

**NAPAVINE CITY COUNCIL**  
**September 14, 2010 ~ 6:30 p.m.**  
**City Hall 407 Birch Ave SW, Napavine**

Regular City Council Meeting

**CALL TO ORDER:** The regular city council meeting was called to order by Mayor Pro-Tem Robert Wheeler at 6:30 p.m.

**FLAG SALUTE:** The flag salute was led by Mayor Pro-Tem Robert Wheeler.

**ROLL CALL:** Council member present were: Richard Rouse, Aaron Brandt, John Sayers, Robert Wheeler and Lionel Pinn. Mayor Nicholas Bozarth was absent due to other business.

**PREVIOUS MINUTES:** Motion by Councilor John Sayers to approve the minutes of the previous meeting held on August 28, 2010, second by Councilor Lionel Pinn, motion carried unanimously.

**MAYOR/COUNCIL  
STAFF REPORTS:**

**Clerk Treasurer Mary Todd** advised council the public hearing dates for the Loves Sign variance and the variance for garage placement on Branch Street were set for the 21<sup>st</sup>, of September, which is Planning Commission night, the public hearings needs to set for September 28. Motion by Councilor John Sayers to set the public hearing for Loves Inc. to September 28, 2010 at 6:30 p.m., second by Councilor Aaron Brandt, motion carried unanimously. Motion by Councilor John Sayers to set public hearing for the garage variance to September 28, 2010 for 6:30 p.m., second by Councilor Lionel Pinn, motion carried unanimously. Mary Todd also advised council that a Resolution was prepared this afternoon for surplus inventory to be taken to Auction and action in required to allow the sale of surplus inventory. Rick Engelhart is here to answer any questions the council may have regarding the union contract. **Public Works Director Steve Ashley** reported to council that he is working on completing the acquisition of the property for Well #6. The Rush Road water main line is about completed. We will be meeting with the Public Works Trust Fund to discuss the \$3 million SRF funds the city was awarded. The funds would extend the water line across the freeway at Exit 72 I-5, finish the well, and build a reservoir. We will discuss how to put together a LID for the area, the costs of putting together a LID and the fund amount from the LID to help pay for the project.

**CITIZEN BUSINESS:** Kevin Lee, 303 W Vine St, Napavine, questioned council if they decided to forgo the summer rates for sewer because he was charged full bore for his sewer. Mayor Pro-Tem Robert Wheeler advised Kevin Lee that a billing error occurred and the customers will have their bill adjusted to their winter average and have a credit on their next bill.

**SETTING OF AGENDA:** Motion by Councilor John Sayers to set agenda with adding Item C. Resolution of Surplus Property, second by Councilor Richard Rouse, motion carried unanimously.

**OLD BUSINESS:**

**A. Teamsters 252 Union**

**Contract:** Council questioned the requested changes; Councilor Robert Wheeler stated the PW On call pay is to include 2 hours of work and additional hours worked at time and a half. Clerk-Treasurer Mary Todd also advised council that 2.1.1 was changed from Clerk/Finance Director to Clerk-Treasurer. The contract allows the Mayor to set aside the requirement of tuition reimbursement in the event of a catastrophic event beyond the employee's control. The bereavement leave was changed from two days to three days. Rick Engelhart with Teamsters Local 252 advised council the effective date of the increased on call pay is September 1, 2010. The contract is for 2009 through 2011. Motion by Councilor John Sayers to approve the Teamsters Contract, second by Councilor Aaron Brandt, motion carried unanimously.

**B. Ordinance 472 Amend**

**2010 Budget:** Motion by Councilor Richard Rouse to approve Ordinance 472, second by Councilor Aaron Brandt, Councilor John Sayers asked what was being amended. Councilor Robert Wheeler stated it would re-organize the Capital Improvement funds. The ordinance would dissolve the Capital Improvement Budget and separate out to Current, Street, Water and Sewer and budget each project. Councilor John Sayers called to question, motion carried unanimously.

**C. Ordinance 473**

**Repeal Ordinances 207, 252**

**And 426:** Motion by Councilor Aaron Brandt to approve Ordinance 473, second by Councilor Lionel Pinn. Councilor John Sayers asked for discussion. Councilor Robert Wheeler stated the reason to appeal the ordinances is past ordinance were written as budget ordinances, which are not codified. This ordinance repeals those ordinances and the next ordinance will establish these funds. Clerk-Treasurer Mary Todd advised council that ordinance 426 splits the hookup

fees 50% each between Capital Improvement and the Water and Sewer Funds. Councilor Robert Wheeler stated the hookup fees distribution should be stated in section 13.8 of the Napavine Municipal Code Book. Public Works Director Steve Ashley told council the reason for putting 50% of water and sewer connections into Capital Improvement because new homes were not paying for improvements to the water and sewer systems caused by growth. Steve Ashley recommended to council to not change the distribution of the hookup fees. Councilor Robert Wheeler stated the amended budget will keep that in place. Councilor John Sayers called to question, motion carried unanimously.

