



NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES

April 9, 2024, 6:00 P.M.

Napavine City Hall, 407 Birch Ave SW, Napavine, WA

**CALL TO ORDER:**

Mayor Shawn O’Neill called the regular city council meeting to order at 6:00 pm.

**INVOCATION:**

The invocation was led by Bryan Morris.

**PLEDGE OF ALLEGIANCE:**

Mayor Shawn O’Neill led the flag salute.

**ROLL CALL:**

**Council members present:** Brian Watson Councilor #1, Ivan Wiediger Councilor #2, Don Webster Councilor #3, Heather Stewart Councilor #4, Duane Crouse Mayor Pro Tem.

**City staff members present:** City Clerk - Rachelle Denham, Treasurer – Michelle Whitten, Chief of Police – John Brockmueller, CD/PW Director - Bryan Morris, and CD/PW Admin Asst – Teri Lopez.

**CONSENT/APPROVAL OF AGENDA**

<b>MOVED:</b>	Ivan Wiediger	Motion: Approval of Agenda- As Presented.
<b>SECONDED:</b>	Don Webster	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried: 5 aye and 0 nay.	

**APPROVAL OF MEETING MINUTES**

<b>MOVED:</b>	Brian Watson	Motion: Approval of Meeting Minutes - Regular Council Meeting March 26, 2024.
<b>SECONDED:</b>	Duane Crouse	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried: 5 aye and 0 nay.	

**STAFF & COUNCIL REPORTS:**

**John Brockmueller – Chief of Police**

- Greetings to the council, report, and monthly stats in writing.

**Bryan Morris - PW/CD Director**

- Report in writing. Additional information: The council should have a design in front of them at the next council meeting for the kitchen sign at Mayme. Teri Lopez shared information about the Yard Debris Disposal Event that will be put on by the city. Flyers for the event have been distributed around town, please spread the word.

**Rachelle Denham – Clerk**

- Report in Writing. Additional information: Wished Mayor Pro Tem an early Happy Birthday. Updated the council on where things are with the ILA with City of Chehalis regarding sewer rates.

**Michelle Whitten – Treasurer**

- Report in Writing. Operations are normal.

**Dana Williams – Legal Counsel**

- Dana is standing in for Jim due to illness. Spoke in general about Hearing Examiner and roles. Mayor O’Neill asked that legal counsel be present at the workshop with Planning Commission and the Council on April 15 at 6pm. Dana commented that the request is noted and will be passed on. Provided handout (RCW) regarding Board of adjustment – Creation- Powers and duties.

**Donald Webster – Councilor 3**

- The Easter Egg Hunt was wonderful, and the costume was a big hit.

**Ivan Wiediger – Councilor 2**

- Echoed Councilor Webster that it was a wonderful day with lots of kids and the mascot was a big hit.

**Shawn O’Neill – Mayor**

- Appreciates the cooperation with the Lions Club and Funtime Festival along with the city working together on the Easter Egg Hunt. The fence is down around the Pavilion and is getting closer to being finished. A lot of people are reserving the park already.

**Brent Adams – LCFD Chief**

- **Update:** Friday the 12<sup>th</sup> is the Board of Fire Commissioners meeting where they are inviting citizens to attend at 0800 hours. Resolution 2024-03- Renewing of Expiring EMS Levy will be the same amount of \$0.49 per \$1000 assessed valuation as the last Levy requesting to make the Levy permanent. To value the permanency, the resolution created a transportation forgiveness program. Resulting the Levy will cover transport fees not covered by insurance and or third-party coverages to any resident or taxpayer of this district and transported by LCFD 5. Should the Resolution be adopted the board will be seeking those to chair the FOR Committee and members to chair AGAINST Committee. If interested to serve on either committee you will need to complete an appointment form which will be available at the meeting or email [badams@lcfpd5.com](mailto:badams@lcfpd5.com) . A workshop meeting will take place after the Commissioners meeting on Strategic Planning. Open House Event will take place on Saturday at the fire hall, 10am.

