



## NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES

December 10, 2025, 5:00 P.M.

Napavine City Hall, 407 Birch Ave SW, Napavine, WA

### **CALL TO ORDER:**

Mayor Pro Tem, Duane Crouse called the regular city council meeting to order at 5:05 pm directly following the Public Hearing on the 2026 Budget and Comprehensive Plan Update & Climate Resilience Element.

### **INVOCATION:**

The invocation was led by citizen, Bryan Morris.

### **PLEDGE OF ALLEGIANCE:**

Mayor Pro Tem, Duane Crouse led the flag salute.

### **ROLL CALL:**

**Council members present:** Brian Watson Councilor #1, Ivan Wiediger Councilor #2, Donald Webster Councilor #3, and Duane Crouse Mayor Pro Tem.

**City staff members present:** City Clerk – Rachelle Denham, Treasurer - Michelle Whitten, CD/PW Director - Bryan Morris, Chief of Police – John Brockmueller, and Legal Counsel – Jim Buzzard.

|                                  |                                      |  |
|----------------------------------|--------------------------------------|--|
| <b>MOVED:</b>                    | Ivan Wiediger                        | Motion: Excuse Heather Stewart and Mayor, Shawn O'Neill. |
| <b>SECONDED:</b>                 | Don Webster                          |  |
| <i>Discussion: No Discussion</i> |                                      |  |
| <b>VOTE ON MAIN MOTION:</b>      | 4-0 Motion Carried: 4 aye and 0 nay. |  |

### **CONSENT/APPROVAL OF AGENDA**

|                                  |                                      |   |
|----------------------------------|--------------------------------------|---|
| <b>MOVED:</b>                    | Brian Watson                         | Motion: Approval of Agenda- As Presented. |
| <b>SECONDED:</b>                 | Don Webster                          |   |
| <i>Discussion: No Discussion</i> |                                      |   |
| <b>VOTE ON MAIN MOTION:</b>      | 4-0 Motion Carried: 4 aye and 0 nay. |   |

### **APPROVAL OF MEETING MINUTES**

|                                   |                                      |   |
|-----------------------------------|--------------------------------------|---|
| <b>MOVED:</b>                     | Ivan Wiediger                        | Motion: Approval of the Minutes for November 25, 2025 – Regular Council Meeting and Public Hearing 2026 Preliminary Budget. |
| <b>SECONDED:</b>                  | Don Webster                          |   |
| <i>Discussion: No Discussion.</i> |                                      |   |
| <b>VOTE ON MAIN MOTION:</b>       | 4-0 Motion Carried: 4 aye and 0 nay. |   |

### **STAFF & COUNCIL REPORTS:**

#### **John Brockmueller – Chief of Police**

- The report is in writing. Operations are normal. Excluded from report is flooding and working through it. Patrol car was damaged in a crash involving an officer, nobody was hurt. State Patrol is handling the investigation and awaiting the report. Adjuster came out and looked at car.

**Michelle Whitten - Treasurer**

- Her office has been very stressful the last month, but happy to say the audit is over and had the exit audit today. Invite was sent out to council members, sorry for late arrival. Duane Crouse and city clerk Rachelle attended. Everything went awesome. The court was hit hard due to what's kind of been happening in other cities and courts. Lacie did awesome, no issues. Mayor Pro Tem, Duane Crouse attended the meeting and applauded Michelles hard work.

**Bryan Morris - PW/CD Director**

- The report is in writing. Additional information: Hopefully going to bypass tomorrow on Jefferson Station. The flood waters made things interesting because we've gone from 140 gallons per minute to 1800 gallons per minute. A locomotive will be brought in to try and pull the water away.

**Rachelle Denham – City Clerk**

- Thanked the council for their service and everything that was done in 2025.

**Funtime Festival – Paula Sandirk**

- The lighted parade was a success, a lot of happy people and the rain held off until the end.

**Brian Watson – Councilor 1**

- Had an opportunity to help with some student interviews at the school with Rachelle. It was a lot of fun to mentor and help the kids. Great work on the audit, very impressive and appreciates Michelles hard work.

**Duane Crouse – Mayor Pro Tem**

- Councilor Stewart was unable to attend her last council meeting and asked that her email be read. Duane thanked Councilor Stewart for her work on the council and is grateful to call her a friend. Attended the parade and loved every minute of it. The AWC training was great and encouraged everybody to attend a class. The audit meeting was great and appreciates all of Michelle's hard work. Nice to see all departments work together with the chaos from the flood. The chief made KING5 news about the flood

**CITIZEN COMMENTS – NON-AGENDA ITEMS:** *The recording link can be accessed for entire citizen comments. This is a brief summary and not verbatim.*

- None.

