



NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES
 March 26, 2024, 6:00 P.M.
 Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor Shawn O’Neill called the regular city council meeting to order at 6:00 pm.

INVOCATION:

The invocation was led by Bryan Morris.

PLEDGE OF ALLEGIANCE:

Mayor Shawn O’Neill led the flag salute.

ROLL CALL:

Council members present: Brian Watson Councilor #1, Ivan Wiediger Councilor #2, Don Webster Councilor #3, Heather Stewart Councilor #4, Duane Crouse Mayor Pro Tem.

City staff members present: City Clerk - Rachele Denham, Treasurer – Michelle Whitten, Chief of Police – John Brockmueller, CD/PW Director Bryan Morris.

CONSENT/APPROVAL OF AGENDA

MOVED:	Ivan Wiediger	Motion: Approval of Agenda- As Amended.
SECONDED:	Brian Watson	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

APPROVAL OF MEETING MINUTES

MOVED:	Brian Watson	Motion: Approval of Meeting Minutes - Regular Council Meeting March 12, 2024.
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

PROCLAMATION WAS PRESENTED TO THE NAPAVINE HIGH SCHOOL BASKETBALL TEAM FOR WINNING THE STATE CHAMPIONSHIP.

STAFF & COUNCIL REPORTS:

John Brockmueller – Chief of Police

- Greetings to the council, stats in writing. Chief Patrick will be an asset to the city as a Reserve Officer. The last council meeting had a report but wasn’t shared with the audience. On March 1st attended the Traffic Safety Award Banquet. Officer Macomber was awarded Safety Officer of the Year and Officer Nichols was awarded DUI Officer of the Year for Small Agencies. Officer Macomber complimented Chief Brockmueller and his leadership. The mayor also complimented Officer Macomber and his involvement with the school which was echoed by Mayor Pro Tem and Councilor Wiediger.

Rachelle Denham – Clerk

- Thanked the Council for allowing her to attend the Clerks Training in Yakima.

Michelle Whitten – Treasurer

- Exit Audit went well for the 2021,2022,2023 Audit and will get the report out to all council. There were no findings or management letters, just some small recommendations.

Bryan Morris - PW/CD Director

- Report in writing. Additional information: Found someone to help with the design for the sign that will go up in the park kitchen, thanked Michelle for help. The council should have a design in front of them at the next council meeting.

Jim Buzzard – Legal Counsel

- Napavine so far is the best group of teams from a high school in the area.

Duane Crouse – Mayor Pro Tem

- Made mention to give a compliment to a citizen for making a hole in one, Councilor Stewarts husband.

Donald Webster – Councilor 3

- On March 30th there will be an Easter Egg Hunt at the High School for all kids 10 and under starting at 11am. The Funtime Festival and the Napavine Lions Club will be assisting with it. Echoed by Councilor Wiediger.

Shawn O’Neill – Mayor

- Gave Kudos to PW employees for Spring cleaning around the town and to admin offices for making sure coverage is in place so services aren’t interrupted.

Planning Commission – Deborah Graham

- Have been working on the Complete Streets and they were passed last Monday by Planning.

Brent Adams – LCFD Chief

- **Update:** Last week they had 10 EMS calls/ 3 fire and 6 others which total 281 YTD calls. Assisted with the Easter Egg Hunt that was held at Cardinal Glass and will be helping with the Funtime Easter Bunny Egg Hunt as well. The Strategic Plan is being worked on right now including fire engines and buildings. Appropriations Grant is being worked on as well. The Chief is asking for input regarding the (SWAT), Strengths, Weaknesses, Opportunity, and Threats and would like community input. The Fire Commission Board has approved the Chief to draft a Resolution for the EMS Levy in August. If anyone has questions, please stop by the Fire Department and talk with Chief Adams.

