



## NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES

May 13, 2025, 6:00 P.M.

Napavine City Hall, 407 Birch Ave SW, Napavine, WA

**WORKSHOP: 2025 FEE SCHEDULE @ 5:30 - 5:49PM:** Discussion took place and reviewed the proposed changes. At the 5/27 council meeting a new resolution and revised fee schedule will be presented for council action. The fee schedule is a working document and can be changed at any time by resolution approved by the council.

### CALL TO ORDER:

Mayor Shawn O'Neill called the regular city council meeting to order at 6:00pm.

### INVOCATION:

The invocation was led by Bryan Morris.

### PLEDGE OF ALLEGIANCE:

Mayor Shawn O'Neill led the flag salute.

### ROLL CALL:

**Council members present:** Shawn O'Neill Mayor, Brian Watson Councilor #1, Ivan Wiediger Councilor #2, Donald Webster Councilor #3, and Duane Crouse, Mayor Pro Tem.

**City staff members present:** City Clerk - Rachelle Denham, Treasurer – Michelle Whitten, Chief of Police – John Brockmueller, CD/PW Director - Bryan Morris, and Legal Counsel – Jim Buzzard.

<b>MOVED:</b>	Don Webster	Motion: Excuse Heather Stewart.
<b>SECONDED:</b>	Ivan Wiediger	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried: 4 aye and 0 nay.	

### CONSENT/APPROVAL OF AGENDA

<b>MOVED:</b>	Duane Crouse	Motion: Approval of Agenda- As Presented.
<b>SECONDED:</b>	Brian Watson	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried: 4 aye and 0 nay.	

### APPROVAL OF MEETING MINUTES

<b>MOVED:</b>	Brian Watson	Motion: Approval of the regular council meeting minutes for April 22, 2025.
<b>SECONDED:</b>	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried: 4 aye and 0 nay.	

### STAFF & COUNCIL REPORTS:

#### **John Brockmueller – Chief of Police**

- Greetings to the council & operations as normal.

#### **Bryan Morris - PW/CD Director**

- The report is in writing.

**Rachelle Denham – City Clerk**

- Attended Labor Relations Training in Yakima and learned some good stuff. Applied for a grant and was approved for the training.

**Michelle Whitten – Treasurer**

- The report is in writing.

**Don Webster – Councilor 3**

- Happy to work with staff and glad to see everyone work together on the fee schedule.

**Ivan Wiediger – Councilor 2**

- Thanked Officer Macomber for the ride along and learning about new technology.

**Brian Watson – Councilor 1**

- Attended the LCFD5 groundbreaking ceremony for the new fire hall and looking forward to spring sports and baseball season.

**Shawn O’Neill – Mayor**

- Attended the LCFD5 groundbreaking ceremony. Loves to see the baseball fields being used and is working with Bryan and Chief on safety at the parks for a parking solution by fields and skate park.

**Sandra White - LCFD 5**

- Provided April report in writing. Fire calls 27%, EMS calls 73%, and 102 incidents. Invited all to stop by the fire hall for the meet and greet event with the top two fire chief candidates from 5:30-7pm.

**CITIZEN COMMENTS – NON-AGENDA ITEMS:** *The recording link can be accessed for entire citizen comments. This is a brief summary and not verbatim.*

- Debi Aust 1250 Koontz Rd- Spoke on behalf of Local Area of Aging Agency for recognizing May as Older Americans month. Mayor O’Neill thanked Debi for all the work she does.

**EXECUTIVE SESSION: POTENTIAL LITIGATION RCW 42.30.110(1)(i)**. Discussion with legal counsel. Executive session began at 6:15 pm and ended at 6:30 pm. No action to be taken. The normal council meeting rejoined at 6:30 pm.

**NEW BUSINESS****VOUCHERS- M. WHITTEN**

**The following voucher/warrants/electronic payments are approved for payment:**

Accounts Payable	45	134	180,659.27	39725-26/28-39777/40250
Payroll Vendors	1	1	1,235.00	39727
Electronic Payments	5	5	1,374.44	EFT*20250507-0611
Electronic Payroll	6	6	48,932.36	EFT*20250501-06
ACH Direct Deposit	17	17	39,077.61	Payroll 4/16-4/30 2025
<b>Total Vouchers</b>	<b>74</b>	<b>163</b>	<b>271,278.68</b>	

<b>MOVED:</b>	Don Webster	Motion: Pay the bills. Approval of the Vouchers dated May 2025 First Council Meeting.
<b>SECONDED:</b>	Brian Watson	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried; 4 aye and 0 nay.	

**PROCLAMATION NATIONAL PUBLIC WORKS WEEK MAY 18-24, 2025 - MAYOR**

<b>MOVED:</b>	Don Webster	Motion: Approve the three Proclamations for Public Works Week, Police Week, and Municipal Clerk’s Week.
<b>SECONDED:</b>	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried; 4 aye 0 nay.	

**DRAFT REVISED 2025 FEE SCHEDULE - M. WHITTEN & STAFF**

<b>MOVED:</b>	Don Webster	Motion: Approve Draft Fee Schedule.
<b>SECONDED:</b>	Duane Crouse	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried; 4 aye 0 nay.	

**LEWIS COUNTY 911 ILA - CHIEF BROCKMUELLER**

<b>MOVED:</b>	Ivan Wiediger	Motion: Approve Lewis County 911 ILA.
<b>SECONDED:</b>	Don Webster	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried; 4 aye 0 nay.	

**ADJOURNMENT:** *Meeting Adjourned at 6:34 p.m.*

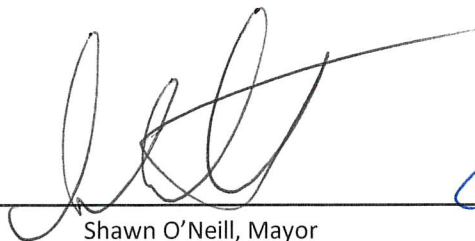
<b>MOVED:</b>	Don Webster	Motion: To Adjourn – Close of Meeting
<b>SECONDED:</b>	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried; 4 aye and 0 nay.	

*These minutes are not verbatim. If so desired, a recording of this meeting is available online from [freeconferencecall.com](https://freeconferencecall.com) or at the link <https://fccdl.in/rD01YeXwHW> <https://fccdl.in/Hq9QNw05B2>.*

Respectfully submitted,



Rachelle Denham, City Clerk



Shawn O'Neill, Mayor



Councilor