

# NAPAVINE CITY COUNCIL

**July 13 2010 ~ 6:30 p.m.**

**City Hall 407 Birch Ave SW, Napavine**

Regular City Council Meeting

- CALL TO ORDER:** The regular city council meeting was called to order by Mayor Nicholas Bozarth at 6:30 p.m.
- FLAG SALUTE:** The flag salute was led by Mayor Nicholas Bozarth.
- ROLL CALL:** City council members present: Richard Rouse, John Sayers and Bob Wheeler. Also present was Mayor Nicholas Bozarth. Mayor Nicholas Bozarth advised council that Councilors Dave Williams Aaron Brandt had called in to advise they would be absent. Also absent are Clerk Mary Todd out ill and Deputy Clerk Penny Haney absent due to family emergency.
- PREVIOUS MINUTES:** Motion by Councilor Bob Wheeler to approve the minutes of the previous meeting, June 22, 2010, second by Councilor John Sayers, motion carried 3-0.
- TREASURER'S REPORT:** Treasurer Mary Todd absent
- MAYOR/COUNCIL STAFF REPORTS:** **Councilor Robert Wheeler** introduced the new Barber Shop owner Frank McKinney located on East Washington Street. **Mayor Nicholas Bozarth** advised the city has received a letter from LeMay stating they pay B & O tax on the money we pay them. City Attorney will move forward with a letter to Dept. of Revenue regarding the B & O tax paid on the same revenue from the city and LeMay.
- CITIZEN BUSINESS:** **James McNelly**, 1320 Wildwood Ave reported that Julie's Little Tykes have been approved by the Fire Marshall and should have their license to open the daycare the last week of July. **Paula Sandirk**, 621 Forest Napavine Road West mentioned that Councilor Sayers loaned her the Capital Facilities Plan and questioned the Community Development spending of \$20,000.00 is strictly for a parking lot or intended for the skate park. Mayor Bozarth stated there is \$25,000.00 slated for construction of the skate park through donations and general fund. She would like to see the skate park be done strictly through donations and no money for the skate park and wanted to bring this to the new council.

**SETTING OF AGENDA:** Motion by Councilor Robert Wheeler to adopt the agenda, second by Councilor John Sayers, motion carried 3-0.

**OLD BUSINESS:**

**A. Fund Standardization** Councilor Robert Wheeler move to be brought back to the table, second by Councilor John Sayers, motion carried 3-0. Motion by Councilor Robert Wheeler to remove item from the agenda, second by Councilor John Sayers; Councilor Wheeler reported that Clerk-Treasurer Mary Todd found a list of funds adopted by Ordinance which were not codified. Councilor Robert Wheeler amend motion to remove Fund Standardization until an ordinance is prepared either individually or as a whole to standardize the fund names, second by Councilor John Sayers, motion carried 3-0.

**B. Ramey Utility Hookup Refund Request**

Mayor Bozarth advised the customer withdrew request for utility hookup refund. Motion by Councilor Robert Wheeler to bring utility refund back on table, second by Councilor John Sayers, motion carried 3-0. Motion by Councilor John Sayers to accept letter and remove item from the agenda, second by Councilor Robert Wheeler, motion carried 3-0.

**NEW BUSINESS:**

**A. Capital Facilities Plan** Mayor Nicholas Bozarth read 2010 Capital Facility Plan Revision 1) Community Services Parks & Public Facilities – Skate Park, 2) Streets – Skinner Road 3) Streets – Sommerville Road. Discussion regarding funding for the Skate Park; \$1,309 in donations to skate park in the general fund and park construction money in the Capital Improvement Fund. Public Works/Community Development Steve Ashley advised Councilor Robert Wheeler that the Capital Facility Plan is a guideline for upcoming projects of streets, water, sewer and general (Parks) and the costs are estimates. The Capital Facility Plan includes capital facility plan for tax purposes from the fire department and the school district as required by law. Motion by Councilor John Sayers to approve the capital facility plan, second by Councilor Robert Wheeler, motion carried 3-0.

**VOUCHERS:** Motion by Councilor John Sayers to approve the vouchers in the amount of \$98,029.18, second by Councilor Richard Rouse, motion carried 3-0.

**GOOD OF THE ORDER:** Councilor Robert Wheeler thanked Frank McKinney for coming to the council meeting. Councilor Wheeler attended the AWC

legislative workshop and Roberts Rule of Order and they had good information. The property tax and other taxes are at 49.2% which the city is in good shape on tax revenue. Community Development Director Steve Ashley gave two staff reports and the flag lot was not on the agenda. Motion by Councilor John Sayers to add flag lot to the agenda, second by Councilor Richard Rouse, motion carried 3-0. The staff report was presented to council and is made a part of these minutes. Motion by Councilor Robert Wheeler to adopt the flag lot subdivision and zoning standards, second by Councilor John Sayers, motion carried 3-0. Councilor Robert Wheeler reported that he has talked to the new owner of the Ramblin Jack's Rib Eye to use the address of Napavine, WA 98532 instead of Chehalis, WA 98532 and they agreed. It is difficult to get the businesses located at Exit 72 to use Napavine instead of Chehalis.

Motion by Councilor Robert Wheeler to adjourn, second by Councilor John Sayers, motion carried 3-0.

Meeting adjourned at 7:08 p.m.

Respectfully Submitted,

Mary Todd  
Clerk-Treasurer

Mayor

Councilor