

**Napavine City Council
July 14, 2009 ~ 5:30 P.M.
City Hall 407 Birch Ave SW, Napavine**

Budget Workshop

ROLL CALL:

Present: Councilor Ken Williams, Councilor John Sayers, Councilor Paula Sandirk, Councilor Dave Williams. Motion by Ken Williams to excuse Larry Stafford, second by Councilor Paula Sandirk, motion carried.

John Sayers commented that sales tax is down; however utility tax & property tax are up. Court only needs one employee with two officers writing tickets. Revisit when staffing levels and needs change. Suggest combining police services with other small cities, Winlock, Toledo can help cover calls when no officer is on duty. Agreement with LCSO and WSP to assist with calls. Reported he attended a meeting where other entities share resources and equipment for public services.

Six building permits have been issued so far this year; about five with water/sewer hookups. Soft Rush Apartments are waiting for the water line to go in down Rush Road. Water hookups are \$4300.00, Sewer hookups are \$6300.00.

Capital Improvement for Sewer has about \$300,000 for improvements to the sewer system. Need around \$500,000 to build a new Rush Road pump station for matching funds for a grant application. The Washington Street pump station is new, the Grand station is small and not in good shape. It is old and wearing out, would cost \$150,000 - \$180,000 to bring it up to today's standards. In 2008 a quote to refit Rush Road pump station to meet the current standards was \$1.3 million. Grants are available; however we need to meet the match. Rush Road won't last much longer. Mayor will commit staff to look into grants and apply for Rush Rd sewer repair.

Discussion on sharing building inspectors or contract for inspections with other municipalities The fee schedule of inspections is set by the state.

Councilor Paula Sandirk expressed concerns of the Unemployment Fund. Reminded council that we are reimbursable not tax base. We pay unemployment on anyone who worked for the city during the former employee base tax year. The former Interim Clerk-Treasurer had looked into changing to a tax base employer, which

can only be done at the end of the year and if we change we cannot change for two years. Mayor directs the Clerk/Treasurer to look into changing unemployment from self-insured to paying a tax rate.

Motion by Councilor Dave Williams to adjourn budget workshop, second by Councilor John Sayers, motion carried.

Budget workshop closed at 6:15 p.m.

REGULAR COUNCIL MEETING ~ 6:30 P.M.

Call to Order: Mayor Bozarth called the regular council meeting to order at 6:30 p.m.

Flag Salute: Flag Salute was led by Mayor Bozarth.

Roll Call: All council members are present, Larry Stafford, Ken Williams, John Sayers, Paula Sandirk, and Dave Williams

Previous Minutes: Motion by Councilor Ken Williams to approve the minutes, second by Dave Williams. Question by Paula Sandirk regarding grammar and spelling but does not change content. Motion carried.

Treasurer's Report: Motion by Councilor John Sayers to approve the Treasurer's Report, second by Councilor Larry Stafford, motion carried.

Mayor/Council Staff Reports: Mayor Bozarth reported the resignation from Judge Pro-Tem Dale McBeth and Court Clerk Barb White. The Mayor proposed an emergency appointment of Joe Mano as Municipal Court Judge, he is a local attorney with 30 years of experience. Mayor asked council to appoint Joe Mano as Judge. Motion by Ken Williams to accept/confirm Joe Mano as Judge for the remainder of the year, second by Councilor Paula Sandirk. Councilor John Sayers stated Joe Mano is a good experienced attorney. Motion carried. Mayor Bozarth reported the city received a grant from CTED for \$9,999 towards salaries in the police department. Funtime Festival request a waiver for the \$25 fee to stay overnight. They are expecting 25-30 units to participate in the burn out on July 25-26, 2009. Funtime Festival signed a user agreement for the community park. Motion by Councilor Paula Sandirk to waive the fees, second by Councilor Larry Stafford for July 24 – July 26, motion carried.

Citizen Business:

T. J. Keiran – 402 2ND Ave NE ~ Submitted a letter to council and the Clerk/Treasurer and made a part of these minutes to request a committee be formed to evaluate the purchase & sale agreement, lease agreement, consisting of the City Attorney, City Clerk, Real Estate Agents, etc. The site is not built to city standard, street lights not put in. A public hearing is required for hardship on why city lights are not installed.

