



CITY COUNCIL MEETING AGENDA
Tuesday – March 12, 2024 – 6:00 PM

Shawn O'Neill,
Mayor
soneill@cityofnapavine.com

Brian Watson,
Council Position No.1
bwatson@cityofnapavine.com

Ivan Wiediger,
Council Position No.2
iwiediger@cityofnapavine.com

Don Webster,
Council Position No.3
dwebster@cityofnapavine.com

Heather Stewart,
Council Position No.4
hstewart@cityofnapavine.com

Duane Crouse,
Council Position No.5
dcrouse@cityofnapavine.com

Staff Members

Rachelle Denham,
City Clerk

Michelle Whitten,
City Treasurer

Bryan Morris,
PW Director
Community Development

John Brockmueller,
Chief of Police

Allen Unzelman
Honorable Judge-Municipal Court

Jim Buzzard,
Legal Counsel

City of Napavine

407 Birch Ave SW
P O Box 810
Napavine, WA 98565
360-262-3547

City Website

www.cityofnapavine.com

- I. CALL TO ORDER**
- II. INVOCATION**
- III. PLEDGE OF ALLEGIANCE**
- IV. ROLL CALL**
- V. APPROVAL OF AGENDA – AS PRESENTED**

- VI. APPROVAL OF MEETING MINUTES**
 - 1) Regular Council Meeting – February 27, 2024**

- VII. STAFF & COUNCIL REPORT**
- VIII. CITIZEN COMMENTS – NON-AGENDA ITEMS**

- IX. NEW BUSINESS**
 - 1) Vouchers – M. Whitten**
 - 2) Proclamation: Napavine High School Basketball Team State Championship – Mayor O’Neill**

- X. ADJOURNMENT – CLOSE OF MEETING**

Council Meeting is held in person and via Teleconference.

Teleconference Information

Dial-in number (US): (720) 740-9753

Access code: 8460198

To join the online meeting: <https://join.freeconferencecall.com/rdenham8>



NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES
February 27, 2024, 6:00 P.M.
Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor Shawn O’Neill called the regular city council meeting to order at 6:00 pm.

INVOCATION:

The invocation was led by Bryan Morris.

PLEDGE OF ALLEGIANCE:

Mayor Shawn O’Neill led the flag salute.

ROLL CALL:

Council members present: Brian Watson Councilor #1, Ivan Wiediger Councilor #2, Don Webster Councilor #3, Heather Stewart Councilor #4.

City staff members present: City Clerk - Rachelle Denham, Treasurer – Michelle Whitten, Chief of Police – John Brockmueller, Exec Asst – Judy Godbey, Court Administrator – Lacie DeWitt, Exec Asst – Katie Williams and PW/CD Asst – Teri Lopez.

MOVED:	Don Webster	Motion: Excuse Mayor Pro Tem, Duane Crouse.
SECONDED:	Heather Stewart	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

CONSENT/APPROVAL OF AGENDA

MOVED:	Ivan Wiediger	Motion: Approval of Agenda- As Presented.
SECONDED:	Brian Watson	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

APPROVAL OF MEETING MINUTES

MOVED:	Brian Watson	Motion: Approval of Meeting Minutes - Regular Council Meeting February 13, 2024.
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

STAFF & COUNCIL REPORTS:

John Brockmueller – Chief of Police

- Greetings to the council and operations are normal.

Bryan Morris - PW/CD Director

- Report in writing. Additional information: Received FEMA response for the floodway on Bond Rd. It appears that they are going to go with the presentation and will be asking for a LOMAR. The cost could range between \$15k-\$20k. He has a feeling that the council may be approached for the city to cover this cost. There are a ton of good things that could come from this due to it being on 60 acres of prime land. If there are any questions, please reach out to Director Morris.

Rachelle Denham – Clerk

- Report in writing. Provided information about the Lewis County Opioid Summit that will be held at the Centralia College in the Trans Alta Commons on March 28th 9am-5pm, flyer was provided and invitations to all council. A reminder that the Public Officials Liability Training will be held on March 11th from 5:30pm-7:00pm.

Michelle Whitten – Treasurer

- No report.

Lindsey Pollock – County Commissioner Dist. 2

- Opioid Summit was covered. Comp Plan Update for the next two years and UGA's will be big, need to be in communication so it can work out best for everybody.

Brent Adams – LCFD Chief

- **Update:** 18 EMS calls/6 fire and 6 others = 190 YTD Calls. If the calls continue at this level, he is projecting a 17% increase in call volumes for 2024 targeting near 1400 calls. Will be moving his Admin offices over to the other building. This will provide two additional bedrooms for his crew while Station 2 is being upgraded. Each district has an operating apparatus, two medics in town. Appropriations Grant will fund a new apparatus building. \$2mil should allow a building like they want, there have been changes already looking at option B. EMS Levy is due in 2024 is not finalized but has an intent, hopes to make the levy permanent. The target level is from 2018, looks like a small increase but is not asking for more. He also looks at it as a way to give back to the community. The EMS transportation cost outside of what is collected from insurance will be paid for from levy dollars. This is not finalized nor approved through the fire board. Keep an eye on Facebook website for Chats with the Chief. He is looking at ways to connect with community members and has talked with Police Chief, Brockmueller for a potential Rod Car show.

Heather Stewart – Councilor #4

- Pan Foundation is looking for host families for the upcoming school year and has a flyer to be circulated. Sat in the meeting with City of Chehalis regarding wastewater fees and feels it went well with a lot of good questions. Will be looking to secure the best rate as possible.

Don Webster – Councilor #3

- Echoed Councilor Stewart and her comments about the meeting with City of Chehalis regarding the ILA and rates for sewer treatment.

Shawn O'Neill – Mayor

- Gave a brief history about the City of Chehalis ILA and why we are currently going through this process. Due to staffing issues with Chehalis, they haven't been able to renegotiate the ILA and rates, which has allowed Napavine to continue paying the amount that is in the last agreement.

Ivan Wiediger – Councilor #2

- No report.

Brian Watson – Councilor #1

- Heading over to support the Boys and Girls basketball teams playing in the State Championship games in Spokane.

