



NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES
 December 12, 2023, 6:00 P.M.
 Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor Shawn O’Neill called the regular city council meeting to order at 6:00 pm.

INVOCATION:

The invocation was led by Bryan Morris.

PLEDGE OF ALLEGIANCE:

Mayor Shawn O’Neill led the flag salute.

ROLL CALL:

Council members present: Shawn O’Neill Mayor, Ivan Wiediger Councilor #2, Don Webster Councilor #3, Heather Stewart Councilor #4, and Duane Crouse Mayor Pro Tem.

City staff members present: City Clerk - Rachele Denham, Treasurer – Michelle Whitten, Chief of Police – John Brockmueller, CD PW Director - Bryan Morris.

MOVED:	Don Webster	Motion: Excuse Brian Watson.
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

CONSENT/APPROVAL OF AGENDA

MOVED:	Duane Crouse	Motion: Approval of Agenda- As Presented.
SECONDED:	Heather Stewart	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

APPROVAL OF MINUTES

MOVED:	Ivan Wiediger	Motion: Approval of Meeting Minutes - Regular Council Meeting and Public Hearing 2024 Preliminary Budget all held on November 28, 2023.
SECONDED:	Duane Crouse	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

PRESENTATION- HAZARD MITIGATION PLAN (HMP) – ERIKA KATT, EMERGENCY MANAGEMENT PLANNER WITH LEWIS COUNTY

- Erika presented the below link via a zoom meeting. She discussed the Natural Hazards in Lewis County and the Hazard Mapper. There were video/audio difficulties so some of the information that was being shared was unheard. The link will provide natural hazards that we face in Lewis County. For Napavine specifically, earthquakes and severe weather are the biggest hazards.

<https://storymaps.arcgis.com/collections/753ea7bdd52c462da2a2982d013f5801>

COUNCIL APPOINTMENTS:

The following council members were sworn in: Mayor Shawn O’Neill – 4 Year Term, Council Position 5 Duane Crouse – 4 Year Short & Full Term, Council Position 3 Donald Webster – 4 Year Short & Full Term, and Council Position 2 Ivan Wiediger – 2 Year Unexpired Term.

STAFF & COUNCIL REPORTS:

John Brockmueller – Chief of Police

- Greetings to the council, Report-Stats in writing and operations are normal.

Rachelle Denham – Clerk

- No report.

Bryan Morris - PW/CD Director

- Report in writing. Addition to written report, on 12/13/23 will head to Lynnwood to the FEMA office for the floodway on Bond Rd. Pre-App meeting for possibly 240 homes on Woodard Rd. Received the prints back for the new round about and traffic mitigation for the Rush Rd Hamilton interchange.

Michelle Whitten – Treasurer

- In the middle of a 3-year Audit and expects to go through to the end of December and working on the budget.

Planning Commission

- No report.

County Commissioner – Lindsey Pollock

- No report.

LCFD 5

- No report.

Duane Crouse – Mayor Pro Tem

- No report.

Heather Stewart – Councilor #4

- No report.

Don Webster – Councilor #3

- No report.

Ivan Wiediger – Councilor #2

- No report.

Shawn O’Neill – Mayor

- The Lions Club meeting will be held on January 11th at the fire hall.

CITIZEN COMMENTS – NON-AGENDA ITEMS:

- **Tom Schouten 206 E. View:** Expressed his concerns about a leak that he has at his residence and the high bill. The leak location is undetermined at this point. The PW Director stated this leak may be under the road and will be working to try and identify the location of the leak with a leak detector.
- **Jeremy Johnson 282-14 Woodard Rd:** Expressed his concerns and disappointment about the Funtime Festival and blame being cast from city officials to Jerry & Eileen Owens. Along with the city wanting to take over the current Funtime Festival. Mr. Johnson had several personal comments that he shared as he was reading his written notes. The city clerk did offer that what he was reading could be copied to be on record, Jeremy said he would think about it. The council did allow Jeremy to exceed the time limit expressing his concerns so he could be heard. ****This is a brief summary and not verbatim. The recording link can be listened to for the entire conversation.**

NEW BUSINESS

VOUCHERS- M. WHITTEN

The following voucher/warrants/electronic payments are approved for payment:

Accounts Payable	32	94	523,499.11	38680-38710
Electronic Payments	6	15	529.94	EFT*20231207-12
Payroll Vendors	2	2	1,228.00	38678-38679
Electronic Payroll	6	6	39,029.04	EFT*20231201-06
ACH Direct Deposit	17	17	36,212.49	Direct Deposit 12/05/23
Total Vouchers	63	134	\$600,498.58	

MOVED:	Don Webster	Motion: Approval of the Vouchers dated December 2023 1st Council Meeting.
SECONDED:	Duane Crouse	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

TIB GRANT AGREEMENT & FUNDING FORM 2ND AVE SE OVERLAY/ WASHINGTON ST TO RR TRACKS 2-W-963 (006)-1 – B. MORRIS

MOVED:	Ivan Wiediger	Motion: Allow the mayor to sign TIB Grant forms and accept letter.
SECONDED:	Heather Stewart	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

AM 23-23 Leak Adjustment Acct No.2713.0 – R. DENHAM

MOVED:	Don Webster	Motion: Approve AM 23-23 Leak Adjustment
SECONDED:	Duane Crouse	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

AM 23-24 REMOVE MINIMUM SALE PRICE FOR THE 1990 BOOM TRUCK – R. DENHAM

MOVED:	Duane Crouse	Motion: Approve AM 23-24 to remove the minimum sale price for the 1990 Boom Truck.
SECONDED:	Ivan Wiediger	
<i>Discussion: Councilor Stewart asked Director Morris what he has tried to do. Director Morris stated that he sent to advertisement, had four contractors come look at it, Ritch Bros gave an appraisal for \$8500 and advertised to Surplus.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

Ord 638-A 2023 Budget Amendment – M. Whitten

CITY OF NAPAIVINE, WASHINGTON

ORDINANCE NO. 638-A

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NAPAIVINE, LEWIS COUNTY, WASHINGTON AMENDING THE 2023 BUDGET; AND PROVIDING FOR THE CITY TREASURER TO IMPLEMENT THESE CHANGES.

MOVED:	Ivan Wiediger	Motion: Approve Ord 638-A 2023 Budget Amendment.
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

ADJOURNMENT:

MOVED:	Duane Crouse	Motion: To Adjourn – Close of Meeting
SECONDED:	Don Webster	
<i>Discussion: Meeting Adjourned at 6:48 p.m.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online from [freeconferencecall.com](https://fccdl.in/wwu83HnTxT) or at the link <https://fccdl.in/wwu83HnTxT>.

Respectfully submitted,



Rachelle Denham, City Clerk



Shawn O'Neill, Mayor



Councilor