



## NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES

April 22, 2025, 6:00 P.M.

Napavine City Hall, 407 Birch Ave SW, Napavine, WA

### **CALL TO ORDER:**

Mayor Shawn O'Neill called the regular city council meeting to order at 6:00pm.

### **INVOCATION:**

The invocation was led by Bryan Morris.

### **PLEDGE OF ALLEGIANCE:**

Mayor Shawn O'Neill led the flag salute.

### **ROLL CALL:**

**Council members present:** Shawn O'Neill Mayor, Brian Watson Councilor #1, Ivan Wiediger Councilor #2, Donald Webster Councilor #3, and Duane Crouse, Mayor Pro Tem.

**City staff members present:** City Clerk - Rachelle Denham, Treasurer – Michelle Whitten, Chief of Police – John Brockmueller, CD/PW Director - Bryan Morris, and Legal Counsel – Jim Buzzard.

<b>MOVED:</b>	Duane Crouse	Motion: Excuse Heather Stewart.
<b>SECONDED:</b>	Don Webster	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried: 4 aye and 0 nay.	

### **CONSENT/APPROVAL OF AGENDA**

<b>MOVED:</b>	Ivan Wiediger	Motion: Approval of Agenda- As Presented.
<b>SECONDED:</b>	Brian Watson	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried: 4 aye and 0 nay.	

### **APPROVAL OF MEETING MINUTES**

<b>MOVED:</b>	Brian Watson	Motion: Approval of the regular council meeting & Public Hearing Six Year Transportation Improvement Program 2026-2031 minutes for April 8, 2025.
<b>SECONDED:</b>	Don Webster	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried: 4 aye and 0 nay.	

### **STAFF & COUNCIL REPORTS:**

#### **John Brockmueller – Chief of Police**

- Greetings to the council & operations as normal.

#### **Bryan Morris - PW/CD Director**

- The report is in writing.

**Michelle Whitten – Treasurer**

- The conference she attended was great and learned a lot about AI and is looking forward to more information about AI coming out.

**Sandra White - LCFD 5**

- Narrowing the search for new Fire Chief and have three candidates. Once the permit is picked up from the City of Napavine a groundbreaking ceremony will be scheduled. They hope to have someone from the city council to participate. Once the date and time is set Rachelle will be notified. The new brush truck has arrived and finishing touches are being made. There will be an event to show the new truck off and Chief Peterson will send out a community update to when this will take place. Lewis County has approved the septic design for the Fire Station (5-2) on Jackson Hwy and Pier Rd. Advertisements for installment bids will be out soon. The testing will take place for entry level Firefighter/EMT on 5/3, so far 24 applications have been received. There were no applications submitted for Firefighter/Paramedic. Work is taking place with Fire Dist. 6 to the North identifying areas where both districts can benefit each other through cooperative agreements. Sandra asked the council if there was a deferred or consideration for permit fees due to the increase in city fees. Counselor Webster expressed concerns about the permit fee cost of \$34k and wants something to be done to lower the cost and help the fire department. Mayor O'Neill stated that this is the first he has heard of this information and to allow him to look into it and see what can be done.

**Shawn O'Neill – Mayor**

- Gave kudos the road crew and thanked them for all their hard work cleaning up and making the city look good.

**CITIZEN COMMENTS – NON-AGENDA ITEMS:** *The recording link can be accessed for entire citizen comments. This is a brief summary and not verbatim.*

- None

**NEW BUSINESS****VOUCHERS- M. WHITTEN**

The following voucher/warrants/electronic payments are approved for payment:

Accounts Payable	26	52	51,275.15	39699-39724
Payroll Vendors			-	
Electronic Payments	6	6	547.31	EFT*20250414-19
Electronic Payroll	2	2	16,477.43	Eft*20250412-13
ACH Direct Deposit	16	16	38,761.47	Payroll 4/1-4/15 2025
<b>Total Vouchers</b>	<b>50</b>	<b>76</b>	<b>\$107,061.36</b>	

<b>MOVED:</b>	Don Webster	Motion: Pay the bills. Approval of the Vouchers dated April 2025 Second Council Meeting.
<b>SECONDED:</b>	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried; 4 aye and 0 nay.	

**RESOLUTION 2025-04-161 BOUNDARY LINE ADJUSTMENT BREEN ACRE LLC – B. MORRIS**

<b>MOVED:</b>	Ivan Wiediger	Motion: Approve Resolution 2025-04-161 Boundary Line Adjustment.
<b>SECONDED:</b>	Don Webster	
<i>Discussion: Legal counsel stated that RCW 35.13.340 allows the applicant to sign a petition and present to the city. He is not sure if the county has accepted this, but the city has to present the information to the county and then they will need to make a decision to accept/deny request. There are no legal concerns, and he thinks that this is positive for the City of Napavine.</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried; 4 aye 0 nay.	

**ADJOURNMENT:** *Meeting Adjourned at 6:13 p.m.*

<b>MOVED:</b>	Don Webster	Motion: To Adjourn – Close of Meeting
<b>SECONDED:</b>	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried; 4 aye and 0 nay.	

*These minutes are not verbatim. If so desired, a recording of this meeting is available online from [freeconferencecall.com](https://fcdl.in/SYmitF4rzA) or at the link <https://fcdl.in/SYmitF4rzA> .*

Respectfully submitted,



Rachelle Denham, City Clerk



Shawn O'Neill, Mayor



Councilor