CITIZEN COMMENTS – NON-AGENDA ITEMS: ***This is a brief summary and not verbatim. The recording link can be accessed for entire citizen comment.*

Ron Johnson-Woodard Rd. – Curious about the status of the Woodard Road Development Project. He stated that he doesn’t get information on what is happening and who is involved. Ron asked if Secure the Future is still the owner of the property. Mayor O’Neill asked Director Morris to give an update to avoid going back and forth. Gave update on the 70 homes on Rush Rd. permitted and ready to go but has had no activity. Was provided a conceptual of 240 homes Bryan told them, no Napavine, went back to drawing board looking to knock out 80 homes with improvements including widening of road, sidewalks, lighting, and collector Rd on Forest Napavine. At this time nobody has secured the water, sewer, given no dollars as of right now and is looking to be transparent. Ron wants the community to be informed and have the opportunity to speak. He has concerns about the stormwater, retention ponds, ground doesn’t absorb the water and will run into the two creeks. Bryan provided information about the permitted action and stated the public would not be provided a chance for input; it’s not required. Variances and Conditional Uses provide you with an opportunity to get involved. Mayor O’Neill stated that Ron isn’t on social media, but Jeremy is, and Debbie Mikota asks about where the city is at, and he will reach out along with Councilor Wiediger. Director Morris also added that with the Comp Plan on the dockets for RCWs laws will be given people opportunities to go down to 4000 sq ft lot sizes. It is up to the people to voice their opinions. Currently the Napavine codes have city lot size limits 7500 sq ft with 60 ft right aways. The comp plan will /could change this, and it would be out of our control. Continued conversation took place.

NEW BUSINESS

VOUCHERS- M. WHITTEN

Washington

February 2024 Second Council Meeting

Reference	Date	Amount	Notes
ACH Pay - 15068	2/16/2024	\$2,118.31	
ACH Pay - 15069	2/16/2024	\$3,026.23	
ACH Pay - 15070	2/16/2024	\$1,737.07	
TOTAL		\$1,673,135.13	

The following voucher/warrants/electronic payments are approved for payment:

Accounts Payable	90	27	94,316.44	38834-38860
Payroll Vendors	1	1	203.00	38833
Electronic Payments	3	3	1,524,168.67	EFT**20240222-24
Electronic Payroll	2	2	15,942.86	EFT*20240220-21
ACH Direct Deposit	17	17	38,504.16	Direct Deposit 2/20/2024
Total Vouchers	113	50	1,673,135.13	

MOVED:	Ivan Wiediger	Motion: Approval of the Vouchers dated February 2024 Second Council Meeting.
SECONDED:	Don Webster	
<i>Discussion: \$1.5mil is going back to TIB for the \$1.8mil loan for chip seal project. One city still owes.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

ACTION MEMORANDUM 24-03 LIQUOR LICENSE RENEWALS – R. DENHAM

MOVED:	Don Webster	Motion: Approve AM24-03.
SECONDED:	Heather Stewart	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

ADJOURNMENT:

MOVED:	Don Webster	Motion: To Adjourn – Close of Meeting
SECONDED:	Ivan Wiediger	
<i>Discussion: Meeting Adjourned at 6:28 p.m.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online from freeconferencecall.com or at the link <https://fccdl.in/A3ZpsdAIN2> .

Respectfully submitted,

Rachelle Denham, City Cler

Shawn O’Neill, Mayor

Councilor



Voucher Report

2024 - March - March 2024 First Council Meeting

Reference	Date	Amount	Notes
Reference Number: 38861	Lewis County PUD	\$1,157.48	
<u>4954</u>	2/26/2024	\$100.00	Engineering App fee Mayme
<u>4960-PUD</u>	2/27/2024	\$1,057.48	Engineering for electricity Mayme
Reference Number: 38862	KR Homes, LLC	\$166,043.81	
<u>22547</u>	1/31/2024	\$166,043.81	Mayme Shaddock Park
Reference Number: 38863	International Brotherhood Teamsters	\$1,035.00	
	Local 252		
<u>Union Dues - 15054</u>	2/16/2024	\$35.75	
<u>Union Dues - 15055</u>	2/16/2024	\$53.75	
<u>Union Dues - 15056</u>	2/16/2024	\$43.25	
<u>Union Dues - 15057</u>	2/16/2024	\$37.75	
<u>Union Dues - 15059</u>	2/16/2024	\$36.25	
<u>Union Dues - 15061</u>	2/16/2024	\$42.25	
<u>Union Dues - 15063</u>	2/16/2024	\$27.75	
<u>Union Dues - 15064</u>	2/16/2024	\$31.25	
<u>Union Dues - 15065</u>	2/16/2024	\$35.75	
<u>Union Dues - 15066</u>	2/16/2024	\$34.75	
<u>Union Dues - 15067</u>	2/16/2024	\$31.75	
<u>Union Dues - 15068</u>	2/16/2024	\$35.75	
<u>Union Dues - 15069</u>	2/16/2024	\$43.25	
<u>Union Dues - 15070</u>	2/16/2024	\$28.25	
<u>Union Dues - 15071</u>	3/4/2024	\$35.75	
<u>Union Dues - 15072</u>	3/4/2024	\$53.75	
<u>Union Dues - 15073</u>	3/4/2024	\$43.25	
<u>Union Dues - 15074</u>	3/4/2024	\$37.75	
<u>Union Dues - 15076</u>	3/4/2024	\$36.25	
<u>Union Dues - 15078</u>	3/4/2024	\$42.25	

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Reference	Date	Amount	Notes
<u>Union Dues - 15080</u>	3/4/2024	\$27.75	
<u>Union Dues - 15081</u>	3/4/2024	\$31.25	
<u>Union Dues - 15082</u>	3/4/2024	\$35.75	
<u>Union Dues - 15083</u>	3/4/2024	\$34.75	
<u>Union Dues - 15084</u>	3/4/2024	\$31.75	
<u>Union Dues - 15085</u>	3/4/2024	\$35.75	
<u>Union Dues - 15086</u>	3/4/2024	\$43.25	
<u>Union Dues - 15087</u>	3/4/2024	\$28.25	
Reference Number: 38864	Office of Support Enforcement	\$203.00	
<u>Child Support - 15081</u>	3/4/2024	\$203.00	
Reference Number: 38865	AV Capture All Inc	\$1,618.50	
<u>2948*2024</u>	3/7/2024	\$1,618.50	2 court hearings per month Apr 1, 24- Mar 31, 24
Reference Number: 38866	Badger Meter	\$293.01	
<u>80153067</u>	2/28/2024	\$293.01	2024*Feb Badger
Reference Number: 38867	Goods Quarry	\$373.76	
<u>132806</u>	2/29/2024	\$188.49	24.36 ton
<u>132810</u>	2/29/2024	\$185.27	24.13 ton
Reference Number: 38868	Jackson Civil Engineering LLC	\$11,480.00	
<u>0016-27-06</u>	3/6/2024	\$5,135.00	Jefferson Station
<u>0016-34-01</u>	3/6/2024	\$6,345.00	TIB-survey and CAD
Reference Number: 38869	KR Homes, LLC	\$61,423.58	
<u>22555</u>	2/29/2024	\$61,423.58	Mayme project
Reference Number: 38870	Lacie Dewitt	\$37.14	
<u>2024*Feb Court Mileage</u>	3/7/2024	\$37.14	2024*Feb Winlock miles

