestation/Rape/Comm
4	Civil/Public
1	Death Investigations
	Disorderly Conduct
1	Disputes
8	Drugs/Paraphernalia Violations
1	DUI
	Eluding
	Fire Call
1	Firearms
	Fireworks
	Forgery
	Fraud/Scam/Counterfeit/Identity Theft
6	Harrassment
	Homicide
	Illegal Burn
3	Information/General
2	Juvenile
	Kidnapping/Abduction
	Littering
1	Lost/Missing/Found Persons

#	Type of Call
2	Malicious Mischief
	MIP/Furninshing Liquor Mino
1	Noise
	Overdose
	Property/Lost/Found/Recovered
	Rescue-Minor/Major
	Robbery
	Runaway
	Sex Offenses/Pornography
	Shoplifting
	Suicide/Threats/Attempts
	Shooting/Weapons/Explosives/Hazard
3	Suspicious Circumstances
1	Suspicious Person/Vehicle
6	Traffic - Criminal
24	Traffic - Infractions
7	Traffic - Other/Hazards/Patrol
1	Tresspassing
3	Thefts/Larceny
	Thefts (Motor Vehicle)/tmvwp/recstveh
	Vandalism
	Vehicular Assault
1	Vehicle Prowl
1	Violation City Ordinance/Nuisance
	Violation of Protection/Harrass Ord
1	Warrants/Wanted Person
	Welfare Checks
	911 Hang Up
	Hit & Run Accident
	Security Check- Business/Residential
	Community Event
	Unlawful Imprisonment

97

OCTOBER MONTHLY TOTAL

1068

YEAR TO DATE 2024

(As of the end of October 2024)

407 Birch Ave SW, P. O. Box 810
Napavine, WA 98565
Phone: (360) 262-3547
Fax: (360) 262-9199
www.cityofnapavine.com



Shawn O'Neill, Mayor
Rachelle Denham, City Clerk
Michelle Whitten, City Treasurer
John Brockmueller, Chief of Police
Bryan Morris, PW – CD Director

To: Mayor and City Council

From: Michelle Whitten, City Treasurer

RE: Treasurer's Report Council Meeting Date: November 12, 2024

Treasurer Report:

• **2025 Budget:**

- The Property Tax/Ad Valorem information came in from Lewis County. They do not have the State Assessed Utilities as of yet. I have put into the Resolution that Napavine will go from \$369,776.86 collection to \$376,695.85 which includes \$2,055.85 in administrative refunds and increase for new construction for an overall percentage of 1.5828%. The Real and Personal Values for Napavine was \$338,188,799 for 2024 and increasing to \$351,020,854 for 2025.
- I still do not have the rates for liability insurance costs for 2025, but Rachelle did receive a phone call with expectations of 15% increase over last year.
- As of writing this we do know how the vote for 911 Dispatch services did. IT PASSED!! There may be an approximate savings in the Police Department Budget of \$72,000.
- Recommend Council raise the sewer base rates \$3.00 per month. This was also a condition of the Public Works Board recent funding of \$1 million loan and \$1 million grant for Jefferson Station
- Recommend increase to the water connection fee and sewer connection fee and taking off the multiple unit structure.