



NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES

February 24, 2026, 6:00 P.M.

Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor Shawn O’Neill called the regular city council meeting to order.

INVOCATION:

The invocation was led by City Clerk, Rachelle Denham.

PLEDGE OF ALLEGIANCE:

Mayor Shawn O’Neill led the flag salute.

ROLL CALL:

Council members present: Shawn O’Neill Mayor, Brian Watson Councilor #1, Ivan Wiediger Councilor #2, Donald Webster Councilor #3, Jeremy Germann #4, and Duane Crouse Mayor Pro Tem.

City staff members present: City Clerk – Rachelle Denham, Treasurer - Michelle Whitten, Chief of Police – John Brockmueller, Interim CD/PW Director – Katie Williams. **Not Present:** Legal Counsel – Jim Buzzard.

CONSENT/APPROVAL OF AGENDA

MOVED:	Duane Crouse	Motion: Approval of Agenda- As Presented.
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

APPROVAL OF MEETING MINUTES

MOVED:	Brian Watson	Motion: Approval of the Minutes for February 10, 2026 – Regular Council Meeting,
SECONDED:	Don Webster	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

STAFF & COUNCIL REPORTS:

John Brockmueller – Chief of Police

- Greetings to the council. Report is in writing. Operations are normal.

Rachelle Denham – Clerk

- Operations are normal.

Katie Williams - Interim PW/CD Director

- Operations are normal.

Michelle Whitten - Treasurer

- Will be reinvesting one bond approx. \$200k so one is due every six months over the next five years.

Fire District 5 – Sandra White

- The interim chief will be back into the office after March 13th after he is done with legislation. Looking to purchase a new fire engine approximately \$1.2M which will last until 2046. New fire station is getting closer and is at the punch list stage. There will be a push-in ceremony for the new apparatus where the community will be invited, time TBD.

Planning Commission – Deborah Graham

- Working on Development Codes and Comp Plan implementation. They are page 71 out of 100 but are working on it.

Mayor Pro Tem – Duane Crouse

- Gave kudos to the Planning Commission for working together through long meetings. Attended the Business After Hours with Councilor Watson and Madam Clerk where they were highlighting the CTE Program. It was very impressive program and to see the efforts from the kids is pretty amazing. The Clerk added that Napavine is part of the apprenticeship program with the school and that Kaitlynn will graduate in June studying for her state water exam. This apprenticeship will provide her with an opportunity to apply for a fair wage paying job right after graduating from high school. Thanks to the mayor and council for allowing the city to partner with the school we were one of the first businesses to jump in with this program.

Brian Watson – Councilor 1

- He thanked Duane and Rachelle for attending the CTE presentation. Sports report- Gave a shout out to the girls for District Championship. The boys got second in districts, lost to Toledo in the championship game. State Championship games in Spokane will be represented well and is always a fun experience. Go Tigers!

Shawn O’Neill – Mayor

- The mayor wished he could have attended the Napavine High School event but was in Idaho. He thanked Brian, Mayor Pro Tem and Madam Clerk for attending the event.

CITIZEN COMMENTS – NON-AGENDA ITEMS: *The recording link can be accessed for entire citizen comments. This is a brief summary and not verbatim.*

-none-

NEW BUSINESS

VOUCHERS- M. WHITTEN

The following voucher/warrants/electronic payments are approved for payment:

Accounts Payable	50	22	498,747.42	40301-40322
Electronic Payments	8	10	1,424.34	EFT*20260213-20
Payroll Vendors				
Electronic Payroll	2	2	12,760.73	EFT*20260211-12
ACH Direct Deposit	15	15	36,513.99	Payroll 2/1-2/15 2026
Total Vouchers	75	49	549,446.48	

MOVED:	Don Webster	Motion: Pay the bills. Approval of the Vouchers dated February 24, 2026 2nd Council Meeting.
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

COMCAST FRANCHISE AGREEMENT – K. WILLIAMS

MOVED:	Ivan Wiediger	Motion: Approve Comcast Franchise Agreement.
SECONDED:	Duane Crouse	
<i>Discussion: Deann from Comcast was online for any questions that anyone had.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

COMMUNITY DEVELOPMENT SPECIALIST JOB DESCRIPTION – R. DENHAM

MOVED:	Don Webster	Motion: Approve Community Development Specialist job description.
SECONDED:	Brian Watson	
<i>Discussion: Councilor Watson stated that his question was answered but stated when things are added or changed in terms of the budget and what impacts it will have is something that needs to be asked. The mayor stated that there will be a salary savings with the position changes.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

ADJOURNMENT: Meeting Adjourned at approximately 6:33 p.m.

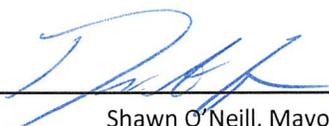
MOVED:	Don Webster	Motion: To Adjourn – Close of Meeting
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online from [freeconferencecall.com](https://fcdl.in/m5452qlyDq) or at the link <https://fcdl.in/m5452qlyDq>.

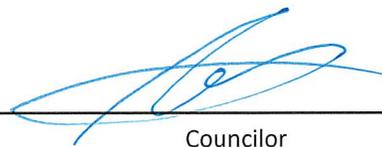
Respectfully submitted,



Rachelle Denham, City Clerk



Shawn O'Neill, Mayor



Councilor