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Reference	Date	Amount	Notes
Reference Number: 38871 <u>260299</u>	Lakeside Industries 2/14/2024	\$171.63	\$171.63 EZ Street Asphalt Pot Hole Repairs
Reference Number: 38872 <u>2024*Feb Jail</u>	LCSO-Corrections Bureau 3/5/2024	\$1,499.84	\$1,499.84 2024 Feb- 15.91 # of beds days
Reference Number: 38873 <u>219857</u>	LECO Supply, Inc 2/23/2024	\$612.43	\$612.43 Chlorine 2-53 gallon drums
Reference Number: 38874 <u>8677</u>	Lewis County Public Health Department 3/4/2024	\$172.00	\$172.00 4 Water testing
Reference Number: 38875 <u>104755002*2024 Mar</u>	Lewis County PUD 2/23/2024	\$4,626.54	\$28.50 1/19-2/16 E Park St
<u>104755003*2024 Mar</u>	2/23/2024	\$28.50	1/19-2/16 305 2nd Ave NE
<u>104755004*2024 Mar</u>	2/23/2024	\$56.47	1/19-2/16 Wa. & 2nd St. Traffic Signal
<u>104755005*2024 Mar</u>	2/23/2024	\$49.75	1/22-2/20 Ball Park
<u>104755006*2024 Mar</u>	2/23/2024	\$55.17	1/19-2/16 Linhart Ave Lights
<u>104755007*2024 Mar</u>	2/23/2024	\$79.61	1/19-2/16 Pedestrian Overpass/2nd Ave
<u>104755008*2024 Mar</u>	2/23/2024	\$73.45	1/19-2/16 113 2nd Ave SE
<u>104755009*2024 Mar</u>	2/23/2024	\$67.45	1/19-2/16 Concessions
<u>104755011*2024 Mar</u>	2/23/2024	\$34.71	1/19-2/16 Stadium Heights St Lights
<u>104755012*2024 Mar</u>	2/23/2024	\$44.40	1/19-2/16 Birch Ave SW Traffic Signal
<u>104755014*2024 Mar</u>	2/23/2024	\$31.18	1/18-2/16 WA Street Lighting
<u>104755015*2024 Mar</u>	2/23/2024	\$43.75	1/18-2/16 Camden Way St Lights
<u>104755016*2024 Mar</u>	2/23/2024	\$38.68	1/19-2/16 Parkside Loop Light
<u>104755017*2024 Mar</u>	2/23/2024	\$224.62	1/18-2/16 3rd Ave NW/Pump Station
<u>104755018*2024 Mar</u>	2/23/2024	\$860.83	1/25-2/23 Various Street Lights
<u>104755019*2024 Mar</u>	2/23/2024	\$55.54	1/18-2/16 Chieri CT Sewer Station
<u>104755020*2024 Mar</u>	2/23/2024	\$632.81	1/19-2/16 Birch - Well #5/Birch Ave SW
<u>104755021*2024 Mar</u>	2/23/2024	\$390.50	1/19-2/16 Jefferson St E Pump Station

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Reference	Date	Amount	Notes
<u>104755022*2024 Mar</u>	2/23/2024	\$327.11	1/18-2/16 Rush Rd. Pump - 1168 Rush Rd
<u>104755023*2024 Mar</u>	2/23/2024	\$129.99	1/19-2/16 Rowell St E Pump
<u>104755024*2024 Mar</u>	2/23/2024	\$521.13	1/19-2/16 Front St - Well #2
<u>104755025*2024 Mar</u>	2/23/2024	\$365.42	1/19-2/16 207 W Washington -Pump
<u>115588001*2024 Mar</u>	2/23/2024	\$49.60	1/19-2/16 Rathburn St
<u>115588002*2024 Mar</u>	2/23/2024	\$40.57	1/19-2/16 4th & Stella ST *250 W St.
<u>124227003*2024 Mar</u>	2/23/2024	\$294.53	1/19-2/16 City Hall
<u>128323001*2024 Mar</u>	2/23/2024	\$27.47	1/18-2/14 Amphitheater
<u>128578003*2024 Mar</u>	2/23/2024	\$33.86	1/18-2/16 Sommerville RD Light
<u>128578004*2024 Mar</u>	2/23/2024	\$40.94	1/18-2/16 7th Ave Security Light
Reference Number: 38876	Mills Northwest Heating and Cooling Inc	\$976.50	
<u>S24-046</u>	1/25/2024	\$976.50	blower motor failure
Reference Number: 38877	Mountain Mist	\$42.76	
<u>00587889</u>	3/4/2024	\$18.01	
<u>005878890</u>	3/4/2024	\$24.75	
Reference Number: 38878	Quill Corporation	\$66.88	
<u>37228872</u>	2/14/2024	\$23.73	Date Stamp
<u>37277275</u>	2/14/2024	\$43.15	Davis Notary Stamp
Reference Number: 38879	Sarah Berry c/o Duane Elwood	\$147.00	
<u>2024*Mar LEOFF 1 Medical</u>	3/7/2024	\$147.00	2024*Mar LEOFF 1 Medical
Reference Number: 38880	Service Saw Workwears	\$313.00	
<u>Invoice - 3/7/2024 2:05:33 PM</u>	3/7/2024	\$313.00	
Reference Number: 38881	Sweeny's Ace Hardware	\$277.39	
<u>921170</u>	2/1/2024	\$13.57	Bucket/Safety Chain
<u>921492</u>	2/5/2024	\$14.02	Graffiti removr

