



NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES

November 25, 2025, 6:00 P.M.

Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor Shawn O'Neill called the regular city council meeting to order at 6:02pm directly following the Public Hearing on the 2026 Preliminary Budget.

INVOCATION:

The invocation was led by citizen, Paula Sandirk.

PLEDGE OF ALLEGIANCE:

Mayor Shawn O'Neill led the flag salute.

ROLL CALL:

Council members present: Shawn O'Neill Mayor, Brian Watson Councilor #1, Ivan Wiediger Councilor #2, Donald Webster Councilor #3, Heather Stewart Councilor #4, and Duane Crouse Mayor Pro Tem.

City staff members present: City Clerk – Rachelle Denham, Treasurer - Michelle Whitten, CD/PW Director - Bryan Morris, Chief of Police – John Brockmueller, Court Administrator – Lacie DeWitt. Absent: Legal Counsel – Jim Buzzard.

CONSENT/APPROVAL OF AGENDA

MOVED:	Duane Crouse	Motion: Approval of Agenda- As Presented.
SECONDED:	Heather Stewart	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

APPROVAL OF MEETING MINUTES

MOVED:	Ivan Wiediger	Motion: Approval of the Minutes for November 12, 2025 – Regular Council Meeting, Budget Workshop 2026 Expenditures, Public Hearing 2026-2031 Capital Facilities Plan, and Public Hearing 2026 Ad Valorem Tax & Revenues.
SECONDED:	Brian Watson	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

STAFF & COUNCIL REPORTS:

John Brockmueller – Chief of Police

- The report is in writing. Operations are normal. Asked if council had any questions about the reduced speed limit on Woodard Rd. Councilor Ivan Wiediger asked if it's basically from Woodard Rd to the other side of the gulch or all the way to the city limits. Chief Brockmueller responded, basically city limits. His main reason for speed reduction is due to the big dip in the road and that you can't see when people are pulling out of driveways along with the baseball fields right there and close to school activities.

Bryan Morris - PW/CD Director

- The report is in writing.

Michelle Whitten - Treasurer

- Finishing up the audit and things are going really well, anticipating the exit conference on December 10th at 12:30pm. Will be leaving for a short vacation on 12/11.

Duane Crouse – Mayor Pro Tem

- Last week, our interim fire chief, Greg Peterson, took Duane on a tour of the 911 dispatch center, if anyone is interested in a tour, Greg would be happy to arrange one for anyone on council. If you are interested, reach out to him or Duane.

Don Webster – Councilor 3

- Attended the Turkey Bingo last Saturday at the Rebekah's and it was a good turnout.

Brian Watson – Councilor 1

- Sad to report that Napavine football team lost their game against Toledo on Saturday. Toledo is a tough team to beat but he's proud of the boys at Napavine. There are ups and downs, and it's all about how you respond to adversity. Publicly stated his appreciation for Councilor Stewart and her years in service on the council.

Shawn O'Neill – Mayor

- Proud of the Napavine Football team. Echoed Councilor Watson's comments to Councilor Stewart and appreciates that she asks the questions nobody wants to answer putting them on public record, holding council at task and representing her constituency. Best of Luck!

CITIZEN COMMENTS – NON-AGENDA ITEMS: *The recording link can be accessed for entire citizen comments. This is a brief summary and not verbatim.*

- The city received a public comment in writing from Brian Green of Onalaska, WA which was provided in the council packet documentation.

NEW BUSINESS

VOUCHERS- M. WHITTEN

\$407,031.11

The following voucher/warrants/electronic payments are approved for payment:

Accounts Payable	29	68	350,446.93	40128-40156
Payroll Vendors	5	5	9514.98	40123-40127
Electronic Payments	8	8	726.43	EFT*20251110/12-18
Electronic Payroll	1	1	8,736.39	EFT*20251119
ACH Direct Deposit	16	16	37,779.33	Payroll 11/1-11/15 2025
Total Vouchers	59	98	\$407,204.06	
VOID EFT*20251017			(172.95)	

MOVED:	Don Webster	Motion: Pay the bills. Approval of the Vouchers dated November 2025- 2nd Council Meeting.
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

ORD 675: 2026 AD VALOREM TAX – M. WHITTEN

ORDINANCE NO. 675

AN ORDINANCE OF THE CITY OF NAPA VINE, WASHINGTON,
DETERMINING AND FIXING THE AMOUNT OF REVENUE TO
BE RAISED BY AD VALOREM TAXES DURING THE
CALENDAR YEAR 2026

MOVED:	Brian Watson	Motion: Approve Ordinance 675.
SECONDED:	Heather Stewart	
<i>Discussion: Mayor O'Neill asked Michelle if there would be any increase. Michelle responded that there is a slight increase that equals around 3% over the previous years, pretty minimal.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

RESOLUTION 25-11-166: 2026-2031 CAPITAL FACILITIES PLAN – M. WHITTEN

MOVED:	Ivan Wiediger	Motion: Approve Resolution 25-11-166.
SECONDED:	Brian Watson	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

RESOLUTION 25-11-167: DOR AD VALOREM TAX – M. WHITTEN

MOVED:	Don Webster	Motion: Approve Resolution 25-11-167 DOR Ad Valorem Tax.
SECONDED:	Heather Stewart	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

VERTICAL BRIDGE CELL TOWER LEASE AGREEMENT- B. MORRIS

MOVED:	Ivan Wiediger	Motion: Approve Vertical Bridge Cell Tower Lease Agreement.
SECONDED:	Don Webster	
<i>Discussion: Councilor Wiediger asked if it would take up most of the little parking lot on the other side of fence area. Director Morris stated back corner about 50x50, very small. Mayor Pro Tem, Duane Crouse asked what the timeframe is. Director Morris responded that once the permit is received it should take about 3 weeks, goes up pretty fast. Councilor Stewart asked if the county gives any value to it as an improvement. Treasurer Whitten stated that the city is exempt from property taxes and that the tenant would cover utilities and taxes on improvements. Vertical Bridge would be responsible for any improvements that happen there.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

COUNCIL WINTER RECESS - CANCEL (12/23) MEETING: R. DENHAM

MOVED:	Ivan Wiediger	Motion: Approve Winter Recess-Cancel 12-23 Council Meeting.
SECONDED:	Don Webster	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

ADJOURNMENT: *Meeting Adjourned at approximately 6:27p.m.*

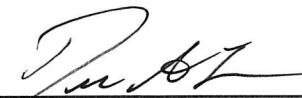
MOVED:	Don Webster	Motion: To Adjourn – Close of Meeting
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online from freeconferencecall.com or at the link <https://fccdl.in/XaSzY87zuh>.

Respectfully submitted,



Rachelle Denham, City Clerk



Shawn O'Neill, Mayor



Councilor