**Planning Commission – Deborah Graham**

- Three members from the Planning Commission attended the Peter Abbarno & Ed Orcutt Kick Off Event on Tuesday morning. For the benefit of the City of Napavine and businesses located at Exit 72 hoping to continue the conversation improving the interchange with Peter and Ed regarding funding and grant opportunities. Mayor O’Neill mentioned that he received an email from Ed Orcutt’s rep about a meeting and meeting dates still need to be confirmed.

**CITIZEN COMMENTS – NON-AGENDA ITEMS:** *The recording link can be accessed for entire citizen comments. This is a brief summary and not verbatim.*

- NONE

**NEW BUSINESS**

**VOUCHERS- M. WHITTEN**

The following voucher/warrants/electronic payments are approved for payment:

Accounts Payable	92	30	147,935.82	38919-22/25-50
Payroll Vendors	2	2	1,238.00	38923-24
Electronic Payments	8	8	569.12	EFT*20240401-3/11-14
Electronic Payroll	6	6	50,194.58	EFT*20240404-9
ACH Direct Deposit	17	17	37,991.03	Direct Deposit 4/05/2024
<b>Total Vouchers</b>	<b>125</b>	<b>63</b>	<b>237,928.55</b>	
			<b>Void Check 38918 \$301.87 Computer error</b>	
			<b>237,626.68</b>	

<b>MOVED:</b>	Don Webster	Motion: Approval of the Vouchers dated April 2024 First Council Meeting 4/9/2024.
<b>SECONDED:</b>	Ivan Wiediger	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**ILA COURT SERVICES MOSSYROCK – R. DENHAM**

<b>MOVED:</b>	Brian Watson	Motion: Approve ILA Court Services with Mossyrock.
<b>SECONDED:</b>	Heather Stewart	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**ILA COURT SERVICES MORTON – R. DENHAM**

<b>MOVED:</b>	Ivan Wiediger	Motion: Approve ILA Court Services with Morton.
<b>SECONDED:</b>	Brian Watson	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**STAKEHOLDERS COMMITTEE INFO FOR COMP PLAN UPDATE – T. LOPEZ**

<b>MOVED:</b>	Don Webster	Motion: To make Ivan do it. Councilor Wiediger volunteered to serve on the stakeholders committee.
<b>SECONDED:</b>	Brian Watson	
<i>Discussion: Teri asked to spread the word that we need community members to join the committee. The information was presented to the school board, but Teri has not received a response. Brandon Barnes is waiting to discuss this with the school board before he knows if he'll be serving as a community member or representing the school. Deborah Graham asked when the deadline is, and Teri responded April 30<sup>th</sup>. Teri will discuss this at the Planning Commission Meeting as well.</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**WORKSHOP W/PLANNING COMMISSION ON 4/15 @ 6PM TO DISCUSS HEARING EXAMINER – D. GRAHAM**

<b>MOVED:</b>	Ivan Wiediger	Motion: Schedule Workshop on 4/15 at 6pm with Planning Commission.
<b>SECONDED:</b>	Heather Stewart	
<i>Discussion: Councilor Stewart asked for a copy of what Dana brought with him. Dana provided copies.</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**ADJOURNMENT:**

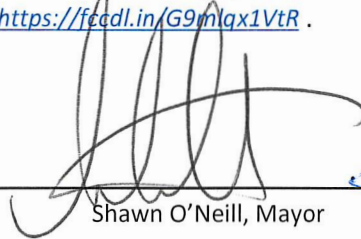
<b>MOVED:</b>	Don Webster	Motion: To Adjourn – Close of Meeting
<b>SECONDED:</b>	Ivan Wiediger	
<i>Discussion: Meeting Adjourned at 6:26p.m.</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

*These minutes are not verbatim. If so desired, a recording of this meeting is available online from [freeconferencecall.com](http://freeconferencecall.com) or at the link <https://fcdl.in/G9mlqx1VtR>.*

Respectfully submitted,



Rachelle Denham, City Clerk



Shawn O'Neill, Mayor



Councilor