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Reference	Date	Amount	Notes
<u>921493</u>	2/5/2024	(\$14.02)	Graffiti removr
<u>921501</u>	2/5/2024	\$19.66	Ace Spray sat blk
<u>921504</u>	2/5/2024	\$21.57	Pruner
<u>921510</u>	2/5/2024	\$8.62	Clorox
<u>921561</u>	2/5/2024	\$1.13	fastener
<u>921563</u>	2/5/2024	\$8.62	Trans Fluid
<u>921600</u>	2/6/2024	\$26.96	Contractor Bags
<u>921846</u>	2/9/2024	\$17.25	Safety Glasses
<u>922178</u>	2/13/2024	\$21.56	marking paint
<u>922232</u>	2/14/2024	\$21.56	Power Steering fluid
<u>922404</u>	1/16/2024	\$30.19	plier set brake cleaner
<u>922748</u>	2/21/2024	\$14.01	brake fluid
<u>922887</u>	2/23/2024	\$8.62	clorox wipes
<u>923129</u>	2/26/2024	\$9.70	hose bib
<u>923130</u>	2/26/2024	\$10.73	2 bags concrete
<u>923184</u>	2/26/2024	\$18.33	contractor bags
<u>923245</u>	2/27/2024	\$12.38	KW1 keys park locks
<u>923328</u>	2/29/2024	\$12.93	1/4" Safety air chuck
Reference Number: 38882 <u>10045681</u>	Toledotel 3/1/2024	\$349.91	\$349.91 2024 Mar 1-Mar 31
Reference Number: 38883 <u>INV067678</u>	Traffic Safety Supply Co. 2/27/2024	\$311.47	\$311.47 4- Speed Limit 25 signs
Reference Number: 38884 <u>2024*Mar Dog Tag Refund</u>	Transient Vendor 3/7/2024	\$10.00	\$10.00 Refund late fee Critcher
Reference Number: 38885 <u>0635063810</u> <u>0635323249</u> <u>0636968385</u>	US Cellular 2/12/2024 2/12/2024 2/20/2024	\$1,155.89	\$826.82 2024*2/12-3/11 PD MIFI/PW \$281.10 2024 2/12-3/11 PW \$47.97 2024 2/20-3/19 Treasurer

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Reference	Date	Amount	Notes
Reference Number: 38886	Utilities Underground Location Center	\$9.24	
<u>4020196</u>	2/29/2024	\$9.24	2024*Feb 7 locates
Reference Number: 38887	Vander Stoep, Blinks, Jones & Unzelman	\$1,200.00	
<u>2024*Mar Judge</u>	3/1/2024	\$1,200.00	2024-Mar Judge/annual dues
Reference Number: 38888	Vision Municipal Solution	\$9,903.50	
<u>09-13675</u>	1/1/2024	\$8,280.80	2024 Annual Software Assurance
<u>09-14205</u>	2/29/2024	\$1,622.70	Replace Clerk Computer tower
Reference Number: 38889	WA Dept of Transportation	\$799.41	
<u>RE*FB91458008241</u>	2/29/2024	\$799.41	2024*Feb Fuel through 2/8
Reference Number: 38890	Washington State Patrol	\$26.50	
<u>12404639</u>	3/1/2024	\$26.50	CPL Background Checks x 2 Sheldon E/P
Reference Number: 38891	Wicklander Zulawski	\$480.00	
<u>35271</u>	2/23/2024	\$480.00	Dawes - Criminal Level I
Reference Number: 38892	Winlock Auto Supply	\$203.25	
<u>4847-376820</u>	2/26/2024	\$229.70	06 Chevy Silverado -Alternator
<u>4847-376849</u>	2/27/2024	(\$43.12)	Core Return
<u>4847-376850</u>	2/27/2024	\$1.80	08 Dodge Ram mini bulb
<u>4847-377029</u>	3/1/2024	\$14.87	06 Chev Silverado- Coolant connect
Reference Number: EFT*20240301	AFLAC Remittance Processing	\$543.20	
<u>Aflac - 15055</u>	2/16/2024	\$32.36	
<u>Aflac - 15060</u>	2/16/2024	\$27.17	
<u>Aflac - 15072</u>	3/4/2024	\$32.37	
<u>Aflac - 15077</u>	3/4/2024	\$27.17	

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Reference	Date	Amount	Notes
<u>Aflac Disability - 15060</u>	2/16/2024	\$47.84	
<u>Aflac Disability - 15062</u>	2/16/2024	\$68.54	
<u>Aflac Disability - 15069</u>	2/16/2024	\$95.68	
<u>Aflac Disability - 15077</u>	3/4/2024	\$47.84	
<u>Aflac Disability - 15079</u>	3/4/2024	\$68.55	
<u>Aflac Disability - 15086</u>	3/4/2024	\$95.68	
Reference Number: EFT*20240302	Dept of Retirement Systems	\$8,162.41	
<u>Emp Rtmt - 15071</u>	3/4/2024	\$291.87	
<u>Emp Rtmt - 15072</u>	3/4/2024	\$269.59	
<u>Emp Rtmt - 15073</u>	3/4/2024	\$199.30	
<u>Emp Rtmt - 15074</u>	3/4/2024	\$206.14	
<u>Emp Rtmt - 15075</u>	3/4/2024	\$10.49	
<u>Emp Rtmt - 15076</u>	3/4/2024	\$161.43	
<u>Emp Rtmt - 15077</u>	3/4/2024	\$340.34	
<u>Emp Rtmt - 15078</u>	3/4/2024	\$249.14	
<u>Emp Rtmt - 15079</u>	3/4/2024	\$347.14	
<u>Emp Rtmt - 15080</u>	3/4/2024	\$219.08	
<u>Emp Rtmt - 15081</u>	3/4/2024	\$270.91	
<u>Emp Rtmt - 15082</u>	3/4/2024	\$272.33	
<u>Emp Rtmt - 15083</u>	3/4/2024	\$388.58	
<u>Emp Rtmt - 15084</u>	3/4/2024	\$152.04	
<u>Emp Rtmt - 15085</u>	3/4/2024	\$294.40	
<u>Emp Rtmt - 15086</u>	3/4/2024	\$430.72	
<u>Emp Rtmt - 15087</u>	3/4/2024	\$222.99	
<u>Taxable Retirement - 15071</u>	3/4/2024	\$194.79	
<u>Taxable Retirement - 15072</u>	3/4/2024	\$432.25	
<u>Taxable Retirement - 15073</u>	3/4/2024	\$319.55	
<u>Taxable Retirement - 15074</u>	3/4/2024	\$330.53	
<u>Taxable Retirement - 15075</u>	3/4/2024	\$7.00	
<u>Taxable Retirement - 15076</u>	3/4/2024	\$258.83	
<u>Taxable Retirement - 15077</u>	3/4/2024	\$227.13	