CITIZEN COMMENTS – NON-AGENDA ITEMS: ***This is a brief summary and not verbatim. The recording link can be accessed for entire citizen comment.*

Jeremy Johnson, Woodard Rd – Is cool to see the collaboration with the Easter Egg Hunt with the Funtime Festival. Jeremy had a conversation with Bryan Morris last week regarding Woodard Rd. In the conversation Bryan basically told him that we would be pushing the county line and that it’s inevitable. He stated to be on the record: Jeremy and his family along with many people who live there is opposed for the development on Woodard Rd and the pushing of the county line. He also stated that it seems like people approach him after the meeting to talk about issues and things that are not said on the record. Open dialogue: Mayor O’Neill commented that it would not be effective to go back and forth in this council setting but that a town hall may work better. Councilor Webster said that Jeremy could call and talk to Rachelle and be placed on the agenda if there is something specific, although no action would be taken. Mayor O’Neill also stated that there are

processes with different projects that require different meetings. Continued conversation took place about his frustrations and how he does not want the access road, Woodard development, and the city line pushed.

Ron Johnson, Woodard Rd – He asked for a status update on the Woodard Development Project. Councilor Stewart commented that we are waiting on the engineer to submit plans and Mayor O’Neill echoed Councilor Stewart and also said that he will let them know of any changes that come up. Ron said the stormwater worries him and that there is only one place for it to go.

NEW BUSINESS

VOUCHERS- M. WHITTEN

The following voucher/warrants/electronic payments are approved for payment:

Accounts Payable	77	24	83,757.04	38895-38918
Electronic Payments	9	9	38,730.81	EFT*20240313-21
Payroll Vendors	1	1	203.00	38894
Electronic Payroll	3	3	23,177.84	EFT*20240312/22-23
ACH Direct Deposit	17	17	36,425.30	36425.3
Total Vouchers	107	54	182,293.99	

Voided Check(lost in mail) and reissued Ck # 38893

MOVED:	Don Webster	Motion: Approval of the Vouchers dated March 2024 Second Council Meeting 3/26/2024.
SECONDED:	Ivan Wiediger	
<i>Discussion: Mayor Pro Tem asked about the \$647.39 line item for tiger mascot. Chief Brockmueller confirmed the purchase.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

NAPAVINE YOUTH BASEBALL AGREEMENT – R. DENHAM

MOVED:	Ivan Wiediger	Motion: Accept the Napavine Youth Baseball Agreement
SECONDED:	Don Webster	
<i>Discussion: Director Morris made the comment that he was not notified of this agreement being presented and regarding the walk through and potential liability. The Clerk asked if the walk through was done last year. Mayor O’Neill will meet with Bryan to work out a plan for moving forward. We want to set them up for success.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

AM 24-04 LIQUOR LICENSE RENEWAL: SUPER MINI MART – R. DENHAM

MOVED:	Don Webster	Motion: Approve AM 24-04 Liquor License Renewal for Super Mini Mart
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

REMOVAL OF TREE AT 216 NW THIRD AVE (HOLLINGER) – R. DENHAM


No action taken due to lack of motion.

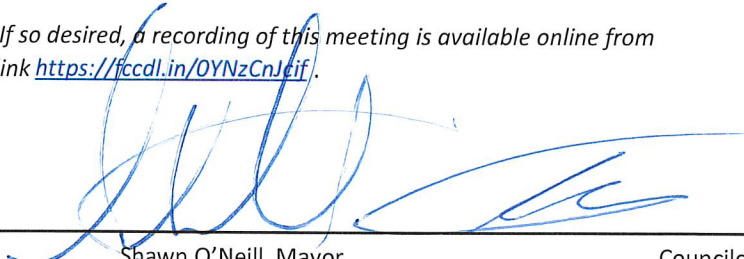
ADJOURNMENT:


MOVED:	Don Webster	Motion: To Adjourn – Close of Meeting
SECONDED:	Ivan Wiediger	
<i>Discussion: Meeting Adjourned at 6:53p.m.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online from freeconferencecall.com or at the link <https://fccdl.in/OYNzCnJgJif>.

Respectfully submitted,


Rachelle Denham, City Cler


Shawn O'Neill, Mayor


Councilor