## **NEW BUSINESS**

### **VOUCHERS- M. WHITTEN**

- December 2025 1st Council Meeting

| Reference       | Date      | Amount       | Notes |
|-----------------|-----------|--------------|-------|
| ACH Pay - 15841 | 12/2/2025 | \$2,014.05   |       |
| ACH Pay - 15842 | 12/2/2025 | \$2,123.28   |       |
| ACH Pay - 15843 | 12/2/2025 | \$972.48     |       |
| TOTAL           |           | \$193,948.41 |       |

The following voucher/warrants/electronic payments are approved for payment:

|                       |           |            |                     |                          |
|-----------------------|-----------|------------|---------------------|--------------------------|
| Accounts Payable      | 26        | 104        | 90122.95            | 40158-40185              |
| Electronic Payments   | 9         | 9          | 9971.01             | EFT*20251201-09          |
| Payroll Vendors       | 1         | 1          | 1,133.50            | 40157                    |
| Electronic Payroll    | 7         | 7          | 53,186.02           | EFT*20251210-16          |
| ACH Direct Deposit    | 17        | 17         | 39,534.93           | Payroll 11/16-11/30 2025 |
| <b>Total Vouchers</b> | <b>60</b> | <b>138</b> | <b>\$193,948.41</b> |                          |

|                                  |                                      |   |
|----------------------------------|--------------------------------------|---|
| <b>MOVED:</b>                    | Don Webster                          | Motion: Pay the bills. Approval of the Vouchers dated December 2025- 1 <sup>st</sup> Council Meeting. |
| <b>SECONDED:</b>                 | Ivan Wiediger                        |   |
| <i>Discussion: No Discussion</i> |                                      |   |
| <b>VOTE ON MAIN MOTION:</b>      | 4-0 Motion Carried: 4 aye and 0 nay. |   |

### **ORD 667-A: 2025 BUDGET AMENDMENT – M. WHITTEN**

#### **CITY OF NAPAVALINE, WASHINGTON ORDINANCE NO. 667-A**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NAPAVALINE, LEWIS COUNTY, WASHINGTON AMENDING THE 2025 BUDGET; AND PROVIDING FOR THE CITY TREASURER TO IMPLEMENT THESE CHANGES.

|                                   |                                      |   |
|-----------------------------------|--------------------------------------|---|
| <b>MOVED:</b>                     | Brian Watson                         | Motion: Approve Ordinance 676-A 2025 Budget Amendment |
| <b>SECONDED:</b>                  | Ivan Wiediger                        |   |
| <i>Discussion: No Discussion.</i> |                                      |   |
| <b>VOTE ON MAIN MOTION:</b>       | 4-0 Motion Carried: 4 aye and 0 nay. |   |

### **ORD 676: 2026 FINAL BUDGET – M. WHITTEN**

#### **BUDGET ORDINANCE ORDINANCE NO. 676**

AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF NAPAVALINE, WASHINGTON, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2026

|   |                                      |                 |
|---|--------------------------------------|-----------------|
| <b>MOVED:</b>   | Don Webster                          | Motion: Approve |
| <b>SECONDED:</b>  | Brian Watson                         |                 |
| <i>Discussion: Councilor Wiediger asked if the wages stayed at the 3% as discussed prior. Treasurer Whitten commented, yes.</i> |                                      |                 |
| <b>VOTE ON MAIN MOTION:</b>   | 4-0 Motion Carried: 4 aye and 0 nay. |                 |

**RESOLUTION 25-12-168: FEE SCHEDULE UPDATE – M. WHITTEN**

**RESOLUTION NO. 25-12-168**

**A RESOLUTION OF THE CITY OF NAPA VINE, WASHINGTON, UPDATING THE CITY OF NAPA VINE  
FEE SCHEDULE**

|                                   |                                      |  |
|-----------------------------------|--------------------------------------|--|
| <b>MOVED:</b>                     | Ivan Wiediger                        | Motion: Pass Resolution 25-12-168-Fee<br>Schedule. |
| <b>SECONDED:</b>                  | Don Webster                          |  |
| <i>Discussion: No Discussion.</i> |                                      |  |
| <b>VOTE ON MAIN MOTION:</b>       | 4-0 Motion Carried: 4 aye and 0 nay. |  |

**RESOLUTION 25-12-169: SPEED LIMIT REDUCTION WOODARD RD. – B. MORRIS**

**RESOLUTION NO. 25-12-169**

**A RESOLUTION OF THE CITY OF NAPA VINE, WASHINGTON, REDUCING THE SPEED LIMIT ON  
WOODARD ROAD**

|                                   |                                      |   |
|-----------------------------------|--------------------------------------|---|
| <b>MOVED:</b>                     | Ivan Wiediger                        | Motion: Approve Resolution 25-12-169, Speed<br>Limit Reduction on Woodard Rd. |
| <b>SECONDED:</b>                  | Don Webster                          |   |
| <i>Discussion: No Discussion.</i> |                                      |   |
| <b>VOTE ON MAIN MOTION:</b>       | 4-0 Motion Carried: 4 aye and 0 nay. |   |

