

NAPAVINE CITY COUNCIL
November 23, 2010 ~ 6:30 p.m.
City Hall 407 Birch Ave SW, Napavine

Regular City Council Meeting

CALL TO ORDER: The regular city council meeting was called to order by Mayor Nicholas Bozarth at 6:34 p.m.

FLAG SALUTE: The flag salute was led by Mayor Nicholas Bozarth.

ROLL CALL: Council member present were: Richard Rouse, Aaron Brandt, John Sayers and Robert Wheeler. Councilor Lionel Pinn was prior excused for back surgery. Also present was Mayor Nicholas Bozarth and City Attorney Dana L. Williams.

PUBLIC HEARING FOR 2011 PRELIMINARY BUDGET WAS OPEN AT 6:37 P.M.

Judge Mano stated that Court Clerk Lentz has been working as a Court Administrator and asked to be paid at the Court Administrator salary schedule, which is less than paying 20% out of class pay per the union contract. No other comments were received. Public hearing was closed at 6:40 p.m.

The regular city council meeting was re-opened at 6:40 p.m.

PREVIOUS MINUTES: Motion by Councilor Robert Wheeler to approve the minutes of the previous meeting held on November 9, 2010 and the Budget Workshop held on November 15, 2010, second by Councilor Aaron Brandt, motion carried 4-0.

**MAYOR/COUNCIL
STAFF REPORTS:**

City Attorney Dana Williams reported to council the letter the city received from AT & T Mobility Refund Claim to pay back utility tax in the amount of \$1,042.58. Every city in the state received a letter and the attorneys for the cities are going to put together a letter to dispute the notice that cities pay back the utility tax so they can make the payment to their customers. **Clerk-Treasurer Mary Todd** reported the offices will be closed Wednesday November 24, 2010 and Thursday November 25, 2010 in observance of the Thanksgiving Holiday due to the reduced hours of office staff. **Councilor Richard Rouse** reported that the Centralia –Chehalis Chamber of Commerce will be open at 4:30 a.m. on Black Friday to serve coffee and donuts for shoppers. **Mayor Nicholas Bozarth** reported the city partnered with the

County for sand trucks to maintain the main roads into the city, which are Rush Road and Forest Napavine Road as well as the main streets in the city. The police department is looking for a used SUV vehicle to allow them to get around in the city during inclement weather during the winter and will be paid from the Internal Service Fund. A letter to the Fire District has been drafted and is ready for signatures. The 2011 Budget has been a challenge and a revised budget proposal was prepared and given to council on Friday, November 19, 2010. **Judge Joseph Mano** reported to council that he has a proposal to move Court Clerk Katie Lentz to Court Administrator at a revised salary schedule step A. which is \$3,110.80 over the 2010 salary costs of \$39,500.

CITIZEN BUSINESS: No citizen comments were received.

SETTING OF AGENDA: Motion by Councilor John Sayers to set the agenda with the addition of New Business Item A. Set Budget Workshop, second by Councilor Aaron Brandt, motion carried 4-0.

OLD BUSINESS:

A. Property Tax Resolution 10-11-23:

Motion by Councilor Robert Wheeler to approve property tax resolution 10-11-23, second by Councilor Aaron Brandt, motion carried. Clerk-Treasurer Mary Todd advised council and Mayor Bozarth that the resolution requires all present to sign the resolution.

B. Credit Card Policy

Application:

Motion by Councilor John Sayers to approve the credit card policy and application, second by councilor Richard Rouse, motion carried 4-0.

C. Credit Card Resolution 10-11-22:

Motion by Councilor John Sayers to approve Credit Card Resolution 10-11-22, second by Councilor Richard Rouse, motion carried 4-0.

D. Group Health Medical

Coverage:

Motion by Councilor John Sayers to approve the Group Health Medical coverage for city employees, second by Councilor Robert Wheeler, motion carried 4-0.

Mayor Nicholas Bozarth called a recess for three minutes to get his work schedule to ensure that he will be present for the next budget workshop at 7:04 p.m. The regular city council meeting was called to order at 7:07 p.m.

NEW BUSINESS:

A. Budget Workshop:

Motion by Councilor John Sayers to set the workshop for December 8, 2010 at 6:30 p.m., second by Councilor Aaron Brandt. Motion amended to set workshop for 5:30 p.m. by Councilor John Sayers, second by Councilor Robert Wheeler. Vote on first motion – motion carried 4-0; vote on amended motion – motion carried 4-0.

VOUCHERS:

Motion by Councilor Richard Rouse to approve the vouchers in the amount of \$52,421.02, second by Councilor John Sayers. Discussion. Motion carried 4-0.

GOOD OF THE ORDER:

Public Works – Community Development Director Steve Ashley advised council that James Carroll passed away today. Mr. Carroll has served over 35 years on the city council. City Attorney Dana Williams commented that Mr. Carroll was a very kind gentleman that would never cause any pain to a citizen and was a WWII Veteran where he served as a Tank Commander in Europe. A request was received to have the flag flown at half mast. Mayor Bozarth called for a moment of silence to recognize the passing of James Carroll. Councilor Richard Rouse suggested the city find some manner to memorialize Mr. James Carroll's service to the city.

Motion by Councilor Robert Wheeler to adjourn, second by Councilor Aaron Brandt, motion carried 4-0.

Meeting adjourned at 7:20 p.m.

Respectfully submitted,

Mary Todd
Clerk-Treasurer

Mayor

Councilor