**D. Ordinance 474**

**Establish Capital Improvement**

**Funds:**

Motion by Councilor Richard Rouse to approve Ordinance 474, second by Councilor Lionel Pinn, Councilor John Sayers asked for discussion. Clerk-Treasurer Mary Todd researched the required fund numbers for Capital Improvement with the State Auditors and the trainers from the budget training and advised council the fund number 301 for Capital Improvement will still need to be used for projects for Street and Parks. Councilor Robert Wheeler stated the fund number should not be established in an Ordinance and it does not matter what number is used for funds. Councilor John Sayers called to question, motion carried unanimously.

**E. Ordinance 475**

**Amend 3.04.020 and Repeal 3.04.030**

**Napavine Municipal**

**Code:**

Motion by Councilor Lionel Pinn to approve Ordinance 475, second by Councilor Aaron Brandt. Councilor John Sayers questioned the split of excise tax between street and park projects. Councilor Robert Wheeler stated 3.04 established Real Estate Excise Tax and one part will still go into Project Planning. Clerk Treasurer Mary Todd stated this code established the first quarter of real estate excise tax and the second quarter real estate excise tax. LaVerne Haslett stated to council that years ago the city had a Capital Improvement Board where they set the priorities for current, street, water and sewer projects and that the excise tax was to be split equal between the four projects. Councilor Aaron Brandt called to question. Richard Rouse – nay, Aaron Brandt – aye, John Sayers – nay, Lionel Pinn - aye, Mayor Pro-Tem Robert Wheeler – aye, motion carried.

**NEW BUSINESS:**

**A. E-Verify:**

Councilor Richard Rouse stated that on two separate occasion's council have heard comments regarding E-Verify. Richard Rouse researched the US Dept of Homeland database is used for employers to use E-Verify to ensure their employees are legal to work in the U.S. Lewis County, Centralia and Chehalis have adopted E-Verify. Council asked staff to obtain copies of Centralia and Chehalis ordinances for council to review for the next meeting and have an ordinance prepared for the next council meeting.

**B. Residential Irrigation**

**Water:**

Councilor Richard Rouse met with Public Works Director Steve Ashley to discuss the issues regarding citizens drilling wells for irrigation water during the summer months. The city is in the business to sell water. Councilor Richard Rouse read to council a statement and made a part of these minutes. Gerry Matson stated there were always rules and regulations for cross-contamination and already in place. Wells for irrigation should be equipped with back flow preventers. Discussion on the cost to install pipe and a meter for irrigation water. Steve Ashley explained the city has radio read meters with a hand held system to read meters and takes 1-1/2 hours to read meters now compared to two guys a whole day to read meters in the past. There are still five wells inside the city limits. The cost to drill a well is \$30 a foot, to drill a 90 foot well could cost \$4000-\$5000 for well. State regulation does not allow individuals to drill well on city lots. Councilor Aaron Brandt stated Centralia has a similar irrigation program and will bring information to council. LaVerne Haslett suggested adjusting rates for irrigation and the cost to operate the city system is about \$200,000. The property at Exit 71, which is inside the city limits cannot drill wells per the current city ordinance. The property located at exit 71 is mostly commercially zoned.

**C. Resolution 10-09-19**

**Surplus Property:** Mayor-Pro-Tem Robert Wheeler read Resolution 10-09-19 into the minutes.

**RESOLUTION NO. 10-09-19**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
NAPAVINE, WASHINGTON, DECLARING CERTAIN PROPERTY TO  
BE SURPLUS TO THE NEEDS OF THE CITY AND DIRECTING  
DISPOSAL OF SUCH PROPERTY**

**WHEREAS**, the city of Napavine, Washington, is authorized pursuant to RCW 35A.79.010, to dispose of property owned by the city by sale; and

**WHEREAS**, the City Council of the City of Napavine, Washington, considers the below described items of personal property owned by the city to be surplus to the city's needs; and

**WHEREAS**, the City Council of the City of Napavine, Washington, considers the sale of the below described items of personal property to be in the best interest of the citizens and patrons of the city,

**NOW, THEREFORE, BE IT RESOLVED THAT THE** City Council of the City of Napavine, Washington, does declare the following described items of personal property, surplus to the needs of the city:

- Beige 4-drawer file cabinet, Inventory Control #2087
- Green 4-drawer file cabinet, Inventory Control #1090
- 15" CTX LCD Monitor, Serial # 04123802715, Control # 2369
- CompuTec Computer w/keyboard & mouse, program CD's & booklets
- Talley Dot Matrix Printer

**IT IS FURTHER RESOLVED** that by this resolution the above items may be disposed of at auction or public sale.

**PASSED BY MAJORITY** of the City Council of the City of Napavine, Washington, this \_\_\_\_ day of \_\_\_\_\_, 2010.

Motion by Councilor Aaron Brandt to approve Resolution 10-09-19, second by Councilor John Sayers, motion carried.

**VOUCHERS:**

Motion by Councilor John Sayers to approve the vouchers in the amount of \$35,533.73, second by Councilor Lionel Pinn, motion carried unanimously.

**GOOD OF THE ORDER:**

Councilor Lionel Pinn commended Councilor Robert Wheeler and Clerk-Treasurer Mary Todd for job well done.

Motion by Councilor Aaron Brandt to adjourn, second by Councilor Lionel Pinn, motion carried, unanimously.

Meeting adjourned at 7:42 p.m.

Respectfully submitted,

Mary Todd  
Clerk-Treasurer

Mayor

Councilor