2024 - March - March 2024 First Council Meeting

Reference	Date	Amount	Notes
<u>Taxable Retirement - 15078</u>	3/4/2024	\$166.27	
<u>Taxable Retirement - 15079</u>	3/4/2024	\$254.98	
<u>Taxable Retirement - 15080</u>	3/4/2024	\$146.20	
<u>Taxable Retirement - 15081</u>	3/4/2024	\$180.79	
<u>Taxable Retirement - 15082</u>	3/4/2024	\$181.75	
<u>Taxable Retirement - 15083</u>	3/4/2024	\$259.33	
<u>Taxable Retirement - 15084</u>	3/4/2024	\$243.78	
<u>Taxable Retirement - 15085</u>	3/4/2024	\$196.47	
<u>Taxable Retirement - 15086</u>	3/4/2024	\$287.45	
<u>Taxable Retirement - 15087</u>	3/4/2024	\$148.82	
Reference Number: EFT*20240303	Dept of Treasury Internal Revenue Service	\$7,824.19	
<u>Federal Income Tax - 15071</u>	3/4/2024	\$197.22	
<u>Federal Income Tax - 15072</u>	3/4/2024	\$771.71	
<u>Federal Income Tax - 15073</u>	3/4/2024	\$549.25	
<u>Federal Income Tax - 15074</u>	3/4/2024	\$550.61	
<u>Federal Income Tax - 15075</u>	3/4/2024	\$0.00	
<u>Federal Income Tax - 15076</u>	3/4/2024	\$374.23	
<u>Federal Income Tax - 15077</u>	3/4/2024	\$388.46	
<u>Federal Income Tax - 15078</u>	3/4/2024	\$297.49	
<u>Federal Income Tax - 15079</u>	3/4/2024	\$474.22	
<u>Federal Income Tax - 15080</u>	3/4/2024	\$212.20	
<u>Federal Income Tax - 15081</u>	3/4/2024	\$309.23	
<u>Federal Income Tax - 15082</u>	3/4/2024	\$169.14	
<u>Federal Income Tax - 15083</u>	3/4/2024	\$359.70	
<u>Federal Income Tax - 15084</u>	3/4/2024	\$228.62	
<u>Federal Income Tax - 15085</u>	3/4/2024	\$396.45	
<u>Federal Income Tax - 15086</u>	3/4/2024	\$678.16	
<u>Federal Income Tax - 15087</u>	3/4/2024	\$155.96	
<u>Federal Income Tax - 15088</u>	3/4/2024	\$0.00	
<u>Medicare - 15071</u>	3/4/2024	\$44.41	

2024 - March - March 2024 First Council Meeting

Reference	Date	Amount	Notes
<u>Medicare - 15071 (2)</u>	3/4/2024	\$44.41	
<u>Medicare - 15072</u>	3/4/2024	\$74.46	
<u>Medicare - 15072 (2)</u>	3/4/2024	\$74.46	
<u>Medicare - 15073</u>	3/4/2024	\$54.86	
<u>Medicare - 15073 (2)</u>	3/4/2024	\$54.86	
<u>Medicare - 15074</u>	3/4/2024	\$56.40	
<u>Medicare - 15074 (2)</u>	3/4/2024	\$56.40	
<u>Medicare - 15075</u>	3/4/2024	\$1.60	
<u>Medicare - 15075 (2)</u>	3/4/2024	\$1.60	
<u>Medicare - 15076</u>	3/4/2024	\$44.05	
<u>Medicare - 15076 (2)</u>	3/4/2024	\$44.05	
<u>Medicare - 15077</u>	3/4/2024	\$51.78	
<u>Medicare - 15077 (2)</u>	3/4/2024	\$51.78	
<u>Medicare - 15078</u>	3/4/2024	\$37.91	
<u>Medicare - 15078 (2)</u>	3/4/2024	\$37.91	
<u>Medicare - 15079</u>	3/4/2024	\$52.82	
<u>Medicare - 15079 (2)</u>	3/4/2024	\$52.82	
<u>Medicare - 15080</u>	3/4/2024	\$33.33	
<u>Medicare - 15080 (2)</u>	3/4/2024	\$33.33	
<u>Medicare - 15081</u>	3/4/2024	\$41.22	
<u>Medicare - 15081 (2)</u>	3/4/2024	\$41.22	
<u>Medicare - 15082</u>	3/4/2024	\$41.44	
<u>Medicare - 15082 (2)</u>	3/4/2024	\$41.44	
<u>Medicare - 15083</u>	3/4/2024	\$59.12	
<u>Medicare - 15083 (2)</u>	3/4/2024	\$59.12	
<u>Medicare - 15084</u>	3/4/2024	\$41.62	
<u>Medicare - 15084 (2)</u>	3/4/2024	\$41.62	
<u>Medicare - 15085</u>	3/4/2024	\$44.79	
<u>Medicare - 15085 (2)</u>	3/4/2024	\$44.79	
<u>Medicare - 15086</u>	3/4/2024	\$65.53	
<u>Medicare - 15086 (2)</u>	3/4/2024	\$65.53	
<u>Medicare - 15087</u>	3/4/2024	\$33.93	

