



## NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES

June 10, 2025, 6:00 P.M.

Napavine City Hall, 407 Birch Ave SW, Napavine, WA

### **CALL TO ORDER:**

Mayor Shawn O'Neill called the regular city council meeting to order at 6:00pm.

### **INVOCATION:**

The invocation was led by Bryan Morris.

### **PLEDGE OF ALLEGIANCE:**

Mayor Shawn O'Neill led the flag salute.

### **ROLL CALL:**

**Council members present:** Shawn O'Neill Mayor, Brian Watson Councilor #1, Ivan Wiediger Councilor #2, Donald Webster Councilor #3, and Heather Stewart Councilor #4.

**City staff members present:** City Clerk - Rachelle Denham, Chief of Police – John Brockmueller, CD/PW Director - Bryan Morris. Not Present: Treasurer - Michelle Whitten and Legal Counsel – Jim Buzzard.

<b>MOVED:</b>	Don Webster	Motion: Excuse Duane Crouse.
<b>SECONDED:</b>	Ivan Wiediger	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried: 4 aye and 0 nay.	

### **CONSENT/APPROVAL OF AGENDA**

<b>MOVED:</b>	Ivan Wiediger	Motion: Approval of Agenda- As Presented.
<b>SECONDED:</b>	Heather Stewart	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried: 4 aye and 0 nay.	

### **APPROVAL OF MEETING MINUTES**

<b>MOVED:</b>	Brian Watson	Motion: Approval of the regular council meeting minutes for May 27, 2025.
<b>SECONDED:</b>	Don Webster	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried: 4 aye and 0 nay.	

### **STAFF & COUNCIL REPORTS:**

#### **John Brockmueller – Chief of Police**

- Greetings to the council & operations as normal. Stats sheets will be presented at the next meeting. Participated in the Torch Run, great event.

#### **Bryan Morris - PW/CD Director**

- The report is in writing & operations as normal.

#### **Rachelle Denham – City Clerk**

- The report is in writing.

**Shawn O'Neill – Mayor**

- Honored that the city is part of the Torch Run. He plans to run in the torch run next year.

**Sandra White – LCFD5**

- The report is in writing. The topics discussed include Apparatus Bay, Station 52, and Fire District Fire Dog Mascot, named Blaze, Brush Truck has been dispatched, Added new personnel, and has added a new low water alarm. This alarm will sound anytime the city reservoir level drops to a point as predetermined by the Napavine Water Dept.

**Deborah Graham – Planning Commissioner**

- There was a Public Hearing meeting held on June 2<sup>nd</sup> to discuss the Tiger Meadows Development, first phase on Woodard Rd. The Planning Commission moved to approve the project and will be passed on to the council. After the meeting and during the meeting there were verbal threats by members of the audience. The mayor expressed his appreciation for the planning commission efforts. He also mentioned that if they feel threatened that he hopes they will take proper steps in reporting it.

**Paula Sandirk – Funtime Festival**

- Help is needed to run games. There is a 5k run that will take place. The float is getting a facelift and will make its first appearance at the Winlock Egg Days on June 21<sup>st</sup>. Councilor Don Webster invited her to the Lions Club meeting on Thursday at 5pm. The Lions Club may be able to help.

**CITIZEN COMMENTS – NON-AGENDA ITEMS:** *The recording link can be accessed for entire citizen comments. This is a brief summary and not verbatim.*

- NONE.

**NEW BUSINESS****VOUCHERS- M. WHITTEN**

**The following voucher/warrants/electronic payments are approved for payment:**

Accounts Payable	32	131	71,226.89	39799-39830
Electronic Payments	2	2	112.69	EFT*20250607-08
Payroll Vendors	1	1	1,241.00	39798
Electronic Payroll	6	6	51,369.97	EFT*20250601-06
ACH Direct Deposit	17	17	40,091.61	Payroll 5/16-5/31, 2025
<b>Total Vouchers</b>	<b>58</b>	<b>157</b>	<b>164042.16</b>	

<b>MOVED:</b>	Don Webster	Motion: Pay the bills. Approval of the Vouchers dated June 2025 First Council Meeting.
<b>SECONDED:</b>	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried: 4 aye and 0 nay.	

**AM25-06 LIQUOR LICENSE RENEW ARCO – R. DENHAM**

<b>MOVED:</b>	Don Webster	Motion: Approve AM 25-06 Liquor license renewal.
<b>SECONDED:</b>	Brian Watson	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried: 4 aye and 0 nay.	

**PW CONTRACT: WESTERN UNITED CIVIL GROUP, LLC FOR JEFFERSON STATION – B. MORRIS**

<b>MOVED:</b>	Ivan Wiediger	Motion: Approve PW Contract for Western United Civil Group.
<b>SECONDED:</b>	Don Webster	
<i>Discussion: Counselor Ivan Wiediger asked Bryan why the low bid was discarded? Director Morris explained the criteria for the lowest bidder. The original lowest bidder did not meet the Public Works criteria which is 100% of all areas. The lowest bidder missed three, which allowed the city to accept the next bid. Right now, if the project moves along with no change orders, we may be able to keep the \$600k the city put towards this project and use the grant money for it.</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried: 4 aye and 0 nay.	

**ADJOURNMENT:** Meeting Adjourned at approximately 6:21 p.m.

<b>MOVED:</b>	Don Webster	Motion: To Adjourn – Close of Meeting
<b>SECONDED:</b>	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried: 4 aye and 0 nay.	

*These minutes are not verbatim. If so desired, a recording of this meeting is available online from [freeconferencecall.com](https://fcdl.in/IBKiqpEfiQ) or at the link <https://fcdl.in/IBKiqpEfiQ>.*

Respectfully submitted,



Rachelle Denham, City Clerk



Shawn O'Neill, Mayor



Councilor