

NAPAVINE CITY COUNCIL
October 12, 2010 ~ 6:30 p.m.
City Hall 407 Birch Ave SW, Napavine

Regular City Council Meeting

CALL TO ORDER: The regular city council meeting was called to order by Mayor Pro-Tem Robert Wheeler at 6:30 p.m.

FLAG SALUTE: The flag salute was led by Mayor Pro-Tem Robert Wheeler.

PUBLIC HEARING ON 2011 PROPERTY TAX LEVY – 6:30 P.M.

No public comments were received. Public hearing closed at 6:31 p.m.

PUBLIC HEARING ON 2011 REVENUES – 6:31 P.M.

No public comments were received. Public hearing closed at 6:32 p.m.

ROLL CALL: Council member present were: Richard Rouse, Aaron Brandt, Robert Wheeler, John Sayers and Lionel Pinn. Mayor Nicholas Bozarth was absent due to attending another meeting regarding fire and EMS coverage for the city of Napavine.

PREVIOUS MINUTES: Motion by Councilor John Sayers to approve the minutes of the previous meeting as written, held on September 28, 2010, second by Councilor Aaron Brandt, motion carried unanimously.

**TREASURER'S
REPORT:**

Clerk-Treasurer Mary Todd advised council that the Treasurer's Report recapped all the funds revenues and expenditures. Ordinance 472 was implemented by splitting out the Capital Improvement Funds in Street, Water, Wastewater and Parks. Contacted technical support to split the funds and establish new funds, which was a difficult process for mid-year. The transfers and expenditures already posted for 2010 could not be moved without affecting the fund balances and had to remain in the 301 fund. The General Fund is down 8.44% in sales tax revenue, one more summer month of sales tax will be received in October and the remaining year will be fall sales. The General Fund and Wastewater fund will need to be watched carefully to ensure sufficient funds to meet the debt service obligations.

**MAYOR/COUNCIL
STAFF REPORTS:**

Public Works/Community Development Director Steve Ashley asked council to set a public hearing for October 26, 2010, council meeting for a Home Occupation Permit for a child care facility. Steve Ashley also advised council the Rush Road waterline is 99% complete; just waiting for the paperwork to finalize and sign off on the waterline. The line has water in it and is ready to go live. The skatepark is scheduled to be paved on October 13, 2010. Seal coat should be done on Friday or Monday. The following week the ramps will be moved and assembly will start. Steve Ashley asked council to add Napa Estates Pump Station bids be added to the agenda. **Councilor Richard Rouse** advised council he attended a Community Development Block Grant Workshop in Olympia on behalf of the city to see what grant opportunities are available for 2011. There is not a lot of money available for 2011. Dept. of Agriculture usually has grant money and practically nothing is available for 2011. The community development block grant deadline is January 20, 2011, for community development projects and is very competitive and restrictive in nature. Will meet with Steve Ashley and Mayor Bozarth to see if the city has any projects that the city may want to apply for funding.

CITIZEN BUSINESS: No citizen comments were received.

SETTING OF AGENDA: Motion by Councilor John Sayers to set agenda with the addition to New Business, Item C. Napa Estates Pump Station, second by Councilor Richard Rouse, motion carried unanimously.

OLD BUSINESS:

A. BRIDGES GARAGE

VARIANCE: Public Works/Community Development Director Steve Ashley advised council the variance is for a 3 foot variance in the property line for a garage. Councilor Lionel Pinn asked is Mr. Denton was in attendance; Mr. Denton was and advised council he has no objection. Larry O'Hara, 313 W. Branch St, Napavine, commented that he has lived next door to the Bridges since 1996 and absolutely has no objections on the variance. Motion by Councilor John Sayers to approve the variance, second by Councilor Lionel Pinn, motion carried 4 – ayes and 1- abstain, Councilor Aaron Brandt.

NEW BUSINESS:

A. SET PUBLIC HEARING

HOME OCCUPATION: Motion by Councilor John Sayers to set public hearing for Home Occupation – Gina Talburt for October 26th, at 6:30

p.m., second by Councilor Richard Rouse, motion carried unanimously.