2024 - March - March 2024 First Council Meeting

Reference	Date	Amount	Notes
<u>Medicare - 15087 (2)</u>	3/4/2024	\$33.93	
<u>Medicare - 15088</u>	3/4/2024	\$14.50	
<u>Medicare - 15088 (2)</u>	3/4/2024	\$14.50	
<u>Social Security Tax - 15088</u>	3/4/2024	\$62.00	
<u>Social Security Tax - 15088 (2)</u>	3/4/2024	\$62.00	
Reference Number: EFT*20240304	Vimly Benefit Solutions, Inc	\$1,991.70	
<u>Medical/Dental - 15077</u>	3/4/2024	\$970.10	
<u>Medical/Dental - 15079</u>	3/4/2024	\$1,021.60	
Reference Number: EFT*20240305	Washington Teamsters Welfare Trust	\$23,804.20	
<u>Medical /Dental/Vision - 15071</u>	3/4/2024	\$1,398.00	
<u>Medical /Dental/Vision - 15072</u>	3/4/2024	\$1,398.00	
<u>Medical /Dental/Vision - 15073</u>	3/4/2024	\$1,398.00	
<u>Medical /Dental/Vision - 15074</u>	3/4/2024	\$1,398.00	
<u>Medical /Dental/Vision - 15075</u>	3/4/2024	\$1,398.00	
<u>Medical /Dental/Vision - 15076</u>	3/4/2024	\$1,398.00	
<u>Medical /Dental/Vision - 15077</u>	3/4/2024	\$17.10	
<u>Medical /Dental/Vision - 15078</u>	3/4/2024	\$1,398.00	
<u>Medical /Dental/Vision - 15079</u>	3/4/2024	\$17.10	
<u>Medical /Dental/Vision - 15080</u>	3/4/2024	\$1,398.00	
<u>Medical /Dental/Vision - 15081</u>	3/4/2024	\$1,398.00	
<u>Medical /Dental/Vision - 15082</u>	3/4/2024	\$1,398.00	
<u>Medical /Dental/Vision - 15083</u>	3/4/2024	\$1,398.00	
<u>Medical /Dental/Vision - 15084</u>	3/4/2024	\$1,398.00	
<u>Medical /Dental/Vision - 15085</u>	3/4/2024	\$1,398.00	
<u>Medical /Dental/Vision - 15086</u>	3/4/2024	\$1,398.00	
<u>Medical /Dental/Vision - 15087</u>	3/4/2024	\$1,398.00	
<u>Medical Dental Vision - 15054</u>	2/16/2024	\$100.00	
<u>Medical Dental Vision - 15055</u>	2/16/2024	\$100.00	
<u>Medical Dental Vision - 15056</u>	2/16/2024	\$100.00	

2024 - March - March 2024 First Council Meeting

Reference	Date	Amount	Notes
<u>Medical Dental Vision - 15057</u>	2/16/2024	\$100.00	
<u>Medical Dental Vision - 15058</u>	2/16/2024	\$100.00	
<u>Medical Dental Vision - 15059</u>	2/16/2024	\$100.00	
<u>Medical Dental Vision - 15063</u>	2/16/2024	\$100.00	
<u>Medical Dental Vision - 15064</u>	2/16/2024	\$100.00	
<u>Medical Dental Vision - 15065</u>	2/16/2024	\$100.00	
<u>Medical Dental Vision - 15066</u>	2/16/2024	\$100.00	
<u>Medical Dental Vision - 15067</u>	2/16/2024	\$100.00	
<u>Medical Dental Vision - 15068</u>	2/16/2024	\$100.00	
<u>Medical Dental Vision - 15069</u>	2/16/2024	\$100.00	
<u>Medical Dental Vision - 15070</u>	2/16/2024	\$100.00	
<u>Medical Dental Vision - 15071</u>	3/4/2024	\$100.00	
<u>Medical Dental Vision - 15072</u>	3/4/2024	\$100.00	
<u>Medical Dental Vision - 15073</u>	3/4/2024	\$100.00	
<u>Medical Dental Vision - 15074</u>	3/4/2024	\$100.00	
<u>Medical Dental Vision - 15075</u>	3/4/2024	\$100.00	
<u>Medical Dental Vision - 15076</u>	3/4/2024	\$100.00	
<u>Medical Dental Vision - 15080</u>	3/4/2024	\$100.00	
<u>Medical Dental Vision - 15081</u>	3/4/2024	\$100.00	
<u>Medical Dental Vision - 15082</u>	3/4/2024	\$100.00	
<u>Medical Dental Vision - 15083</u>	3/4/2024	\$100.00	
<u>Medical Dental Vision - 15084</u>	3/4/2024	\$100.00	
<u>Medical Dental Vision - 15085</u>	3/4/2024	\$100.00	
<u>Medical Dental Vision - 15086</u>	3/4/2024	\$100.00	
<u>Medical Dental Vision - 15087</u>	3/4/2024	\$100.00	
Reference Number: EFT*20240306 <u>81962804</u>	DE Lage Landen Financial Services 2/10/2024	\$464.00	\$464.00 2024*Feb Sharp leases 2/1-2/29
Reference Number: EFT*20240307 <u>0632888322</u>	US Cellular 2/2/2024	\$55.72	\$55.72 2024 *2/2-3/1 Mayor

2024 - March - March 2024 First Council Meeting

Reference	Date	Amount	Notes
Reference Number: EFT*20240308	WAVE	\$145.17	
<u>104979801-0010659</u>	2/17/2024	\$145.17	2024 WAVE Internet 2/19-3/18
Reference Number: EFT*20240309	WAVE	\$94.47	
<u>032768701-0010669</u>	2/23/2024	\$94.47	2024- WAVE Phone & Internet PW 2/23-3/18
Reference Number: EFT*20240310	WAVE	\$125.07	
<u>032776101-0010659</u>	2/17/2024	\$125.07	2024- WAVE Phone PD 2/19-3/18
Reference Number: EFT*20240311	Dept of Licensing Firearms Desk	\$36.00	
<u>NV0000090 Compton M</u>	3/4/2024	\$18.00	NV0000090 Compton M
<u>NV0000091 Bussard M</u>	3/4/2024	\$18.00	NV0000091 Bussard M
Reference Number: Feb 16-29, 2024	Payroll Vendor	\$38,314.89	
<u>ACH Pay - 15071</u>	3/4/2024	\$2,130.39	
<u>ACH Pay - 15072</u>	3/4/2024	\$3,456.13	
<u>ACH Pay - 15073</u>	3/4/2024	\$2,643.60	
<u>ACH Pay - 15074</u>	3/4/2024	\$2,625.90	
<u>ACH Pay - 15075</u>	3/4/2024	\$0.29	
<u>ACH Pay - 15076</u>	3/4/2024	\$2,111.99	
<u>ACH Pay - 15077</u>	3/4/2024	\$2,482.39	
<u>ACH Pay - 15078</u>	3/4/2024	\$1,941.70	
<u>ACH Pay - 15079</u>	3/4/2024	\$2,465.98	
<u>ACH Pay - 15080</u>	3/4/2024	\$1,646.94	
<u>ACH Pay - 15081</u>	3/4/2024	\$1,773.86	
<u>ACH Pay - 15082</u>	3/4/2024	\$2,141.84	
<u>ACH Pay - 15083</u>	3/4/2024	\$2,804.09	
<u>ACH Pay - 15084</u>	3/4/2024	\$2,138.05	
<u>ACH Pay - 15085</u>	3/4/2024	\$2,272.72	
<u>ACH Pay - 15086</u>	3/4/2024	\$3,028.41	
<u>ACH Pay - 15087</u>	3/4/2024	\$1,738.87	
<u>ACH Pay - 15088</u>	3/4/2024	\$911.74	
	Total	\$348,581.44	