**RESOLUTION 25-12-170 COLLECTIVE BARGAINING AGREEMENT 2026-2028 – R. DENHAM**

**RESOLUTION NO. 25-12-170**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NAPA VINE, WASHINGTON, APPROVING THE  
COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF NAPA VINE AND TEAMSTERS UNION  
LOCAL #252 FOR THE TERM JANUARY 1, 2026 THROUGH DECEMBER 31, 2028**

|                                   |                                      |   |
|-----------------------------------|--------------------------------------|---|
| <b>MOVED:</b>                     | Brian Watson                         | Motion: Approve Resolution 25-12-170,<br>Collective Bargaining Agreement 2026-2028. |
| <b>SECONDED:</b>                  | Ivan Wiediger                        |   |
| <i>Discussion: No Discussion.</i> |                                      |   |
| <b>VOTE ON MAIN MOTION:</b>       | 4-0 Motion Carried: 4 aye and 0 nay. |   |

**PUBLIC DEFENSE AGREEMENTS JOE ENBODY AND JACOB CLARK (RENEW)– R. DENHAM**

|                                   |                                      |  |
|-----------------------------------|--------------------------------------|--|
| <b>MOVED:</b>                     | Don Webster                          | Motion: Pass Public Defense Agreements for<br>Joe M. Enbody and Jacob Clark. |
| <b>SECONDED:</b>                  | Brian Watson                         |  |
| <i>Discussion: No Discussion.</i> |                                      |  |
| <b>VOTE ON MAIN MOTION:</b>       | 4-0 Motion Carried: 4 aye and 0 nay. |  |

**AM25-16: BETHEL CHURCH LOMR ENGINEERING ANALYSIS – B. MORRIS**

|                                   |                                      |   |
|-----------------------------------|--------------------------------------|---|
| <b>MOVED:</b>                     | Ivan Wiediger                        | Motion: Accept AM25-26, Bethel Church LOMR. |
| <b>SECONDED:</b>                  | Brian Watson                         |   |
| <i>Discussion: No Discussion.</i> |                                      |   |
| <b>VOTE ON MAIN MOTION:</b>       | 4-0 Motion Carried: 4 aye and 0 nay. |   |



**AM25-17: LIQUOR LICENSE RENEW PLAZA JALISCO – R. DENHAM**

|                                   |                                      |   |
|-----------------------------------|--------------------------------------|---|
| <b>MOVED:</b>                     | Don Webster                          | Motion: Let the liquor flee. Approve AM25-17. |
| <b>SECONDED:</b>                  | Ivan Wiediger                        |   |
| <i>Discussion: No Discussion.</i> |                                      |   |
| <b>VOTE ON MAIN MOTION:</b>       | 4-0 Motion Carried: 4 aye and 0 nay. |   |

**GCB 3187 (EMERGENCY PROCLAMATION) PUBLIC WORKS EMERGENCY RESPONSE ASSISTANCE MUTUAL AID AGREEMENT - B. MORRIS**

|                                   |                                      |   |
|-----------------------------------|--------------------------------------|---|
| <b>MOVED:</b>                     | Brian Watson                         | Motion: Approve GCB 3187, Emergency Proclamation. |
| <b>SECONDED:</b>                  | Don Webster                          |   |
| <i>Discussion: No Discussion.</i> |                                      |   |
| <b>VOTE ON MAIN MOTION:</b>       | 4-0 Motion Carried: 4 aye and 0 nay. |   |

**GCB 3207 (LOCAL AGENCY EMERGENCY EVENT- NO PROCLAMATION) PUBLIC WORKS EMERGENCY RESPONSE ASSISTANCE MUTUAL AID AGREEMENT – B. MORRIS**

|                                   |                                      |                          |
|-----------------------------------|--------------------------------------|--------------------------|
| <b>MOVED:</b>                     | Ivan Wiediger                        | Motion: Accept GCB 3207. |
| <b>SECONDED:</b>                  | Don Webster                          |                          |
| <i>Discussion: No Discussion.</i> |                                      |                          |
| <b>VOTE ON MAIN MOTION:</b>       | 4-0 Motion Carried: 4 aye and 0 nay. |                          |

**ADJOURNMENT:** *Meeting Adjourned at approximately 5:34p.m.*

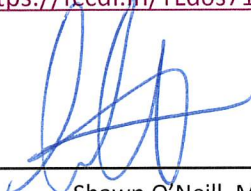
|                                   |                                      |                                       |
|-----------------------------------|--------------------------------------|---------------------------------------|
| <b>MOVED:</b>                     | Don Webster                          | Motion: To Adjourn – Close of Meeting |
| <b>SECONDED:</b>                  | Ivan Wiediger                        |                                       |
| <i>Discussion: No Discussion.</i> |                                      |                                       |
| <b>VOTE ON MAIN MOTION:</b>       | 4-0 Motion Carried: 4 aye and 0 nay. |                                       |

*These minutes are not verbatim. If so desired, a recording of this meeting is available online from freeconferencecall.com or at the link <https://fccdl.in/TLd0s71P18>.*

Respectfully submitted,



Rachelle Denham, City Clerk



Shawn O'Neill, Mayor



Councilor