Gerry Matson – 521 W Washington St ~ last council meeting an assessed value of \$508,000 for land/building was brought up. The assessment was done before the building was complete, assessed as residential. Buildings for commercial and government costs more, the building is 6400 sq ft, take into consideration the water and sewer hookups, which are not cheap, sidewalks, doors, prevailing wage, all amenities. If you lease you pay taxes, if we own we don't pay property tax. Council settled on the purchase price of \$1.250 million. Councilor Ken Williams stated property prices have gone up, stop and take serious look before water and sewer goes up.

Setting of Agenda:

Motion by Councilor Ken Williams to set agenda with add executive session for Purchase Public Property and B) Old Business – Park Fence, second by Councilor Larry Stafford, motion carried.

Executive Session:

An executive session was called at 7:15 p.m., will reconvene in fifteen minutes to discuss purchase public property. Mayor announced 10 more minutes for executive session. Mayor returned to announce 5 more minutes for executive session. Regular meeting reconvened at 7:33 p.m. Mayor entered assessor's explanation of how they assess property into record and made a part of these minutes. The purpose of the executive session was to discuss purchase public property, no decision was made.

OLD BUSINESS

A: Lease Old City Hall:

Steve Ashley, Community Development Director reported that Carolyn Binion is still interested in the property, does not want to sublet. Wants a caveat in the lease agreement that in case of an emergency, is allowed to back out of the lease. Does not want to pay property tax, flooring for the building will cost about \$7,000. The city can do most of the work, would take a couple weeks. Waiting for a final draft from city attorney. Councilor Ken Williams stated most leases don't have a lot of changes to a building, they accept as is. The consensus of the council is to wait for the draft.

B: Park Fence

Steve Ashley gave three bids to the Mayor, \$6462 from Chehalis Fencing minus \$2000 for slats. Express Ironworks bid \$3,776.50 without slats; \$1,480 for slats the price is without install, the city would install the slats. Applegate \$3,777.00 without sales tax, the slats are \$2,300 extra. Mayor Bozarth asked Faye Matson to present information she researched on. Fay Matson asked if the purpose of the fence is to stop foul balls from going onto the property. Fay Matson had three quotes from Bellingham companies for 100' feet x 25' nets for \$996.13 from Batting Cages Inc, Christensen Net Works \$863.40 + \$56 for shipping & handling and Cascade Nets \$803.00. The nets are 21-bonded nylon; the higher the number, the longer it would last. Poles could cost up to \$4000. We could inquire to PUD to donate wooden poles. It's possible to take two (2) sections of net per field. A 6' fence will not stop balls. Suggest telephone poles. Gerry Matson commented to put fence on city property and a net. A question was asked about fence placement and property owner share cost of fence. Citizen comment would this set precedence to surround all our parks with privacy fence. Cheryl Williams stated it would not set precedence; their yard is already fenced in. Arnold Haberstroh suggested planting Arborvitae plants, they cost about \$25 each, plant along the property, and they grow taller, work great for dust. Councilor Larry Stafford questioned how far to plant the plants; answer 320'. Council questioned Cheryl Williams if the plants could be a solution; she is perfectly fine with the plants as a solution. Motion by Councilor Ken Williams to get a price on the plants, second by Councilor Larry Stafford. Four vote aye, Councilor Dave Williams abstained, motion carried, report back next meeting.

NEW BUSINESS:

Amphitheater

Lease:

Funtime Festival requested to use the amphitheater, which they were told no by Todd Meikle. Councilor Paula Sandirk reviewed the lease agreement, he is to provide proof of insurance, and there is no proof of insurance. Motion by Councilor Paula Sandirk to direct the city attorney to submit a letter to Todd Meikle that he provides insurance or terminate the lease, second by Ken Williams, motion carried.

**MISCELLANEOUS
BUSINESS:**

Vouchers:

Motion by Councilor Larry Stafford to approve the vouchers, second by Councilor Ken Williams, motion carried.

**GOOD OF THE
ORDER:**

Councilor Ken Williams mentioned we need to talk about this building. Discussion; Arnold Haberstroh agreed to donate \$20,000.00 to the city towards the purchase of street lights. Motion by Councilor John Sayers to approve Loan Resolution 09-07-07, and Ordinance 458 Limited Tax General Obligation Bond, 2009, second by Councilor Paula Sandirk. Question; Council Vote: Councilor Dave Williams aye, Councilor Paula Sandirk aye, Councilor John Sayers aye, Councilor Ken Williams aye, Councilor Larry Stafford aye. Motion carried.

Motion by Councilor Ken Williams to adjourn, second by Councilor Larry Stafford, motion carried.

Meeting adjourned at 8:47 p.m.

Respectfully submitted,

Mary Todd
Clerk-Treasurer

Mayor

Councilor