Reference	Date	Amount	Notes
The following voucher/warrants/electronic payments are approved for payment:			
Accounts Payable	86	30	265,782.42 38861-2/65-92
Electronic Payments	6	6	920.43 EFT*20240306-11
Payroll Vendors	2	2	1,238.00 38862-63
Electronic			EFT*20240301-
Payroll	5	5	42,325.70 05
ACH Direct			Direct Deposit
Deposit	18	18	38,314.89 3/05/2024
Total Vouchers	117	61	348,581.44

WE, THE FOLLOWING SIGNEES, APPROVE THE VOUCHERS FOR PAYMENT:

MAYOR: _____

TREASURER: _____

COUNCILOR #1: _____

COUNCILOR #2: _____

COUNCILOR #3: _____

COUNCILOR #4: _____

COUNCILOR #5: _____

Police Department - John Brockmueller _____

Public Works/Community Development - Bryan Morris _____

Court- Lacie Dewitt _____

City Clerk - Rachelle Denham: _____

DATED THIS _DAY OF _____,2024



Proclamation

WHEREAS, the hard work, dedication, sportsmanship, talent, and exceptional team chemistry of the 2024 Napavine High School Girls Basketball Team has enabled these student athletes to earn the Class 2B State Championship; and

WHEREAS, winning the 2024 Class 2B State Championship game on March 2, 2024, with a 41-40 win against the Okanogan High School Bulldogs brought honor to the Napavine High School, the City of Napavine and Lewis County; and

WHEREAS, The Napavine Lady Tigers finished the season with a 25-3 record and making history bringing the first-place trophy in its 17th appearance in the state tournament; and

WHEREAS, Head Coach Shane Schutz and Assistant Coaches Josh Fay and Kim Roberts, team members parents, faculty and student body at Napavine High School were integral in guiding the team to victory through their unwavering support.

NOW, THEREFORE, Be It Resolved I Shawn O’Neill, Mayor of the City of Napavine and City Council do hereby recognize and hereby congratulate the Napavine High School Girls Basketball Team for their tremendous achievement in winning the Class 2B State Championship, the first ever state title in the school’s history for Girls Basketball.

IN WITNESS WHEREOF, we have hereunto affixed the seal of the City of Napavine on this, Twelfth day of March Two Thousand and Twenty-Four

Dated this 12th day of March 2024.

Shawn O’Neill, Mayor

Attest:

Rachelle Denham, City Clerk

**Napavine Police Department
Monthly Call Activity Report**

#	Type of Call
	Abandoned/Disabled Vehicles
3	Accidents
6	Agency/Dept. Assists
3	Alarms
2	Animals
	Arson
1	Assault Offenses
5	ATC (Attempt to Contact)
	ATL (Attempt to Locate)
	Bad Checks
	Burglary
	Child Abuse/Neglect
	Child Molestation/Rape/Comm
3	Civil/Public
	Death Investigations
1	Disorderly Conduct
2	Disputes
3	Drugs/Paraphernalia Violations
2	DUI
3	Eluding
1	Fire Call
	Firearms
	Fireworks
	Forgery
	Fraud/Scam/Counterfeit/Identity Theft
2	Harrasment
	Homicide
1	Illegal Burn
3	Information/General
4	Juvenile
	Kidnapping/Abduction
	Littering
1	Lost/Missing/Found Persons

#	Type of Call
	Malicious Mischief
	MIP/Furninshing Liquor Mino
	Noise
	Overdose
2	Property/Lost/Found/Recovered
	Rescue-Minor/Major
	Robbery
	Runaway
2	Sex Offenses
	Shoplifting
	Suicide/Threats/Attempts
1	Shooting/Weapons/Explosives/Hazard
1	Suspicious Circumstances
6	Suspicious Person/Vehicle
11	Traffic - Criminal
16	Traffic - Infractions
4	Traffic - Other/Hazards/Patrol
	Tresspassing
	Thefts/Larceny
1	Thefts (Motor Vehicle)/tmvwp/recstveh
	Vandalism
	Vehicular Assault
1	Vehicle Prowl
1	Violation City Ordinance/Nuisance
1	Violation of Protection/Harrass Ord
1	Warrants/Wanted Person
	Welfare Checks
	911 Hang Up
	Hit & Run Accident
	Security Check- Business/Residential

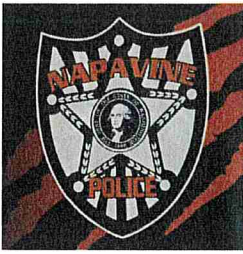
94

FEBRUARY MONTHLY TOTAL

165

YEAR TO DATE 2024

(As of the end of February 2024)



NAPAVINE POLICE DEPARTMENT

COUNCIL 3/12/2024 - STAFF REPORT

- Monthly stats for February are included in your Council packets.
- Our department attended the Washington Traffic Safety Commission (WTSC) Target Zero Banquet on March 1st, 2024 which included attendance from the WSP, LCSO, Centralia Police Department and family members as well. Officer Logan Macomber received the award of Traffic Safety Officer of the Year for small agencies and Officer Taylor Nichols received the award of DUI Officer of the Year for small agencies. We are proud of these officers and their hard work and dedication.

Sincerely yours,

A handwritten signature in blue ink, appearing to read "John Brockmueller".