**B. RESOLUTION 10-10-20
SURPLUS AUCTION:**

Mayor Pro-Tem Robert Wheeler read items listed on the Resolution for surplus items to go to auction:

- Polaroid Camera w/bag & accessories, Inventory # 1099; Stand #1100
- Polaroid Camera w/bag & accessories, Inventory # 1224; Stand #1225
- Polaroid Camera w/ bag & accessories, Inventory # 1304
- Polaroid Camera w/ bag & accessories, Inventory # 1326
- Micro Cassette Recorder, Inventory # 1185; with 10 micro cassette tapes
- Micro Cassette Recorder, Inventory # 1346; with 10 micro cassette tapes
- Radio Shack regulated power supply 3 amp, Inventory #1182
- 3- 35mm cameras with soft case, Inventory #'s 1000, 1153, 1036
- 3 – Polaroid cameras w/accessories & bag, Inventory #'s 1214, 1216, 1002
- Micro Cassette Recorder, Inventory # 1347
- Sony FD Mavica 10x w/diskettes, Inventory # 1270
- Particle board computer stand, Inventory #1091
- Particle board computer stand, Inventory # 1070
- 2 – Motorola speakers
- 6 – Unopened cellular wireless antenna items
- Police Duty Belt items: 7 – nylon gear items; 23 – black basket weave items, 1 – brown shoulder holster, 1 – knife
- Green Formica Counter top
- Pink desk return
- 3 boxes floppy diskettes
- Grey cubicle panel

Motion by Councilor John Sayers to approve Resolution 10-10-20, second by Councilor Aaron Brandt. Councilor John Sayers called for discussion; the items listed on the resolution are old police department items that were stored in the old jail. Council asked what auction the items are going to. The items are going to Garrison Auction House located on Highway 12. The auction is Saturday, October 16, 2010. Councilor Richard Rouse asked what % of the proceeds is retained by Garrison, the percentage is unknown. Steve Ashley advised council of the items that are not sold is retained by the Auction house, and they will dispose of them unless we advise them that the city wants them returned. Mayor Pro-Tem/Councilor Robert Wheeler called to question. Motion carried unanimously.

**C. NAPA ESTATES PUMP
STATION BIDS:**

Public Works Director Steve Ashley asked council to approve the bid from Northern Con-Agg in the amount of \$150,133.80 for the reconstruction of Napa Estates Wastewater Pump Station and move forward with the project. Council asked who would sign off on the project. Steve Ashley stated it is up to council, it a notice of award

letter is sent, usually the Public Works/Community Development Director would sign the award letter and authorize to move forward. Councilor Lionel Pinn asked what the timeline was. Steve Ashley stated the contract allows 60 days and Northern Con-Agg hopes to have it completed in 30 days. Councilor Richard Rouse asked to see the bid sheet. Steve Ashley advised council the city received four (4) bids; one was for \$95,000.00 but they left out \$40,000 to \$50,000 worth of items and they withdrew their bid rather than resubmit a new bid. Councilor John Sayers stated there was a bid for \$143,000.00. Steve Ashley stated that was the city's estimate of the project cost. The bid from Northern Con-Agg includes a \$5,000.00 contingency for unforeseen costs. Motion by Councilor John Sayers to approve the bid of \$150,133.80 from Northern Con-Agg, second by Councilor Lionel Pinn, motion carried unanimously.

VOUCHERS:

Motion by Councilor Aaron Brandt to approve the vouchers in the amount of \$30,694.07, second by Councilor Richard Rouse, motion carried unanimously.

GOOD OF THE ORDER:

No comments for Good of the Order.

Motion by Councilor Aaron Brandt to adjourn, second by Councilor Lionel Pinn, motion carried unanimously.

Meeting adjourned at 6:58 p.m.

Respectfully submitted,

Mary Todd
Clerk-Treasurer

Mayor

Councilor