John Brockmueller
Chief of Police

jbrockmueller@cityofnapavine.com
jgodbey@cityofnapavine.com

PO Box 179 / 407 SW Birch Ave
Napavine, WA 98565
PH 360-262-9888 / FX 360-262-9885



PUBLIC WORKS & COMMUNITY DEVELOPMENT

407 Birch Ave SW, P. O. Box 810 Napavine, WA 98565

Phone: (360) 262-9344 Fax: (360) 262-9199

www.napavine.wa.gov

To: Mayor and City Council

From: Bryan Morris, PW/CD Director

RE: Staff Report for Council Meeting, March 12, 2024

- **Planning Commission Meeting Minutes**
 - Signed minutes from July 3, 2023.
- **Project Updates**
 - Scots Industries- Waiting for engineer submittal.
 - TA- Active Construction. Waiting on WSDOT for final off-site (interchange) approval. Tribal artifacts were found on site. Area of tribal artifacts is flagged until DAHP permit can be processed.
 - AT&T Cell Tower- City Attorney is working on drafting a letter to address the unsigned contract and past due pass-through invoices.
 - Woodard Road Housing Development - Received pass-through agreement. Waiting on engineer submittal.
- **Mayme Shaddock Park**
 - Active Construction. Completion date is soon. Will have a opening event/ dedication at a future date.
- **Rush Road STIP**
 - Only received one RFQ during the advertisement, working on drafting contract.
- **Jefferson Station:** Currently in the design stage.
- **Operations are normal.**



NAPAVINE PLANNING COMMISSION MINUTES
July 3, 2023 6:00 P.M.
Napavine City Hall, 407 Birch Ave SW, Napavine, WA

PLEDGE OF ALLEGIANCE:

INVOCATION: Invocation was led by Commissioner Collins

CALL TO ORDER:

Commissioner Graham opened the regular Planning Commission meeting to order at 6:02 PM

ROLL CALL:

Planning Commission present: Commissioner Graham, Commissioner Morris, Commissioner Hollinger, and Commissioner Morris. Commissioner Morris motioned to excuse Commissioner Haberstroh, seconded by Commissioner Hollinger. Vote on Motion 3 aye, 0 nay.

APPROVAL OF AGENDA – As presented:

Commissioner Hollinger motioned to approve the agenda as presented, seconded by Commissioner Collins. Vote on motion 3 aye, 0 nay.

APPROVAL OF MINUTES:

Commissioner Collins motioned to approve minutes from the Planning Commission Meeting on June 5, 2023, seconded by Commissioner Hollinger. Vote on motion 3 aye and 0 nay.

OLD BUSINESS:

1. Review Chapter 17.44.070 – Standards for recreational vehicle parks.

Director Morris followed up and confirmed that Commissioner Haberstroh reached out to him and confirmed that other parks have a 20 ft road width. All other items have been addressed, and staff kept the 20 ft. road width.

Commissioner Morris motioned to forward Chapter 17.44.070 – Standards for Recreational Vehicle Parks on to city council, seconded by Commissioner Hollinger. Vote on motion 3 aye, 0 nay.

NEW BUSINESS:

1. Adult Family Homes

Director Morris explained to the Planning Commission that this is a code change required by RCW. Applicants will follow the Reasonable Accommodations code.

Commissioner Hollinger motioned to pass Adult Family Homes code on to council, seconded by Commissioner Collins. Vote on motion 3 aye, 0 nay.

1. Residential Care Facilities

Director Morris explained that the requirements are the same as the adult family home, just a different number of occupancies for residents. Commissioner Collins asked if there are requirements regarding certain individuals in half-way houses near schools? Director Morris stated no, it is based on state criteria and code, the city can't create a code that overrides state RCW/WACs because it may be viewed as discrimination under Federal Housing Act.

Commissioner Morris motioned to pass Residential Care Facilities code changes on to council, seconded by Commissioner Hollinger. Vote on motion 3 aye, 0 nay.

2. Child Daycare Facilities

Director Morris explained to the Planning Commission that this change is just removing adult family homes and residential care facilities out of this code. Everything else and conditions stay the same. Commissioner Hollinger asked if there is any way that they could put a stipulation to require the daycares to be away from the Residential Care Facilities and Adult Family Homes. Director Morris stated that then you would be limiting the Daycare Facilities.

Commissioner Collins motioned to pass Child Daycare Facilities code changes on to council, seconded by Commissioner Morris. Vote on motion 3 aye, 0 nay.

3. Reasonable Accommodations

Director Morris stated that the Community Development Director has authority to grant reasonable accommodations conditions to Adult Family Home and Residential Care Facilities. It requires an annual renewal; a business license will not be granted without approval.

Commissioner Collins motioned to pass Reasonable Accommodations code on to council, seconded by **Commissioner Hollinger**. Vote on motion 3 aye, 0 nay.

CONSIDERATION:

Short Term Rentals

Director Morris requested the Planning Commission brainstorm how the city wants to process short term rentals. After working on the short-term rentals, the Planning Commission will need to address condo codes also. The Planning Commission requested to keep Short Term Rentals under Consideration for the next meeting, staff will provide a few more codes from other cities to review.

GOOD OF THE ORDER:

Director Morris stated that LCFD #5 has a temporary fire chief for 90 days and informed him that they are not reviewing any fire codes for upcoming projects, that puts the burden back on the city. The city may need to hire a 3rd party reviewer to oversee fire codes.

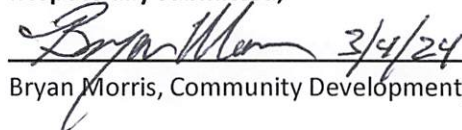
Commissioner Graham asked to be excused from the next meeting on July 17th, she will be out of town. **Director Morris** stated since Commissioner Haberstroh was not in attendance to confirm if he would be in attendance or not, if Commissioner Haberstroh can't attend, the meeting will be cancelled. If the meeting is cancelled, next meeting will be July 31st.

ADJOURNMENT 6:51 pm

Commissioner Hollinger motioned to adjourn, seconded by **Commissioner Morris** Vote 3 aye, 0 nay.

These minutes are not verbatim. If so desired, a recording of this meeting is available online at <https://fccdl.in/LiETbfI9EW>

Respectfully submitted,

 3/4/24
Bryan Morris, Community Development/Public Works Director

 3/4/24
Deborah L. Lichan, Planning Commission Chairperson